



## **LISS PARISH COUNCIL**

A meeting of Liss Parish Council took place at 7.30pm on 15<sup>th</sup> April 2019.

### Members

\*Mr R Hargreaves (Chairman), Mr K Budden, \*Mr D Dodds, \*Mrs S Halstead, Mr D Jerrard,  
\*Mr H Linsley, Mr F MacNamara, \*Mrs L McDonald, \*Mr B Mayo, \*Ms K O'Malley,  
Mr A Smith, \*Mr N Wilson and \*Ms A Wright.

\* Present, in addition to District Cllr (DC) Mike Kendall and one member of the public.

Clerk: Sarah Smith

### 61/19 Apologies

Members accepted apologies from Cllrs Budden, Jerrard, MacNamara and Smith.  
Members noted that County Councillor Russell Oppenheimer and District Councillor Laetitia Pienaar had also sent apologies.

### 62/19 Declarations of interests

None declared at this point.

### 63/19 Chairman's announcements

The Chairman noted that this was the last meeting of the current Council following Parish Council Elections on 2<sup>nd</sup> May. He noted that the election had been uncontested and that eight existing Members of LPC had put themselves forward for re-election and would be joined by two new Councillors. There would be a shortfall of three Councillors and so the vacancies would be advertised for co-option in due course.

The Chairman expressed his thanks on behalf of LPC to the outgoing Councillors: Katy O'Malley, Frances MacNamara, Angela Wright, Brian Mayo and Sue Halstead. The Chairman noted in particular the length of service and significant contribution of Sue Halstead who had served as Parish Councillor in many roles since 1983 from Chairman to the Council to Chairman of Planning, followed by Brian Mayo who had served since 2004, serving as Chairman of Buildings, Grounds, Finance and also playing a key role in delivery of the new Liss Pavilion; and Angela Wright who had served on the Council since 2010 most notably as Chairman of Finance and guru on environmental matters. He announced that an event is to be held in the new Pavilion in May to thank retiring councillors.

The Chairman also advised that the Liss Parish Council team had won the Triangle Quiz at the weekend!

### 64/19 Adjournment for public participation

The meeting was adjourned for public participation. Cyndi Edwards, who had been elected as Councillor for Liss, introduced herself to Members. The Chairman welcomed Cyndi to LPC.

### 65/19 Report from County Councillor

No report had been submitted.

### 66/19 Reports from District Councillors

DCs Budden and Pienaar had not submitted a report.

DC Kendall noted that this would be his last meeting as District Councillor and expressed his best wishes to LPC going forward. The Chairman expressed thanks to Cllr Kendall as a previous LPC Councillor and subsequently District Councillor for Liss, noting his work on the Flood Action

Group in particular.

### **67/19 Minutes of the meeting of 18th March 2019**

**Resolved:** That the minutes of the Council meeting of 18<sup>th</sup> February 2019, subject to one minor amendment, be accepted as a correct record (proposed by Cllr Mayo and seconded by Cllr McDonald, with all in favour).

### **68/19 Matters Arising**

51/19: The Clerk confirmed that the response to the FOI request had been submitted.

56/19: Cllr McDonald advised that the procedure for amending and adopting Standing Orders was that the Review Committee would review the Standing Orders before submitting to Council for approval.

58/19: The Chairman would seek an update from Cllr Budden on the proposed changes to bus routes by Stagecoach in due course.

58/19: Cllr Wilson advised that Age Concern would advertise the Village Agent vacancy at an appropriate time. Cllr Wilson would also forward the advert to the list of local groups and organisations which he had recently collated and welcomed ideas on suitable candidates which he would relay to Age Concern.

### **69/19 Responsible Finance Officer's Report**

The Clerk responded to queries raised and would report back on a possible double entry by e-mail.

**Resolved:** That the payments and receipts recorded in Responsible Finance Officer's Report be approved (proposed by Cllr Linsley and seconded by Cllr O'Malley, with all in favour).

### **70/19 Correspondence**

Items for response:

- i) Members agreed to support the nomination of Doug Jones for the appointment of Parish Members to the SDNPA; The Clerk would confirm whether Doug Jones had already secured a Nominating Parish and agreed to act as Nominating Parish if not;
- ii) The Chairman advised that he and the Clerk had met with Members of the Rake Village Hall Committee following a request for support in the play equipment project. Members agreed that the Chairman should initiate a dialogue with Rogate Parish Council to improve communication between the two and to explore the possibility of a joint commitment to the future maintenance costs of the play provision in Rake which would serve both parishes;
- iii) Report from Doug Jones: Cllr Halstead advised that the SDNPA Management Plan Review aimed to include local projects being delivered. She highlighted that no projects had been currently highlighted for Liss and called for any suitable projects to be identified and notified to SDNPA for inclusion.

All other items of correspondence were for information only and would remain in the office for viewing until the date of the next council meeting.

### **71/19 Review Committee Report**

**Resolved:** That the draft minutes of the Review Committee of 25<sup>th</sup> March 2019 be noted.

### **72/19 Planning Committee Report**

**Resolved:** That the draft minutes of the Planning Committee of 8<sup>th</sup> April 2019 be noted.

### **73/19 Pavilion Committee Report and Update**

**Resolved:** That the draft minutes of the Pavilion Committee of 1<sup>st</sup> April be noted.

The Chairman informed the meeting that the project was nearing completion with a handover expected by the end of the month.

The Chairman advised that the sum of £9,764 had been secured from s106 highways funds for the highways elements of the project and that the expected shortfall within the budget would now be well within the £15,000 of LPC reserves allocated to construction contingency.

The Clerk would prepare a Press Release on the Open Sessions to be held on Friday 26<sup>th</sup> April (4pm-7pm) and Saturday 27<sup>th</sup> April (10am-1pm).

The Clerk was undertaking preparations for the formal opening ceremony on Friday 17<sup>th</sup> May at 4pm including the invite list; this would include all those who had contributed via the ‘Buy A Brick’ scheme.

**74/19 Motion from the Chairman on allocation of CIL funds**

**Resolved:** That CIL funds received in April 2019, to the sum of £1,157.49, be allocated to fit out costs for the new Pavilion (proposed by the Chairman, seconded by Cllr Dodds and with all in favour).

**75/19 Motion from the Chairman on the transfer of the Pavilion to the West Liss Recreation Ground Charity**

**Resolved:** That the new Liss Pavilion be transferred to the West Liss Recreation Charity for operation as soon as possible following Practical Completion (proposed by the Chairman, seconded by Cllr Linsley and with all in favour).

**76/19 Matters of concern**

Cllr Halstead enquired as to whether plans would be in place for collection of Village Voice from the printers over the Easter period; the Clerk confirmed she would collect and distribute to volunteers as soon as these were ready.

Cllr Wilson invited contributions from Members to the list he had prepared of local groups and organisations to ensure it was complete.

**77/19 Reports on Outside Bodies**

Cllr Halstead had attended a meeting of the EHAP&TC on 27<sup>th</sup> March at which CIL and s106 were discussed, a meeting on the Review of the Parish Charter and a meeting of the Working Group on Parking Standards (Cllr Halstead advised she would continue to sit on this group). She advised that HALC were seeking evidence of fly tipping and that planning training would be offered in the Autumn.

Cllr Linsley had attended a meeting of the Longmoor Rural Community Partnership Meeting who had identified 9 live fly tipping sites. He advised that a total of three knives had been handed into EDHC during the knife amnesty.

The Chairman closed the meeting at 20.55 hrs.

Next meeting: Monday 20<sup>th</sup> May 2019 at 19.30hrs

Signed:.....Dated:.....