

were commercially sensitive and should be treated as confidential.

It was agreed that some of the explanatory information shown on Schedule 3, donations, should be removed due to its sensitive nature.

The committee agreed to propose a precept budget of £202690 to Council on 15th January.

06/FIN/18 Schedule of charges for 2018/19

The list of proposed charges was tabled & discussed

Cllrs Smith & Linsley quoted some charges for comparable facilities made by Petersfield & Portsmouth councils.

It was agreed that a review of all charges should be carried out in Spring 2018 with the possible introduction of separate commercial & community rates.

It was also agreed that allotment rentals should be reviewed prior to the budget agreement & to also consider changing the allotment rents renewal date so that it fell in with the Council's financial year.

It was agreed that West Liss field should not be rented to travelling fairs or circuses during 2018.

Cllr Doods proposed that the rental charges for ad hoc events in West Liss pavilion remain unchanged & this was agreed.

Cllr Smith proposed that all charges for evening bookings should commence from 6pm.

Seconded by Cllr Hargreaves, the motion was agreed on a majority.

07/FIN/18 Any other business

The Chairman said there were financial control issues arising from the new pavilion, as well as from the impending change of RFO.

The RFO said that the existing Council internal auditor was interested in taking responsibility for auditing the charity accounts. He would be visiting the office on 22nd January & would assess the requirements & give a fee estimate then.

The RFO had suggested that the new pavilion be owned & managed under the main account & that a possible ground rent to the charity would need to be paid.

Cllr Mayo raised the issue of the possible need to make quick settlement of expenses relating to the pavilion.

The RFO said that a budget must be laid out for the various aspects of construction, fitting out & other costs; this would mean that all costs could be related to that budget.

Cllr Linsley said that a motion to cover emergency payments & the limits thereon was required,

It was agreed that this was necessary & that it could be put to February or March Councils.

Cllr Hargreaves said that a time plan of the overall pavilion project was required & must be approved by Council; a decision on the financial control procedures should be made & the auditor should be aware.

The RFO reported that the bank mandate was to be amended and it was proposed that the Clerk, the Admin Assistant & members of the Finance Committee as well as Cllr Halstead should be signatories to the bank accounts. Cllr Smith would be excluded due to his relationship to the Clerk.

Only one officer could sign any cheque or payment order.

Cllr Mayo proposed a vote of thanks to the outgoing RFO & members agreed.

The Chairman closed the meeting at 21.30hrs.

Next Meeting: 9th April 2018