

## LISS PARISH COUNCIL

Minutes of the Finance Committee held on 28<sup>th</sup> November 2018, 7.30pm

Members: \*Cllr K Budden, \*Cllr D Dodds, \*Cllr R Hargreaves, \*Cllr H Linsley, \*Cllr L McDonald, \*Cllr B Mayo, \*Cllr A Smith, \*Cllr A Wright (Chairman)

\*Present

Clerk: S Smith

In attendance: D Bowery, Finance Officer

### **29/FIN/18 Apologies**

None received.

### **30/FIN/18 Declarations of interests**

Cllr Wright noted her position as a volunteer with the CAB; Cllr Budden noted his position on the Liss Greatham & Hawkley Friendship Fund; Cllr Mayo noted his wife's position as a volunteer at the Crossover; Cllr Linsley noted his position as the LPC appointee to Rake Village Hall and to the NCPFT; Cllr Smith noted his position as LPC appointee to the NCPFT.

### **31/FIN/18 Minutes of the meeting on 6<sup>th</sup> August 2018**

Resolved: That the minutes of 6<sup>th</sup> August, proposed by Cllr Dodds and seconded by Cllr Mayo, with all in favour, be accepted as a correct record.

### **32/FIN/18 Matters arising**

28/FIN/18 The Clerk confirmed that the insurance policy provided the same protection for GDPR as it did for the Data Protection Act, but that the policy did not cover fines where the policy holder had been found negligent.

28/FIN/18 The Clerk advised that further enquiries had been made regarding the quotation for CCTV cover for the NC fenced play area. It had been confirmed that it would not be possible to transmit footage back to the office rather than Groundsman's Hut without considerable additional cost. The Grounds Committee would consider further with a view to tabling a motion to Council for possible use of s106 funds.

### **33/FIN/18 Quarterly Review of Accounts**

The Finance Officer advised that full half year figures were not available at this time. However, there did not appear to be any significant unexpected increases in costs and it was anticipated that the second quarter figures would be within the budget. It was noted that there had been a reduction in staff costs and a corresponding (but lower) increase in grass cutting contractor costs. There would also be a saving due to the draw down of the PWLB loan for the Pavilion being later than allowed for in the existing budget. The 2019/20 budget had therefore taken as its starting point the 2018/19 budget, with the exception of staff costs where exact figures for this and next year were available. The Finance Officer advised that he intended to produce full second quarter figures by January in advance of the preliminary visit by the auditor.

### 34/FIN/18 2019/20 budget

Members discussed the proposed budget and the Committee agreed that the budget should cover the whole of the PWLB repayments and reserves should not be used. It was decided that not all applications for grants should be met at this stage but that an additional £1200 should be set aside to allow the award of further grants later in the year if appropriate. Members agreed the following adjustments to the preliminary budget 2019/20 circulated before the meeting.

	Precept 18/19	£	£202,690.00	Increase £	Increase %
<b>Preliminary budget 19/20</b>			£214000.00	£11310.00	5.58
<u>Adjustments</u>					
<u>Additions</u>					
	In year grant provision	1200.00			
	PWLB provision	8200.00			
			<u>9400.00</u>		
			223400.00		
<u>Reductions</u>					
	Crossover grant	-8000.00			
	RVS grant	-100.00			
	LAHS grant	-100.00			
	NCPFT grant	-1000.00			
	Home Start Butser grant	-250.00			
	LAFC	-50.00			
	HIOV Victim Support	-500.00			
	Traffic calming provision	-500.00	<u>-10500.00</u>		
			212900.00	10210.00	5.04
<u>Adjusted precept</u>					
<b>Number of band D dwellings</b>		<b>2540</b>	<b>2604.18</b>		
<b>Cost per dwelling</b>		<b>18/19 79.7992</b>	<b>81.7532</b>	<b>1.9540</b>	<b>2.45</b>

### **35/FIN/18 Meeting extension**

**Resolved:** That an extension to the meeting of no more than 30 minutes be approved (proposed by the Chairman, seconded by Cllr Linsley, with all in favour).

### **36/FIN/18 Hiring Fees for Parish facilities**

Members agreed to consider Village Hall charges for 2019/20 in conjunction with charges for the new Liss Pavilion prior to the January meeting of Council. In the meantime, Members agreed to the proposed charge of 18p per sq m for allotment plots for 2019/20.

### **37/FIN/18 Any other business**

Cllr Hargreaves proposed that specific areas of underspend from 2018/19 be allocated to fit out costs for the Pavilion. Members agreed that there were areas of underspending which were already known without full second quarter figures which could be considered by December Council for this purpose. Further allocation of funds could be considered at January's Council once full second quarter figures were available.

The meeting was closed at 22.00hrs.

**Date of next meeting: 4<sup>th</sup> February 2019**