



RFO's Report To Council  
October - November 2017

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.

Approved: Council minute no. \_\_\_\_\_

Date: 20/11/17

Chairman \_\_\_\_\_

1) Bank payments made since last Council meeting or to be approved at this meeting.

<u>Main Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
2851	Kompan	NCPF play equipment project	21667.81	3611.30	18056.51
2852	S Halstead	Mileages to HALC & SDNP	53.10	2.03	51.07
2853	HCC	Pension costs - October	1182.00		1182.00
2854	HMRC	Tax & NI October	1416.87		1416.87
2855	Wyevale Nursery	LCR costs	50.48	8.41	42.07
2856	J Luff	LIB - winter plants	45.36	7.56	37.80
2857	D Bain	Tree works NCPF/R R Walk	175.00		175.00
2858	L McDonald	Mileages to HALC & SDNP	30.60	1.28	29.32
2859	U-Do DIY	LCR costs	5.29	0.88	4.41
2860	Prime Fencing	New gate to NCPF	560.00		560.00
2861	Cancelled		0.00		0.00
2862	Wyevale Nursery	LCR costs	47.50	7.92	39.58
2863	S Smith	Mileages to HALC conference	22.50	0.94	21.56
2864	Clerks & Councils	Subscription 2018	24.00		24.00
2865	Viking	Stationery & postages	160.34	8.06	152.28
2866	Hillier Nurseries	Grass seed NCPF & bulbs LIB	42.98	2.17	40.81
DD	Esso	Fuel costs	32.73	5.45	27.28
DD	Esso	Fuel costs	29.28	4.88	24.40
DD	Esso	Fuel card cost	6.00	1.00	5.00
DD	Sage	Licence & support October	52.34	8.72	43.62
DD	BT	Broadband costs October	10.20	1.70	8.50
DD	BT	Line rent & calls			0.00
DD	Salaries	October costs	5390.90		5390.90
			<u>31005.28</u>	<u>3672.30</u>	<u>27332.98</u>

<u>Charities Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
1382	HCC	Pension costs October	73.33		73.33
1383	J Fifield	Notice board repair	60.00		60.00
1384	U-Do DIY	Hall maintenance costs	43.15	7.19	35.96
1385	Amazon	New vacuum cleaner	105.00	17.50	87.50
1386	Veolia ES (UK) Ltd	Duty of care	47.94	7.99	39.95
1387	HCC	Toilet rolls	21.80	3.63	18.17
1388	B Cleary	Window cleaning 11/10			0.00
Trf	Salaries	October costs	571.78		571.78
DD	British Gas	Pavilion electricity 2/8 - 1/11	155.31	7.39	147.92
DD	British Gas	Hall electricity 2/9 - 1/11	180.36	30.06	150.30
DD	British Gas	Hall gas 1/8 - 31/10	275.14	13.21	261.93
			<u>1533.81</u>	<u>86.97</u>	<u>1446.84</u>

West Liss Pavilion Development Account

No payments made

0.00	0.00	0.00
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Liss Neighbourhood Plan Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
41	V Signs	Banner for referendum	52.50	8.75	43.75
42	W Smith	Admin October	72.00		72.00
			<u>124.50</u>	<u>8.75</u>	<u>115.75</u>

2) List of receipts banked since last Council meeting.

<u>Main Account</u>	£
<u>Current Account</u>	
Interest on fixed term deposits	107.20
Transfers from deposit account	32000.00
	<u>32107.20</u>
<u>30 Day Deposit Account</u>	
Interest	3.34
HALC - Village of Year awards	700.00
Sale of walks leaflets	7.00
	<u>710.34</u>
<u>Charities Account</u>	£
<u>Current Account</u>	
Transfers from deposit account	2000.00
	<u>2000.00</u>
<u>Instant Access Deposit Account</u>	
Village hall rents	1368.00
Insurance claim receipt	108.95
West Liss	183.00
BT wayleave	0.25
	<u>1660.20</u>
<u>West Liss Pavilion Development Account</u>	£
<u>Current Account</u>	
Interest on Fixed deposit	11.09
	<u>11.09</u>
<u>Neighbourhood Plan Account</u>	£
<u>Current Account</u>	
No receipts	0.00
	<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last Council meeting.

Funds Matured:

Main Account

Deposits Matured	55000.00
	<u>55000.00</u>

Pavilion Development Account

Deposit matured	20000.00
	<u>20000.00</u>

Deposits Placed:

Main Account

Three months to 14th Feb @0.5%	50000.00
	<u>50000.00</u>

Pavilion Development Account

Six week sto 27th Dec @0.38%	25000.00
	<u>25000.00</u>

4) Payments made from petty cash since last Council meeting.

Main Account

Voucher			Gross	Less VAT	Net
No.	Payee	Details	£	£	£
38	Office costs	Postage	1.74		1.74
39	Office costs	Milk, local paper	3.69		3.69
40	LIB costs	Plants for village centre	20.94		20.94
41	Office costs	Milk, washing up liquid	3.06		3.06
42	Office costs	Ribbon, local paper	8.75		8.75
43	Office costs	Milk, parking, tea	6.32		6.32
44	Office costs	Postages - village voice & other	88.50		88.50
45	Office costs	Keys cut for notice board	12.00	2.00	10.00
46	Office costs	Milk	1.96		1.96
			<u>146.96</u>	<u>2.00</u>	<u>144.96</u>

Charities Account

Voucher			Gross	Less VAT	Net
			£	£	£
7	Village Hall	Spare keys cut	10.50	1.75	8.75
8	Village Hall	Spare keys cut, parking	9.70	1.38	8.32
9	Village Hall	Spare keys cut, parking	22.40	3.50	18.90
10	Village Hall	Spare keys cut	7.50	1.25	6.25
			<u>50.10</u>	<u>7.88</u>	<u>42.22</u>