

LISS PARISH COUNCIL

Minutes of the Liss Pavilion Development Committee

23rd May 2017, 7pm

Members: *Cllr R. Hargreaves (Chairman), *Cllr B. Mayo, *Cllr K. Budden, *Cllr D. Dodds, Cllr S. Halstead, *Cllr L. McDonald, *Cllr A. Smith.

*Present

Clerk: S. Smith

44/P17 Election of chairman

Cllr Mayo confirmed that it was his intention to step down as chairman. Cllr Hargreaves, proposed by Cllr Dodds and seconded by Cllr Smith, was duly elected as Chairman for the ensuing Council year.

45/P17 Apologies

Apologies were accepted from Cllr Halstead.

46/P17 Declarations of Interests

Cllr MacDonald expressed an interest as regards proximity to the site of the pavilion.

47/P17 Minutes of the meeting of 12th April 2017 and any other matters arising

Resolved: That the minutes of 12th April be accepted as an accurate record of the meeting (proposed by Cllr Budden and seconded by Cllr Smith).

48/P17 Committee working arrangements

Resolved: That the committee would continue to provide an overarching role with small sub groups to lead on specific functions as follows:

- Procurement: Cllrs Mayo and Dodds.
- Finance and Fundraising: Cllr Hargreaves.
- Consultation and Communications: Cllrs Smith and Budden.
- Future Use of Building (including liaison with Scouts): Cllrs Smith, Dodds and MacDonald.

The Proper Officer (Clerk) would be responsible for entering into any legal agreements (including with Michael Weakley Associates).

Each subgroup would report back formally at each meeting but would ensure other committee members were kept in the loop as appropriate.

Possible sources of legal advice would be investigated.

49/P17 Appointment of Michael Weakley

The committee noted that following approval by Council (Minute 73/17), Michael Weakley (MW) was formally appointed as project manager for the project subject to contract. The procurement sub group would consider initial plans and feed back to MW asap.

50/P17 Finance and fundraising

The chairman noted that a Cabinet Grant Application was under consideration by EHDC. Other possible sources of grant funding would be pursued although it was noted that grant applications should not slow delivery of the project but could be used instead to reduce loan borrowing.

51/P17 Update on Scouts

Cllrs Dodds and Budden would meet with the Scouts on 25th May and Cllr Smith would engage other potential users. The Clerk would set up a register of potential users.

52/P17 Public consultation

The next public consultation would be held in the Village hall on Saturday 24th June, 2-4pm. Michael Weakley would prepare drawings and would be asked to prepare illustrative material and Cllr Smith would prepare other display material.

The Clerk would record all public consultation to support an application to the Public Works Loan Board.

53/P17 Any other business

A site visit to South Wonston (for which Michael Weakley had provided project management services) would take place on Monday 26th June.

The Clerk would compile a list of actions arising from the committee.

Date of next meeting: Tuesday 20th June 2017.

The meeting closed at 8.47pm.