

Clerk's Report To Council July 2016

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.
- 5) Correspondence.

1) Bank payments made since last Council meeting or to be approved at this meeting.

Main Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
2614	Bishops Sports	Replacement goal posts	1007.64	167.94	839.70
2615	Lightatouch	Internal audit fee	297.00		297.00
2616	Liss Garden Machinery	Push mower repair	319.09	53.18	265.91
2617	Winchester Garden Mach.	LCR costs	15.60	2.60	13.00
2618	HCC	Pension Costs - June	1082.03		1082.03
2619	Post Office	Tax & National Ins - June	1546.95		1546.95
2620	Brows Farm	Grass cutting	265.22	44.20	221.02
2621	Travis Perkins	Grounds & bench fitting	84.48	14.08	70.40
2622	A B Alarms	Replacement CCTV unit	648.00	108.00	540.00
2623	HALC	Training costs	42.00	7.00	35.00
2624	U-Do DIY	Grounds maintenance costs	25.16	4.19	20.97
2625	Hilliers Garden Centres	Grounds maintenance costs	15.98	2.66	13.32
2626	SLCC	Subscription 2016/17	167.00		167.00
2627	Petty Cash		100.00		100.00
DD	Esso	Fuel card	6.00	1.00	5.00
DD	Esso	Fuel	52.13	10.35	41.78
DD	British Gas	Electricity, groundsman's store	146.20	6.96	139.24
Trf	Salaries costs June		5633.99		5633.99
DD	Sage	Licence & support	30.60	5.10	25.50
DD	BT	Cost of calls	128.92	21.49	107.43
DD	BT	Broadband costs	10.20	1.70	8.50
			<u>11624.19</u>	<u>450.45</u>	<u>11173.74</u>

Charities Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
1254	Land Registry	Search fees	7.00		7.00
1255	Land Registry	Search fees	7.00		7.00
1256	L Mann	Repairs West Liss	125.00		125.00
1257	Ampella	Boiler repair	78.00	13.00	65.00
1258	Southern Water	Waste water	58.10		58.10
1259	S E Water	Water supplies	298.02	13.00	285.02
1260	HCC	Pension costs June	234.98		234.98
1261	HMRC	tax & National Ins June	32.52		32.52
1262	Veolia ES (UK) Ltd	Bins Oct 15	126.43	21.07	105.36
1263	Land Registry	Search fees	7.00		7.00
1264	U-Do DIY	Maintenance costs	5.41	0.90	4.51
1265	HCC	Maintenance costs	15.08	2.51	12.57
1266	Direct365	Hygiene contract	391.06	65.18	325.88
1267	Petty Cash		100.00		100.00
Trf	Salaries costs June		852.79		852.79
DD	British Gas	Gas 5/2 - 2/6/16	927.04	154.5	772.54
DD	British Gas	Electricity 27/2 - 2/6/16	138.55	6.59	131.96
DD	British Gas	Electricity 2/6 - 23/6/16	43.83	2.08	41.75
			<u>3447.81</u>	<u>278.83</u>	<u>3168.98</u>

West Liss Pavilion Development Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
	No payments made		0.00		0.00
			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Liss Neighbourhood Plan Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
25	Liss Community Centre	Venue hire	21.00		21.00
26	Mrs W Smith	Admin support - May	204.00		204.00
27	Mrs W Smith	Admin support - June	120.00		120.00
			<u>345.00</u>	<u>0.00</u>	<u>345.00</u>

2) List of receipts banked since last Council meeting.

Main Account

Current Account

Transfers from deposit account	22000.00
NCPF - for car park repairs	530.00
Interest	1.64
	<u>22531.64</u>

30 Day Deposit Account

Interest	1.64
NCPF - for car park repairs	530.00
	<u>531.64</u>

Charities Account

	£
<u>Current Account</u>	
Transfer from deposit account	<u>1000.00</u>
<u>Instant Access Deposit Account</u>	
Village hall rents	737.26
Allotment rents	89.00
Interest	0.94
Transfer from main deposit account	
- D C Grants	3000.00
- Village hall rents	300.00
	<u>4127.20</u>

West Liss Pavilion Development Account

	£
<u>Current Account</u>	
Shop collection boxes	59.80
Interest on fixed deposit	28.73
	<u>88.53</u>

Neighbourhood Plan Account

	£
<u>Current Account</u>	
No receipts	<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last Council meeting.

<u>Main Account</u>	£
Deposit matured	<u>20000.00</u>
Deposit placed - 3 months	<u>20000.00</u>

<u>West Liss Pavilion Development Account</u>	£
Deposit matured	<u>20000.00</u>
Deposit placed - 3 months	<u>20000.00</u>

4) Payments made from petty cash since last Council meeting.

Main Account

Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
23	J Neilan	LCR spares	11.99	2.00	9.99
24	Office Costs	Postages & milk	4.10		4.10
25	Office Costs	Milk & papers	3.90		3.90
26	Mileages	S S training course	30.50	1.09	29.41
27	Project Costs	Mileages, view play equip.	15.00	0.56	14.44
28	Grounds costs	Top up phone	10.00		10.00
			<u>75.49</u>	<u>3.65</u>	<u>71.84</u>

Charities Account

Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
1	B Cleary	Window cleaning	30.00		30.00
			<u>30.00</u>	<u>0.00</u>	<u>30.00</u>

5) Correspondence requiring decision or for information.

For decision

HALC Workshops on the future of Local Govt. In Hampshire
Alton Maltings Centre, 6th Sept 17.45 - 20.00hrs

HALC Revision of model Financial Regulations

HALC Notes on Governance & Accountability for smaller councils

Other information

EHDC Notice of election for District Council, Hangers & Forest Ward

EHDC Community Events & Strategies information sheets.

Post Office Request for suggestions on mobile Post Office in Liss Forest
- Forwarded to LFRA for consideration.

Cabinet Office Community Emergency Plan toolkit & guide to preparing
for emergencies.

Newsletter

LAHS July newsletter

Community First June newsletter

NALC Local council Review summer edition.