



Liss Parish Council
Clerk's Report to Council
January 2016

- 1) Bank Payments made since last Council meeting or to be approved at this meeting.
- 2) Lists of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last meeting.
- 4) Payments made from petty cash since the last Council meeting.
- 5) Correspondence requiring action or for note.

1) Bank payments made since last Council meeting & to be approved at this meeting

Main Account

Chq. No.		£	Less VAT	Net
2510	Sainsbury's - staff Xmas gifts	102.00	17.00	85.00
2511	Wylds farm - Xmas trees	180.00	30.00	150.00
2512	Liss Electrical Services - pir installed NCPF	370.00		370.00
2513	Blackwell Press - printing FAG	67.25	11.21	56.04
2514	Alert Locksmith - change office lock	84.00	17.00	67.00
2515	Petty Cash	150.00		150.00
2516	U-Do DIY - Xmas & grounds costs	79.09	13.18	65.91
2517	Altis - grounds & LCR costs	115.99	19.33	96.66
2518	Playscene - play equipment repairs	858.00	143.00	715.00
2519	CPRE - subscription 2016	36.00		36.00
2522	HCC Pensions - contributions January	949.49		949.49
2523	Post Office Ltd - tax & ni January	1350.90		1350.90
DD	Esso - fuel cost December	80.93	13.49	67.44
DD	Apogee - copier supplies	9.00	1.50	7.50
Trf	Salaries - January	4640.30		4640.30
DD	BT - telephone, January	10.20	1.70	8.50
		9083.15	267.41	8815.74

Charities Account

Chq No.		£	Less VAT	Net
1205	Buttonmoons - hall rent overpaid	9.94		9.94
1206	R Perry - hall booking cancellation	62.33		62.33
1207	M Probyn - new door lock fitted	145.20	24.20	121.00
1208	Petty Cash	100.00		100.00
1209	B Cleary - window clean	60.00		60.00
1210	Veolia ES (UK) - bins December	141.30 #	23.55	117.75
1211	Hants Plumbing - plumbing repair village hall	188.50	31.42	157.08
1212	U-Do DIY - village hall supplies	18.04	3.01	15.03
1213	HCC - pension contributions January	238.85		238.85
1214	HMRC - tax & ni January	35.88		35.88
1215	HCC Supplies - paper towels	19.61 #		19.61
DD	British Gas - elect village hall	90.13	15.02	75.11
Trf	Salaries - January	809.21		809.21
		1918.99	97.20	1821.79

West Liss Pavilion Development Account

Chq No.		£	Less VAT	Net
097	SDNP - planning application fee	1925.00	31.20	1893.80
098	Andrews Newby - re-design	5304.00	884.00	4420.00
099	Holloway Squire - tender report & contractors interviews	1487.27	247.88	1239.39
		8716.27	1163.08	7553.19

Liss Neighbourhood Plan Account

Chq No.		£	Less VAT	Net
	No payments	0.00		0.00
		0.00	0.00	0.00

4) Payments made from petty cash since the last Council meeting.

Main Account

Voucher			Less	Net
no.	Description	£	VAT	£
55	Office supplies - milk/tea/wash up liquid/parking	7.83		7.83
56	LCR costs - fuel	6.07	1.01	5.06
57	Postages - Cllr papers	2.52		2.52
58	Spare keys for groundsman	20.00	3.33	16.67
59	Fax costs - tel lines out of action	4.00		4.00
60	Cash stolen on break in	45.74		45.74
61	Office supplies - milk/wash up liquid	3.25		3.25
		<u>89.41</u>	<u>4.34</u>	<u>85.07</u>

Charities Account

Voucher			Less	Net
no.	Description	£	VAT	£
7	Allotment padlocks	18.98	3.16	15.82
8	Cash stolen on break in	8.84		8.84
9	Spare keys cut	11.20	1.67	9.53
10	Allotment padlocks	28.47	4.74	23.73
		<u>67.49</u>	<u>9.57</u>	<u>57.92</u>

5) Correspondence requiring action or for note.
(as attached)

Main Correspondence Received December 2015 - January 2016 Council Meetings

From

Details

Action/Comment

Items requiring response or delegate nominated:

EHDC Request for meeting re recycling bins in EHDC car park.

Circulated

Other correspondence for information:

Government Briefing note on spending review.

EHDC Community Forum agenda 12th Jan.

Circulated

Publications available for inspection:

LAHS Lss Histories

Crimestoppers December Issues.

HCC Rural Housing Newsletter

Jan newsletter

Winter edition

HALC Communications