



Liss Parish Council

Clerk's Report to Council

February 2016

- 1) Bank Payments made since last Council meeting or to be approved at this meeting.
- 2) Lists of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last meeting.
- 4) Payments made from petty cash since the last Council meeting.
- 5) Correspondence requiring action or for note.

1) Bank payments made since last Council meeting & to be approved at this meeting

Main Account

Chq. No.		£	Less VAT	Net
2522	Citroen Care - battery	187.74	31.29	156.45
2523	Liss Electrical Services - replacement pir	114.00		114.00
2524	Liss Garden Machinery - mower key	10.45	1.74	8.71
2525	Winchester Garden Machinery - LCR costs	29.07	4.85	24.22
2526	Viking - stationery	62.27	10.38	51.89
2527	Travis Perkins - rock salt	21.60	3.60	18.00
2528	Alpha Graphics - flood map	30.00	5.00	25.00
2529	U-Do DIY - office hall supplies	4.28	0.71	3.57
2530	Cross Fire - fire equip. service	32.50		32.50
2531	Helping Hand - litter pickers	58.56	9.76	48.80
2532	Viking - stationery	82.70	13.78	68.92
2535	HCC Pensions - contributions February	941.60		941.60
2536	Post Office Ltd - tax & ni February	1432.00		1432.00
2537	D Bain - tree surgery	1320.00		1320.00
Trf	Salaries - February	4780.67		4780.67
DD	BT - telephone, February	10.20	1.70	8.50
		9117.64	82.81	9034.83

Charities Account

Chq No.		£	Less VAT	Net
1216	Cross Fire - fire equip. service	54.50		54.50
1217	HCC - soap, toilet rolls etc	147.53	24.59	122.94
1218	U-Do DIY - maintenance supplies	42.51 #		42.51
1219	Cancelled	0.00		0.00
1220	L Mann - plumbing repairs West Liss	140.00		140.00
1221	Petty cash	100.00		100.00
1222	Veolia ES (UK) - bins December	131.52	21.92	109.60
1223	HCC - pension contributions February	225.41		225.41
1224	HMRC - tax & ni February	22.44		22.44
DD	British Gas - elect village hall	34.90	5.82	29.08
DD	British Gas - gas village hall	264.96	44.16	220.80
Trf	Salaries - February	809.27		809.27
		1973.04	96.49	1876.55

West Liss Pavilion Development Account

Chq No.		£	Less VAT	Net
100	EHDC - lottery license	20.00		20.00
		20.00	0.00	20.00

Liss Neighbourhood Plan Account

Chq No.		£	Less VAT	Net
012	Cancelled	0.00		0.00
013	W Smith - admin Dec & jan	468.00		468.00
014	Alpha Graphics - display boards/flyers	367.44	61.24	306.20
		835.44	61.24	774.20

2) Lists of receipts banked since last Council meeting.

Main Account

<u>Current Account</u>	£
Fixed Term deposit interest	57.46
Transfer from deposit	5000.00
	<u>5057.46</u>

30 Day Deposit Account

Account interest	£
	0.81
	<u>0.81</u>

Charities Account

<u>Current Account</u>	£
Transfer from deposit	3000.00
	<u>3000.00</u>

Instant Access Deposit Account

Village Hall rents	9211.12
West Liss rents	66.75
Allotment rents	877.44
Interest	0.60
	<u>10155.91</u>

West Liss Pavilion Account

No receipts	£
	0.00
	<u>0.00</u>

Liss Neighbourhood Plan Account

No receipts	£
	0.00
	<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last meeting.

Main Account

<u>Deposits matured</u>	£
Six week deposits	40000.00
	<u>40000.00</u>
<u>Deposits Placed</u>	£
Six week deposit placed	30000.0
	<u>30000.00</u>

West Liss Pavilion Account

<u>Deposits matured</u>	£
No deposits maturing	0.00
	<u>0.00</u>
<u>Deposits Placed</u>	£
Three month deposit	20000.00
Six week deposit	10000.00
	<u>30000.00</u>

4) Payments made from petty cash since the last Council meeting.

Main Account

Voucher			Less	Net
no.	Description	£	VAT	£
62	Top up groundsman's phone	20.00		20.00
63	Pavilion project - postages	1.68		1.68
64	Office costs - papers & parking	1.95		1.95
65	LCR costs - fuel & printer ink	26.60	0.93	25.67
66	Postage - council papers	2.52		2.52
67	LCR costs - mileages	41.40	1.73	39.67
68	Office costs - Milk, paper, tea	4.10		4.10
69	LCR costs - printer ink	8.50	1.42	7.08
70	Office supplies - milk	1.90		1.90
71	Pavilion project - postages	1.68		1.68
		<u>110.33</u>	<u>4.08</u>	<u>106.25</u>

Charities Account

Voucher			Less	Net
no.	Description	£	VAT	£
11	Pro-cleaners - village hall	71.00		71.00
12	Replacement locks	15.98	2.66	13.32
		<u>86.98</u>	<u>2.66</u>	<u>84.32</u>

5) Correspondence requiring action or for note.
(as attached)

Main Correspondence Received January 2016 - February 2016 Council Meetings

Action/Comment

From

Details

Items requiring response or delegate nominated:

South & West Internal Audit	Interim internal audit report.	Circulated
Hants & IOW	Parish & Town Council Devolution workshop - 1st March, Winchester	
EHAPTIC	Quarterly meeting 9th March, Greatham	Circulated
Clean for the Queen	Invite to organise litter pick 4th - 6th March	
East Hants Community Rail Partnership	Stakeholder group meeting 4th Feb	
HCC	Festive Lighting Seminar 29th March, HCC	
EHDC	Community Forum agenda for 12th Jan.	

Other correspondence for information:

Royal Surrey NHS Trust	proposals on merger with Ashford & St Peters NHS Trust - update.	
Community Association	Feedback on community recruitment day.	
CTCG	Agenda for 9th March & schedule of 16/17 meetings	Clr Dadds copied.
EHDC	Media release on proposed cut to council tax.	

Publications available for inspection:

Hants & IOW	Devolution newsletter	Jan edition.
Crimestoppers	newsletter	Jan edition.
Action News	Update	Feb edition
Community First	ENews	Feb edition
<u>HALC Communications</u>		
NEC report	From 28th Jan meeting.	