

**LISS PARISH COUNCIL**  
Minutes of the Liss Pavilion Development Committee  
24<sup>th</sup> May 2018

\*Cllr R. Hargreaves (Chairman), \*Cllr K. Budden, \*Cllr B. Mayo, Cllr L. McDonald, Cllr A. Smith, \*Cllr D. Dodds.

\*Present, in addition to the Chairman of Finance, Angela Wright.

Clerk: S. Smith

**43/P18 Election of Chairman**

Cllr Hargreaves, proposed by Cllr Dodds and seconded by Cllr Mayo, was duly elected as Chairman for the ensuing Council year.

**44/P18 Apologies**

Apologies were accepted from Cllrs McDonald and Smith.

**45/P18 Declarations of interests**

None declared.

**46/P7 Minutes of the meeting of 24<sup>th</sup> April 2018**

**Resolved:** That the minutes of the meeting of 24<sup>th</sup> April 2018, proposed by Cllr Dodds & seconded by Cllr Mayo, be accepted.

**47/P18 Meeting with the contractor**

Cllr Mayo updated Members on the pre-contract site meeting with the contractor which took place on 21<sup>st</sup> May. Michael Weakley was present along with the Clerk and Cllrs Hargreaves, Budden, Dodds and Mayo.

In summary:

- Programme: It was envisaged that a decision to proceed to the signing of the contract would be taken by the next meeting of Council on 18<sup>th</sup> June. This would allow for a start date of 2<sup>nd</sup> July.
- Utilities: The Clerk would provide details of the proposed disconnection and new meter position for building power to the contractor to coordinate. The Clerk would also engage an electrician to check that the electrical supply to the old toilet block had been disconnected.
- Scout Hut and Pavilion: The Scouts were due to vacate the Scout Hut by the end of June and legal agreements were being prepared. All contents would be moved to a temporary storage container in the adjoining EHDC car park. LPC would also seek to clear the old Pavilion of contents by the end of June.
- Site Boundary: The area for site boundary fencing was agreed. This would ensure access to the public footpath, protection of the trees and access to the field for mowing and grounds maintenance. An area was agreed for the dumping of spoil. The build would ensure sufficient access to the rear for authorised vehicles. An underground service would be provided for internet access rather than through the telegraph pole (the status of the existing telegraph pole would need to be confirmed).

**48/P18 Borrowing approval**

The Clerk advised that the application for borrowing approval had been submitted via HALC to the MHCLG. Feedback had been received that the application was in good order and would be considered by MHCLG the following week, with a decision expected by 1<sup>st</sup> June.

#### **49/P18 Funding applications**

The Clerk advised that the application to the Football Foundation would be submitted later in the day. There had been issues with input from the football club but an application had been compiled nonetheless.

In terms of timing, Members agreed that it was essential to adhere to the timeframe based on agreement of the loan from the Public Works Loans Board which would provide the funds required.

Should further funds become available from the Football Foundation or from a potential donor, these would be used to reduce the level of funding required from LPC reserves or to reduce the level of borrowing.

#### **50/P18 Legal agreement with the Scouts**

Members noted some concern with regards to progress on the legal agreements. A deadline of 15<sup>th</sup> June would be communicated to the lawyers.

Cllr Dodds would liaise with the Scouts regarding the timeframe for clearance of the Scout Hut and old toilet block by the end of June and end of occupancy on 1<sup>st</sup> July.

#### **51/P18 Timetable and next steps**

The Chairman would prepare a report to Council for the 18<sup>th</sup> June to enable key decisions to be made, including the signing of the contract, agreement with the Scouts and approval of a finalised budget.

#### **52/P18 Outstanding activities and any other business**

The Chairman noted that Cllr Mayo had undertaken to supervise clearance of the old Pavilion. It was agreed that a skip would be required mid-June approximately.

Members noted that following commencement of works onsite, the bin collection and buildings insurance for the old Pavilion would need to be cancelled.

#### **Next Meeting: 13<sup>th</sup> June 2018**

The meeting closed at 9.57am.