



RFO's Report To Council
February - March 2018

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last Council meeting.
- 4) Payments made from petty cash since last Council meeting.

Approved: Council minute no. 44/18

Date: 19/03/18

Chairman

1) Bank payments made since last Council meeting or to be approved at this meeting.

<u>Main Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
2900	D Bain	Tree works at NCPF	525.00		525.00
2901	Rigby Taylor	Drainage survey NCPF	660.00	110.00	550.00
2902	HCC	Pension costs February	1333.21		1333.21
2903	HMRC	Tax & NI costs February	1365.44		1365.44
2904	Petty Cash		100.00		100.00
2905	Wyevale Garden Centre	LCR costs	28.50	4.75	23.75
2906	Vision ICT	Web & email hosting	468.00	78.00	390.00
2907	Viking	Office shredder	184.80	30.80	154.00
2908	Travis Perkins	Maintenance supplies	66.01	11.00	55.01
2909	EHDC	Councillor training	35.00		35.00
2910	U-Do DIY	Maintenance supplies	65.27	10.88	54.39
2911	HCC	Pension costs March	1333.21		1333.21
2912	HMRC	Tax & NI costs March	1366.04		1366.04
2913	Petty Cash		150.00		150.00
2914	HALC	Training course	48.00		48.00
Trf	Salaries & Wages	February costs	5204.38		5204.38
Trf	Salaries & Wages	March costs	5844.44		5844.44
DD	Apogee	Copier costs & support	169.68	28.28	141.40
DD	Esso	Fuel	43.68	7.28	36.40
DD	Sage	Licence & support February	52.34	8.72	43.62
DD	BT	Broadband costs February	10.20	1.70	8.50
DD	BT	Broadband costs March	10.20	1.70	8.50
DD	BT	Line rental & calls	98.04	16.34	81.70
			19161.44	309.45	18851.99
<u>Charities Account</u>			Gross	Less VAT	Net
<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
1419	Prestige Doors	Shutter repair	132.00	22.00	110.00
1420	B Cleary	Window cleaning	30.00		30.00
1421	Doorgear Ltd	Automatic doors	2924.00	487.40	2436.60
1422	Scottish Water	Waste water 5/17 - 2/18	269.89		269.89
1423	Veolia ES (UK)	Bins January	185.16	30.86	154.30
1424	HCC	Pension costs February	73.33		73.33
1425	S Munter	Allotment deposit refund	50.00		50.00
1426	A Lytton	Allotment deposit refund	50.00		50.00
1427	S Denny	Allotment deposit refund	50.00		50.00
1428	D Moakes-Evans	Allotment deposit refund	50.00		50.00
1429	Casmin Construction	Store room	1788.00	298.00	1490.00
1430	My Sparkling Home	Cleaning 1/2 - 22/2	222.00		222.00
1431	A Hedges	Allotment deposit refund	50.00		50.00
1432	Veolia ES (UK)	Bins February	148.13	24.69	123.44
1433	HCC	Pension costs March	73.33		73.33
1434	U-Do DIY	Maintenance - February	10.44	1.74	8.70
Trf	Salaries & Wages	February costs	597.57		597.57
Trf	Salaries & Wages	March costs	597.57		597.57
DD	British Gas	Hall electricity 2/2 - 1/3	302.65	50.44	252.21
			7604.07	915.13	6688.94
<u>West Liss Pavilion Development Account</u>					
121	White Structures Ltd	Civil engineers	1680.00	280.00	1400.00
122	Vision ICT	V V Questionnaire	90.00	15.00	75.00
No payments made			1770.00	295.00	1475.00
<u>Liss Neighbourhood Plan Account</u>					
No payments made			0.00	0.00	0.00

2) List of receipts banked since last Council meeting.

<u>Main Account</u>		£
<u>Current Account</u>		
Transfers from deposit account		5000.00
		<u>5000.00</u>
<u>30 Day Deposit Account</u>		
Interest		2.74
HMRC - vat refund		10683.13
		<u>10685.87</u>
<u>Charities Account</u>		£
<u>Current Account</u>		
Transfers from deposit account		3000.00
<u>Instant Access Deposit Account</u>		
Village hall rents		1366.95
West Liss rents		25.00
Allotment rents		215.76
VAT refund		4118.48
Interest		0.76
		<u>5726.95</u>
<u>West Liss Pavilion Development Account</u>		
<u>Current Account</u>		
VAT refund		5184.05
<u>Neighbourhood Plan Account</u>		
<u>Current Account</u>		
VAT refund		8.75

3) Details of fixed term deposits maturing or placed since last Council meeting.

No movements.

4) Payments made from petty cash since last Council meeting.

<u>Main Account</u>					
Voucher			Gross	Less VAT	Net
<u>No.</u>	<u>Payee</u>	<u>Details</u>	£	£	£
69	Office costs	Milk & parking	4.20		4.20
70	Office costs	Postage stamps	1.30		1.30
71	Office costs	Postage stamps	56.00		56.00
72	Office costs	Training	4.00		4.00
73	Office costs	Stationery	3.00	0.50	2.50
74	Office costs	Milk, tea, parking	6.69		6.69
75	Office costs	Training	5.50		5.50
76	Office costs	Engraving VOY trophy	11.40	1.50	9.90
77	Office costs	Milk, local paper	1.25		1.25
78	Office costs	Training mileages	35.10	1.47	33.63
78	Office costs	Milk, local paper	2.25		2.25
80	Village Voice	Postage stamps	112.00		112.00
			<u>242.69</u>	<u>3.47</u>	<u>239.22</u>
<u>Charities Account</u>					
Voucher			Gross	Less VAT	Net
			£	£	£
17	Allotments	Replacement padlocks	32.97		32.97
			<u>32.97</u>	<u>0.00</u>	<u>32.97</u>