



Liss Parish Council
Clerk's Report to Council
November 2015

- 1) Bank Payments made since last Council meeting or to be approved at this meeting.
- 2) Lists of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last meeting.
- 4) Payments made from petty cash since the last Council meeting.
- 5) Correspondence requiring action or for note.

1) Bank payments made since last Council meeting & to be approved at this meeting

Main Account

Schedule of payments since last meeting & cheques to be drawn at 16th November

Chq. No.		£	Less VAT	Net
2480	D Bain - tree surgery NCPF	625.00		625.00
2481	Vision ICT - Decs of Interest	30.00	5.00	25.00
2482	L Mannerings - hepatitis jabs & travel	231.20	3.31	227.89
2483	Central Source - bollard for LCR	95.04	15.84	79.20
2484	Citroen Care Ltd - battery for TSR	54.00	9.00	45.00
2485	Viking - stationery	70.78	11.80	58.98
2486	Altis Industries - grounds maintenance costs	46.74	7.79	38.95
2487	Clerks & Councils Direct - subscription	12.00		12.00
2488	Beaver Tool Hire - fuel & workwear	87.33	1.78	85.55
2489	Winchester Garden Machinery - LCR costs	33.80	5.63	28.17
2490	Hillier Garden Centre - grounds maintenance costs	40.97	6.82	34.15
2491	CPRE Hants - subscription	20.00		20.00
2492	U-Do DIY - office, grounds, TSR costs	79.03	13.17	65.86
2493	HCC Pensions - contributions November	941.60		941.60
2494	Post Office Ltd - tax & ni November	1334.10		1334.10
DD	Esso - fuel card cost Oct	6.00	1.00	5.00
DD	Esso - fuel cost Oct	23.52	3.92	19.60
Dd	S E Electric refund	-6.41	-0.31	-6.10
DD	Siemens - copier costs	194.42	32.40	162.02
Trf	Salaries - November	4613.61		4613.61
DD	Talk Talk - October	15.31	2.55	12.76
		8548.04	119.70	8428.34

Charities Account

Schedule of payments since last meeting & cheques to be drawn at 16th November

Chq No.		£	Less VAT	Net
1191	Cancelled	0.00		0.00
1192	Veolia - bins Oct	47.94	7.99	39.95
1193	U-Do DIY - village hall costs	5.49	0.91	4.58
1194	HCC - pension contributions November	225.41		225.41
1195	HMRC - tax & ni November	22.44		22.44
Trf	Salaries - November	809.21		809.21
		1110.49	8.90	1101.59

West Liss Pavilion Development Account

Schedule of payments since last meeting & cheques to be drawn at 16th November

Chq No.		£	Less VAT	Net
093	Holloway Squire - fees for re-tender	4695.34	782.56	3912.78
		4695.34	782.56	3912.78

Liss Neighbourhood Plan Account

Schedule of payments since last meeting & cheques to be drawn at 16th November

Chq No.		£	Less VAT	Net
008	Mrs W Smith - Admin support Sept	180.00	0.00	180.00
009	Mrs W Smith - Admin support Oct.	412.58	4.76	407.82
010	V Signs - exhibition banner	52.50	8.75	43.75
		645.08	13.51	631.57

2) Lists of receipts banked since last Council meeting.

Main Account

<u>Current Account</u>	£
Fixed Term Deposit interest	25.11

25.11

<u>30 Day Deposit Account</u>	£
Interest	2.76
NCPF for hedge cutting.	62.10

64.86

Charities Account

<u>Current Account</u>	£
No receipts	0.00

0.00

Instant Access Deposit Account

Village Hall rents	1173.23
West Liss rents	133.50
Allotment rents	4.94
Interest	0.51
West Liss wayleave	4.94

1317.12

West Liss Pavilion Account

	£
Fixed Term Deposit interest	28.73

28.73

Liss Neighbourhood Plan Account

	£
Groundwork UK - grant	1500.00

1500.00

3) Details of fixed term deposits maturing or placed since last meeting.

Main Account

<u>Deposits matured</u>	£
Three month deposit	15000.00

15000.00

<u>Deposits Placed</u>	£
No funds placed	0.0

0.00

West Liss Pavilion Account

<u>Deposits matured</u>	£
No funds maturing	0.00

0.00

<u>Deposits Placed</u>	£
No funds placed	0.00

0.00

4) Payments made from petty cash since the last Council meeting.

Main Account

Voucher no.	Description	£	Less VAT	Net £
38	Office supplies - milk/tea	7.15		7.15
39	Computer switch	26.99	4.5	22.49
40	Grounds phone top up	10.00		10.00
41	Office supplies - milk/wash up liquid	0.95		0.95
42	Postages - crossing closure	34.80		34.80
43	Office supplies - milk	2.55		2.55
44	Postages - Cllr papers	1.90		1.90
45	Postages - Consultation responses	3.46		3.46
46	Training - parking	4.50		4.50
47	LCR - fuel	6.10	1.02	5.08
48	LCR - fuel	30.00	5.00	25.00
		<u>128.4</u>	<u>10.52</u>	<u>117.88</u>

Charities Account

Voucher no.	Description	£	Less VAT	Net £
	No payments			0.00
				0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

5) Correspondence requiring action or for note.
(as attached)

Main Correspondence Received October - November 2015 Council Meetings

From

Details

Action/Comment

Items requiring response or delegate nominated:

HCC Parish event "Working Together" 11th Nov, Winchester
East Hants Community Safety Agenda for Community TCG meeting 11th Nov, Bordon

Chairman, Cllrs Halstead & Linsley attending.

Other correspondence for information:

Civil Aviation Authority Response to letter of complaint regarding consultation process on TAG Farnborough change proposals.
Newman Collard PFT Minutes from 7th October
EH Community Rail Partnership Minutes from 15th October
EHDC Community Forum minutes from 6th October.
EHDC Devolution newsletters nos 8-10 & special edition

Circulated.

Publications available for inspection:

Community First

E News

Oct Issue