



## Clerk's Report To Council November 2016

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.
- 5) Correspondence.

1) Bank payments made since last Council meeting or to be approved at this meeting.

Main Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
2672	Hants County Council	Pension costs October	1080.55		1080.55
2673	Post Office Ltd	Tax & NI costs October	1621.87		1621.87
( 2674	TLC Portsmouth	Xmas tree lights	187.80	31.30	156.50
( 2674	D Dodds	Mileage claim	20.00	0.75	19.25
2675	Playsafe Ltd	New play equipment Liss Forest	8160.00	1362.00	6798.00
2676	U-Do DIY	Grounds & office supplies	22.22	3.69	18.53
2677	Altis Industries	LCR costs	83.42	13.90	69.52
2678	HALC	Training course, admin assistant	90.00	15.00	75.00
2679	Clerks & Councils	Magazine subs	12.00		12.00
2680	F Cook	Mileage to training course	52.02	1.81	50.21
2681	Hilliers	Bulbs for LIB	16.99	2.83	14.16
2682	Hants County Council	Pension costs November	1080.55		1080.55
2683	Post Office Ltd	Tax & NI costs November	1231.60		1231.60
DD	Esso	Fuel	19.09	3.18	15.91
DD	Esso	Fuel	48.97	8.16	40.81
Trf	Salaries costs October		5616.3		5616.30
Trf	Salaries costs November		5165.59		5165.59
DD	Sage	Licence & support Oct	30.60	5.10	25.50
DD	BT	Broadband costs Nov	10.20	1.70	8.50
			<u>24549.77</u>	<u>1449.42</u>	<u>23100.35</u>

Charities Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
1291	B Cleary	Windows cleaned 9th Nov.	60.00		60.00
1292	Hants County Council	Pension costs October	226.40		226.40
1293	HMRC	Tax & NI costs October	25.80		25.80
1294	Cancelled		0.00		0.00
1295	Liss Electrical	Cooker circuit & bulk head lights	850.00		850.00
1296	U-Do DIY	Village hall maintenance supplies	16.15	2.69	13.46
1297	Veolia ES (UK) Ltd	Duty of care charge	47.94	7.99	39.95
1298	Hants County Council	Pension costs November	226.40		226.40
1299	HMRC	Tax & NI costs November	25.80		25.80
1300	Ampella Maintenance	Deposit on boiler replacement	4755.00	792.50	3962.50
Trf	Salaries costs October		823.75		823.75
Trf	Salaries costs November		823.75		823.75
DD	British Gas	Electricity 3/9 - 31/10	288.72	48.12	240.60
			<u>8169.71</u>	<u>851.30</u>	<u>7318.41</u>

West Liss Pavilion Development Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
		No payments made	0.00		0.00
			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Liss Neighbourhood Plan Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
32	Mrs W Smith	Admin support - October	240.00		240.00
			<u>240.00</u>	<u>0.00</u>	<u>240.00</u>

2) List of receipts banked since last Council meeting.

<u>Main Account</u>		£
<u>Current Account</u>		
Transfer from deposit account		<u>12000.00</u>
 <u>30 Day Deposit Account</u>		
Interest		<u>1.32</u>
 <u>Charities Account</u>		
		£
<u>Current Account</u>		
Transfers from deposit account		<u>9500.00</u>
 <u>Instant Access Deposit Account</u>		
Village hall rents		1612.02
West Liss Pavilion rents		216.00
Allotment rents		0.00
Interest		<u>0.97</u>
		<u>1828.99</u>
 <u>West Liss Pavilion Development Account</u>		
		£
<u>Current Account</u>		
Interest on Fixed Term Deposit		<u>100.82</u>
 <u>Neighbourhood Plan Account</u>		
		£
<u>Current Account</u>		
No receipts		<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last Council meeting.

No movements in the period reported on.

4) Payments made from petty cash since last Council meeting.

<u>Main Account</u>					
Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
38	Office Costs	Keys	8.00	1.33	6.67
39	J Neilan	LCR costs, ink cartridges	23.97	4.00	19.97
40	J Neilan	LCR costs, fuel	6.26	1.04	5.22
41	Liss in Bloom costs	Bulbs	11.97		11.97
42	Boots	First Aid Kit replenished	11.47		11.47
43	Office Costs	Milk	1.35		1.35
44	Cash stolen at break-in 3rd Oct		5.08		5.08
45	J Neilan	LCR costs, fuel	5.76	0.96	4.80
46	Postage	Cllr papers	7.25		7.25
47	Office Costs	Tea, coffee & hand wash	9.22		9.22

48	Office Costs	Keys for key press	4.00	0.67	3.33
49	Office Costs	Milk	1.80	0.56	1.24
50	Office Costs	Tea	5.60		5.60
			<u>101.73</u>	<u>8.56</u>	<u>93.17</u>

Charities Account

Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
( 3	Boots	First Aid Kit replenished	16.33		16.33
( 3	Petersfield Cobbler	Keys cut	7.00	1.17	5.83
4	Cash stolen at break-in 3rd Oct		78.32		78.32
3	Amazon	Padlocks for allotments	19.98	3.33	16.65
			<u>19.98</u>	<u>3.33</u>	<u>16.65</u>

5) Correspondence requiring decision or for information.

For decision

HCC Consultation on revisions to Hampshire draft of Community Involvement Consultation (Planning) - Runs from 7/11 to 19/12/

Other information

EHAPTC Notice of quarterly meeting, Penns Place, 29th Nov., 7.30pm  
Community TCG Notice of meeting 2nd Nov.  
CAA Report on CAA consultation - circulated.  
EHDC Community Forum 2nd Nov. Agenda & minutes.  
HCC Copy of slides from Cllr Perry's presentation on the future of Local Government in Hampshire.  
HCC Details of Community Challenge Fund: flood alleviation support copied to FAG  
Hants Fire & Rescue Community Emergency Workshop - copy of presentation.

Newsletters

HCC Access Hampshire - issue 2  
Community First Enews - September & October  
CPRE Hampshire Views - Autumn/Winter edition.

HALC

Document urging local councils to respond to DCLG consultation.