

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 16th January 2012.

Members

*Mr K Budden, Mrs A Cains, *Mrs R Chads, *Mrs S Halstead, *Mr H Linsley (Chairman), Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, eight members of the public & one member of the press.

Apologies: Cllrs Cains & Logan. District Councillors Mrs J Onslow & Mrs J Grey.

01/12 Declarations of interests

There were no declarations.

02/12 Chairman's announcements

The Chairman announced that Mrs Sue Brown had resigned as a member of the Council due to work commitments. He expressed thanks to her for her contribution to the Council. LPC would now place appropriate notices informing of the casual vacancy.

The Chairman said that Mrs Margaret Paren, Chairman of the SDNPA, had received an OBE in the New Years Honours as well as being listed by the Independent on Sunday newspaper in the top 50 influential people of 2011. Members agreed that the Chairman send a letter of congratulation to Mrs Paren.

He said that the big project for LPC in the New Year was the development of the West Liss pavilion & he urged Members to come up with fund raising ideas.

Members agreed a period of adjournment for public participation.

03/12 Report from the Village Design Group

A spreadsheet showing statistical detail of responses to questionnaire included in the Village Voice as well as the on-line survey had been tabled for Members.

Mrs Effenberg reported that there had been 98 responses to the youth survey, 41 to the business survey & 381 responses to the Village Voice questionnaire & on-line survey. She went on to give a review of the responses. Mrs Effenberg said that comments relating to roads, parking & footpath issues would be forwarded to LPC for the Highways Committee & matters relating to the pavilion development would be forwarded to the Development Advisory Committee.

The Chairman asked if extra detail on all responses was to be supplied & Mrs Effenberg replied that it was; however, the analysis of respondents' comments was taking time & there was a lot of work still to do.

The Chairman thanked Mrs Effenberg & said he appreciated how much work there was.

Cllr Mann asked how many questionnaires had been circulated & Mrs Effenberg replied 2500.

Cllr Thompson asked if the VDG would make recommendations resulting from the surveys or was it for LPC to make its own conclusions/. Mrs Effenberg replied that the VDG would make recommendations. LPC would be adopting the Village Plan before it was sent to EHDC.

The Chairman added that it would provide evidence backed proof of matters to EHDC.

Cllr Mann said that matters for the Highways Committee needed to be in by Wednesday & Cllr Wright said that it would be difficult but she hoped to be able to supply the information.

Cllr Payne asked if the youth on-line responses were incorporated & Mrs Effenberg said they would be included in the final report.

Cllr Payne asked that if when recommendations were made by the VDG would they be on the basis of questions asked & would they take on all responses & ideas put forward.

Mrs Effenberg replied that the skatebowl questions were put by LPC & that the VDG would not be making any recommendations.

Cllr Mayo asked in the questions in the youth survey & in the questionnaire were identical & if not, what were the differences.

Mrs Effenberg said they were the same questions but worded differently.

Cllr Budden said it would be useful to have the text of the questions.

Cllr Wright said that Mr Howard Clarke had done much work on the business survey & suggested that he be invited to present the results to Council. Members agreed.

The Chairman said that Members would need to look at the details of the responses. He thanked Mrs Effenberg & all VDG members who had worked on the project.

04/12 Report of County Councillor

County Councillor Vaughan Clarke reported that HCC's second tranche of grit bins were now all in place. He informed the meeting that Mr Alan Todd of HCC Highways East had retired & was replaced by Richard Peach. The HCC Highways engineers department would be moving to the Amey depot in Petersfield at some point in 2012. The HCC PV installation was still under review but there were 18 installations on HCC property along with 20 at schools.

05/12 Report of District Councillors

There were no reports from District Councillors.

06/12 Minutes of the meeting of 19th December 2011

The minutes of the meeting held of 19th December 2011, proposed by Cllr Mayo and seconded by Cllr Thomas, with two amendments were approved unanimously.

The amendments were:

Minute 164/11, line ten – replace the word no with continued.

Minute 177/11, line two – replace the word for with from.

07/12 – Matters Arising

Meeting with EHDC Countryside & Biodiversity officer

The Clerk had received an email suggesting dates of 23rd or 30th January. Members agreed that the 23rd was more suitable & that representatives of LCR & the SDNPA be invited to attend as well as two members of the public.

Meeting with LFRA on plans for St Saviour's Church Hall

The Clerk reported that the chairman of LFRA felt that any meeting was largely pointless. It was agreed that some Liss Forest residents be contacted by Cllr Wright to see if they wished a meeting to occur.

08/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Mayo, was approved:

Chq. No.		£
1758	M Smith Associates - compactor hire	62.70
1759	Community First East Hants - Course fee, A Mann	70.00
1760	Travis Perkins - work boots for staff	46.44
1761	WGM - service of equipment for LCR	37.00
1762	Altis Industries - Xmas event costs	54.72
1763	Veolia - bins NCPF	46.27
1764	U-Do DIY - grounds & office costs	53.29
1765	Hants Pension Fund - Jan. Costs	1276.24
1766	Post Office Ltd - tax & NI month 10	1599.84
1767	Petty Cash - postages etc.	100.00
1768	J Meader - LCR costs, fencing for RRW	70.38
Trf	Salaries - month 10	4497.32
DD	Southern Electric - garage supply	119.23
DD	AOL -Dec	14.99
		8048.42

09/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Mayo, was approved:

Chq No.		£
837	Cash - petty cash costs, window cleaning etc.	75.00
838	Veolia ES (UK) Ltd - bins West Liss Dec.	51.50
839	Southern Water - village hall waste water	85.09
840	Hants Pension Fund- Jan. costs	183.61
841	Post Office Ltd - tax & NI month 10	49.47
Trf.	Salaries - month 10	712.16
DD	Southern Electric - village hall supply	204.50
		1361.33

10/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. A circular had been received from SDNPA who were looking for a new Member.
- ii. Cllrs Thomas, Payne & Budden were nominated to attend the SDNPA celebration event for the Sustainable Community Fund on 23rd March.
- iii. LPC would register an interest in receiving a free oak tree from HCC to commemorate the Queen's Diamond Jubilee.
- iv. It was noted that HCC Highways would have a seven day road closure in Station Road from 30th January.

11/12 Report of the Planning Committee meeting of 9th January 2012

The report of the Planning Committee of 9th January, proposed by Cllr Mayo & seconded by Cllr Thomas, was unanimously approved.

12/12 Report of the West Liss Pavilion Development Advisory Committee meeting of 11th January 2012

The report of the West Liss Pavilion Development Advisory Committee of 11th January, proposed by Cllr Thomas & seconded by Cllr Budden, was unanimously approved.

Cllr Budden then gave a presentation on the revised drawings for the development as received from the architect & answered questions from Members.

Members agreed an adjournment to receive an explanation on the geographical orientation of the plans from a member of the public.

13/12 Motions received from Cllr Budden

- i) "That LPC accepts the plans for the new West Liss Pavilion as drawn up by Febo Designs & presented to the Development Advisory Group & agrees to seek costings of these plans from a quantity surveyor."
- ii) That LPC agrees to extend the contract with Febo Designs to cover the production of working drawings for application for building regulations approval."

Cllr Budden said that he wished to withdraw the second motion & Members agreed.

Cllr Budden introduced the first motion explaining that it was now necessary to obtain a more precise costing on the development.

Cllr Payne asked if the quantity surveyor would have anything other than the drawings to work from.

Cllr Thomas replied that it was a feasibility valuation to be based on average building specifications only, but it was necessary to establish a starting point.

The Chairman asked if the costing would give an element for variations & Cllr Thomas replied that it would not.

Cllr Payne asked why a quantity surveyor was being used rather than asking a local builder.

Cllr Thomas said that it was necessary to get a professional theoretical figure rather than something based on local costs. If the project took two years to get off the ground then local conditions could change significantly. The quantity surveyor would base his costing on nationally agreed average costs.

Cllr Mann said he wouldn't expect a quantity surveyor to give an exact costing; there would be a range of costs.

Cllr Thompson asked if the quantity surveyor would have an idea of materials & Cllr Thomas explained that the Quantity surveyor would spend time with the architect on those matters.

Cllr Payne then proposed an amendment to the motion which was accepted by Cllr Budden:

“That LPC accepts the plans as a firm basis for the new West Liss Pavilion as drawn up by Febo Designs & presented to the Development Advisory Group & agrees to seek costings of these plans from a quantity surveyor.”

The amended Motion proposed by Cllr Budden & seconded by Cllr Payne was moved unanimously.

14/12 Reports from outside bodies

Cllr Mann had attended a Crossover trustees meeting on 9th January. He commented that the premises lease had 4 years to run.

Cllr Halstead had attended the EHDC Community Forum on 3rd January.

Cllr Halstead informed the meeting that there would be a Xmas event wash up meeting on 3rd February.

Cllr Payne informed the meeting that the NCPF Trust pavilion flat roof felt had blown off in the recent heavy winds.

The Chairman had attended the EHDC Community Forum on 3rd January where there had been a presentation by EHEN on home insulation as well as a presentation on EHDC’s draft budget for 12/13.

The Chairman had attended Budget Consultation meetings run by the Hants Fire & Rescue Authority & by the Hants Police Authority.

It was likely that the Fire Service would have no council tax increase but the Police would have a small increase.

The Chairman closed the meeting at 20.55hrs.

Next meeting: Monday 20th February 2012, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 20th February 2012.

Members

*Mr K Budden, *Mrs A Cains, *Mrs R Chads, *Mrs S Halstead, Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillor Mrs J Onslow, eleven members of the public & two members of the press.

Apologies: Cllr Linsley. District Councillors Mrs J Gray.

In the absence of Cllr Linsley, Cllr Logan took the Chair.

The Chairman made the necessary health & safety announcements.

15/12 Declarations of interests

There were no declarations.

