



Clerk's Report To Council
February 2017

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.
- 5) Correspondence.

Approved: Council minute no. _____

Date: 20/02/16 _____

Chairman _____

1) Bank payments made since last Council meeting or to be approved at this meeting.

Main Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
2704	U-Do DIY	Grounds & office supplies	87.50	14.57	72.93
2705	Viking	Stationery, postage stamps & replacement equipment	658.09	92.99	565.10
2706	Cross Fire	Fire equipment annual check	18.57		18.57
2707	Altis Industries	LCR supplies	16.19	2.69	13.50
2708	Winchester Garden Mach.	LCR supplies	94.15	15.70	78.45
2709	HCC Pension Fund	Contributions February	1072.43		1072.43
2710	Post Office Ltd	Tax & NI February	1212.15		1212.15
DD	Salaries costs February		4906.57		4906.57
DD	Esso	Fuel card	6.00	1.00	5.00
DD	Esso	Fuel	18.91	3.15	15.76
DD	Siemens	Copier lease	194.42	32.40	162.02
DD	Sage	Licence & support Dec	30.60	5.10	25.50
DD	BT	Broadband costs Jan	10.20	1.70	8.50
			<u>8325.78</u>	<u>169.30</u>	<u>8156.48</u>

Charities Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
1316	U Do Diy	Maintenance supplies Dec & Jan	40.74	6.79	33.95
1317	L Mann	Plumbing repairs West Liss	80.50		80.50
1318	Cross Fire	Fire equipment annual check	111.43		111.43
1319	Performing Right Soc	License 6/1 - 5/1/18	227.36	37.89	189.47
1321	HCC Pension Fund	Contributions February	227.09		227.09
1322	HMRC	Tax & NI February	25.80		25.80
DD	British Gas	Village hall gas	1115.05	53.10	1061.95
DD	Salaries costs February		823.75		823.75
			<u>2651.72</u>	<u>97.78</u>	<u>2553.94</u>

West Liss Pavilion Development Account

1322	R Dudman	Fees Aug - Dec 2016	600.00	100.00	500.00
			<u>600.00</u>	<u>100.00</u>	<u>500.00</u>

Liss Neighbourhood Plan Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
		No payments made			0.00
			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

2) List of receipts banked since last Council meeting.

<u>Main Account</u>	£
<u>Current Account</u>	
Transfer from deposit account	5000.00
	<u>5000.00</u>
<u>30 Day Deposit Account</u>	
Interest	0.81
Sale of walks leaflets	7.00
Zurich Insurance - cash loss	250.00
NCPF - hedge cutting	31.50
EHDC - DC grants, flood risk assessment	2000.00
EHDC - DC grants, dog fouling signs	200.00
EHDC - DC grants, village hall curtains	508.00
	<u>2997.31</u>

Charities Account

	£
<u>Current Account</u>	
Transfers from deposit account	<u>4000.00</u>
<u>Instant Access Deposit Account</u>	
Village hall rents	159.00
Allotment rents	266.38
West Liss pitch rents	336.00
	<u>761.38</u>

West Liss Pavilion Development Account

	£
<u>Current Account</u>	
	<u>0.00</u>
No receipts	<u>0.00</u>

Neighbourhood Plan Account

	£
<u>Current Account</u>	
No receipts	<u>0.00</u>
	<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last Council meeting.

No movements

4) Payments made from petty cash since last Council meeting.

Main Account

Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
68	Office costs	Milk/tea	3.47		3.47
69	J Neilan	LCR fuel costs	7.10		7.10
70	J starling	FAG costs	5.40		5.40
71	Office costs	Milk	0.98		0.98
72	Office costs	Milk	0.98		0.98
			<u>17.93</u>	<u>0.00</u>	<u>17.93</u>

Charities Account

Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
7	B Cleary	Windows cleaned in & out	60.00	0.00	60.00
			<u>60.00</u>	<u>0.00</u>	<u>60.00</u>

5) Correspondence requiring decision or for information.

For decision/discussion

EHDC	Consultation on revised Gypsy & Traveller accommodation assessment. - Cllr Halstead to respond.
HALC	Annual Conference 22nd March - Councillors & Officers invited. £75 per delegate.
West Sussex CC	Consultation on proposed submission Draft of W S Joint Minerals Local Plan. - Comments by 13th March.
Community TCG	Agenda for meeting 8th March
Liss Community Association	Meeting on 21st Feb at 6pm re future of Xmas event.
EHDC	Invite to attend EHDC Council on 23rd Feb when TAG Farnborough submission to CAA for Airspace Change proposals will be debated.
Fieldfare Leader Funding	Workshops in Alton 6th March & 5th May.
Rogate Parish Council	Copy of request put to SDNP to vary Liss Neighbourhood Plan to allow development of four houses in Rake.

Other information

SDNP	Adopted CIL charging schedule.
EHDC	Local Plan part 3 explained.
EHDC	Details of Open Space & Sport recreation strategy. Cllr Dodds to meet with consultant.
EHDC	Information on new portfolio holder - Health & Wellbeing. Cllr I Thomas.

Newsletters

LAHS	Newsletter - February.
EHDC	Parish & Town Councils newsletter February.