

LISS PARISH COUNCIL

Minutes of the Buildings Committee meeting held on 4th December 2017

MEMBERS

*K. Budden (Chairman) *D. Dodds *R. Hargreaves H. Linsley A. Smith

*Present

Clerk: Sarah Smith

62/B17 Apologies:

Apologies were accepted from Cllr Smith.

63/B17 Declarations of Interests

There were no declarations of interests.

64/B17 Minutes of the Building Committee Meeting on 11th September 2017

It was resolved that the minutes of the meeting of 11th September 2017 be accepted as an accurate record of the meeting (proposed by Cllr Hargreaves and seconded by Cllr Dodds).

65/B17 Matters Arising from Building Committee Meeting on 11th September 2017

65.1 (58/B17) The Chairman advised that a sum of £2000 had been included in the draft budget for 2018/19 to start to build up a reserve to cover the costs of future work required, including interior painting of the village hall and refurbishment of the toilets.

65.2 (58/B17) Members agreed that issues relating to the proposed new pavilion should remain with the Pavilion Development Committee until such time that the building is in existence. It would then fall under the remit of the Buildings Committee.

65.3 (59/B17) The Chairman advised that the toilet roll holders in the ladies toilets had been fixed to the walls of the cubicles.

66/B17 General update

66.1 Health & Safety: The chairman noted that he and Joint Clerk Smith had undertaken the health and safety audit for the village hall. Follow up actions were as follows:

- To contact the contractor who had fitted the fire safety system regarding the faulty door release mechanism;
- To request that the lunch club carry out a fire drill;
- To note the requirement for a formal asbestos check when contractors are brought in to remove the asbestos at the Pavilion during its demolition;
- To undertake some further checks to mitigate any risk of Legionnaires' disease.

66.2 Accessible toilet project: The chairman confirmed that the project was well underway and should be completed by the end of the year.

66.3 Caretaker role: The Chairman confirmed that following the resignation of the James Ellis on 31st October, a new caretaker, Miriam Baines, had been appointed with effect from 22nd November.

67/B17 Any other business

No issues were raised.

Date of next meeting: 5th March 2018 at 7 pm

The meeting closed at 7.16pm.

Signed..... Dated.....