

LISS PARISH COUNCIL

Minutes of the Buildings Committee meeting held on 11 September 2017

MEMBERS

*K. Budden (Chairman) *D. Dodds *R. Hargreaves *H. Linsley

*Present

Clerk: Sarah Smith

54/B17 Apologies

None received.

55/B17 Declarations of Interests

There were no declarations of interests.

56/B17 Minutes of the Building Committee Meeting on 12th June 2017

It was resolved that the minutes of the meeting of 12th June 2017 be accepted as an accurate record of the meeting (proposed by Cllr Dodds and seconded by Cllr Linsley).

57/B17 Matters Arising from Building Committee Meeting on 12th June 2017

56.1 Health & Safety

The chairman noted that he and Joint Clerk Smith would be checking the health and safety audit for the village hall and office shortly.

57.2 Accessible toilet project

The chairman confirmed that work would commence in October and that funds were in place.

57.3 Caretaker role

The Chairman confirmed that the new caretaker, James Ellis, had taken up post on 29th August following a handover with Tim Pay who left the employment of LPC on 31st August. The role included being a nominated keyholder for the new office burglar alarm.

58/B17 Consideration of 2018/19 budget

The chairman proposed that aside from recurrent expenditure, interior painting of the village hall and refurbishment of the toilets should be considered. Members agreed assuming Finance could provide the funding over the next few years. Members also noted that funds would be required for fixtures and fittings in the new pavilion.

Resolved: That Clerk Smith would look at the costs for tables and chairs.

59/B17 Any other business

It was noted that the toilet roll holders in the ladies toilets required fixing to the wall.

Resolved: That Clerk Smith would action.

60/B17 Exclusion of the Press and Public for Staff Matters

The Chairman proposed and the members agreed that the press & public be excluded from the meeting due to the confidential nature of the remaining business.

61/B17 Staffing Matters

Date of next meeting: 4th December 2017 at 7.00pm

The meeting closed at 7.45pm.

Signed..... Dated.....