16/12 Chairman's announcements

The Chairman informed the meeting that agenda item 18, a motion proposed by Cllr Budden had been withdrawn.

Members agreed a period of adjournment for public participation.

17/12 Report from the Village Plan & Design Partnership

Mr H Clarke gave a presentation on the responses of the business community to a questionnaire distributed as part of the Village Plan. The questionnaire had been distributed to 300 businesses & 46 responses had been received; 12 from retail, 23 from other business, 6 from home business & 5 from people who had retired.

High on the list of additional businesses that the respondents wanted were banks, butchers, greengrocers & a petrol station; 2 had suggested no more fast food outlets. 6 were considering expansion but restrictions were rents, business rates & competition.

The averages for existing businesses were 13 years existence, 8 years premises occupation & 286 sq m of space.

Of those operating from home some would need additional space within the next 3 years. 82% of the business employed staff with an average level of 9 employees. Respondents had a positive reaction to the SDNP feeling that it would attract a higher footfall. 28 of the 41 respondents felt that problems that needed resolving were the railway crossing, poor parking & too many takeaways; they felt more small businesses were needed rather than the dominant Tesco. They had also registered an interest in improved broadband facilities.

Cllr Thompson raised the issue of interference to mobile phone & broadband services caused by heavy goods & high speed trains.

The Clerk said that SW Trains had failed to respond to a letter sent on 24th October.

It was agreed to follow this up with letters to T Mobile, O2, SW Trains & Offcom.

The Chairman thanked Mr Clarke for his report.

18/12 Report of County Councillor

County Councillor Vaughan Clarke reported that unemployment in Liss was 1.2% with a total of 22 male & 11 females registered; this was well below the national average.

HCC's bid to the Government for £5m towards rural broadband funding had been successful; HCC would add a further £2.5m with the balance of £2.5m coming from District & Borough Councils. It was hoped that work would start in the near future.

The Highways budget for the next couple of years was unchanged, so there should be some real improvements to road surfaces in the area.

HCC had set aside £108k in 2013/14 for a trial of a series of fast charging points for electric vehicles that would recharge cars in 30 minutes.

19/12 Report of District Councillors

District Councillors Mrs Onslow reported that EHDC had increased council tax by 2.5% for 2012/13.

The Leader had resigned his position due to ill health but would continue as a District Councillor. Mrs Onslow said that reports that EHDC was to leave Penns Place were inaccurate; however, there was to be an assessment of premises.

20/12 Minutes of the meeting of 16th January 2012

The minutes of the meeting held of 16th January 2012, proposed by Cllr Halstead and seconded by Cllr Mann, were approved unanimously.

21/12 – Matters Arising

Liss Village Xmas event

Cllr Halstead reported that some of the existing team that organised the event were standing down & that unless replacements were found the event was unlikely to be able to proceed in the same format. A suggested way forward could be for there to be no road closure or stalls in Station Road but the tree lighting, carols, car park funfair, Santa's Grotto & Community Centre events would take place. Without new volunteers it was impossible to plan, organise & manage all the activities & stalls in Station Road.

After discussion it was agreed that a press article was required as well as a Village Voice article.

Cllr Mann wanted it put on record that he was content to continue his work on the road closures; he added that he felt it needed to be a longer event than just two hours.

EHDC proposals for management of the Riverside Railway Walk

Cllr Wright said she was aware of differing views on the matter & added that Mr Healey had been helpful on the accompanied walk & had said he would indicate his proposals; however, that had not been done yet; this was a much valued amenity & previous plans had been open for public consultation. The new plans seemed to be for a lot of work in a very short time.

Cllr Wright asked if the work could be delayed & carried out over a longer timescale.

The Chairman said that the latest information was that tree marking would be carried out after 27th February & that work would be done over 3 years. There was little that could be done until Mr Healey informed LPC of his exact proposals.

Cllr Payne said that some compartments appeared to have been coppiced despite Mr Healey stating that no work would be done there. He was very concerned that some areas would have more than a 45% reduction.

Cllr Wright said that the cutting season would be over soon.

22/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Thomas, was approved:

Chq. No.		£
1769	Westcotec - additional brackets for TSR	384.00
1770	U-Do DIY - grounds costs	25.84
1771	Canon Fire Services - annual service	72.42
1772	Viking Payments - stationery	115.75
1773	Beaver Tool Hire - diesel for tractor	21.84
1774	LAHS - subscription 2012	20.00
1775	D Bain - tree surgery Riverside Walk	450.00
1776	AB Alarms - replacement cctv camera & maintenance	1200.00
1777	Veolia - bins NCPF	48.29
1778	Hants Probation Trust - CPT visits to Riverside Walk	325.00
1779	Apogee Corps. - copier costs	18.50
1780	CPRE - subscription 2012	29.00
1781	Hants Pension Fund - Feb. Costs	1299.03
1782	Post Office Ltd - tax & NI month 11	1494.58
Trf	Salaries - month 11	4722.25
DD	AOL -Oct	14.99
		10241.49

23/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Wright, was approved:

Chq No.		£
842	Longmeadows - allotment fence repair	211.20
843	B Cleary - window cleaning	26.00
844	Canon Fire Protection - annual service	168.98
845	Veolia ES (UK) Ltd - bins West Liss Jan.	53.52
846	U-Do DIY - village hall cleaning costs	53.29
847	Hants Pension Fund- Feb. costs	183.61
848	Post Office Ltd - tax & NI month 11	49.46
Trf.	Salaries - month 11	712.16
DD	Southern Electric - West Liss pavilion supply	103.12
		1561.34

24/12 – Schedule of payments – Pavilion Development Account

The following schedule of payments drawn on the pavilion development account, proposed by Cllr Mayo & seconded by Cllr Budden, was approved:

Chq No.		£
006	Febo Designs - 2nd interim payment	1200.00
007	Longmeadows - demolition specification	810.00
		2010.00

25/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. The Clerk reported that a copy of a log of late opening hours by the Kebab shop, sent to EHDC by residents, had been received. Cllr Thompson reported that there was an issue with a lack of commercial waste bins & the shop operator putting his waste in other residents bins.
- ii. Cllr Budden would attend the HALC annual conference on 1st March.
- iii. Members were invited to attend the quarterly meeting of EHAPTC on 14th March.
- iv. LPC would not participate in the Speedwatch programme.

26/12 Report of the Highways Committee meeting of 23rd January 2012

The report of the Highways Committee of 23rd January, proposed by Cllr Payne & seconded by Cllr Budden, was unanimously approved.

Cllr Mann reported that Rogate PC had sent a representative with a wish for a joint approach to rationalising the junction of Hill Brow Road & the B2070; this was being investigated by Hants Police & a report was awaited.

The new TSR equipment was being deployed & was showing some alarming readings.

The problems near the schools on Hill Brow Road was due to be discussed with HCC officers on 1st March.

27/12 Reports of the West Liss Pavilion Development Advisory Committee meetings of 23rd January, 30th January & 3rd February 2012

The reports of the West Liss Pavilion Development Advisory Committees of 23rd January, 30th January & 3rd February, proposed by Cllr Mayo & seconded by Cllr Budden, was unanimously approved.

Cllr Budden said that the committee was still investigating construction methods & some fund raising events were planned. Thanks were due to the model railway group whose event had raised £193 for the project.

28/12 Report of the Finance Committee meeting of 30th January 2012

The report of the Finance Committee of 30th January, proposed by Cllr Mann & seconded by Cllr Mayo, was unanimously approved. Cllr Mayo reviewed the minutes & highlighted that it was intended to carry out stronger checks on the finances of groups receiving grants from LPC.

29/12 Report of the Planning Committee meeting of 6th February 2012

The report of the Planning Committee of 6th February, proposed by Cllr Wright & seconded by Cllr Mayo, was unanimously approved.

Cllr Halstead pointed out that LPC's response to the soundness of EHDC's core strategy had to be agreed at the next committee meeting on 5th March. Revised drawings for the Liss House application were awaited & LPC had lodged a strong objection to the Kelseys surgery application.

30/12 Reports from outside bodies

Cllr Mayo reported that Rake Village Hall had now appointed a caretaker; they were applying for grants towards insulation & were planning to plant a community orchard.. He added that Rogate PC had increased their annual grant from £150 to £500.

Cllr Payne reported that the NCPFT had ceased construction of a new play area for the playschool after establishing that planning permission was required.

Cllr Cains asked if some emergency contact details could be displayed on West Liss pavilion & this was agreed.

Cllr Halstead reported that progress was underway on the production of a walks leaflets series for Liss. The walks are being thoroughly tested, some of them with the assistance from the Blissters Walking Group.

Cllr Halstead said that the Triangle meeting was on 21st February & their quiz night was on 24th March.

Cllr Mann reported that the Crossover had been successful with a bid for provision of youth services for the area. It was agreed that a letter of congratulations be sent.

31/12 Exempt Item – Good Villager Award

After discussion of nominations Cllr Mayo, seconded by Cllr Mann, proposed that the Good Villager Award should go to Mr R Perry & Members agreed unanimously.

The Chairman closed the meeting at 21.14hrs.

Next meeting: Monday 19th March 2012, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 19th March 2012.

Members

*Mr K Budden, Mrs A Cains, Mrs R Chads, *Mrs S Halstead, Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, three members of the public & two members of the press.

Apologies: Cllrs Linsley, Cains, Chads & Payne; District Councillors Mrs J Gray & Mrs J Onslow.

In the absence of Cllr Linsley, Cllr Logan took the Chair.

The Chairman made the necessary health & safety announcements.

32/12 Declarations of interests

Cllr Halstead declared a personal interest in any matters that might arise involving the Liss Tennis Club arising from her membership of that club.

