



Clerk's Report To Council  
April 2017

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.
- 5) Correspondence.

Approved: Council minute no. \_\_\_\_\_

Date: 18/04/17  
\_\_\_\_\_

Chairman \_\_\_\_\_

1) Bank payments made since last Council meeting or to be approved at this meeting.

| <u>Main Account</u>      |                             |                                  | Gross           | Less VAT      | Net             |
|--------------------------|-----------------------------|----------------------------------|-----------------|---------------|-----------------|
| <u>Chq. No.</u>          | <u>Payee</u>                | <u>Details</u>                   | £               | £             | £               |
| 2731                     | Land Registry               | NCPF search                      | 11.00           |               | 11.00           |
| 2732                     | Liss Community Centre       | Annual grant                     | 2700.00         |               | 2700.00         |
| 2733                     | Easat Hants CAB             | Annual grant                     | 3600.00         |               | 3600.00         |
| 2734                     | WRVS Luncheon Club          | Annual grant                     | 1675.00         |               | 1675.00         |
| 2735                     | Crossover Youth Centre      | Annual grant                     | 2000.00         |               | 2000.00         |
| 2736                     | Liss Area Historical Assoc. | Annual grant                     | 300.00          |               | 300.00          |
| 2737                     | Liss Village Club           | Annual grant                     | 100.00          |               | 100.00          |
| 2738                     | Liss Band                   | Annual grant                     | 110.00          |               | 110.00          |
| 2739                     | St Mary's Church            | Annual grant                     | 200.00          |               | 200.00          |
| 2740                     | 1st Liss Scouts             | Annual grant                     | 250.00          |               | 250.00          |
| 2741                     | East Hants Woodcraft Folk   | Annual grant                     | 110.00          |               | 110.00          |
| 2742                     | Rake Village Hall           | Annual grant                     | 225.00          |               | 225.00          |
| 2743                     | LUPIN                       | Annual grant                     | 200.00          |               | 200.00          |
| 2744                     | LAFC Juniors                | Annual grant                     | 240.00          |               | 240.00          |
| 2745                     | HIOW Victim Support         | Annual grant                     | 200.00          |               | 200.00          |
| 2746                     | LGH Friendship Fund         | Annual grant                     | 100.00          |               | 100.00          |
| 2747                     | Home Start Butser           | Annual grant                     | 250.00          |               | 250.00          |
| 2748                     | HALC                        | Subs & training costs            | 1324.00         | 60.00         | 1264.00         |
| 2749                     | D Bain                      | Tree surgery                     | 1500.00         |               | 1500.00         |
| 2750                     | ACD Environmental           | Tree survey                      | 318.00          | 53.00         | 265.00          |
| 2751                     | Citroen Care                | Land Rover service               | 153.24          | 25.54         | 127.70          |
| 2752                     | Altis Industries            | LCR costs                        | 93.55           | 15.59         | 77.96           |
| 2753                     | Beaver Tool Hire            | Fuel for mowers                  | 39.48           | 1.88          | 37.60           |
| 2754                     | Viking                      | Stationery                       | 109.87          | 18.31         | 91.56           |
| 2755                     | Vision IT                   | Web hosting 17/18                | 410.80          |               | 410.80          |
| 2756                     | Zurich Municipal            | Play equipment inspection policy | 425.26          |               | 425.26          |
| 2757                     | U-Do DIY                    | Grounds maintenance supplies     | 38.99           | 6.50          | 32.49           |
| 2758                     | The Kings Arms Youth        | Grant for young carers club      | 300.00          |               | 300.00          |
| 2759                     | L McDonald                  | Mileage to HALC conference       | 36.50           | 1.37          | 35.13           |
| 2760                     | HALC                        | Planning training course         | 48.00           | 8.00          | 40.00           |
| 2528                     | Cancelled                   | FAG costs - cheque not banked    | -30.00          | -5.00         | -25.00          |
| 2725                     | Cancelled                   | Grant - cheque not banked        | -110.00         |               | -110.00         |
| DD                       | Esso                        | Fuel supplies                    | 44.58           | 7.43          | 37.15           |
| DD                       | British Gas                 | Grounds store elect. 1/12-28/2   |                 |               | 0.00            |
| DD                       | Sage                        | Licence & support Dec            | 30.60           | 5.10          | 25.50           |
| DD                       | BT                          | Telephone usage charges          | 138.16          | 23.03         | 115.13          |
| DD                       | BT                          | Broadband costs Jan              | 10.20           | 1.70          | 8.50            |
|                          |                             |                                  | <u>17152.23</u> | <u>222.45</u> | <u>16929.78</u> |
| <u>Charities Account</u> |                             |                                  | Gross           | Less VAT      | Net             |
| <u>Chq. No.</u>          | <u>Payee</u>                | <u>Details</u>                   | £               | £             | £               |
| 1335                     | Petty Cash                  |                                  | 100.00          |               | 100.00          |
| 1336                     | EHDC                        | Green waste licence              | 68.00           |               | 68.00           |
| 1337                     | EHDC                        | Village Hall council tax         | 66.85           |               | 66.85           |
| 1338                     | U-Do DIY                    | Maintenance costs                | 15.53           | 2.59          | 12.94           |
| 1339                     | Veolia ES(Uk)Ltd            | Bins, March                      | 171.66          | 28.61         | 143.05          |
| DD                       | British Gas                 | Village hall elect 1/3 - 1/4     | 284.10          | 47.35         | 236.75          |
|                          |                             |                                  | <u>706.14</u>   | <u>78.55</u>  | <u>627.59</u>   |

