

Clerk's Report To Council September 2016

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.
- 5) Correspondence.

1) Bank payments made since last Council meeting or to be approved at this meeting.

Main Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
2628	Cancelled cheque		0.00		0.00
2629	SLCC	Training costs	100.00		100.00
2630	Ebuyer	Software license	65.99	54.99	11.00
2631	PC World	Two laptop computers	687.59	114.59	573.00
2632	Liss Garden Machinery	Repairs to ride on mower	2398.82	399.80	1999.02
2633	Wessex Heartbeat	Collection for E Thomas	130.00		130.00
2634	HCC	Pension costs July	1049.48		1049.48
2635	Post OfficeHMRC	Tax & National Ins July	1482.82		1482.82
2636	U-Do DIY	Maintenance supplies	80.27	13.37	66.90
2637	AXA Insurance	Ride on mower policy	247.47		247.47
2638	Brows Farm Partnership	Mowing, topping & removal	820.74	136.79	683.95
2639	Liss Garden Machinery	Repairs to ride on mower	966.86	161.15	805.71
2640	Altis Industries	Grounds maintenance	13.56	2.26	11.30
2641	Viking	Stationery	110.55	18.42	92.13
2642	Amazon	backpack sprayer	67.17	11.19	55.98
2643	HCC	Pension costs August	1051.22		1051.22
2644	Post OfficeHMRC	Tax & National Ins August	1485.79		1485.79
2645	WGM Ltd	LCR costs - tools	47.13	7.85	39.28
DD	Esso	Fuel	39.08	6.51	32.57
DD	Apogee	Copier costs	184.14	30.69	153.45
DD	Apogee	Copier cartridge	9.00	1.50	7.50
DD	Siemens	Copier lease	254.42	42.40	212.02
Trf	Salaries costs July		5478.66		5478.66
Trf	Salaries costs August		5554.36		5554.36
DD	Sage	Licence & support June	30.60	5.10	25.50
DD	Sage	Licence & support July	30.60	5.10	25.50
DD	BT	Line rental Aug-Oct	94.80	15.80	79.00
DD	BT	Broadband costs July	10.20	1.70	8.50
DD	BT	Broadband costs August	10.20	1.70	8.50
			22501.52	1030.91	21470.61

Charities Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
1268	Bromsgrove Trophies	Allotment trophies	32.93	5.49	27.44
1269	HCC	Pension costs July	228.39		228.39
1270	HMRC	Tax & National Ins July	25.80		25.80
1205	Buttonmoons	rent refund cancelled	-9.94		-9.94
1271	U-Do DIY	Maintenance supplies	9.31	1.55	7.76
1272	HCC	Cleaning materials	86.03	14.34	71.69
1273	Veolia ES (UK) Ltd	Bins July	98.64	16.44	82.20
1274	B Cleary	Window cleaning inside & out	60.00		60.00
1275	S West	Audit fee 15/16	60.00		60.00
1276	HCC	Pension costs August	228.39		228.39
1277	HMRC	Tax & National Ins August	25.80		25.80
Trf	Salaries costs July		823.75		823.75
Trf	Salaries costs August		823.75		823.75
DD	British Gas	Electricity 2/6/16 - 23/6/16	43.83	2.08	41.75
DD	British Gas	Electricity 24/6 - 27/7/16	96.91	4.61	92.30
			<u>2633.59</u>	<u>44.51</u>	<u>2589.08</u>

West Liss Pavilion Development Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
106	Ray Dudman Associates	Fees May-July	1800.00	300.00	1500.00
			<u>1800.00</u>	<u>300.00</u>	<u>1500.00</u>

Liss Neighbourhood Plan Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
28	Mrs W Smith	Admin support - July	72.00		72.00
					0.00
			<u>72.00</u>	<u>0.00</u>	<u>72.00</u>

2) List of receipts banked since last Council meeting.

Main Account

Current Account

Transfer from deposit account	22000.00
Collection for E Thomas	<u>130.00</u>
	<u>22130.00</u>

30 Day Deposit Account

Interest	1.64
NFPC for car park repairs	<u>530.00</u>
	<u>531.64</u>

Charities Account

	£
<u>Current Account</u>	
Transfers from deposit account	<u>3000.00</u>
<u>Instant Access Deposit Account</u>	
Village hall rents	1746.88
West Liss Pavilion rents	699.50
Allotment rents	8.00
Interest	0.94
	<u>2455.32</u>

West Liss Pavilion Development Account

	£
<u>Current Account</u>	
No receipts	<u>0.00</u>
	<u>0.00</u>

Neighbourhood Plan Account

	£
<u>Current Account</u>	
No receipts	<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last Council meeting.

<u>Main Account</u>	£
No movements	<u>0.00</u>

<u>West Liss Pavilion Development Account</u>	£
No movements	<u>0.00</u>

4) Payments made from petty cash since last Council meeting.

Main Account

Voucher			Gross	Less VAT	Net
No.	Payee	Details	£	£	£
29	Office costs	Tea	4.99		4.99
30	LCR costs	Fuel	12.29	2.05	10.24
31	Office costs	Milk, soap & parking	7.40		7.40
32	Postages	Councillor papers	5.08		5.08
33	Grounds costs	Land registry, border info.	3.00		3.00
34	Hanging baskets	Plant food	3.99	0.66	3.33
35	Postages	Audit papers	1.27		1.27
36	Office costs	Milk & soap	3.15		3.15
37	Office costs	Milk & local paper	1.65		1.65
			<u>42.82</u>	<u>2.71</u>	<u>40.11</u>

Charities Account

Voucher			Gross	Less VAT	Net
No.	Payee	Details	£	£	£
2	Village hall costs	Cotton for curtain repair	1.70		1.70
			<u>1.70</u>	<u>0.00</u>	<u>1.70</u>

5) Correspondence requiring decision or for information.

For decision

- Tag Farnborough Consultation on additional airspace
10th August to 5th October.
- Post Office Consultation on changes to mobile services.
25th August to 6th October.
- Local Govt Boundary Commission Final recommendations on review of Hampshire.
Online survey at <http://www.lgbce.org.uk/about-us/lgbce-opinion-survey>

Other information

- Post Office Proposed restructure of Liss Post Office
- CTCG Minutes from 6th July.
- Local Government
Boundary Commission Electoral Review of Hampshire: Final Recommendations

Newsletters

- HCC July newsletter
- CPRE Countryside Voice Summer edition.
- CPRE Fieldwork Summer edition.
- EHDC Local Govt. For the future.
- Community First Enews August.

HALC

- Annual review.
- Clerk of Year 2016.