33/12 Chairman's announcements

The Chairman commented that the community would greatly miss the recently deceased Tony Grant who had worked tirelessly for the village both with the Council & as Chairman of Liss Forest Residents Association. He had led several projects for the Council including the enhancement of the Riverside Railway Walk entrance; he had also been involved in the organisation of the village Xmas events over the past few years. The Chairman said that Tony, who had been the current holder of the Liss Good Villager award, had given a lot to the village & his cheerful good humour would be missed.

The meeting then held a minutes silence in remembrance of Mr Grant.

The Chairman informed the meeting that LFRA had a proposal to place a memorial bench for Mr Grant on LFRA & were seeking LPC approval & financial support for this. Members agreed unanimously to support this.

The Chairman said that LPC could consider an appropriate memorial for Mr Grant to reflect his contribution to the wider village & that a memorial plaque on the new rail buffer might be suitable & members agreed unanimously.

The Chairman said that the next meeting of EHDC's Community Forum was on 3rd April & would be covering Neighbourhood Development Plans, neighbourhood Development Orders & Community Infrastructure Levy as well as a workshop on Community Planning. She urged Members to attend as these were all important issues.

LPC was to receive an Oak tree from HCC to commemorate the Queen's Jubilee & the Chairman asked Members to consider appropriate locations for planting.

The meeting was reminded that the Annual Parish Meeting was at 8pm on 21st March.

Members agreed a period of adjournment for public participation. No matters were raised.

34/12 Report of County Councillor

County Councillor Vaughan Clarke reported that there would be no increase in HCC's portion of Council Tax for the third year in a row.

HCC would be making 228 staff redundancies in 2012/13 in addition to the 1400 in the current financial year. There was an increase in demand for school places & £30m had been set aside for new school construction, £5m for broadband improvement & £40m for housing.

HCC were donating commemorative oaks for the Queen's Jubilee & 500 schools had taken up the offer as well as 50 parishes.

35/12 Report of District Councillors

The Chairman reported that EHDC would be taking responsibility for civil parking enforcement with effect from 16th April.

Cllr Halstead said that warning notices would be issued in the two weeks prior to this.

Cllr Mann asked how many staff would be involved & the Chairman replied that Havant & East Hants would have 16 wardens. Cllr Halstead added that they were ready to target problem areas such as the schools.

36/12 Minutes of the meeting of 20th February 2012

The minutes of the meeting held of 20th February 2012, proposed by Cllr Mayo and seconded by Cllr Mann, were approved unanimously.

37/12 – Matters Arising

St Saviour's Church

The Clerk reported that the proposed meeting with LFRA to communicate the LPCC's plans could not be organised as certain residents felt that the meeting should be open. The position was now that the concerned residents would liaise direct with LPCC & inform LPC if & when any meeting was arranged.

Royal Mail closure of Liss sorting office

The Clerk reported that Royal mail had responded to a letter of concern by passing the issue to their Escalated Complaints department. The Clerk had sent a further letter to them & was awaiting their reply.

EHDC proposals for management of the Riverside Railway Walk

Cllr Wright asked what the situation was on EHDC's proposals as the nesting season was already underway. The Chairman replied that EHDC action was now delayed till autumn.

Liss Xmas Fair

Cllr Halstead asked if an article could be included in Village Voice seeking volunteers & The Chairman agreed requesting submission by 31st March.

LPC/HCC Highways site visits

Cllr Mann reported that site visits to areas of traffic concern on Hill Brow Road & at the Hill Brow Road/Old London Road junction had taken place on 1st March & that HCC's Traffic Management Officer would be submitting proposals resulting from the visit.

Cllr Halstead requested that the schools be informed of the position.

38/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Mayo, was approved:

Chq. No.		£
1783	J Norris - Liss in Bloom, bulbs	70.00
1784	U-Do DIY - office costs	28.49
1785	Hillier garden Centre - tree for car park	35.99
1786	Viking Payments - stationery/postage	216.79
1787	Veolia - bins NCPF	60.36
1788	Helping Hand - 2 litter pickers	39.77
1789	Travis Perkins - line paint & workwear	118.45
1790	Hants Pension Fund - March Costs	1283.25
1791	Post Office Ltd - tax & NI month 12	1620.46
1792	Cash - petty cash costs	100.00
Trf	Salaries - month 12	4518.65
DD	BT - telephone account	183.37
DD	AOL -Feb	14.99
		8290.57

39/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Wright, was approved:

Chq No.		£
849	U-Do DIY - village hall cleaning costs	7.88
850	Veolia ES (UK) Ltd - bins West Liss Feb.	66.90
851	Cancelled	0.00
852	Hants Pension Fund- March costs	183.61
853	Post Office Ltd - tax & NI month 12	49.66
854	Cash - petty cash costs	75.00
Trf.	Salaries - month 12	711.96
DD		
		1095.01

40/12 – Schedule of payments – Pavilion Development Account

The following schedule of payments drawn on the pavilion development account, proposed by Cllr Thomas & seconded by Cllr Budden, was approved:

Chq No.		£
008	Holloway Squire - fees for costing plan	900.00
		900.00

41/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. An invitation for the Chairman to attend the HCC service of thanksgiving to celebrate the Queen's Jubilee on 27th May had been received.
- ii. An invitation for the Chairman to attend the AGM of LUPIN on 10th April had been received.
- iii. The Wild Trout Trust & SDNPA were holding conservation & management events in Liss on 19th April & in Petersfield on 12th April.
- iv. A letter had been received from the Chief Constable of Hants constabulary informing that the front offices at Whitehill & Petersfield stations would be closing on 16th March.
- v. Cllr Halstead alerted the Council to the current Defra consultation on National Park Governance. It was agreed that a response be formulated & agreed at April Council.
- vi. Cllr Halstead informed the meeting that the SDNPA had an event in Petersfield on 23rd March.

42/12 Reports of the West Liss Pavilion Development Advisory Committee meetings of 13th February, 20th February & 29th February

The reports of the West Liss Pavilion Development Advisory Committees of 13th February, 20th February & 29th February, proposed by Cllr Mayo & seconded by Cllr Thomas, were unanimously approved.

Cllr Mayo, on behalf of the Advisory Committee, thanked Mr Pay for the model railway club's successful fund raising event.

Cllr Budden pointed out that, as authorised by Council minute 145/11, on 29th February the architect had been instructed to produce drawings for building regulations.

43/12 Report of the Buildings Committee meeting of 27th February 2012

The report of the Buildings Committee of 27th February, proposed by Cllr Budden & seconded by Cllr Thomas, was unanimously approved.

Cllr Budden said that a second quotation for the refurbishment of the village hall gents' toilet & minor repairs to the ladies was being sought. It was also intended to review the contents insurance policy.

Cllr Thomas felt that hirers had a liability to insure their own belongings.

44/12 Report of the Grounds Committee meeting of 27th February

The report of the Grounds Committee of 27th February, proposed by Cllr Budden & seconded by Cllr Mayo, was unanimously approved subject to two amendments:

- Minute 06/G12 line 13, to include NCPFT in the meetings.
- Minute 09/G12 line 2, to include the words "in line with the Jubilee celebrations".

Referring to minute 05/G12, the Chairman reported that she would be contacting another person to do the allotment judging.

The Chairman reported that drawings for the refurbishment of the White Bridge on foot path 5 had been received & it was hoped that works would commence in April. Cllr Wright asked for an explanation of the drawings & the Chairman outlined the proposed scheme.

45/12 Report of the Planning Committee meeting of 5th March 2012

The report of the Planning Committee of 5th March, proposed by Cllr Mayo & seconded by Cllr Budden, was unanimously approved subject to the following two amendments:

- Minute P12/12 line 4, change the word none to nine.
- Minute P12/12 line 17, change the word foe to for.

46/12 Reports from outside bodies

Cllr Mayo reported that the Rake Village Hall committee were content with their new caretaker, bookings were at a satisfactory level & they were holding their hiring charges. There had been a clearance day for the community orchard & planting would be in the autumn.

Cllr Mann had been unable to attend the Crossover AGM but would report anything that arose.

Cllr Thompson had received an approach from the manageress at the railway station for support in an initiative to have pots & plants on the platforms. He was asked to inquire if it had the backing of Network Rail.

Cllr Budden had attended the HALC annual conference; there had been a session on parish lengthsman & a talk on Standards, it was hoped that there would be a Hampshire Common Standards policy adopted to replace the defunct National Standards..

Cllr Budden had attended a Leader Funding Conference that covered community enterprise; LPC had been singled out as a "dynamic" council for its handling of the pavilion project.

Cllr Halstead had been to a Triangle meeting; the budget was balanced & work would be done on the kitchens & toilets. They had no firm plans for celebrating the Queen's Jubilee.

Cllr Halstead reminded members of the Schools' Olympic scarecrow project.

Cllr Halstead reported that the quarterly meeting of EHAPTC had covered civil parking enforcement changes & the code of conduct.

The Chairman closed the meeting at 20.30hrs.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 16th April 2012.

Members

*Mr K Budden, * Mrs A Cains, *Mrs R Chads, *Mrs S Halstead, * Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillor Mrs J Onslow, twelve members of the public & two members of the press.

Apologies: District Councillor Mrs J Gray.

47/12 Declarations of interests

There were no declarations.

48/12 Chairman's announcements

The Chairman thanked Cllr Logan for standing in for him while he was away on holiday.

The Chairman commented that the number of Councillors & LPC staff that attended the funeral of Tony Grant reflected the esteem that he had been held in.

The Chairman said that the current issue of the Village Voice was now back from the printers & ready for distribution.

49/12 Presentation by representatives of the Newman Collard Playing Fields & Pavilion Trust on proposed new childrens' play area

Mr G Boller & Mrs C Ashton-Milton had come to outline the proposal to relocate & expand the existing play area following the extension to the pavilion.

A copy of the plans was shown to Members.

Cllr Halstead said it would be useful to have plans of the existing layout & also plans that showed the relationship to other existing amenities.

