



## LISS PARISH COUNCIL

### GRANTS POLICY

Adopted by Liss Parish Council on 18<sup>th</sup> April 2017

#### **Introduction**

Liss Parish Council will consider applications for grants from community, voluntary and charitable organizations.

To qualify for an award the applicant must be able to demonstrate that any funding from the Parish Council will benefit the Parish or residents of the Parish. All applicants are required to complete an application form supplied by the Parish Council.

Grant applications will be dealt with by the Finance Committee & applications must be submitted using the Parish Council's application form supported by any relevant documentation.

Organisations that meet the criteria should not assume that grants will automatically be approved.

Grants will be approved on an annual basis as part of the Parish Council's budgetary procedure. Exceptionally, grants may be considered at other times for an urgent purpose which has arisen during the year.

#### **Applications**

Applications must demonstrate that funding will benefit the Parish and community of Liss and that they meet the conditions and eligibility criteria set out below. The funding may be used for:

- a. One off events and activities
- b. As a contribution to the ongoing running costs of organizations that bring significant benefit to the Parish and its community.

While all applications will be considered on their merits, priority will normally be given to supporting activities that:

- i. Benefit children and young people,
- ii. Benefit the elderly
- iii. Benefit the disabled
- iv. Benefit those otherwise disadvantaged
- v. Promote social inclusiveness
- vi. Promote awareness of the village
- vii. Provide facilities or infrastructure to the benefit of the Parish as a whole.

Activities funded might, for example, include the purchase of equipment, training and educational activities, transport provision, promotion of cultural events, recreational and social events, and the provision of facilities.

Exceptionally, applications will be considered for the use of Parish Council facilities, such as the village hall, at reduced or no cost. These will be required to meet the same purposes, conditions and criteria as for all other grants.

**Conditions:**

- Grants will not be awarded to individuals.
- Additional applications within a 12-month period will not normally be considered.
- If the recipient is unable to use the award for the stated purpose, all monies must be returned to the Parish Council.
- Applications for funding which are received after the date requested will not be considered unless they are for an urgent purpose which has arisen during the year.
- All awards must be properly accounted for & evidence of expenditure should be supplied as requested. If the Parish Council is not satisfied with the arrangements they reserve the right to request a refund of the monies awarded.
- The applicant's most recent set of audited accounts must accompany the application.
- Donations to registered charities in response to a general fundraising appeal will be restricted to an upper limit of £100.00.
- Awards to groups operating outside the parish boundary will normally be limited to an upper limit of £100.00.

**Eligibility:**

- Any charity, voluntary group or community organization.
- Agencies that operate within Liss parish and are of benefit to the local community, with the following provisos:
  - The Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
  - Applications from schools for normal school activities that take place within the school day will not be considered.
  - The Parish Council will not fund activities outside its powers & functions.

**Deadline for Applications:**

The deadline for applications for the 2018 budget is 30 September 2017.