



Clerk's Report To Council
May 2017

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.
- 5) Correspondence.

Approved: Council minute no. _____

Date: 15/05/17

Chairman _____

1) Bank payments made since last Council meeting or to be approved at this meeting.

<u>Main Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
2761	HCC	Pension costs - April	1147.87		1147.87
2762	Post Office Ltd	Tax & NI April	1114.08		1114.08
2763	Lightatouch	Internal audit 16/17	685.00		685.00
2764	D Bain	Tree surgery - Princes Bridge	1875.00		1875.00
2765	Liss Garden Machinery	Mower repair	19.32	3.22	16.10
2766	Citroen care	Land Rover MOT	45.00		45.00
2767	Mrs L McDonald	Mileage - training event	38.60	0.84	37.76
DD	Siemens	Copier Lease	194.42	32.40	162.02
DD	Apogee	Copier costs	326.08	54.35	271.73
DD	Esso	Fuel costs	44.08	7.35	36.73
DD	Sage	Licence & support Dec	30.60	5.10	25.50
DD	BT	Broadband costs Jan	10.20	1.70	8.50
			<u>5530.25</u>	<u>104.96</u>	<u>5425.29</u>

<u>Charities Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
1340	Petty Cash	For deep clean costs	150.00		150.00
1341	B Cleary	Window cleaning	60.00		60.00
1342	HCC	Pension costs - April	241.48		241.48
1343	HMRC	Tax & NI April	25.80		25.80
1344	J Sexton	Structural calculations, toilet	151.20		151.20
Trf	Salaries April		823.75		823.75
DD	Bank Charge	To be refunded by British Gas	35.00		35.00
			<u>1487.23</u>	<u>0.00</u>	<u>1487.23</u>

West Liss Pavilion Development Account

112	D Dodds	Mileage payment	45.00	1.69	43.31
113	R Dudman Associates	Professional fees	1968.00	328.00	1640.00
			<u>2013.00</u>	<u>329.69</u>	<u>1683.31</u>

Liss Neighbourhood Plan Account

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	Less VAT £	Net £
		No payments made			0.00
			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

2) List of receipts banked since last Council meeting.

<u>Main Account</u>	£
<u>Current Account</u>	
Transfer from deposit account	80000.00
No receipts	0.00
	<u>0.00</u>
<u>30 Day Deposit Account</u>	
Interest	0.81
EHDC - Precept payment	131000.00
EHDC - Funding for LCR	1500.00
	<u>132500.81</u>

<u>Charities Account</u>	£
<u>Current Account</u>	
Transfers from deposit account	<u>2500.00</u>
<u>Instant Access Deposit Account</u>	
Village hall rents	1027.88
Allotment rents	32.72
West Liss	51.00
Main Account - Annual subvention	25184.17
Interest	0.41
	<u>26296.18</u>

<u>West Liss Pavilion Development Account</u>	£
<u>Current Account</u>	
No receipts	0.00
	<u>0.00</u>

<u>Neighbourhood Plan Account</u>	£
<u>Current Account</u>	
No receipts	0.00
	<u>0.00</u>

3) Details of fixed term deposits maturing or placed since last Council meeting.

<u>Main Account</u>	
Three month deposit matured	<u>25000.00</u>
Six month deposit placed	35000.00
Three month deposit placed	35000.00
	<u>70000.00</u>

4) Payments made from petty cash since last Council meeting.

Main Account

Voucher			Gross	Less VAT	Net
No.	Payee	Details	£	£	£
3	Office costs	Milk, handwash	2.38		2.38
4	Postages	Cllr Papers & grant application	1.96		1.96
5	Office costs	Milk & parking	2.18		2.18
			<u>6.52</u>	<u>0.00</u>	<u>6.52</u>

Charities Account

Voucher			Gross	Less VAT	Net
No.	Payee	Details	£	£	£
1	Hall cost	Cleaning equipment	36.72		36.72
2	Hall cost	Water & handwash	7.15		7.15
3	Hall cost	Deep Cleaning	125.00	20.83	104.17
			<u>168.87</u>	<u>20.83</u>	<u>148.04</u>

5) Correspondence requiring decision or for information.

For decision/discussion

HCC	Invite for Chairman to attend Annual County Service 18th June 3.30pm, Winchester.
NCPF	Notice of AGM, 9th May.
Co-Op Funeral care	Invite to attend awareness day on 10th May.

Other information & newsletters

EHDC	Reschedule of Community Forum - now on 1th July.
EHDC	Minutes of Development Policy panel 19th April.