

## LISS PARISH COUNCIL

### Minutes of the Liss Pavilion Development Committee

18<sup>th</sup> July 2017, 7pm

**Members:** \*Cllr R. Hargreaves (Chairman), \*Cllr B. Mayo, \*Cllr K. Budden, \*Cllr D. Dodds, Cllr S. Halstead, \*Cllr L. McDonald, \*Cllr A. Smith.

\*Present

Clerk: S. Smith

#### **63/P17 Apologies**

None received.

#### **64/P17 Declarations of Interests**

Cllr McDonald declared a possible conflict of interests arising from the proximity of her private residence to the development site.

#### **65/P17 Minutes of the meeting of 20<sup>th</sup> June 2017 and any other matters arising**

**Resolved:** That the minutes of 20<sup>th</sup> June be accepted as an accurate record of the meeting (proposed by Cllr Mayo and seconded by Cllr Dodds and all in favour).

#### **66/P17 Feedback from public consultation on 24<sup>th</sup> June**

The chairman reported that feedback from the public consultation had been positive and supportive on both the plans themselves and the funding proposals. Each item of feedback had been considered and informed the meeting with Michael Weakley at which revisions to the plans were discussed. Members agreed the need to maintain public engagement with updates whenever possible.

#### **67/P17 Feedback from meeting with Michael Weakley on 17<sup>th</sup> July**

The Chairman highlighted the following areas which arose from the consultation feedback and had been raised with MW:

- Increasing the size of the windows for light and symmetry;
- Changing the glass canopy to a hard roof with velux windows;
- Flexible use of space to allow for a Green Room if/when required;
- An internal security door to allow spectator use of the toilets without full access to the building;
- The number of car parking spaces.

The visit to South Wonston also raised issues for further consideration:

- The internal ceiling height;
- The fitting of security shutters;
- Options for heating.

MW agreed to revise the proposals in light of the discussion and produce a revised set of plans for a meeting with LPC on 15<sup>th</sup> August (NB. The Pavilion Committee scheduled for 8<sup>th</sup> August was changed to 15<sup>th</sup> August to allow for consideration of the revised plans by the Committee).

MW would provide a draft standard contract.

#### **68/P17 Variations to plans**

MW would revise the plans in light of discussion at the meeting as outlined above.

#### **69/P17 Next steps including planning application**

MW would produce amended plans and prepare the planning application with a view to submission by the end of August.

### **70/P17 Timeline**

Following planning approval tender documents could be issued late November with tenders back early in 2018. This was consistent with the timetable published at the Annual Parish Meeting in March 2017.

The provision of MW's draft contract would inform a payment schedule to feed into the timeline.

### **71/P17 Legal advice**

The Clerk conformed that papers on the legal situation with the Scouts had been located and that some initial advice had been provided by Harveys Solicitors in 2013. This had been circulated to members. Contact had been made with EHDC Legal who had provided a Heads of Terms Agreement as a guide to the issues which required consideration by LPC and the Scouts. Once agreed this could be given legal footing.

**Resolved:** That the Clerk secure a meeting with EHDC Legal.

**Resolved:** That Members consider the contents of the Heads of Terms document to inform an agreed LPC position. This would in turn need to be pursued with the Scouts.

Cllr Mayo had prepared some data on running costs which would inform costs of the building to users.

**Resolved:** That the Clerk seek comparative data for running costs from similar community buildings.

### **72/P17 Funding**

Members who had visited South Wonston noted that the M&S Community Energy Fund had awarded funds to the South Wonston Pavilion and suggested this would be worth exploring.

MW had agreed to explore the possibility of Football Foundation funding in parallel with other activities.

**Resolved:** That the Clerk check the terms of the PWLB to establish whether the loan could be applied for following planning approval, but drawn down at a later date.

### **73/P17 Outstanding activities and any other business**

The dialogue with the Scouts would continue to secure agreement on key issues, including interim arrangements, demolition of the existing hut, terms and conditions for use of the new building and confirmation that they are content with the proposed facilities/layout. This would be required before the submission of the planning application. The Chairman had written to the Chairman of the Scouts to this effect.

Cllr Smith noted the need to ensure links with the Highways Committee were maintained with regards to courtesy crossings which were being explored for Station Road.

**Date of next meeting:** Tuesday 15<sup>th</sup> August 2017 @ 7pm.

The meeting closed at 8.27pm.