



Clerk's Report To Council
December 2016

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.
- 5) Correspondence.

Approved: Council minute no. _____

Date: 19/12/16

Chairman _____

1) Bank payments made since last Council meeting or to be approved at this meeting.

<u>Main Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
2684	Cash	Petty cash costs	150.00		150.00
2685	Morrisons	Staff Xmas gifts	140.96	23.50	117.46
2686	R Hoare	Hedge cutting	378.00	57.75	320.25
2687	TLC Portsmouth	Additional Xmas lights	40.92	6.82	34.10
2688	U-Do DIY	Grounds & Xmas tree costs	49.06	8.18	40.88
2689	Alpha Graphics	Play area signs	118.80	19.80	99.00
2690	Beaver Tool Hire	Workwear for staff	49.55		49.55
2691	Hants County Council	Pension costs December	1086.13		1086.13
2692	Post Office Ltd	Tax & NI costs December	1242.55		1242.55
2693	Grovewood	Replacement window	610.00	101.67	508.33
2694	Cancelled				0.00
2695	S Jordan	LIB costs	25.98	4.33	21.65
DD	British Gas	Electricity groundsman's store	160.68	7.65	153.03
DD	Esso	Fuel	37.44	6.24	31.20
Trf	Salaries costs December		5193.12		5193.12
DD	Sage	Licence & support Nov	30.60	5.10	25.50
DD	BT	Calls & rental	104.40	17.40	87.00
DD	BT	Broadband costs Dec	10.20	1.70	8.50
			<u>9428.39</u>	<u>260.14</u>	<u>9168.25</u>

<u>Charities Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
1301	Ampella Maintenance	Balance of boiler replacement	4755.00	792.50	3962.50
1302	U-Do DIY	Village hall maintenance supplies	7.69	1.28	6.41
1303	S E Water	Allotment supply May - Nov	335.42		335.42
1304	Cleenol Ltd	Floor polish	133.37	22.23	111.14
1305	Veolia ES (UK) Ltd	Bins October	116.05	19.34	96.71
1306	Hants County Council	Pensions costs December	226.40		226.40
1307	HMRC	Tax & NI costs December	25.80		25.80
1308	B Cleary	Window cleaning 21/12/16	30.00		30.00
Trf	Salaries costs November		823.75		823.75
DD	British Gas	Gas 12/8 - 7/11	254.65	12.12	242.53
DD	British Gas	Electricity 1/11 - 30/11	180.51	30.08	150.43
			<u>6888.64</u>	<u>877.55</u>	<u>6011.09</u>

<u>West Liss Pavilion Development Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
107	U-Do DIY	Exhibition materials	7.22	1.20	6.02
108	Mint Design	Exhibition boards	24	4.00	20.00
109	V Signs	Exhibition banner	52.50	8.75	43.75
			<u>83.72</u>	<u>13.95</u>	<u>69.77</u>

<u>Liss Neighbourhood Plan Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
33	Spindrift	Consultancy fee	1507.80	251.30	1256.50
34	Social Shopping Online	Website notice	49.95		49.95
35	Mrs W Smith	Admin support - November	600.00		600.00
			<u>2157.75</u>	<u>251.30</u>	<u>1906.45</u>

2) List of receipts banked since last Council meeting.

<u>Main Account</u>	£
<u>Current Account</u>	
Transfer from deposit account	9000.00
Fixed Term deposit matured	30000.00
Interest on Fixed Term deposit	122.30
Transfer from deposit account	<u>39122.30</u>

<u>30 Day Deposit Account</u>	
Interest	1.41
Sale of walks leaflets	3.50
HMRC - vat refund	3484.39
	<u>3489.30</u>

<u>Charities Account</u>	£
<u>Current Account</u>	
Transfers from deposit account	<u>9500.00</u>

<u>Instant Access Deposit Account</u>	
Village hall rents	1363.63
West Liss Pavilion rents	107.25
Allotment rents	591.98
HMRC - vat refund	1931.80
Interest	0.97
	<u>3995.63</u>

<u>West Liss Pavilion Development Account</u>	£
<u>Current Account</u>	
HMRC - vat refund	3995.08
	<u>3995.08</u>

<u>Neighbourhood Plan Account</u>	£
<u>Current Account</u>	
HMRC - vat refund	1249.80
	<u>1249.80</u>

3) Details of fixed term deposits maturing or placed since last Council meeting.

<u>Main Account</u>	
Six Month deposit matured	<u>30000.00</u>

4) Payments made from petty cash since last Council meeting.

Main Account

Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
51	Pavilion Project	Meeting costs	15.00		15.00
52	Postage	Cllr papers	1.27		1.27
53	Conservation Rangers	LCR costs, fuel	11.81	1.97	9.84
54	Office costs	Milk/newspapers	1.20		1.20
55	Postage		1.50		1.50
56	Office costs	Milk	1.35		1.35
57	FAG costs	Scanning maps	24.34	4.06	20.28
58	FAG costs	Printer ink	6.00		6.00
59	Office costs	Milk/papers	3.00		3.00
60	Office costs	Registration with ICO	35.00		35.00
			<u>100.47</u>	<u>6.03</u>	<u>94.44</u>

Charities Account

Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
6	Wyevale	Racking for boiler room	17.98	3.00	14.98
			<u>17.98</u>	<u>3.00</u>	<u>14.98</u>

5) Correspondence requiring decision or for information.

For decision

EHAPTC Info on survey seeking feedback on devolution - circulated.
 Consultation (Planning) - Runs from 7/11 to 19/12/

Other information

SDNP Confirming that Liss Neighbourhood Plan legally compliant & submission consultation poster.

EHAPTC Copy of letter to Leader of EHAPTC on devolution - circulated.

EHAPTC Devolution - urging councils to communicate with EHDC.

EHAPTC Details of training course on transparency - office staff to attend.

EHAPTC Update fro SDNP following 29th Nov meeting.

Hants Playing Fields Notice of AGM 9th December.

EHDC Community CCTG agenda for 11th Jan - Cllr Linsley to attend.

Hants Fire & Rescue Community Emergency Workshop - copy of presentation.

Newsletters

CPRE Countryside Voice Winter edition.

CPRE Fieldwork - Winter edition.

HCC Review of services.

Action Hants Action News -December update.

Community First Enews - November edition.

LAHS Newsletter - December