



RFO's Report To Council
September - October 2017

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.

Approved: Council minute no. _____

Date: 16/10/17

Chairman _____

1) Bank payments made since last Council meeting or to be approved at this meeting.

<u>Main Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
2832	Cash	Petty cash expenses	150.00		150.00
2833	NALC	Reg. fee Council Awards Scheme	60.00	10.00	50.00
2834	SLCC	Training fees	82.80	13.80	69.00
2835	Cancelled		0.00		0.00
2836	TM Clothing	Workwear	43.31	7.22	36.09
2837	U-Do DIY	Grounds & LCR costs	57.23	9.54	47.69
2838	D Bain	Tree surgery R R Walk	1500.00		1500.00
2839	Viking	Stationery	25.88	4.31	21.57
2840	A B Alarms	Installation of alarm system	1329.60	221.60	1108.00
2841	BDO LLP	Audit fee 16/17	720.00	120.00	600.00
2842	HCC	Pension costs September	1168.86		1168.86
2843	Post Office Ltd	Ta & NI september	1470.16		1470.16
2844	Brows Farm	Mowing costs	501.06	83.51	417.55
2845	Liss Community Centre	Transfer of HALC prize	100.00		100.00
2846	Sage UK Ltd	On site training	1410.00	235.00	1175.00
2847	Royal British Legion	Wreath cost	40.00		40.00
2848	U-Do DIY	Grounds & LCR costs	9.99	1.66	8.33
2849	Post Office Ltd	Land Rover road tax	240.00		240.00
2850	K Upton	LCR costs	54.00	9.00	45.00
DD	Esso	Fuel card cost July	6.00	1.00	5.00
DD	Sage	Licence & support September	52.34	8.72	43.62
DD	BT	Broadband costs September	10.20	1.70	8.50
DD	BT	Line rent & calls	138.16	23.03	115.13
DD	Siemens	Copier lease	268.24	44.71	223.53
DD	Apogee	Copier costs	307.62	51.27	256.35
DD	Salaries	September costs	5615.37		5615.37
			<u>15360.82</u>	<u>846.07</u>	<u>14514.75</u>

<u>Charities Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
1375	U-Do DIY	Hall maintenance costs	64.27	10.71	53.56
1376	Veolia ES (UK) Ltd	Bins August	171.66	28.61	143.05
1377	Viking	Cleaning supplies	12.59	2.10	10.49
1378	HCC	Pension costs September	73.33		73.33
1379	Veolia ES (UK) Ltd	Bins August	137.33	22.89	114.44
1380	U-Do DIY	Hall maintenance costs	91.37	15.23	76.14
1381	B Cleary	Window cleaning 11/10	30.00		30.00
Trf	Salaries	September costs	690.95		690.95
DD	British Gas	Hall electricity 2/9 - 1/10	96.13	4.57	91.56
			<u>1367.63</u>	<u>84.11</u>	<u>1283.52</u>

West Liss Pavilion Development Account

1148	M Weakley Associates	Fees & planning application	12368.50	1901.00	10467.50
			<u>12368.50</u>	<u>1901.00</u>	<u>10467.50</u>

Liss Neighbourhood Plan Account

<u>Liss Neighbourhood Plan Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
40	W Smith	Admin September	144.00		144.00
			<u>144.00</u>	<u>0.00</u>	<u>144.00</u>

2) List of receipts banked since last Council meeting.

<u>Main Account</u>	£
<u>Current Account</u>	
Transfers from deposit account	10000.00
	<u>10000.00</u>
<u>30 Day Deposit Account</u>	
Interest	3.34
HALC - Village of year prize	700.00
Sale of walks leaflets	7.00
	<u>710.34</u>

<u>Charities Account</u>	£
<u>Current Account</u>	
Transfers from deposit account	2500.00
<u>Instant Access Deposit Account</u>	
Village hall rents	1287.00
Allotment rents	3.50
West Liss	185.60
Interest	2.99
	<u>1479.09</u>

<u>West Liss Pavilion Development Account</u>	£
<u>Current Account</u>	
Interest on Fixed deposit	25.21
	<u>25.21</u>

<u>Neighbourhood Plan Account</u>	£
<u>Current Account</u>	
No receipts	0.00
	<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last Council meeting.

<u>Main Account</u>	
No movement	0.00
	<u>0.00</u>

<u>Pavilion Development Account</u>	
Deposit matured 13/9/17	25000.00
	<u>25000.00</u>

4) Payments made from petty cash since last Council meeting.

Main Account

Voucher			Gross	Less VAT	Net
No.	Payee	Details	£	£	£
31	Office costs	Postage	1.66		1.66
32	Office costs	Local paper & parking	2.65		2.65
33	LCR costs	Bamboo canes/stationery	35.29	4.92	30.37
34	Office costs	Tea, milk, paper	5.23		5.23
35	Office costs	Postage stamps	28.00		28.00
36	Office costs	Milk, parking	0.98		0.98
37	LCR costs	Canes & stakes	37.99	6.34	31.65
			<u>111.80</u>	<u>11.26</u>	<u>100.54</u>

Charities Account

Voucher			Gross	Less VAT	Net
			£	£	£
6	J Ellis	Phone top up	5.00		5.00
			<u>5.00</u>	<u>0.00</u>	<u>5.00</u>