



Liss Parish Council

Clerk's Report to Council

July 2015

- 1) Bank Payments made since last Council meeting or to be approved at this meeting.
- 2) Lists of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last meeting.
- 4) Payments made from petty cash since the last Council meeting.
- 5) Correspondence requiring action or for note.

1) Bank payments made since last Council meeting & to be approved at this meeting

Main Account

Schedule of payments since last meeting & cheques to be drawn at 20th July 2015

| Chq. No. | | £ | Less VAT | Net |
|----------|---|---------|-------------|---------|
| 2435 | Petty Cash | 150.00 | | 150.00 |
| 2436 | Helping Hand - litter pickers | 34.80 | 5.80 | 29.00 |
| 2437 | Liss Garden Machinery - mower blades/cables | 63.03 | 10.51 | 52.52 |
| 2438 | Hilliers - grounds supplies | 14.98 | 2.49 | 12.49 |
| 2439 | Viking - stationery | 50.30 | 8.38 | 41.92 |
| 2440 | SLCC - 15/16 subscription | 161.00 | | 161.00 |
| 2441 | Beaver Tool Hire - diesel & workwear | 47.28 | 3.43 | 43.85 |
| 2442 | Winchester Garden Machinery - LCR costs | 80.41 | 6.74 | 73.67 |
| 2443 | LPC Charities - trf EHDC election rents | 142.31 | | 142.31 |
| 2444 | HCC Pensions - contributions July | 940.28 | | 940.28 |
| 2445 | Post Office Ltd - tax & ni July | 1336.08 | | 1336.08 |
| Trf | Salaries - July | 4768.50 | | 4768.50 |
| DD | Esso - fuel cost | 16.74 | 2.79 | 13.95 |
| DD | Esso - fuel cost | 19.49 | 3.25 | 16.24 |
| DD | Esso - card fee | 6.00 | 1.00 | 5.00 |
| DD | SE Electric - groundsman's store | 331.08 | 15.76 | 315.32 |
| DD | Talk Talk - July | 15.31 | 2.55 | 12.76 |
| | | 8177.59 | 62.70 | 8114.89 |

Charities Account

Schedule of payments since last meeting & cheques to be drawn at 20th July 2015

| Chq No. | | £ | Less VAT | Net |
|---------|---|---------|-------------|---------|
| 1162 | B Cleary - windows cleaned | 30.00 | | 30.00 |
| 1163 | Veolia ES (UK) - bins May & June | 252.86 | 42.14 | 210.72 |
| 1164 | L Mann - serving hatch carpentry & painting | 150.00 | | 150.00 |
| 1165 | S E Water - village hall & allotment supply | 143.90 | | 143.90 |
| 1166 | Ampella - boiler service | 168.00 | 28.00 | 140.00 |
| 1167 | Diresct Hygiene - contract 15/16 | 377.75 | 62.96 | 314.79 |
| 1168 | HCC - pension contributions July | 225.41 | | 225.41 |
| 1169 | HMRC - tax & ni July | 22.44 | | 22.44 |
| 1170 | Southern Water - V Hall waste | 187.14 | | 187.14 |
| Trf | Salaries - July | 809.21 | | 809.21 |
| DD | SE Electric - West Liss pavilion | 20.26 | 0.96 | 19.30 |
| | | 2386.97 | 134.06 | 2252.91 |

West Liss Pavilion Development Account

Schedule of payments since last meeting & cheques to be drawn at 20th July 2015

| Chq No. | | £ | Less VAT | Net |
|---------|-------------|------|-------------|------|
| | No payments | 0.00 | | 0.00 |
| | | 0.00 | 0.00 | 0.00 |

Liss Neighbourhood Plan Account

Schedule of payments since last meeting & cheques to be drawn at 20th July 2015

| Chq No. | | £ | Less VAT | Net |
|---------|-------------------------------|--------|-------------|--------|
| 001 | Administration support - May | 216.00 | | 216.00 |
| 002 | Administration support - June | 264.00 | | 264.00 |
| 003 | Alphs Graphics - stationery | 303.00 | 50.00 | 253.00 |
| | | 783.00 | 50.00 | 733.00 |

2) Lists of receipts banked since last Council meeting.