The Chairman said that as only two Members were present at the site visit it was important to have as much information as possible.

Mr Boller explained that the Trust had received planning permission for the pavilion extension & that this new, larger, grassed play area would be beneficial for the Puddleducks play group & other users.

The Chairman asked how big the original play area was & how big the replacement was.

Mr Boller said he did not have the exact sizes.

The Chairman said that he understood that the Trust would be presenting the details to the meeting.

Mr Boller replied that he was there to answer questions; he understood that Mr Mullenger would show the plans to LPC.

Cllr Wright asked how other field users would be affected by the fencing off of the play area & apparent reduced public area.

Mr Boller said it would not affect things like benches; the aim was to enlarge the hall & create outside storage so that the hall could be used by other hirers.

Cllr Wright asked if people not using the hall would have a reduced area.

Mr Boller said that the Trust did not think so & that the proposal fitted in with their long-term vision.

Cllr Halstead said that the football club's railings were supposed to be removed from what was public land & asked if the play area could have removable fencing to hold public use of the land.

Mr Boller said that the main user would be Puddleducks & it would be difficult; the football club situation was different.

Cllr Budden said that he had seen the proposed area pegged out & it was substantially larger than the existing; that was why planning permission was required. He asked what was to happen to the existing canopy.
Mrs Ashton-Milton said that the Trust had not looked at this issue yet & there was no agreement.
Cllr Mayo asked if the Trustees were happy that they would not be exposed to any legal challenges as the original 1948 deed of gift from the Collard family made no mention of provision for business usage.
Mr Boller replied that it was a position they would have to look at.
Mrs Aston-Milton said that the project was funded by Awards For All.
The Chairman said that the area was being taken from public use.
Mr Boller replied that it was available to hirers & the Trust saw it as a safe area for very young children.
Cllr Chads asked if it would be locked all the time.
Mr Boller replied that it would only be locked when Puddleducks were there & added that there existing space was insufficient.
Cllr Halstead said that LPC were concerned as there was an identified shortage of public open space in Liss

Members agreed a period of adjournment for public participation.

50/12 Report of County Councillor

County Councillor Vaughan Clarke informed the meeting that HCC were looking at a new policy for trade advertising A Boards & it was likely that traders would have to pay for a license in future.
HCC's statistical analysis department had produced figure showing that the demand for school places in urban areas was far higher than in rural areas.
There was to be a policy change on 20mph restrictions. In the past it was based on accident records but was now to be tied to life quality of residents & where it showed a benefit to the community.
The requests under the FOI act to HCC were increasing & it was costing HCC £500k pa to respond to them.
Cllr Mann asked what the residential stipulations for 20MPH restrictions would be & Cllr Clarke replied that it needed to be of benefit to the community.
Cllr Payne asked if the Parish could decide on 20mph area & Cllr Clarke said the Parish could request action.
Cllr Mayo said that the Village Plan questionnaire could prove that residents had been consulted.
Cllr Halstead asked if the demand for more school places was affecting the area & Cllr Clarke said not.

51/12 Report of District Councillors

District Councillor Mrs Onslow had nothing to report.
The Clerk said that District Councillor Mrs Gray had passed comment concerning the initial failure of the SDNPA planning website where the publishing of the application plans for the Inwood Road reserve site were not yet available. She was putting pressure on to ensure this was resolved.

52/12 Minutes of the meeting of 19th March 2012

The minutes of the meeting held of 19th March 2012, proposed by Cllr Mayo and seconded by Cllr Mann, were approved unanimously subject to two amendments.

53/12 – Matters Arising

Defra Consultation on changes to national Park Governance

It was agreed that Cllr Budden would construct a response to the consultation & Members were asked to feed their comments to him. Cllr Halstead highlighted questions & issues arising from the consultation proposals:

- How would direct elections occur.
- A need to ensure that parish representation was not reduced.
- Instead of the Secretary of State ratifying parish appointments would it be more appropriate for parish representatives to be appointed by NALC following elections managed by County Associations.
- Could parishes be represented by non-councillors? This was the most concerning proposal since the present system was working well & representatives were accountable.
- Concern over the eight year limit on service; with a new park, experience would be built up over many years & could therefore be lost.
- Maintaining political balance.

Cllr Thomas added that elected representatives would not need to be from the local area & this was a cause for concern.

Proposed upgrade to the White Bridge on footpath no.5

Cllr Logan said that much had been said under public participation & she had nothing to add to that.

Cllr Man had sympathy with the stance of LAHS & thought LPC had been a bit hasty. He had not appreciated all the facts & was not now comfortable with the Council decision.

Cllr Thomas asked if there was a position where all could be satisfied.

Cllr Logan said that HCC & their engineer had assessed the bridge & felt this was the best option. A new Riverside Railway walk leaflet was being produced & the military railway memorabilia would be incorporated in this & it was hoped to include the history of the bridge on the notice boards being produced by the Liss Area Historical society & located on the RRW. The footpath network was expanding & the health benefits were important.

Cllr Budden said that there could have been more consultation but given the constraints he was not sure that any different solution would have been arrived at.

Cllr Payne said he could see both sides but the bridge was slippery in winter & what was safe for railway workers in the past was not safe for toddlers. It was critical that LPC gets it right & if this was the best way forward then we would have to let go of a part of the past.

The Chairman said that LPC had agreed the proposal at Council on 19th September 2011 & that HCC had now placed the contract. Perhaps LPC had not consulted as much as it could have but the contractor had ordered the timber & work was due to start soon

The Chairman said the only alternative was for a Motion that LPC wanted more consultation or that the project should not proceed. He asked if any Member wished to propose such a Motion but there was no response from Members.

Queen's Jubilee celebrations

Cllr Payne said that a Liss Royal Variety Concert was to be held in conjunction with the Newman Collard Trust on 2nd June. It would involve a picnic & a talent show. Posters had been put up advertising this & inviting local acts.

Cllr Halstead asked what the situation was with the commemorative oak tree gifted to LPC by HCC & Cllr Logan said it had been received & planted at a spot near the pond in Newman Collard field.

54/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Mayo, was approved:

Chq. No.		£
1793	Springfield Nursery - grass seed	74.00
	<u>Annual grants:</u>	
1794	Liss Community Centre	2700.00
1795	East Hants CAB	3600.00
1796	WRVS Luncheon Club	1450.00
1797	Liss Area Historical Society	300.00
1798	Liss Village Club	100.00
1799	Liss Band	110.00
1800	Liss parochial Church Council	150.00
1801	1st Liss Scouts	50.00
1802	East Hants Woodcraft Folk	110.00
1803	Rake Village Hall Mgmt. Committee	160.00
1804	Liss Village Design Group	60.00
1805	LUPIN	200.00
1806	LAFC	200.00
1807	Crossover Youth Centre	1200.00
1808	HIOW Victim Support	100.00
1809	LGH Friendship Fund	200.00
1810	Travis Perkins - timber for buffer	48.58
1811	HALC - Conference costs	60.00
1812	Beaver Tool Hire - diesel for tractor	43.68
1813	U-Do DIY - grounds costs	9.18
1814	Viking - stationery	101.17
1815	NALC - annual subs LCR	15.50
1816	Longmeadows - gate for Princes Bridge	648.00
1817	HALC - annual subs	844.00
1818	Vision ICT - annual contract & upgrade	613.20
1819	Street Master 5 bin liners	312.00
1820	Hants Pension Fund - April Costs	1276.27
1821	Post Office Ltd - tax & NI month 1	1538.40
1822	Longmeadows - car park railing repairs	100.80
Trf	Salaries - month 1	4552.73
DD	AOL -Feb	14.99
DD	Southern Electric - garage electricity	20.39
		20962.89

55/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Wright, was approved:

Chq No.		£
855	EHDC - green waste license	37.50
856	EHDC - village hall rates	57.25
857	R & D Products - floor polish	34.24
858	Hants Pension Fund- April costs	183.61
859	Post Office Ltd - tax & NI month 1	32.38
860	Longmeadows - village hall railing repairs	543.36
Trf.	Salaries - month 1	725.88
DD	Southern Electric - village hall supply	199.20
		1813.42

56/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. Cllrs Halstead, Budden & the Chairman would attend HCC's Parish Engagement event on 25th May.
- ii. EHDC's schedule of Eco Town standing conference events was noted.
- iii. It was agreed to forward Cllr Mann's suggested strapline to the SDNPA in response to their draft vision consultation.

57/12 Reports of the West Liss Pavilion Development Advisory Committee meetings of 15th March & 28th March

The reports of the West Liss Pavilion Development Advisory Committees of 15th March & 28th March, proposed by Cllr Mayo & seconded by Cllr Thomas, were unanimously approved.

Cllr Budden said that the project was almost ready to go for planning approval & only the design & access statement was awaited.

Cllr Budden informed the meeting that the next fund raising events were a car boot sale on 29th April & a musicals quiz on 12th May.

58/12 Report of the Planning Committee meeting of 2nd April 2012

The report of the Planning Committee of 2nd April, proposed by Cllr Budden & seconded by Cllr Logan, was unanimously approved.

Cllr Halstead said that EHDC had refused the application for Old Heath Lodge, Hill Brow Road at their planning committee meeting.

There was an application for the reserve site at Inwood Road lodged with SDNPA that required comments by 1st May which only allowed 2 weeks consultation. It was agreed to request an extension of this time.

It was noted that LPC had lodged an objection to the planning application for the kebab shop at 57 Station Road. Cllr Budden proposed, seconded by Cllr Payne, that a letter be sent to EHDC's licensing department to express concern over the proposed trading hours applied for & this was agreed unanimously

59/12 Reports from outside bodies

Cllr Budden reported that the Liss, Greatham & Hawkley Friendship fund was now in a healthier financial position & intended to increase public awareness of its existence & purpose.

Cllr Budden had attended a meeting of the Coryton Alms Houses Trust.

