



Liss Parish Council

Clerk's Report to Council

June 2015

- 1) Bank Payments made since last Council meeting or to be approved at this meeting.
- 2) Lists of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last meeting.
- 4) Payments made from petty cash since the last Council meeting.
- 5) Correspondence requiring action or for note. Bank Payments made since last Council meeting or to be approved at this meeting.

1) Bank payments made since last Council meeting & to be approved at this meeting

Main Account

Schedule of payments since last meeting & cheques to be drawn at 15th June 2015

Chq. No.		£	Less VAT	Net
2419	Neighbourhood Plan admin	276.00		276.00
2407	Playscene - cancelled cheque	-420.00	-70.00	-350.00
2420	Playscene - play equipment repair	420.00	70.00	350.00
2405	Vision ICT - cancelled cheque	-434.40	-72.40	-362.00
2421	Vision ICT - fees 15/16	434.40	72.40	362.00
2422	South & West Audit - balance of 14/15 fee	290.00		290.00
2423	Viking - stationery	57.47	9.58	47.89
2424	Sage (UK) Ltd - software	530.47	88.66	441.81
2425	Petersfield TC - training event	12.00	2.00	10.00
2426	EHDC - election cost	239.40		239.40
2427	Travis Perkins - grounds	41.35	6.89	34.46
2428	HALC - training event	42.00	7.00	35.00
2429	Winchester Garden Machinery - grounds/LCR	119.71	19.95	99.76
2430	Beaver Tool Hire - fuel	74.76	3.56	71.20
2431	NALC - subs LCR	17.00		17.00
2432	U-Do DIY - grounds costs	3.61	0.60	3.01
2433	HCC Pensions - contributions June	933.70		933.70
2434	Post Office Ltd - tax & ni June	1325.50		1325.50
Trf	Salaries - June	4758.29		4758.29
DD	Apogee - copier costs	256.36	42.73	213.63
DD	Esso - fuel cost	55.14	9.19	45.95
DD	Esso - fuel cost	29.60	4.93	24.67
DD	Esso - card fee	6.00	1.00	5.00
DD	SE Electric - groundsman's store	23.90	1.13	22.77
DD	BT - telephone account	247.16	41.19	205.97
DD	Talk Talk - June	15.31	2.55	12.76
		9354.73	240.96	9113.77

Charities Account

Schedule of payments since last meeting & cheques to be drawn at 15th June 2015

Chq No.		£	Less VAT	Net
1151	HCC - pension contributions May	225.41		225.41
1152	HMRC - tax & ni May	22.44		22.44
Trf	Salaries - May	809.21		809.21
1153	JM Electrical - remediation & safety works	500.00		500.00
1154	Veolia - bins April	143.17	23.86	119.31
1155	Clear Round - pest control	180.00	30.00	150.00
1156	U-Do DIY - maintenance costs	50.16	8.36	41.80
1157	Rangemaster Age - cooker repairs	169.00	28.17	140.83
1158	Sage (UK) Ltd - software upgrades	225.24	37.54	187.70
1159	SE Water - allotments	318.97		318.97
1160	HCC - pension contributions June	225.41		225.41
1161	HMRC - tax & ni June	39.27		39.27
Trf	Salaries - June	809.21		809.21
DD	British Gas - village hall	1006.70	167.78	838.92
DD	SE Electric - West Liss pavilion	218.59	23.16	195.43
		4942.78	318.87	4623.91

West Liss Pavilion Development Account

Schedule of payments since last meeting & cheques to be drawn at 15th June 2015

Chq No.		£	Less VAT	Net
089	Sage (UK) Ltd - accounting software upgrade	61.80	10.30	51.50
		61.80	10.30	51.50

2) Lists of receipts banked since last Council meeting.

Main Account

<u>Current Account</u>	£
Interest on fixed deposits maturing	0.00
Transfer from deposit account	5000.00
	5000.00
<u>30 Day Deposit Account</u>	£
Interest	0.63
Vat reclaim	7749.67
EHDC election rent	142.31
	7892.61

Charities Account

<u>Current Account</u>	£
Transfer from Deposit account	1000.00
	1000.00
<u>Instant Access Deposit Account</u>	
Vat reclaim	2892.27
Village Hall rents	869.66
West Liss rents	168.75
Allotment rents	0.00
Interest	0.51
	3931.19

West Liss Pavilion Account

	£
Vat reclaim	2868.44
	2868.44

3) Details of fixed term deposits maturing or placed since last meeting.

No movement on fixed term deposits during May.

4) Payments made from petty cash since the last Council meeting.

Main Account

Voucher no.	Description	£	Less VAT	Net £
10	Office costs - milk/paper	2.90		2.90
11	Office costs - milk	0.49		0.49
12	Office costs – milk/paper/post	4.51		4.51
13	Liss in Bloom costs	10.00		10.00
14	LCR costs - fuel	12.50	2.08	10.42
15	Postages – Decs of Interest	2.78		2.78
16	Postages – Expenses returns	7.25		7.25
17	Postages - HMRC	7.25		7.25
		<u>47.68</u>	<u>2.08</u>	<u>45.60</u>

Charities Account

No payments made.

5) Correspondence requiring action or for note. Bank Payments made since last Council meeting or to be approved at this meeting.
(as attached).