Main Account

| | |
|-------------------------------------|-------|
| <u>Current Account</u> | £ |
| Interest on fixed deposits maturing | 28.42 |
| | 28.42 |

| | |
|-------------------------------|------|
| <u>30 Day Deposit Account</u> | £ |
| Interest | 2.55 |
| Sale of walks leaflets | 3.50 |
| | 6.05 |

Charities Account

| | |
|-------------------------------|---------|
| <u>Current Account</u> | £ |
| Transfer from Deposit account | 3500.00 |
| | 3500.00 |

| | |
|---------------------------------------|----------|
| <u>Instant Access Deposit Account</u> | |
| Main account grant less charges | 13258.60 |
| Village Hall rents | 1289.85 |
| West Liss rents | 47.00 |
| Allotment rents | 33.60 |
| Interest | 0.67 |
| | 14629.72 |

West Liss Pavilion Account

| | |
|--------------------------------|-------|
| | £ |
| Interest on fixed term deposit | 28.11 |
| | 28.11 |

Liss Neighbourhood Plan Account

| | |
|-------------|---------|
| | £ |
| SDNPA grant | 5000.00 |
| | 5000.00 |

3) Details of fixed term deposits maturing or placed since last meeting.

Main Account

| | |
|-------------------------|----------|
| <u>Deposits matured</u> | £ |
| Three month deposit. | 20000.00 |
| | 20000.00 |
| <u>Deposits Placed</u> | £ |
| No deposits placed. | |
| | 0.00 |

West Liss Pavilion Account

| | |
|-------------------------|----------|
| <u>Deposits matured</u> | £ |
| No funds maturing | 0.00 |
| | 0.00 |
| <u>Deposits Placed</u> | £ |
| Three month deposit | 20000.00 |
| | 20000.00 |

4) Payments made from petty cash since the last Council meeting.

Main Account

| Voucher no. | Description | £ | Less VAT | Net £ |
|-------------|--------------------------------------|--------------|-------------|--------------|
| 18 | Office costs - milk/paper | 6.23 | | 6.23 |
| 19 | Stationery | 5.46 | 1.09 | 4.37 |
| 20 | Office costs - milk/postage | 2.17 | | 2.17 |
| 21 | LCR costs - fuel | 20.00 | 3.33 | 16.67 |
| 22 | LCR costs - fuel | 5.22 | 1.04 | 4.18 |
| 23 | Chairman's travel costs to Eastleigh | 27.70 | | 27.70 |
| | | <u>66.78</u> | <u>5.46</u> | <u>61.32</u> |

Charities Account

| Voucher no. | Description | £ | Less VAT | Net £ |
|-------------|------------------------------|-------------|-------------|-------------|
| 3 | Padlock for Kelsey allotment | 9.49 | 1.58 | 7.91 |
| | | <u>9.49</u> | <u>1.58</u> | <u>7.91</u> |

5) Correspondence requiring action or for note.
(as attached)

Main Correspondence Received June - July 2015 Council Meetings

| <u>From</u> | <u>Details</u> | <u>Action/Comment</u> |
|---|---|---|
| <u>Items requiring response or delegate nominated:</u> | | |
| Royal Surrey County Hospital | Roadshow, Guildford, 22nd July 14.00 - 16.00 hrs (In Grayshott 21st October) | Book: email to rsc-tr.membership@nhs.net |
| HALC | invitation to enter Hants Village of the Year | Deadline 31st July. |
| ARC | invasive Species workshop, 22nd June Haslemere. | Details forwarded to LCR |
| Hants Police | Police Survey - Longimmer sector | Circulated |
| <u>Other correspondence for information:</u> | | |
| TAG Farnborough | Notification that proposal recommendations will be made to the CAA on 3rd July | view recommendations www.consultation.tagfarnborough.com |
| Summer Bus services | Timetables for July - August. | |
| EHDC | Community TCG (Butser section) agenda for 8th July. | |
| EHDC | Community TCG (Longmoor section) agenda for 22nd July. | |
| EHAPTC | Minutes of AGM & meeting on 10th June & details of future dates. | |
| George Street Trust | Details of grant to Crossover. | |
| <u>Publications available for inspection:</u> | | |
| Community First | E News | July edition |
| NALC | Local Council Review | Summer edition |
| HCC | Hampshire Now | Summer edition |
| <u>HALC Communications</u> | | |
| Pension Workshop | 21st Sept & 21st Oct, Eastleigh | £35 per head. |