Cllr Budden had attended the birthday event for the SDNPA along with Cllrs Halstead, Payne & Thomas.

Cllr Thomas reported that it had been intended to approach SDNPA officers at the event to make enquiries about grant funding for the pavilion but it had proved difficult.

Cllr Halstead had attended a neighbourhood planning event run by SDNPA & CPRE.

Cllr Halstead had attended EHDC's Community Forum.

Cllr Halstead said there was to be a joint EHDC/Winchester DC event on localism on 30th May & LPC would be invited to attend.

Cllr Halstead informed the meeting that village traders were meeting to discuss the village Xmas event.

Cllr Mann & the Chairman had also attended the meeting of the Coryton Alms Houses Trust.

The Chairman closed the meeting at 21.25hrs.

Next meeting: Monday 21st May 2012, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 21st May 2012.

Members

*Mr K Budden, Mrs A Cains, Mrs R Chads, *Mrs S Halstead, * Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas, Mr P Thompson & Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs J Onslow & Mrs J Gray, two members of the public & two members of the press.

Apologies: Cllrs Cains, Chads, Thompson & Wright.

60/12 Declarations of interests

Cllr Mann declared a prejudicial interest in agenda items 14 & 15, schedules of payments, arising from remunerated work that he had carried out on behalf of LPC.

61/12 Election of Chairman

Cllr Linsley was proposed by Cllr Mayo & seconded by Cllr Mann. There being no other nominations Cllr Linsley was duly elected Chairman for the ensuing year.

62/12 Election of Vice Chairman

Cllr Logan was proposed by Cllr Halstead & seconded by Cllr Budden. There being no other nominations Cllr Logan was duly elected Vice Chairman for the ensuing year.

63/12 Chairman's announcements

The Chairman thanked those Councillors & others who had helped at the car boot sale that had raised over £250 towards the pavilion development. He added that other fundraisers had been successful including a musicals quiz & the West Liss Football club's race night.

The Chairman thanked those who had helped with putting up hanging baskets, particularly Cllrs Thompson & Logan as well as Mr Logan, Mr Pay & Liss in Bloom volunteers.

The Chairman reminded Members that there was to be a Jubilee picnic at Newman Collard on 2nd June followed by a talent show organised by Cllr Payne.

The Chairman thanked all Councillors & staff who had supported him over the past council year.

Commenting on the West Liss pavilion redevelopment the Chairman informed the meeting that the project was close to being able to submit a planning application & warned that a Special Council Meeting was likely to be called for 8th June in order to formally approve the submission of a planning application.

Cllr Thomas asked the chairman if he could remind the meeting that there was to be a Liss Band concert on West Liss recreation ground on 17th June to support the pavilion project.

64/12 Adjournment to receive questions from the public

The Chairman proposed a period of adjournment to receive questions from the public & Members agreed.

65/12 Report of County Councillor

County Councillor Vaughan Clarke said that HCC were currently spending £25m a year on home to school transport for 15000 children, 50% of which is spent on the 2500 children who have special educational needs; HCC employ 600 people as escorts. He said that if parents with transport were paid 50p per mile to carry out the task then great savings could be made.

Increasing rail passenger capacity on the Portsmouth/Waterloo line was being investigated; however, the proposal to lengthen train stock was proving difficult due to the positioning of points Waterloo.

The Olympic Torch would be passing through Petersfield on 16th July at 8.30am & the event would take about 10 minutes before moving on to Rogate. There would be a display in the Petersfield museum that would include the 1948 torch.

66/12 Report of District Councillors

District Councillor Mrs Gray informed the meeting that EHDC had a new Chairman, Pat Seward & a new Vice-Chairman Chris Graham.

The master plan for the Whitehill Bordon Eco-town had been approved.

EHDC were setting up a new panel system to improve efficiency. There would be a new affordable housing planning that would speed up the application procedure. The new SDNPA planning system was now in place & working properly.

District Councillors Mrs Onslow & Mrs Logan had nothing to report.

Cllr Halstead said that she had, this day, received an email from an EHDC officer saying that there were still problems with the SDNPA planning system.

Cllr Halstead asked if parishes would be involved in the affordable housing planning panels & Mrs Gray said that the local District Councillor would be involved. Cllr Halstead felt that the value of parish involvement at an early stage was very important.

67/12 Appointments to Committees

The Clerk had circulated a schedule of existing committee membership prior to the meeting; he reported that Cllr Thompson had asked to be taken off the committees he sat on due to a change in his working commitments. Cllr Halstead said that when Members did not sit on committees or failed to attend it placed an additional burden on others.

Cllr Payne asked if it was not expected that all Members sit on at least two committees & he was exceedingly disappointed that any Councillor could not commit to sit on at least three.

Cllr Logan agreed saying that most committees only met four times a year & it was the same evening for Buildings & grounds.

Cllr Thomas said that Cllr Cains had put a lot into the Pavilion Development meetings & the Chairman agreed. The following committee memberships, proposed by Cllr Payne & seconded by Cllr Logan, was agreed unanimously.

Planning Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Budden, Cllr Halstead, Cllr Mayo, Cllr Payne, Cllr Thomas & Cllr Wright.

Grounds Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Budden, Cllr Chads, Cllr Halstead, Cllr Mayo & Cllr Payne. The Chairman of Buildings would also sit on the Grounds Committee.

Buildings Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Budden, Cllr Mayo, Cllr Payne & Cllr Thomas. The Chairman of Grounds would also sit on the Buildings Committee.

Finance Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Mayo, Cllr Payne & Cllr Wright. The Chairmen of Grounds, Buildings & Highways would also sit on the Finance Committee.

Highways Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Budden, Cllr Chads, Cllr Mann, Cllr P Payne, Cllr Thomas & Cllr Wright.

68/12 Appointments of representatives to outside bodies

The Clerk had circulated a schedule of existing committee membership prior to the meeting.

Cllr Payne felt that the appointments to Newman collard Trust should include another parish councillor as he was taking the brunt of all criticisms of LPC. The Chairman said that difficulties over conflicts of interests could arise. After discussion it was agreed that a letter be sent to the NCPFT to request circulation of Trust minutes to all Councillors rather than just to the office.

The Clerk informed the meeting that Mr Whatley was due to retire from LPC employment on 3rd August & had said he would not wish to be an independent Trustee.

Cllr Halstead felt that Mr Whatley should be appointed to act up to 3rd August & hopefully another Councillor would come forward to stand after that date.

The following appointments, proposed by Cllr Mann & seconded by Cllr Thomas, were unanimously approved for the ensuing year.

The Newman Collard Playing Field & Pavilion Trust: Cllr Payne, Mr R Whatley(until 3rd August 2012) & Mr R Mullenger.

Liss Community Association: Cllr Halstead.

East Hampshire Association of Parish & Town Councils: All Members are invited to attend meetings of the Association.

Coryton Almshouses: Cllrs Budden, Linsley & Mann.

Rake Village Hall Management Committee: Cllr Mayo.

Liss, Greatham & Hawkley Friendship Fund: Cllr Budden & Mrs Cartwright.

The Simon Wood Liss Youth Fund: Cllr Payne.

The Dorothea & Mary Cole Foundation: Cllr Payne.

Liss Youth Fund Ltd: Cllr Mann.

East Hants Rail Users Forum: Cllr Logan.

Liss Village Design Group: Cllrs Linsley, Thomas & Wright.

The George Street Trust: Cllr Logan.

69/12 Approval of the Annual Return for 2011/12

The Annual Return for the 2011/12 financial year, proposed by Cllr Halstead & seconded by Cllr Mann, was approved unanimously.

The Clerk highlighted the Internal Auditor's concerns over the low level of general reserves; this was an ongoing issue that LPC were addressing gradually.

70/12 Minutes of the meeting of 16th April 2012

The minutes of the meeting held of 16th April 2012, proposed by Cllr Logan and seconded by Cllr Budden, were approved unanimously subject to the following amendment:

Minute 49/12 line 28, replace with:

Cllr Mayo asked if the Trustees were happy that they would not be exposed to any legal challenges as the original 1948 deed of gift from the Collard family made no mention of provision for business usage.

71/12 – Matters Arising

West Liss pavilion redevelopment

Cllr Budden said that final plans had now been received but there were some minor changes to the parking arrangements & the addition of a bin store to be completed. The design & access statement had been received & therefore LPC was ready to apply for planning permission.

Cllr Mayo said that it had taken twelve months to arrive at this stage & that was an impressive achievement & congratulations were due to the Advisory Committee.

The Chairman added that special thanks were due to Cllrs Budden, Thomas & Payne for their contributions to the project.

72/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Logan, was approved:

Chq. No.		£
1823	Petty Cash - postages, fuel etc.	200.00
1824	LTS Ltd - replacement service cover R R Walk	49.41
1825	Veolia ES (UK)Ltd - NCPF bins March	48.29
1826	K Castle - hanging baskets	350.00
1819	Street Master (S Wales) 5 metal bin liners	-312.00
1827	Streetmaster - replacement cheque	312.00
1828	Alpha Graphics - printing Village Voice	442.80
1829	Home-Start Butser - grant	150.00
1830	rake Village Jubilee Party - grant	60.00
1831	K Abraham - internal audit 2011/12	475.00
1832	Beaver Tool Hire - diesel for tractor	22.05
1833	Apogee Corp - copier costs	42.12
1834	Winchester garden Machinery - grounds costs	109.09
1835	Vision ITC - new email addresses	54.00
1836	Veolia ES (UK) Ltd - NCPF bins April	48.29
1837	Hants Pension Fund - May Costs	1311.36
1838	Post Office Ltd - tax & NI month 2	1607.11
1839	Petty Cash - fuel, grounds costs	150.00
Trf	Salaries - month 2	4668.80
DD	AOL -April	14.99
		9803.31

73/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Budden, was approved:

Chq No.		£
861	LTS Ltd - Sevice cover repair W Liss	98.81
862	Veolia ES (UK) Ltd - bins March	53.52
863	B Cleary = village hall windows	26.00
864	Veolia ES (UK) Ltd - bins April	53.52
865	HCC - Cleaning materials	116.50
866	Hants Pension Fund- May costs	183.61
867	Post Office Ltd - tax & NI month 2	31.68
Trf.	Salaries - month 2	726.58
		1290.22

74/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. The Chairman, Cllr Budden & Cllr Payne would attend the SDNP/HALC parish & towns meetings on 30th May.
- ii. The Chairman, Cllr Halstead & Cllr Logan would attend the East Hants Community Partnership general meeting on 25th June.
- iii. Cllr Logan & Halstead would attend the Jubilee service at St Mary's church on 3rd June.

