

LISS PARISH COUNCIL

Minutes of the Liss Pavilion Development Committee

21st March 2017, 7pm

Members: *Cllr B. Mayo (Chairman), *Cllr K. Budden, *Cllr D. Dodds, *Cllr S. Halstead, *Cllr R. Hargreaves, *Cllr L. McDonald, *Cllr A. Smith.

*Present, in addition to Ray Dudman

The meeting was clerked by S. Smith (Assistant Clerk)

22/P17 Apologies

There were no apologies.

23/P17 Declarations of Interests

There were no declarations of interests.

24/P17 Minutes of the meeting of 15th February 2016 and any other matters arising

Resolved: That the minutes of 15th February be accepted as an accurate record of the meeting (proposed by Cllr Budden and seconded by Cllr Dodds).

Under matters arising Cllr Dodds referred to his proposal for sub working groups to help divide the workload between members. Cllr Dodds viewed a more robust structure as an essential requirement to enable delivery of the project and would submit proposals to the group. Members expressed general support for this approach.

25/P17 Updated floor plan and elevations

Ray Dudman had provided a second floor plan which excluded the Football Association specification. This reduced the overall size of the building from a building area of 360sqm to 338 sqm which would give rise to some savings from both reduced footprint and also in sanitary ware. It was noted that the design had been based on a 9m span so that construction would be possible by all suppliers of modular construction. A draft front elevation was circulated at the meeting and was welcomed by Members.

It was agreed that both structures, or that the larger structure alone, should be presented at the pre-application planning meeting as this would allow flexibility whichever route was decided upon. Various aspects of details were discussed (cubicles rather than urinals in the gents loos, whether the changing rooms should be able to be accessed internally as well as externally, the purpose of each storage area, the possibility of an area for a meeting/ quiet room, decking along the full length of the front facing the field). It was agreed that the detail would be further considered at a later stage. Cllr Dodds proposed that the entrance facing Station Road should be made more impressive.

As regards location of the structure, it was proposed that the first consented structure on the current footprint (rather than the second consented structure closer to Station Road) would be preferable. The original plans did not allow for retention of the toilet block and so the future of the toilet block would need to be considered in order to facilitate the parking arrangements. This would be informed by a Schedule of Dilapidations which was to be undertaken by John Starling shortly.

It was agreed that Ray Dudman would liaise with the planning officer to discuss in advance of a pre-application meeting.

26/P17 Development brief as submitted by 1st Liss Scouts

Members welcomed the brief provided by the Scouts. It was noted that many aspects of the brief reflected what was in the floor plans under discussion. Cllrs Dodds and Smith would discuss further at a meeting with the Scouts on 22nd March.

27/P17 Design fit out

The chair had compiled a table of desirable items which would be referred to as and when required.

28/P17 Report of 14/3/17 meeting with the Football Association

Cllr Dodds provided an update of the meeting which had taken place with the FA. It was noted that planning permission would be required prior to commencing an application for FA funds. This meant that a decision on the specification would need to be taken without the assurance of funds from the FA for the increased specification this required. Members agreed that we should go to the market for budget prices for both options at this stage.

29/P17 Project fees

The chair advised and Members noted that project fees would be incurred going forward.

30/P17 Any other business

Cllr Budden reported on a meeting he and Cllr Dodds had attended with Tony Groves, former Clerk at Liphook PC. Various issues were highlighted which should be explored to avoid issues further down the road. Specifically it was agreed that the status of LPC buildings should be reviewed by the Review Committee and that a formal legal agreement would be required with the Scouts in due course.

Cllr Smith proposed putting the presentation slides prepared for the Annual Parish Meeting on the LPC website. Members agreed.

Cllr McDonald asked about the timeline and it was agreed that this needed to be refined.

Date of next meeting: Tuesday 25th April 2017.

The meeting closed at 8.43pm.