

**LISS PARISH COUNCIL**  
Minutes of the Liss Pavilion Development Committee  
24<sup>th</sup> April 2018

\*Cllr R. Hargreaves (Chairman), Cllr K. Budden, \*Cllr B. Mayo, \*Cllr L. McDonald, \*Cllr A. Smith, \*Cllr D. Dodds.

\*Present, in addition to Iain Neasom and Adam Tither, 1<sup>st</sup> Liss Scouts.

Clerk: S. Smith

**34/P18 Apologies:** Apologies were accepted from Cllrs Budden.

**35/P18 Declarations of interests:** Cllr McDonald declared a possible conflict of interests arising from the proximity of her private residence to the development site.

**36/P7 Minutes of the meeting of 12<sup>th</sup> March 2018**

**Resolved:** That the minutes of the meeting of 12<sup>th</sup> March 2018, proposed by Cllr McDonald & seconded by Cllr Mayo, be accepted.

**37/P18 Public consultation exercise**

Members noted that 68% of respondents had voted in favour of an increase in the precept to deliver the new Pavilion which was perceived as a real vote of public confidence.

**38/P18 Timetable and next steps**

The Chairman had prepared a revised timetable which had been circulated.

Following the outcome of the public consultation, an Extraordinary meeting of Council would be called on Monday 30<sup>th</sup> April to consider seeking the approval of the Secretary of State for the Ministry of Housing, Communities and Local Government to make an application to the PWLB for a loan of up to £500,000. The Chairman would draft the report required.

Members noted that the loan application could take 4-5 weeks to process. Should the application be successful, a further Extraordinary Council meeting would be required to agree the letting of the contract. There would also need to be some certainty on the agreement with the Scouts prior to the letting of the contract.

Cllr Mayo proposed that a pre-contact meeting take place with the preferred contractor following the Extraordinary Council on 30<sup>th</sup> April.

The Chairman highlighted that a further detailed timetable would need to be drawn up following the letting of the contract. This would need to include the Scouts' vacating the site, clearing the old toilet block and other issues essentially driven by the contractor. The representatives of the Scouts advised that an indication of the programme of construction prior to the start of the autumn term would be helpful to assist with the Scouts timetabling.

**39/P18 Legal agreement with the Scouts**

Members noted the importance of the initial exchange of letters between the EHDC lawyer and the Scouts' lawyer within the next week.

Cllr Budden noted that EHDC had agreed that the Scouts' temporary storage container could be sited on the EHDC car park. The Scouts would need to liaise with EHDC regarding any formalities. Cllr Budden would assist where possible.

**40/P18 Risk register**

The Chairman note that one of the highest risks identified, that the PWLB loan is rejected by voters, had now been eliminated. A further risk involving staff capacity was noted. The risk register would be updated in due course.

#### **41/P18 Funding applications**

The Chairman proposed that the PWLB loan should be the first priority, followed by the Football Foundation application and then other smaller funding opportunities. Members agreed. The Chairman also noted that CIL funds were not likely for some time, although they could be used for fitting out following construction. Cllr Budden would pursue any opportunities with a donor who had previously expressed an interest in the project, particularly given the confirmed level of public support.

#### **42/P18 Outstanding activities and any other business**

The Clerk proposed that some consideration would need to be given to disposal of the contents of the old Pavilion which was noted by Members.

The Chairman would meet with the RFO along with the Chairman of Finance to discuss the payment schedule and system of anticipated outgoings.

#### **Next Meeting: tbc**

The meeting closed at 8.18pm.