75/12 Report of the Highways Committee meeting of 23rd April 2012

The report of the Highways Committee of 23rd April, proposed by Cllr Payne & seconded by Cllr Mayo, was unanimously approved.

Cllr Mann reviewed the minutes & informed Members that HCC's recommendations for traffic calming outside the schools & alterations to the junction of Hill Brow Road & the B2030 were awaited. The works order for the alterations to the bus bay outside the Tesco block had been placed by HCC.

Cllr Mayo, referring to the Temporary Speed Reminder signage asked if the statistics could be made available to all councillors & Cllr Mayo replied that they could.

Cllr Thomas asked if the statistics were given to the police authorities & Cllr Mann replied that they were.

Cllr Mayo pointed out that the item suggesting that the TSR be rented to Greatham Parish Council had not come to the Finance Committee as intended & the Clerk apologised for the oversight. After discussion The Chairman said that it was up to any Member to propose a motion if they wished.

Cllr Mann, seconded by Cllr Budden, then proposed a motion:

“That LPC enter discussions with Greatham Parish council to examine the possibility of a rental agreement for the LPC TSR equipment subject to availability & insurance indemnity.”

The motion was passed unanimously.

76/12 Report of the Planning Committee meeting of 30th April 2012

The report of the Planning Committee of 30th April, proposed by Cllr Thomas & seconded by Cllr Budden, was unanimously approved.

Cllr Halstead reviewed the minutes saying that LPC were continuing objections to the various Quarry Farm appeals.

There was to be an informal site visit with developers on a site at Vinson Road on 28th June at 6.45pm.

Referring to an application at land south of 40 St Mary's Road, Cllr Halstead seconded by Cllr Budden, proposed that members of the Planning Committee submit comments to her by email in order that a response could be made before the SDNPA deadline of 25th May & Members agreed unanimously.

77/12 Report of the Finance Committee meeting of 8th May 2012

The report of the Finance Committee of 8th May, proposed by Cllr Budden & seconded by Cllr Mayo, was unanimously approved.

Cllr Mayo informed the meeting that the Clerk was in negotiation with the PRS over the conditions of the license.

78/12 Reports from outside bodies

Cllr Thomas had attended the HALC fundraising training course.

Cllr Payne had attended the NCPFT AGM & committee meeting where it had been agreed that tennis courts 1 & 2 should be resurfaced in March 2013.. Planning application had been submitted for the extended play area.

Cllr Payne reported that he had 12 acts signed up for the LPC talent show at NCPF on 2nd June.

Cllr Budden had also attended the NCPFT AGM.

Cllr Budden reported that he had established that the SDNP would contribute 50% to the cost of creating raised beds at allotments for disabled users.

Cllr Halstead had attended a committee meeting at the Community Centre. The kitchen was to be refurbished over the summer & new chairs for the cinema evenings were being purchased. Their AGM was on 26th June.

Cllr Halstead said the next EHAPTC meeting was to be at Rowlands Castle on 20th June.

Cllr Logan reported that the refurbishment of the White Bridge would be in June.

The Chairman had attended the NCPFT AGM.

The Chairman had attended an in camera license hearing for the Kebab shop. A license to operate till midnight seven days a week had been granted but was not valid until the extraction system was corrected.

The Chairman closed the meeting at 21.15hrs.

LISS PARISH COUNCIL

A special meeting of Liss Parish Council took place on 8th June 2012.

Members

*Mr K Budden, *Mrs A Cains, Mrs R Chads, Mrs S Halstead, * Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas, Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: One member of the public & one member of the press.

Apologies: Cllrs Chads, Halstead & Thompson; District Councillors Mrs J Onslow & Mrs J Gray & County Councillor Mr V Clarke.

79/12 Declarations of interests

There were no declarations of interests.

The Chairman proposed that agenda item four be taken ahead of item three as this was the main reason for calling the meeting. The proposal, seconded by Cllr Logan, was agreed.

80/12 Motion proposed by Cllr Budden

Cllr Budden proposed the following motion:

“That Liss Parish Council adopt the plans & documents for the redevelopment of West Liss pavilion compiled by Febo Designs (version March 2012B) & agrees to apply for planning permission from the South Downs National Park Authority & to submit an application to the Planning Inspectorate for permission to redevelop the existing buildings on West Liss Recreation Ground which is a registered green.”

Cllr Budden introduced the motion. All plans, together with the design & access statement, had been circulated to Members prior to the meeting.

Cllr Logan said that the revised car parking layout was not as had been discussed. Cllr Budden replied that the proposal met 95% of the requirements but also that EHDC officers wished to see if the scheme would stand alone should LPC not get agreement to include the EHDC car park; also the disabled car parking would have blocked access to cycle parking.

Cllr Payne felt that, dependant on the type of surface, it would be possible to allocate entrance & exit with line painting.

Cllr Wright asked what impact the increased height would have on residents. Cllr Budden replied that it would be a little higher than existing buildings but it would be better than the existing view of the dilapidated buildings; also, it was intended to visit near residents to explain the proposals.

Cllr Mann said this would all be part of the planning application process.

Cllr Thomas said that there were some very minor inaccuracies in the design & access statement but he did not feel that they constituted any reason for delay.

Cllr Wright asked if there was an updated budget for the project & Cllr Budden said it was expected to be around £300k.

Cllr Wright commented that this was less than previously publicised.

Cllr Thomas, responding to comments received from Cllr Halstead, explained that it had always been the intention that the roof would be a matt green in colour.

Cllr Budden explained that the second part of the motion was necessary due to the field's status as a registered green & that this would incur a cost of up to £1k.

The Motion proposed by Cllr Budden & seconded by Cllr Thomas was agreed unanimously.

81/12 Motion proposed by Cllr Logan

Cllr Logan proposed the following motion:

“That Liss parish Council resolve to enter into a contract with Coloured Courts Ltd. for the resurfacing of tennis courts 1 & 2 at Newman Collard Playing Fields. The work is intended to be carried out in March 2013 subject to weather conditions. The cost of the work will be £11790 of which LPC will pay £3930 with the balance being met equally by The Newman Collard Playing Fields & pavilion Trust & the Newman Collard tennis Club.”

Cllr Logan introduced the Motion. An email explaining the motion had been circulated to Members prior to the meeting.

Cllr Payne asked if all parties involved were agreed with the choice of contractor. Cllr Logan replied that the terms of the Service Level Agreement made it the responsibility of LPC to negotiate any contract; however, all parties had been involved in the process.

The Chairman asked the Clerk to inform the Trust of any decision that LPC reached.

The Chairman asked if this had been the lowest price quote & Cllr Logan replied that it had but had also been the best specification for the job.

Cllr Payne asked if the figures quoted included VAT & the Clerk replied that they didn't so NCPFT & the Tennis Club would have an extra 20% to pay; however, LPC were registered & could recover this.

The Motion proposed by Cllr Logan & seconded by Cllr Mayo was agreed unanimously.

The Chairman closed the meeting at 19.45hrs.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 16th July 2012.

Members

*Mr K Budden, *Mrs A Cains, Mrs R Chads, Mrs S Halstead, * Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: District Councillor Mrs J Onslow, seven members of the public & one member of the press.

Apologies: Cllrs Halstead & Chads, County Councillor Mr V Clarke & District Councillor Mrs J Gray.

96/12 Declarations of interests

There were no declarations of interests.

97/12 Chairman's announcements

The Chairman commenting on the passing of Mrs Gillian Woodcraft said that she had been a Parish Councillor for just over 21 years between March 1975 & March 1997; she had also served two periods a Chairman of LPC. There was to be a service of thanksgiving on 18th July at St Mary's Church.

The AGM of Butser Homestart was to be on 18th July at Churchers School at noon & all were welcome to attend.

Works on the bus bay outside Tesco were due to be started by HCC Highways on 18th July.

The Chairman updated Members on the health of Mr Whatley, LPC groundsman; he was now at home recovering but was unlikely to return to work prior to his retirement 3rd August.

The Chairman reported that, at last, there were signs of work on the Smith's garage site where test drilling had taken place.

98/12 Adjournment to receive questions from the public

The Chairman proposed a period of adjournment to receive questions from the public & Members agreed.

99/12 Report of County Councillors

Apologies had been received from County Councillor Mr Clarke; he had submitted a written report that the Clerk read out:

“Tourism is vitally important to Hampshire's economy & figures recently released show that it is worth £2.76bn & employs 60,000 people, which is equivalent to 9.2% of all jobs in Hampshire.

Hampshire is the 6th most visited county in the UK, with outer & inner London being 1st & 2nd. There were 41.2million overnight & day trips last year. Visitors spent 36% of their money on food & drink, 28% on shopping, 16% on travel, 10% on accommodation & 10% on attractions/entertainment.

East Hampshire is the 4th most visited area in Hampshire behind the New Forest, Winchester & Portsmouth, & 7.1% of the jobs in the District depend on it.

Bob Neill MP, the Under Secretary of State for the Department for Communities & Local Government will soon be publishing a guide to members' pecuniary interests to help Parish & Town councils, as there are misconceptions that arrangements for disclosing pecuniary interests are more onerous than was previously the case. This is not so.”

