



## Clerk's Report To Council January 2017

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.
- 5) Correspondence.

Approved: Council minute no. \_\_\_\_\_

Date: 16/01/17

Chairman \_\_\_\_\_

1) Bank payments made since last Council meeting or to be approved at this meeting.

Main Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
2696	Calgary Just Ltd	Replacement mower	1349.00	224.83	1124.17
2697	Strretmaster Ltd	Replacement metal bin liners	294.00	49.00	245.00
2698	M Probyn Furniture	Oak bench end	207.60	34.60	173.00
2699	Clerks & Councils Direct	Magazine subs	12.00		12.00
2700	Altis Industries	Workwear for staff	19.08	3.18	15.90
2701	Petty cash		100.00		100.00
2700	HCC Pension Fund	Contributions January	1084.50		1084.50
2700	Post Office Ltd	Tax & NI January	1224.31		1224.31
DD	Salaries costs January		5123.76		5123.76
DD	Esso	Fuel	32.96	5.49	27.47
DD	Esso	Fuel	38.87	6.48	32.39
DD	Apogee	Copier costs & support	251.93	41.99	209.94
DD	Sage	Licence & support Nov	30.60	5.10	25.50
DD	BT	Broadband costs Dec	10.20	1.70	8.50
			<u>9778.81</u>	<u>372.37</u>	<u>9406.44</u>

Charities Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
1309	Amazon	Replace allotment padlocks	39.96	6.66	33.30
1310	Southern Water	Village hall 1/6-31/12/16	161.51		161.51
1311	S E Water	Village hall & allotments	141.21		141.21
1312	Veolia ES (UK) Ltd	Bins Nov & Dec	295.92	49.32	246.60
1313	Prestige Doors	Roller shutter repair	132.00	22.00	110.00
1314	HCC Pension Fund	Contributions January	226.40		226.40
1315	HMRC	Tax & NI January	25.80		25.80
DD	Salaries costs January		823.75		823.75
			<u>1846.55</u>	<u>77.98</u>	<u>1768.57</u>

West Liss Pavilion Development Account

No Payments made

0.00	0.00	0.00
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Liss Neighbourhood Plan Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
36	Mrs W Smith	Admin support - December	48.00		48.00
37	Print It	25 copies of draft plan	312.00	52.00	260.00
			<u>360.00</u>	<u>52.00</u>	<u>308.00</u>

2) List of receipts banked since last Council meeting.

<u>Main Account</u>	£
<u>Current Account</u>	
Fixed Term deposit matured	50000.00
Sale of walks leaflets	7.00
Interest on Fixed Term deposit	62.33
	<u>50069.33</u>

<u>30 Day Deposit Account</u>	
Interest	1.22
EHDC - Developers' Contributions(bin/notice board)	1212.00
	<u>1213.22</u>

<u>Charities Account</u>	£
<u>Current Account</u>	
Transfers from deposit account	<u>2500.00</u>

<u>Instant Access Deposit Account</u>	
Village hall rents	695.73
Allotment rents	1276.42
Interest	0.69
	<u>1972.84</u>

<u>West Liss Pavilion Development Account</u>	£
<u>Current Account</u>	
No receipts	<u>0.00</u>
	<u>0.00</u>

<u>Neighbourhood Plan Account</u>	£
<u>Current Account</u>	
No receipts	0.00
	<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last Council meeting.

<u>Main Account</u>	
Six Month deposit matured	<u>50000.00</u>
Six month deposit placed	40000.00
Six week deposit placed	25000.00
	<u>65000.00</u>

<u>West Liss Pavilion Development Account</u>	
Six Month deposit matured	<u>20000.00</u>
Six month deposit placed	<u>20000.00</u>

4) Payments made from petty cash since last Council meeting.

Main Account

Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
61	Office costs	Milk	1.47		1.47
62	Postage	Cllr papers	1.92		1.92
63	Conservation Rangers	Parts & LCR costs	17.34	3.47	13.87
64	Office costs	Milk	0.98		0.98
65	Postage	100 2nd class	55.00		55.00
66	Office costs	Replacement phone batteries	3.00		3.00
67	Office costs	Milk	0.98		0.98
			<u>80.69</u>	<u>3.47</u>	<u>77.22</u>

Charities Account

Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
	No payments		0.00	0.00	0.00
			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

5) Correspondence requiring decision or for information.

For decision/discussion

EHDC Leader's response on letter supporting EHAPTC on devolution  
 EHDC Leader's response to LPC letter on car park concerns.

Other information

SE Water Notification of closure of Hawkey Road for 16 weeks - work subject to change of procedures.

Havant BC CEO's letter to partners - circulated.

Defra Information on avian flu.

SDNP Highlights of works in November.

CAA Information on airspace change process - circulated.

Newsletters

EHDC Parish & Town Council newsletter - circulated.

Action Hants Action News -January update.

Community First Enews - December edition.

Action Hants Action News -December update.

SDNP Newsletter - January