



Liss Parish Council

Clerk's Report to Council

November 2015

- 1) Bank Payments made since last Council meeting or to be approved at this meeting.
- 2) Lists of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last meeting.
- 4) Payments made from petty cash since the last Council meeting.
- 5) Correspondence requiring action or for note.

1) Bank payments made since last Council meeting & to be approved at this meeting

Main Account

Schedule of payments since last meeting & cheques to be drawn at 16th November

Chq No.		£	Less VAT	Net
2480	D Bain - tree surgery NCPF	625.00		625.00
2481	Vision ICT - Decs of Interest	30.00	5.00	25.00
2482	L Mannerings - hepatitis jabs & travel	231.20	3.31	227.89
2483	Central Source - bollard for LCR	95.04	15.84	79.20
2484	Citroen Care Ltd - battery for TSR	54.00	9.00	45.00
2485	Viking - stationery	70.78	11.80	58.98
2486	Altis Industries - grounds maintenance costs	46.74	7.79	38.95
2487	Clerks & Councils Direct - subscription	12.00		12.00
2488	Beaver Tool Hire - fuel & workwear	87.33	1.78	85.55
2489	Winchester Garden Machinery - LCR costs	33.80	5.63	28.17
2490	Hillier Garden Centre - grounds maintenance costs	40.97	6.82	34.15
2491	CPRE Hants - subscription	20.00		20.00
2492	U-Do DIY - office, grounds, TSR costs	79.03	13.17	65.86
2493	HCC Pensions - contributions November	941.60		941.60
2494	Post Office Ltd - tax & ni November	1334.10		1334.10
DD	Esso - fuel card cost Oct	6.00	1.00	5.00
DD	Esso - fuel cost Oct	23.52	3.92	19.60
Dd	S E Electric refund	-6.41	-0.31	-6.10
DD	Siemens - copier costs	194.42	32.40	162.02
Trf	Salaries - November	4613.61		4613.61
DD	Talk Talk - October	15.31	2.55	12.76
		8548.04	119.70	8428.34

Charities Account

Schedule of payments since last meeting & cheques to be drawn at 16th November

Chq No.		£	Less VAT	Net
1191	Cancelled	0.00		0.00
1192	Veolia - bins Oct	47.94	7.99	39.95
1193	U-Do DIY - village hall costs	5.49	0.91	4.58
1194	HCC - pension contributions November	225.41		225.41
1195	HMRC - tax & ni November	22.44		22.44
Trf	Salaries - November	809.21		809.21
		1110.49	8.90	1101.59

West Liss Pavilion Development Account

Schedule of payments since last meeting & cheques to be drawn at 16th November

Chq No.		£	Less VAT	Net
093	Holloway Squire - fees for re-tender	4695.34	782.56	3912.78
		4695.34	782.56	3912.78

Liss Neighbourhood Plan Account

Schedule of payments since last meeting & cheques to be drawn at 16th November

Chq No.		£	Less VAT	Net
008	Mrs W Smith - Admin support Sept	180.00	0.00	180.00
009	Mrs W Smith - Admin support Oct.	412.58	4.76	407.82
010	V Signs - exhibition banner	52.50	8.75	43.75
		645.08	13.51	631.57

2) Lists of receipts banked since last Council meeting.

Main Account

<u>Current Account</u>	£
Fixed Term Deposit interest	25.11
	25.11

<u>30 Day Deposit Account</u>	£
Interest	2.76
NCPF for hedge cutting.	62.10
	64.86

Charities Account

<u>Current Account</u>	£
No receipts	0.00
	0.00

<u>Instant Access Deposit Account</u>	
Village Hall rents	1173.23
West Liss rents	133.50
Allotment rents	4.94
Interest	0.51
West Liss wayleave	4.94
	1317.12

West Liss Pavilion Account

	£
Fixed Term Deposit interest	28.73
	28.73

Liss Neighbourhood Plan Account

	£
Groundwork UK - grant	1500.00
	1500.00

3) Details of fixed term deposits maturing or placed since last meeting.

Main Account

<u>Deposits matured</u>	£
Three month deposit	15000.00
	15000.00

<u>Deposits Placed</u>	£
No funds placed	0.0
	0.00

West Liss Pavilion Account

<u>Deposits matured</u>	£
No funds maturing	0.00
	0.00

<u>Deposits Placed</u>	£
No funds placed	0.00
	0.00

4) Payments made from petty cash since the last Council meeting.

Main Account

Voucher no.	Description	£	Less VAT	Net £
38	Office supplies - milk/tea	7.15		7.15
39	Computer switch	26.99	4.5	22.49
40	Grounds phone top up	10.00		10.00
41	Office supplies - milk/wash up liquid	0.95		0.95
42	Postages - crossing closure	34.80		34.80
43	Office supplies - milk	2.55		2.55
44	Postages - Cllr papers	1.90		1.90
45	Postages - Consultation responses	3.46		3.46
46	Training - parking	4.50		4.50
47	LCR - fuel	6.10	1.02	5.08
48	LCR - fuel	30.00	5.00	25.00
		<u>128.4</u>	<u>10.52</u>	<u>117.88</u>

Charities Account

Voucher no.	Description	£	Less VAT	Net £
	No payments			0.00
				0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

5) Correspondence requiring action or for note.
(as attached)