100/12 Report of District Councillors

District Councillor Mrs Onslow, commenting on the Riverside Railway Walk, said she understood Mr Meader's comments in public participation but EHDC had been looking at all it owned with a view to removing responsibility where possible. However, the Riverside railway walk was considered to be different; there were health & safety considerations, insurance liabilities etc. To be considered.

If EHDC had not informed LPC there would have been a dereliction of duty. If the Walk was retained by EHDC then they would continue to maintain the Walk.

Cllr Logan reported on behalf of District Councillor Mrs Gray who had attended the Homestart opening, EHDC Cabinet had agreed an IT strategy with Winchester & had also launched itself on facebook & twitter.

Cllr Payne said that EHDC's email on the Walk had stated that it was their intention to divest ownership & asked what would happen if LPC said it did not want to take on responsibility.

Mrs Onslow replied that the email was a very black & white statement; there was an excessive cost to management & it would be up to EHDC or LPC to bear that.

Cllr Payne said that if it fell to LPC then there would be a vast expense that was not budgeted for.

Mrs Onslow said that this needed to be discussed with EHDC officers.

Cllr Budden said he appreciated that it was a matter of surplus assets; however, the Riverside Railway Walk was an exceptional case. He understood that health & safety issues meant money but if responsibility was passed to LPC then the local precept would have to be increased. LPC could decline & the Walk would remain in EHDC hands but LPC had been assured by the responsible officer that a management plan is essential; would EHDC carry out only a bare minimum maintenance. He felt that the current proposal, with no notice, was a political move.

Mrs Onslow said the maintenance costs were excessive but there must be meetings. If LPC did not take ownership then EHDC would have to keep it. Another problem was that there were few volunteers coming forward for the Liss Conservation Rangers. A possibility might be the SDNP who employed many rangers & had huge resources but the local knowledge of a district officer were needed.

The Chairman said that EHDC timing had been poor as July & August were traditionally quiet times. It was seen by LPC as EHDC pushing responsibilities on to others with damaging financial implications. LPC needed to see the exact details from EHDC & were extremely concerned as a council.

101/12 Minutes of the meeting of 18th June 2012

The minutes of the meeting held of 18th June 2012, proposed by Cllr Mann and seconded by Cllr Mayo, were approved unanimously.

102/12 – Matters Arising

Future of the Riverside Railway Walk

An email had been received from EHDC concerning the future ownership & management of the Walk:

“East Hampshire District Council like many Council's, is facing a challenging economic climate. Part of the Council's economic review is to examine its landholdings and to explore new ways of managing or disposing of its land portfolio. Liss Riverside Railway Walk as part of the portfolio is now under review as the Council is no longer in a position to be able to offer the support and resources to manage the land in the way it has done in the past.

Before the Council considers its options for disposal, Liss Parish Council are being offered the opportunity to table an 'expression of interest' regarding the future ownership and management of Liss Riverside Railway Walk.

Following an 'expression of interest', further details relating to a possible transfer of ownership will be discussed

including all resourcing implications. East Hampshire District Council acknowledges the outstanding contribution Liss Conservation Rangers, Liss Parish Council and the local community have put into the Riverside Railway Walk to make it the special place it is. It would be a prudent move to see the future of this walk lie in the hands of the dedicated local community to ensure its long term future.”

The Chairman proposed, & Members agreed, a period of adjournment to receive comments from the public. The meeting was then reconvened.

Cllr Payne found the statement included in the email from EHDC’s case officer astonishing.

Cllr Thomas felt that EHDC had a duty to retain the health & safety liabilities.

Cllr Mayo said that the statement said that EHDC were considering their options. He felt that an EGM was required.

The Chairman gave an undertaking that he was happy to call such a meeting if required.

Cllr Cains said that EHDC had to put such assets on a register & that LPC could register an interest. The community right to bid meant that the asset must be offered to LPC first.

Cllr Wright said that due to the nature of the commitment by the LCR maintenance was heavily reliant on them.

Cllr Budden agreed with Cllr Wright & added that, given the value of their work, their input into any meetings & decisions would be valued.

The Chairman asked the Clerk to keep the Rangers & the public informed of developments.

Cllr Mann asked if the rangers could be included in any LPC EGM.

The Chairman said that under LPC Standing Orders the public would not be able to take part in a meeting other than in an adjournment.

Cllr Mann felt this was not adequate.

The Chairman proposed that a round table meeting could be arranged.

Cllr Mayo, seconded by Cllr Budden, then proposed that an EGM be called.

Cllr Payne said there was a need for a round table meeting or a public meeting.

Cllr Cains felt that LPC should wait until it received a letter from EHDC.

Cllr Payne proposed an amendment to Cllr Mayo’s motion that LPC call a general meeting with interested parties & the public followed by an EGM .

The amended Motion, proposed by Cllr Mayo & seconded by Cllr Budden, was tabled:

“That Liss Parish Council call an Emergency General Meeting, preceded by a meeting with interested parties, to discuss future management issues of the Riverside Railway Walk if & when needed.”

Cllr Mayo accepted the amendment & Members agreed the amended motion unanimously.

Cllr Mayo requested that the public be made aware via the press.

Adoption of revised Code of Conduct

A revised Code of Conduct, as required by S26 -37 of the Localism Act 2011 had been circulated to Members prior to the meeting. The Chairman explained that this was based on the model produced by EHDC.

The adoption of the Code of Conduct proposed by Cllr Budden & seconded by Cllr Wright, was agreed unanimously.

Defra consultation on improvements to the policy & legal framework for public rights of way

The Clerk reported that Mr Mullenger had prepared a response on behalf of LPC & this had been submitted to Defra.

Members agreed that a note of thanks be sent to Mr Mullenger.

Adoption of revised Code of Conduct

103/12 – Motion proposed by Cllr Budden

“That LPC resolves to write to Southern Health NHS Trust to formally express their opposition to the closure of Willow Ward in Petersfield Hospital & the movement of these services to Gosport war Memorial Hospital.”

Cllr Budden said that he had attended the public meeting in Petersfield where it had become clear that the ward had effectively been closed by non-admission since the end of 2011. The feel at that meeting was that Gosport was the worst option. SHNHS were to pay £50k pa for a daily mini-bus service. Admissions to Willow ward were admittedly low & there was evidence that treating low numbers was not good practice & not good for staff. However, Gosport was a bad option & transport proposals were inadequate.

Cllr Wright proposed that the Motion be extended to include writing to the local MP & Cllr Budden accepted the amendment.

The Chairman asked what the commitment to transport was & Cllr Budden replied that it was only “long-term”. The Motion, seconded by Cllr Mayo, was agreed unanimously.

104/12 – Motion proposed by Cllr Budden

“That LPC resolves to register as a supporter of the Directory of Social Change Big Lottery Refund campaign.” Cllr Budden explained that this was a campaign to have Olympic underspends returned to the community rather than to the Treasury.

Cllr Wright said that she supported the principal as an individual but felt that it was not appropriate for the Council as it may be seen as a political gesture.

The Motion, seconded by Cllr Payne, was passed on a vote of eight for with one against.

105/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Mann, was approved.

Chq. No.		£
1854	Cancelled	0.00
1855	M Melton - white bridge reconstruction	7000.00
1856	Hiller garden Centres - tubs for station	99.96
1857	Beaver Tool Hire - diesel for tractor	21.42
1858	S Halstead - mileages to meeting	21.04
1859	BRT Group - allotment trophies	39.52
1860	Classic garden Furniture - memorial bench	663.00
1861	U-Do DIY - grounds & office costs	26.88
1862	Veolia ES (UK) Ltd - bins NCPF	48.29
1863	SLCC - annual membership fee	197.00
1864	Hants Pension Fund- July costs	1363.66
1865	Post Office Ltd - tax & NI month 4	1714.88
Trf	Salaries - month 4	4890.02
DD	AOL -June	10.31
		16095.98

106/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Logan, was approved:

Chq No.		£
873	B Cleary - window cleaning	52.00
874	Gopak - chair buffers	53.40
875	South East Water - allotment & village hall	91.91

876	AS Electronics - repair West Liss	66.00
877	U-Do DIY - West Liss costs	14.94
878	Viking - replacement tea urn	86.39
879	Direct Hygiene - annual contract	335.27
880	Veolia Es (UK)Ltd - bins West Liss	53.52
881	Hants Pension Fund- July costs	220.90
882	Post Office Ltd - tax & NI month 4	109.26
Trf.	Salaries - month 4	854.43
		1938.02

107/12 – Schedule of payments – Charities Pavilion Development Account

The following schedule of payments drawn on the charities account, proposed by Cllr Thomas & seconded by Cllr Mayo, was approved:

Chq No.		£
010	Cancelled	0.00
011	Cancelled	0.00
012	Febo Designs - fees to planning application stage	1560.00
013	SDNP - planning application fee	1005.00
		2565.00

108/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. Yorkwood 18-24 Residents – The various correspondences relating to the offer to give land on the riverbank up to no.3 Yorkwood was discussed.
Cllr Cains said that it seemed to be residents wishing to offload their responsibilities & she was not sure that title deeds would allow that. She added that she would expect the residents to pay all costs involved if it did happen.
Cllr Wright added that there would be ongoing maintenance costs for LPC to consider.
Cllr Payne said the existing site was an eyesore & that it was an exciting opportunity to enhance the area. LPC should not dismiss the offer lightly. He encouraged all Members to go & look at the site.
Cllr Mann said there was a need for a detailed map.
Cllr Cains agreed & said without a plan it was difficult to visualise.
The Clerk reported that he had requested a plan from the residents.
- ii. Cllr Mayo agreed to act as a contact for The Hayling Billy project.

