

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 15th May 2017.

Members

* Mr R Hargreaves (Chairman), *Mr K Budden, *Mr D Dodds, *Mrs S Halstead, Mr D Jerrard, *Mr H Linsley, *Mr F MacNamara, *Mrs L McDonald, Mr B Mayo, *Mr A Smith & *Ms A Wright.

* Present

Clerk: D. Bowery.

In attendance: County Councillor Mr R Oppenheimer. two members of the public & one member of the press. Cllr Budden took the chair for the first item of the meeting. He made the necessary health and safety announcements.

Cllr Budden said that it was his last meeting as Chairman following four years in the position; he said it had been a pleasure & he had enjoyed his period in office. He thanked staff & members for their help & support during that time.

58/17 Election of Chairman

Resolved: Cllr Hargreaves, proposed by Cllr Linsley & seconded by Cllr Wright, was unanimously elected as Chairman for the ensuing Council year.

Cllr Hargreaves signed the acceptance of office form & he expressed thanks & appreciation to the outgoing Chairman for all he had done during his period in office.

59/17 Election of Vice Chairman

Resolved: Cllr Budden, proposed by Cllr Halstead & seconded by Cllr MacNamara, was unanimously elected as Vice Chairman for the ensuing council year.

60/17 Apologies

Members accepted apologies from Councillors Mayo & Jerrard & District Councillors Mr M Kendall & Mrs L Pienaar.

61/17 Declarations of interests

Cllr Smith expressed an interest in agenda item 18 arising from his marital relationship with a member of the Council's staff.

Member agreed a change in the order of business to take items 17 & 18 at the end of the meeting.

62/17 Chairman's announcements

There were no announcements to be made.

63/17 Adjournment for public participation

There were no matters from the public.

64/17 Report from County Councillor

County Councillor Mr Russell Oppenheimer introduced himself as the newly elected HCC Member for the Hangars Ward & said he was looking forward to representing Liss.

He said that he was still undergoing induction at HCC but he had already been requested to comment on two matters relating to Liss. HCC officers had asked about proposed speeding measures in Liss as well as a grant application for the Liss Community Centre & he had given his support to both items.

He commented on the funding challenges for HCC over the next four years, particularly those relating to adult social care. The issue of devolution would be addressed in the coming years. He added that good communications between all authorities were necessary.

65/17 Reports from District Councillors

District Councillor Mrs Pienaar had submitted a report that had been distributed to Members. It included comments on the women against state pension equality presentation to EHDC Council, the EHDC parking strategy review & speeding issues in Liss.

Cllr Budden reported that:

- The EHDC car parking strategy review had been called in by five councillors & there was a meeting tonight to discuss the issue. It was being reviewed by the Scrutiny Panel before going to Cabinet.
- EHDC District Councillors were now wholly Conservative.
- A petition had been organised by the Save the Temple Inn group & it would be presented to EHDC to support the registration of the Temple as an asset of community value.
- Cllr Budden expressed appreciation of the community's help & the commitment of Hants Police resources in the search for the missing Liss lady.

Cllr Halstead, commenting on Cllr Pienaar's report, asked if it was known how parking permits could be purchased. Cllr Budden replied that he did not have exact details but knew that the shortest permit would be three months.

Cllr Linsley asked what the state pension issues reported by Cllr Pienaar were.

Cllr Linsley expressed sadness at the district Council being a one party only one.

66/16 Appointments to Committees

Resolved: The following appointments to Committees were unanimously agreed.

Planning Committee: Cllr Hargreaves (ex-officio), Cllr Budden (ex-officio), Cllrs Halstead, Jerrard, Linsley, McDonald & Wright.

Grounds Committee: Cllr Hargreaves (ex-officio), Cllr Budden (ex-officio), Cllrs Dodds, Halstead, Linsley & MacNamara. The Chairman of Buildings would also sit on the Grounds Committee.

Buildings Committee: Cllr Hargreaves (ex-officio), Cllr Budden (ex-officio), Cllrs Dodds & Linsley. The Chairman of Grounds would also sit on the Buildings Committee.

Finance Committee: Cllr Hargreaves (ex-officio), Cllr Budden (ex-officio) Cllrs Dodds, Linsley, Mayo, McDonald, Smith & Wright. The Chairmen of Grounds, Buildings & Highways would also sit on the Finance Committee.

Highways Committee: Cllr Hargreaves (ex-officio), Cllr Budden (ex-officio), Linsley, McDonald, Smith & Wright.

Review Group for Standing Orders, Procedures & Agreements with third parties: Cllr Hargreaves (ex-officio), Cllr Budden (ex-officio), Cllrs Linsley, Smith & Wright

Staff Employment Matters Committee: The Chairman of the Council, the Vice Chairman of the Council, the Chairman of Finance & Cllrs Linsley & Wright

Liss Pavilion Development Committee: Cllr Hargreaves (ex-officio), Cllr Budden, (ex-officio), Cllrs Dodds, Halstead, McDonald, Mayo & Smith.

67/15 Appointment of Representatives to Outside Bodies

Resolved: The following appointments were agreed unanimously:

The Newman Collard Playing Field & Pavilion Trust: Cllrs Smith & Linsley & Mr Mullenger.

Liss Community Association: Cllr Halstead.

East Hampshire Association of Parish & Town Councils: All Members are invited to attend meetings of the Association.

Coryton Almshouses: Cllrs Budden, MacNamara & Linsley,

Rake Village Hall Management Committee: Cllr Linsley.

Liss, Greatham & Hawkley Friendship Fund: Cllr Budden & Mrs Cartwright.