West Liss Pavilion Development Account

|     |      |                     |              |      |              |
|-----|------|---------------------|--------------|------|--------------|
| 111 | SDNP | Pre-application fee | 60.00        |      | 60.00        |
|     |      |                     | <u>60.00</u> | 0.00 | <u>60.00</u> |

Liss Neighbourhood Plan Account

| <u>Chq. No.</u> | <u>Payee</u>     | <u>Details</u> | Gross<br>£  | Less VAT<br>£ | Net<br>£    |
|-----------------|------------------|----------------|-------------|---------------|-------------|
|                 | No payments made |                |             |               | 0.00        |
|                 |                  |                | <u>0.00</u> | <u>0.00</u>   | <u>0.00</u> |

2) List of receipts banked since last Council meeting.

Main Account

£

Current Account

No receipts

0.00

0.00

30 Day Deposit Account

Interest

0.68

Zurich Insurance - January claim

1159.92

LFRA - contribution to dog signs

50.00

1210.60

Charities Account

£

Current Account

Transfers from deposit account

2500.00

Instant Access Deposit Account

Village hall rents

1077.62

Allotment rents

26.76

West Liss

48.00

Interest

0.38

1152.76

West Liss Pavilion Development Account

£

Current Account

No receipts

0.00

0.00

Neighbourhood Plan Account

£

Current Account

No receipts

0.00

0.00

3) Details of fixed term deposits maturing or placed since last Council meeting.

No movements in March.

4) Payments made from petty cash since last Council meeting.

Main Account

Voucher

| <u>No.</u> | <u>Payee</u> | <u>Details</u>            | Gross<br>£   | Less VAT<br>£ | Net<br>£     |
|------------|--------------|---------------------------|--------------|---------------|--------------|
| 81         | Office costs | Tea                       | 2.99         |               | 2.99         |
| 82         | LCR          | Fuel                      | 12.00        | 2.00          | 10.00        |
| 83         | Postages     | Cllr Papers               | 1.27         | 0.70          | 0.57         |
| 84         | Postages     | Flood Action Group costs  | 1.71         |               | 1.71         |
| 85         | Office costs | Milk                      | 0.49         |               | 0.49         |
| 86         | Admin Costs  | Land Registry for plans   | 30.00        | 3.00          | 27.00        |
| 1          | Postages     | Cabinet Grant application | 0.98         | 2.00          | -1.02        |
| 2          | Office costs | Milk                      | 2.44         |               | 2.44         |
|            |              |                           | <u>51.88</u> | <u>7.70</u>   | <u>44.18</u> |

Charities Account

No payments made.

5) Correspondence requiring decision or for information.

For decision/discussion

|                    |   |
|--------------------|---|
| CAA                | Draft airspace change consultation - comments by 30th June.   |
| Action Hampshire   | Invite to spring conference 18th May, Winchester.   |
| EHDC               | Invite to town & Parish Clerks meeting 27th April<br>- to discuss commission of EH Citizens Advice. |
| Rt Hon John Bercow | Invite to participate in UK Parliament Week.  |
| LFRA               | Proposal for petanque facility on Liss Forest Rec.  |

Other information & newsletters

|                  |  |
|------------------|--|
| EHDC             | Feedback from Healthy Lifestyles Network meeting.      |
| EHDC             | Parish & Town councillors' newsletter - April edition. |
| HCC              | Update newsletter - March edition.                     |
| Action Hampshire | Action News - April edition.                           |
| Community First  | Enews - March edition.                                 |
| LAHS             | Newsletter - April edition.                            |
| CPRE             | Magazines Spring & Summer editions.                    |