

LISS PARISH COUNCIL

Minutes of the joint meeting of the Liss Pavilion Development Committee & Finance Committee
15th February 2018

*Cllr R. Hargreaves (Chairman), Cllr K. Budden, *Cllr B. Mayo, *Cllr L. McDonald, *Cllr A. Smith, *Cllr A. Wright, *Cllr D. Dodds, *Cllr H. Linsley.

*Present, in addition to Michael Weakley, architect

Clerk: S. Smith

09/P18 Apologies: Apologies were accepted from Cllr Budden.

10/P18 Declarations of interests: Cllr McDonald declared a possible conflict of interests arising from the proximity of her private residence to the development site.

11/P7 Minutes of the meeting of 10th January 2018

Resolved: That the minutes of the meeting of 10th January 2018, proposed by Cllr Mayo & seconded by Cllr McDonald, be accepted.

The Chairman proposed to change the order of the agenda so that Michael Weakley could leave the meeting after relevant agenda items.

12/P18 Exclusion of Press and Public for Items 13/P18, 14/P18 & 15/P18

The Chairman proposed to exclude any members of the public (there were none present) and Members agreed. The Chairman invited Michael Weakley to remain.

13/P18: Tender report

14/P18 Financial position

15/P18 Recommendation to Council

16/P18 Football Foundation grant

The Chairman reported that a meeting had taken place with the Football Foundation on 30th January, along with the Liss Football Club. The Football Foundation gave clear encouragement to LPC to apply for a grant of £100,000. The application was now in hand but a decision could take a couple of months or so. Cllr Mayo noted the importance of ensuring the terms and conditions of any loan would not cut across any other user agreements.

17/P18 Other grant applications

The Chairman advised that other sources of funding were being pursued. However, it was thought that the funds available to public authorities would be relatively limited and for specific purposes, many of which were not relevant to a Pavilion. CIL funds would likely be available in the future arising from housing development in Liss, however uncertainty about timing meant these funds could not be considered for project build costs.

18/P18 Legal agreement with the Scouts

The Clerk had received communication from the EHDC lawyer on agreements required. A meeting was due to take place shortly to move things forward. The Chairman would attend with the Clerk and Cllr Dodds.

19/P18 Timeline

The Chairman had circulated the latest version of the main timeline and a detailed one for the immediate period which was viewed as critical for delivering the project. The Chairman would expand this to incorporate strands relating to the Football Foundation and Scouts, as well as the PWLB application.

20/P18 Risk register

The Chairman had prepared a draft risk register. The aim was to ensure identification of risks to the project and measures to mitigate the risks. Committee Members were encouraged to submit comments.

21/P18 Internal fit out

Cllr McDonald had prepared proposals for the internal fit out, covering loose fittings required and the associated costs. The total was estimated at around £11,000. The Chairman proposed the use of future CIL funds for this area of cost as it would not be required until the end of the project, in 2019, and did not affect the actual construction of the Pavilion.

22/P18 Outstanding activities and any other business

No issues were raised.

Next Meeting: 12 March 2018, 7.00pm