



Liss Parish Council

Clerk's Report to Council

December 2015

- 1) Bank Payments made since last Council meeting or to be approved at this meeting.
- 2) Lists of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last meeting.
- 4) Payments made from petty cash since the last Council meeting.
- 5) Correspondence requiring action or for note.

1) Bank payments made since last Council meeting & to be approved at this meeting

Main Account

Chq. No.		£	Less VAT	Net
2495	Sustainable Furniture - bench repair parts	105.00	17.50	87.50
2496	S Halstead - mileage & Xmas decorations	33.90	2.55	31.35
2497	S Smith - training mileage	35.46	1.48	33.98
2498	P Jackson - bus shelter repair	265.00		265.00
2499	Petty Cash	150.00		150.00
2500	Travis Perkins - LCR costs	167.59	27.93	139.66
2501	U-Do DIY - Xmas & grounds costs	9.93	1.66	8.27
2502	Viking - stationery & postage	190.57	22.76	167.81
2503	Blackwell Press - scanning drainage plans	458.86	76.48	382.38
2508	HCC Pensions - contributions December	941.60		941.60
2509	Post Office Ltd - tax & ni December	1334.50		1334.50
DD	Esso - fuel cost Nov	36.53	6.09	30.44
DD	British Gas - electricity, garage	122.38	5.82	116.56
DD	Siemens - copier lease	133.98	22.33	111.65
Trf	Salaries - December	4663.46		4663.46
Trf	Pavilion Reserves to pavilion bank account	43884.52		43884.52
DD	BT - telephone, Nov	10.20	1.70	8.50
DD	BT - telephone, Dec	10.20	1.70	8.50
		52553.68	188.00	52365.68

Charities Account

Chq No.		£	Less VAT	Net
1196	D Bain - tree surgery allotments	165.00		165.00
1197	U-Do DIY - village hall costs	61.51	10.25	51.26
1198	B Cleary - window cleaning	30.00		30.00
1199	SE Water - allotments supply	339.53		339.53
1200	Veolia - bins Nov	126.43	21.07	105.36
1201	Southern Water - waste water	72.10		72.10
1202	SE Water - village hall & allotments	135.22		135.22
1203	HCC - pension contributions December	225.41		225.41
1204	HMRC - tax & ni December	22.44		22.44
DD	Southern Electric - refund on final acc.	-457.26	-21.77	-435.49
DD	British Gas - gas village hall	335.90	15.99	319.91
DD	British Gas - elect village hall	176.86	8.42	168.44
DD	British Gas - elect village hall	80.26	3.82	76.44
Trf	Salaries - December	809.21		809.21
		2122.61	37.78	2084.83

West Liss Pavilion Development Account

Chq No.		£	Less VAT	Net
094	Farnham Newspapers - planning notice	187.20	31.20	156.00
095	Terra Firma - landscape consultancy	960.00	160.00	800.00
096	Alpha Graphics - site plan board	169.20	28.20	141.00
		1316.40	219.40	1097.00

Liss Neighbourhood Plan Account

Chq No.		£	Less VAT	Net
011	Mrs W Smith - Admin support Nov.	272.00		272.00
		272.00	0.00	272.00

2) Lists of receipts banked since last Council meeting.

Main Account

<u>Current Account</u>	£
Fixed Term Deposit interest	45.13
	<u>45.13</u>
<u>30 Day Deposit Account</u>	£
District Councillor grants	3000.00
EHDC for LCR funding	1500.00
	<u>4500.00</u>

Charities Account

<u>Current Account</u>	£
No receipts	0.00
	<u>0.00</u>
<u>Instant Access Deposit Account</u>	
Village Hall rents	1092.02
West Liss rents	89.00
Allotment rents	559.69
Interest	0.51
	<u>1741.22</u>

West Liss Pavilion Account

	£
Reansfer from LPC main account	44884.52
	<u>44884.52</u>

Liss Neighbourhood Plan Account

	£
No receipts	0.00
	<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last meeting.

Main Account

<u>Deposits matured</u>	£
Three month deposit	25000.00
Six week deposit	20000.00
	<u>45000.00</u>
<u>Deposits Placed</u>	£
No funds placed	0.0
	<u>0.00</u>

West Liss Pavilion Account

<u>Deposits matured</u>	£
No funds maturing	0.00
	<u>0.00</u>
<u>Deposits Placed</u>	£
Three month deposit	20000.00
Six week deposit	20000.00
	<u>40000.00</u>

4) Payments made from petty cash since the last Council meeting.

Main Account

Voucher			Less	Net
no.	<u>Description</u>	£	VAT	£
49	Office supplies - milk/tea	7.10		7.10
50	Postages - Cllr papers	2.38		2.38
52	Local newspaper	0.45		0.45
53	Bulbs for Liss in Bloom	6.49	1.08	5.41
53	Postages - DC grant applications	3.57		3.57
54	Office supplies - tea, coffee, milk, papers	13.34		13.34
		<u>33.33</u>	<u>1.08</u>	<u>32.25</u>

Charities Account

Voucher			Less	Net
no.	<u>Description</u>	£	VAT	£
4	Allotment padlocks	18.98	3.16	15.82
5	Windows cleaned - Sept	30.00		30.00
6	Windows cleaned - Oct	30.00		30.00
		<u>78.98</u>	<u>3.16</u>	<u>75.82</u>

5) Correspondence requiring action or for note.
(as attached)