



Liss Parish Council

Clerk's Report to Council

September 2015

- 1) Bank Payments made since last Council meeting or to be approved at this meeting.
- 2) Lists of receipts banked since last Council meeting.
- 3) Details of fixed term deposits maturing or placed since last meeting.
- 4) Payments made from petty cash since the last Council meeting.
- 5) Correspondence requiring action or for note.

1) Bank payments made since last Council meeting & to be approved at this meeting

Main Account

Schedule of payments since last meeting & cheques to be drawn at 21st September 2015

Chq. No.		£	Less VAT	Net
2446	AXA Insurance - ride on mower	239.56		239.56
2447	Crossover - trf of youth funds	520.00		520.00
2448	Beaver Tool Hire - diesel	37.38	1.78	35.60
2449	R Hoare - hedge cutting	378.00	57.75	320.25
2450	Alpha Graphics - office sign	46.80	7.80	39.00
2451	HALC - transparency course	42.00	7.00	35.00
2452	LGM - mower parts	7.14	1.19	5.95
2453	Viking - stationery	93.50	15.58	77.92
2454	Petty Cash	100.00		100.00
2455	Zurich - risk management course	72.00	12.00	60.00
2456	Viking - stationery & V V postage	147.78	6.63	141.15
2457	U-Do DIY - office & grounds costs	96.70	16.12	80.58
2458	HCC Pensions - contributions August	944.24		944.24
2459	Post Office Ltd - tax & ni August	1335.44		1335.44
Trf	Salaries - August	4613.80		4613.80
DD	Apogee - copier costs	235.49	39.25	196.24
DD	Esso - fuel cost	24.00	4.00	20.00
DD	Esso - fuel cost	70.67	11.78	58.89
DD	Talk Talk - July	15.31	2.55	12.76
DD	Lloyds Bank - safe custody fee	15.00		15.00
2460	LGS - mower puncture	39.58	6.60	32.98
2461	LGM - trimmer line	15.40	2.57	12.83
2462	Beaver Tool Hire - diesel	37.38	1.78	35.60
2463	Travis Perkins - LCR/Grds	601.01	100.16	500.85
2464	HCC Pensions - contributions September	945.55		945.55
2465	Post Office Ltd - tax & ni September	1339.14		1339.14
Trf	Salaries - September	4667.89		4667.89
DD	Talk Talk - July	15.31	2.55	12.76
		16696.07	297.09	16398.98

Charities Account

Schedule of payments since last meeting & cheques to be drawn at 21st September 2015

Chq No.		£	Less VAT	Net
1171	BRT - allotment prizes	32.93	5.49	27.44
1172	Petty Cash	50.00		50.00
1173	S West - audit fee 2014/15	60.00		60.00
1174	Veolia - bins July	141.30	21.55	119.75
1175	Southern Water - V Hall waste	187.14		187.14
1176	U-Do DIY - village hall & West Liss supplies	90.76	15.13	75.63
1177	HCC - pension contributions August	225.41		225.41
1178	HMRC - tax & ni August	22.44		22.44
Trf	Salaries - August	809.21		809.21
1179	B Cleary - window cleaning	60.00		60.00
1180	Veolia - bins August	126.43	21.07	105.36
1181	U-Do DIY - village hall supplies	35.43	5.90	29.53
1182	Cancelled	0.00		0.00

1183	AI Security - crash bar	116.15	19.36	96.79
1184	HCC - pension contributions September	225.41		225.41
1178	HMRC - tax & ni September	22.44		22.44
Trf	Salaries - September	809.21		809.21
DD	British Gas - final read.	158.40	7.54	150.86
		3172.66	96.04	3076.62

West Liss Pavilion Development Account

Schedule of payments since last meeting & cheques to be drawn at 21st September 2015

Chq			Less	
No.		£	VAT	Net
090	Blair Rains M & E - stage C	450.00	75.00	375.00
		450.00	75.00	375.00

Liss Neighbourhood Plan Account

Schedule of payments since last meeting & cheques to be drawn at 21st September 2015

Chq			Less	
No.		£	VAT	Net
004	Alpha Graphics - banner	202.80	33.80	169.00
005	Administration support - July	357.00	7.50	349.50
006	Administration support - August	324.00	0.00	324.00
		883.80	41.30	842.50

2) Lists of receipts banked since last Council meeting.

Main Account

<u>Current Account</u>	£
Transfer from deposit account	8000.00
Interest on fixed deposits maturing	87.26
	8087.26

<u>30 Day Deposit Account</u>	£
Interest	3.85
	3.85

Charities Account

<u>Current Account</u>	£
Transfer from Deposit account	4000.00
	4000.00

<u>Instant Access Deposit Account</u>	
Village Hall rents	1353.16
West Liss rents	47.00
Allotment rents	0.00
Interest	1.27
	1401.43

West Liss Pavilion Account

No receipts	0.00
	0.00

Liss Neighbourhood Plan Account

Ground Works -- grant	4075.00
	4075.00

3) Details of fixed term deposits maturing or placed since last meeting.

Main Account

<u>Deposits matured</u>	£
Six month deposit matured	25000.00
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	25000.00
<u>Deposits Placed</u>	£
Three month deposit placed	25000.00
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	25000.00

West Liss Pavilion Account

<u>Deposits matured</u>	£
No funds maturing	0.00
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	0.00
<u>Deposits Placed</u>	£
No funds placed	0.00
	<hr/>
	0.00

4) Payments made from petty cash since the last Council meeting.

Main Account

Voucher no.	Description	£	Less VAT	Net £
18	Office costs - milk/paper	6.23		6.23
19	Stationery	5.46	1.09	4.37
20	Office costs - milk/postage	2.17		2.17
21	LCR costs - fuel	20.00	3.33	16.67
22	LCR costs - fuel	5.22	1.04	4.18
23	Chairman's travel costs to Eastleigh	27.70		27.70
		<hr/>	<hr/>	<hr/>
		66.78	5.46	61.32

Charities Account

Voucher no.	Description	£	Less VAT	Net £
3	Padlock for Kelsey allotment	9.49	1.58	7.91
		<hr/>	<hr/>	<hr/>
		9.49	1.58	7.91

5) Correspondence requiring action or for note.
(as attached)

Main Correspondence Received July - september 2015 Council Meetings

From

Details

Action/Comment

Items requiring response or delegate nominated:

Mr T Reilly	Request for LPC to support assistance for Syria refugees	Circulated.
SSE	Request to meet LPC to discuss community resilience on power outage & service improvements.	
JMP	East Hants Transport Study consultation	Responses by 4th September.
Action Hampshire	Invite to AGM 12th Nov, Winchester.	
EHAPTIC	Notice of quarterly meeting 16th September.	
Rake Village hall	Request for grant of £6k (50%) towards providing accessible toilet.	Circulated

Other correspondence for information:

SDNP	Notice of workshops - 9th Sept at Meonstoke
Crimestoppers	July & August updates.
Network Rail	Notice of track renewals - 12-16/10 & 2-6/11
CTCG	Agenda for meeting 16/9
EHDC	Community Forum minutes from 30/7

Publications available for inspection:

Community First	E News	Aug & Sept issues
LAHS	Newsletter	Sept edition
NALC	Local Council Review	Autumn edition
CPRE	Hampshire Views	Autumn edition
CPRE	Countryside Voice	Summer edition

HALC Communications

AGM

Sat 10th Oct, Sparsholt

Notice of NALC direct access scheme.

Information on Dept of Transport consultation on traffic signs - comments by 6th Oct.

NALC consultation on Parish Councils' Bill - comments by 30th Sept.