The Dorothea & Mary Cole Foundation: Cllr MacNamara.

Crossover Youth Centre – Cllr Smith.

Liss Village Design Group: Cllr Wright.

The George Street Trust: Mrs M Keel.

East Hants District Council Community Forum – All Members are invited to attend meetings of the Community Forum.

CTCG – Cllr Linsley.

Neighbourhood Plan Steering Committee – Cllrs Halstead, Hargreaves & Wright.

68/17 Minutes of the meeting of 18th April 2017

The minutes of the Council meeting of 18th April, proposed by Cllr Smith and seconded by Cllr Linsley, were agreed unanimously as a correct record.

Resolved: That the minutes of the Council meeting of 18th April be accepted as a correct record.

69/17 Matters Arising

- **Min 170/16** – The Lych gate at Old School Road: The Clerk reported that emailed responses from Taylor Wimpey had been received. These expressed the opinion that HCC had accepted responsibility for the footpath implying that they were satisfied with the Lych Gate structure that was constructed on it. After discussion it was agreed to draw this to the attention of HCC Highways & press for repairs to be carried out. The County Councillor would be copied with all correspondence.

70/17 Clerk's Report (attached)

The Clerk's report was discussed & the Clerk responded to questions raised.

Resolved:

- That Clerk's Report, proposed by Cllr Budden & seconded by Cllr Linsley be approved.

Cllr Dodds abstained from the vote due to a pecuniary interest in a reimbursement for mileages included in the schedule of payments.

71/17 Annual Return for 2016/17

Resolved: The Annual Return for 2016/17, proposed by Cllr Linsley & seconded by Cllr Wright be approved.

A copy of the Internal Auditor's report had been circulated & Members noted the contents.

It was agreed that :

VAT returns should be filed on a more frequent basis where appropriate

Work on the asset register should be completed as soon as possible

The internal auditor's template for a financial risk assessment would be considered as a possible alternative to the existing LPC document.

72/17 Reports of Committees

Finance Committee

Resolved: The draft minutes of the Finance Committee of 24th April be noted.
Cllr Wright gave a review of the minutes.

Planning Committee

Resolved: The draft minutes of the Planning Committee of 2nd May be noted.
Cllr Halstead gave a review of the minutes.

73/17 Motion proposed by the Chairman

A report on the current status of the pavilion development project had been circulated with the meeting agenda.

“That the Council agrees to a provisional budget for the Pavilion project of £530k, subject to additional fundraising, and to the appointment of Michael Weakley Associates as architect and project manager.”

The Chairman explained that he had received a proposed replacement three part motion from Cllr Wright that he was happy to accept:

“1- That Liss Parish Council notes the report provided on the Pavilion project and the provisional estimate of costs for the Pavilion project of £530 K.

2- That Liss parish Council agrees to the appointment of Michael Weakley Associates as architects and advisers to the project including the preparation and analysis of tenders for a suitable replacement building provided that the fee is within the annual budget already agreed.

3- That Liss Parish Council agrees to support the future appointment of Michael Weakley associates as project managers for the replacement building project subject to agreement by the Council on the detailed contractual terms and fees.”

Following discussion, Members proposed that the final part of paragraph three be amended to remove words after “building”.

Following further discussion, Cllr Smith proposed that a fourth part be added to the motion as follows:

“4- That Liss Parish Council agrees an initial payment to Michael Weakley Associates of £2850 plus vat for the initial work on the project; this sum will be part of the overall scale fees should the project proceed.”

The Chairman accepted the proposed amendments & the motion was seconded by Cllr Dodds. The final motion was agreed unanimously:

Resolved: that the following Motion be approved:

1 – That Liss Parish Council notes the report provided on the Pavilion Development project and the provisional estimate of costs for the Pavilion project of £530K.

2 – That Liss Parish Council agrees to the appointment of Michael Weakley Associates as architects & advisers to the project including the preparation and analysis of tenders for a suitable replacement building.

3 – That Liss Parish Council agrees to support the future appointment of Michael Weakley Associates as project managers for the replacement building project subject to agreement by the Council on the detailed contractual terms and fees.

4 – Liss Parish Council agrees an initial payment to Michael Weakley Associates of £2850 plus vat for the initial work on the project; this sum will be part of the overall scale fees should the project proceed.

74/17 Matters of Concern

Cllr McDonald asked if LPC had responded to the resident who had expressed complimentary comments on the Liss walks maps & offering to send in photographs she had taken. The Clerk would ensure an acknowledgement was sent.

75/17 Reports on Outside Bodies

Cllr Smith had attended the AGM & Trustees Meetings at the Crossover. They had expressed thanks for the LPC grant. They had also enquired about the possibility of a pedestrian crossing in Station Road at St Mary's Church.

Cllr Smith had attended the AGM of the Newman Collard Playing Fields & pavilion Trust. They had expressed thanks for LPC support with the grant application for play equipment.

Cllr Dodds had attended the NCPF AGM.

Cllr Linsley had attended the NCPF AGM & reported that they were short of independent trustees.

76/17 Exclusion of the press & public

The Chairman proposed & Members agreed that the press & public be excluded from the meeting due to the confidential nature of the remaining business.

Cllr Smith left the meeting at this point.

77/17 Exempt item

Staff arrangements & appointment of parish clerk.

Resolved: That Mrs Sarah Smith be appointed to the position of Joint Clerk with immediate effect.

The Chairman closed the meeting at 21.30 hrs

Next meeting: Monday 19th June 2017 19.30hrs