



## Liss Parish Council

### Clerk's Report to Council

September 2015

- 1) Bank Payments made since last Council meeting or to be approved at this meeting.
- 2) Lists of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last meeting.
- 4) Payments made from petty cash since the last Council meeting.
- 5) Correspondence requiring action or for note.

## 1) Bank payments made since last Council meeting & to be approved at this meeting

### Main Account

Schedule of payments since last meeting & cheques to be drawn at  
21st September 2015

Chq. No.		£	Less VAT	Net
2446	AXA Insurance - ride on mower	239.56		239.56
2447	Crossover - trf of youth funds	520.00		520.00
2448	Beaver Tool Hire - diesel	37.38	1.78	35.60
2449	R Hoare - hedge cutting	378.00	57.75	320.25
2450	Alpha Graphics - office sign	46.80	7.80	39.00
2451	HALC - transparency course	42.00	7.00	35.00
2452	LGM - mower parts	7.14	1.19	5.95
2453	Viking - stationery	93.50	15.58	77.92
2454	Petty Cash	100.00		100.00
2455	Zurich - risk management course	72.00	12.00	60.00
2456	Viking - stationery & V V postage	147.78	6.63	141.15
2457	U-Do DIY - office & grounds costs	96.70	16.12	80.58
2458	HCC Pensions - contributions August	944.24		944.24
2459	Post Office Ltd - tax & ni August	1335.44		1335.44
Trf	Salaries - August	4613.80		4613.80
DD	Apogee - copier costs	235.49	39.25	196.24
DD	Esso - fuel cost	24.00	4.00	20.00
DD	Esso - fuel cost	70.67	11.78	58.89
DD	Talk Talk - July	15.31	2.55	12.76
DD	Lloyds Bank - safe custody fee	15.00		15.00
2460	LGS - mower puncture	39.58	6.60	32.98
2461	LGM - strimmer line	15.40	2.57	12.83
2462	Beaver Tool Hire - diesel	37.38	1.78	35.60
2463	Travis Perkins - LCR/Grds	601.01	100.16	500.85
2464	HCC Pensions - contributions September	945.55		945.55
2465	Post Office Ltd - tax & ni September	1339.14		1339.14
Trf	Salaries - September	4667.89		4667.89
DD	Talk Talk - July	15.31	2.55	12.76
		16696.07	297.09	16398.98

### Charities Account

Schedule of payments since last meeting & cheques to be drawn at  
21st September 2015

Chq No.		£	Less VAT	Net
1171	BRT - allotment prizes	32.93	5.49	27.44
1172	Petty Cash	50.00		50.00
1173	S West - audit fee 2014/15	60.00		60.00
1174	Veolia - bins July	141.30	21.55	119.75
1175	Southern Water - V Hall waste	187.14		187.14
1176	U-Do DIY - village hall & West Liss supplies	90.76	15.13	75.63
1177	HCC - pension contributions August	225.41		225.41
1178	HMRC - tax & ni August	22.44		22.44
Trf	Salaries - August	809.21		809.21
1179	B Cleary - window cleaning	60.00		60.00
1180	Veolia - bins August	126.43	21.07	105.36
1181	U-Do DIY - village hall supplies	35.43	5.90	29.53
1182	Cancelled	0.00		0.00

1183	A1 Security - crash bar	116.15	19.36	96.79
1184	HCC - pension contributions September	225.41		225.41
1178	HMRC - tax & ni September	22.44		22.44
Trf	Salaries - September	809.21		809.21
DD	British Gas - final read.	158.40	7.54	150.86
		3172.66	96.04	3076.62

### **West Liss Pavilion Development Account**

Schedule of payments since last meeting & cheques to be drawn at 21st September 2015

Chq No.		£	Less VAT	Net
090	Blair Rains M & E - stage C	450.00	75.00	375.00
		450.00	75.00	375.00

### **Liss Neighbourhood Plan Account**

Schedule of payments since last meeting & cheques to be drawn at 21st September 2015

Chq No.		£	Less VAT	Net
004	Alpha Graphics - banner	202.80	33.80	169.00
005	Administration support - July	357.00	7.50	349.50
006	Administration support - August	324.00	0.00	324.00
		883.80	41.30	842.50

## 2) Lists of receipts banked since last Council meeting.

### **Main Account**

<u>Current Account</u>	£
Transfer from deposit account	8000.00
Interest on fixed deposits maturing	87.26
	8087.26

<u>30 Day Deposit Account</u>	£
Interest	3.85
	3.85

### **Charities Account**

<u>Current Account</u>	£
Transfer from Deposit account	4000.00
	4000.00

<u>Instant Access Deposit Account</u>	
Village Hall rents	1353.16
West Liss rents	47.00
Allotment rents	0.00
Interest	1.27
	1401.43

### **West Liss Pavilion Account**

No receipts	0.00
	0.00

### **Liss Neighbourhood Plan Account**

Ground Works -- grant	4075.00
	4075.00

3) Details of fixed term deposits maturing or placed since last meeting.

**Main Account**

<u>Deposits matured</u>	£
Six month deposit matured	25000.00
	<u>25000.00</u>
<u>Deposits Placed</u>	£
Three month deposit placed	25000.00
	<u>25000.00</u>

**West Liss Pavilion Account**

<u>Deposits matured</u>	£
No funds maturing	0.00
	<u>0.00</u>
<u>Deposits Placed</u>	£
No funds placed	0.00
	<u>0.00</u>

4) Payments made from petty cash since the last Council meeting.

**Main Account**

Voucher no.	Description	£	Less VAT	Net £
18	Office costs - milk/paper	6.23		6.23
19	Stationery	5.46	1.09	4.37
20	Office costs - milk/postage	2.17		2.17
21	LCR costs - fuel	20.00	3.33	16.67
22	LCR costs - fuel	5.22	1.04	4.18
23	Chairman's travel costs to Eastleigh	27.70		27.70
		<u>66.78</u>	<u>5.46</u>	<u>61.32</u>

**Charities Account**

Voucher no.	Description	£	Less VAT	Net £
3	Padlock for Kelsey allotment	9.49	1.58	7.91
		<u>9.49</u>	<u>1.58</u>	<u>7.91</u>

5) Correspondence requiring action or for note.  
(as attached)