109/12 Report of the Planning Committee meeting of 25th June 2012

The report of the Planning Committee of 25th June, proposed by Cllr Budden & seconded by Cllr Wright, was unanimously approved.

Cllr Budden would be attending the appeal hearing on West Wood & a notice of hearing on Quarry Farm had been received for 8th August.

110/12 Report of the Highways Committee meeting of 9th July 2012

The report of the Highways Committee of 9th July, proposed by Cllr Mann & seconded by Cllr Thomas, was unanimously approved.

Cllr Mann reported on the meeting. Proposals had been put to the mini HAT to install a footpath from St Mary's Road to West Liss rec. & to improve the kerbing on Station Road outside the Crossover, the TSR report had been tabled & copied to the beat officer, there had been a discussion on 20mph limits & Mr Seymour &

Cllr Chads were making an approach to HCC. The proposed works outside of the schools & at the junction at the top of Hill Brow Road would take place over the summer holiday.

Cllr Mayo said HCC were to be congratulated on the rumble strips installed on Hill Brow Road above the school but asked why none had been put in going up the hill. Cllr Mann explained that they could not be put inside the 30mph restricted area.

111/12 Report of the West Liss Pavilion Development Advisory Group meeting of 9th July 2012

The report of the West Liss Pavilion Advisory Group of 9th July, proposed by Cllr Payne & seconded by Cllr Thomas, was unanimously accepted.

Cllr Budden reported that the application for planning permission had been submitted & funding applications were being progressed.

There had been an open morning held for local residents ; most of the feedback was positive but some concerns were raised were being considered.

A model of the new building had been requested but it was considered too costly; a 3D drawing was being considered.

112/12 Reports from outside bodies

Cllr Mayo had attended the AGM of Rake Village Hall on 18th July.

Cllr Payne had attended the NCPF Trust meeting where the play area & the distribution of NCPF minutes were discussed.

Cllr Cains reported that the schools' Olympic scarecrow event had been successful & that there was to be a barbecue event for presentations on 19th July.

Cllr Budden had attended the public meeting on the closure of Willow ward as well as the HCC East Hants passenger transport forum.

Cllr Mann reported that the Crossover was having an end of term barbecue on 19th July. They were carrying out training for volunteers & trustees. The next trustees' meeting was on 22nd August.

The Chairman had attended the HCC East Hants passenger transport forum as well as a VDG Village plan meeting.

The Chairman expressed congratulations to EHDC on the organisation of the Olympic Torch Relay.

113/12 Exempt item – staff issues

It was agreed that the press & public be excluded from the meeting due to the confidential item to be discussed.

The Chairman closed the meeting at 21.30hrs.

Next meeting: Monday 17th September 2012, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 17th September 2012.

Members

*Mr K Budden, Mrs A Cains, *Mrs R Chads, *Mrs S Halstead, * Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: A Mann.

In attendance: District Councillors J Onslow & J Grey, Village Design Group Chairman M Effenberg, four members of the public & two members of the press.

Apologies: Cllr Cains. Cllr Payne had advised that he would be arriving at approximately 20.10hrs.

114/12 Declarations of interests

Cllr Mann declared a pecuniary interest on Item 11, as a Director of a company relating to a cheque payment and Cllr Halstead declared a pecuniary interest in the Groundsman's mower, should the item be discussed.

115/12 Chairman's announcements

The Chairman thanked Liss Chamber of Trade Golfing Society (LGTGS) for their total donation of £1000, £500 of which had already been received, towards the West Liss Pavilion project and the meeting was adjourned to receive a cheque.

Derek Williams, President LGTGS President and Mark Probyn, Club Captain, presented a cheque in the value of £500 to Cllr Thomas. The meeting reconvened.

The Chairman reported that the Hanging Tree Band event 15.09.12 has raised a further £150 towards the West Liss Pavilion project and thanked Cllrs Mann, Thomas, Logan, Payne, Budden and A Mann for their help. The Chairman reported that the next fundraising event was the duck race 29.09.12 at 4pm. He said that the event was being organised by Cllr Payne and further details were available from the LPC office.

The Chairman reported that the ladies and gents toilets in the village hall had recently been re-furbished.

116/12 Report on the Village Plan

M Effenberg updated members that the progress of both the village design statement (VDS) and the parish plan was good and now progressing quickly. The draft VDS was almost complete and it was hoped a presentation would be made to SDNP in October. M Effenberg thanked Cllrs Logan, Wright and Thomas for their help. The parish plan was almost complete and M Effenberg anticipated that the document would be finished by December. M Effenberg said that the next step was to seek LPC approval and to present the document to EHDC.

M Effenberg clarified that both documents were separate stand alone documents which would be available electronically but not as hard copies.

M Effenberg reported that the VDG AGM was scheduled 18.09.12 at 7.30pm in the Triangle Centre.

The Chairman thanked the VDG for undertaking this huge task.

117/12 Report of County Councillors

No comments received.

118/12 Report of District Councillors

Car Parks - District Councillor Jennifer Grey reported that a car park review was under way at EHDC.

Benefits & Revenues – J Grey reported that a benefits and revenues discussion had also taken place, this issue would be raised at the next Community Forum meeting 02.10.12.

Planning - Cllr Grey reported that, following Eric Pickles' recent report on rights within the SDNP, it would be important to gain a designated neighbourhood plan status. Cllr Grey said that a free pre-planning application discussion period would commence 01.10.12 and finish 06.01.13.

District Councillors J Onslow and G Logan made no further comments.

119/12 Minutes of the meeting of 16th July 2012

The minutes of the meeting held of 16th July 2012, proposed by Cllr Mann and seconded by Cllr Mayo, were approved unanimously.

120/12 – Matters Arising

i) Future of the Riverside Railway Walk

The Chairman read a letter received from EHDC Leader Ken Moon apologising for any upset caused to LPC members, confirming that EHDC would continue to manage countryside sites and consult further if their position changed.

Cllr Wright asked for further clarification and asked whether a meeting was still required with EHDC.

The meeting was adjourned to receive a response from Cllr Onslow who said that there should be no doubt that EHDC will continue to manage the walk. Cllr Onslow said that EHDC had asked all parish councils to consider undertaking management of land. Cllr Onslow reported that EHDC Countryside Officer Martin Healey would be arranging a presentation to LPC. Cllr Onslow confirmed that there was no change to the management of Hawksmead land and advised that the management of all sites would be returned to EHDC for discussion.

The meeting reconvened and Cllr Wright raised concerns on the communication with Liss Conservation Rangers (LCR). LPC to follow up with a formal response to LCR.

ii) 3-7 Yorkwood

Members agreed to postpone discussion on this item until the arrival of Cllr Payne.

121/12 – Motion proposed by Cllr Payne

Members agreed to postpone discussion on this item until the arrival of Cllr Payne.

122/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Wright & seconded by Cllr Logan, was unanimously approved.

Chq. No.		£
1866	DRB Contractors - fencing NCPF	1521.00
1867	Veolia ES (UK) Ltd - bins NCPF	60.36
1868	Cash - for fuel etc.	150.00
1870	Audit Commission - 2011/12 fee	660.00
1871	Axa - tractor insurance	125.08
1872	Apogee - copier costs	44.57
1873	Altis - mower hire	641.26
1874	Mower Plant Service - blades/springs	137.02
1875	Cash - fuel etc	150.00
1876	Cancelled	

1877	U-Do DIY - grounds & office costs	23.05
1878	Winchester Garden Machinery - mower repair	484.97
1879	Veolia ES (UK) Ltd - bins NCPF	48.29
1880	Beaver Tool Hire - diesel	33.99
1881	Liss Technical Services - bus shelter repair	80.00
1882	Travis Perkins - timber for bus shelter repair	125.76
1883	Alvian Ltd - play equipment repairs	539.10
1884	Broxap Ltd - replacement lining machine	530.36
1885	Viking - stationery	335.83
1886	Blendworth - replacement water heater	250.00
1887	Hants Pension Fund- August	1082.50
1888	Post Office Ltd - tax & NI month 5	1844.88
1889	Longmeadows - pitch marking	172.80
1890	Mower Plant Service - belt/nuts	158.01
1869 &		
Trf	Salaries - month 5	5291.55
DD	Southern Electric - groundsman's store	44.70
1891	T Pay - fuel collection	52.50
1892	Beaver Tool Hire - diesel	22.05
1893	Viking Direct - stationery & Village Voice	85.85
1894	U-Do DIY - grounds costs	16.05
1895	Hants Pension Fund- September	1132.52
1896	Post Office Ltd - tax & NI month 6	1529.98
Trf	Salaries - month 6	4151.78
DD	Talk Talk - July	10.31
DD	Talk Talk - August	10.31
		21546.43

123/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Budden, was approved:

Chq No.		£
883	Veolia Es (UK)Ltd - bins West Liss	66.90
884	Southern Water -Village Hall waste	148.69
885	Altis Industries - hire of polisher	47.52
886	TPC services - cleaning West Liss	185.00
887	Total Cleaning Supplies - floor polishing machine	777.18
888	Veolia Es (UK)Ltd - bins West Liss	53.52
889	Blendworth Property Maint.	2850.00
890	Longmeadows - West Liss pitch repairs	1392.00
891	Hants Pension Fund- August costs	192.92
892	Post Office Ltd - tax & NI month 5	51.02
Trf.	Salaries - month 5	758.29
893	Hants Pension Fund- September costs	199.15

894	Post Office Ltd - tax & NI month 6	51.02
895	B Cleary p window cleaning	26.00
Trf.	Salaries - month 6	758.29
DD	Southern Electric - West Liss	31.21
DD	Southern Electric - Village Hall	1052.56
DD	British Gas - Village Hall	378.76
		9020.03

124/12 – Schedule of payments – Charities Pavilion Development Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mann & seconded by Cllr Thomas, was unanimously approved:

Chq No.		£
014	SDNP - planning application fee(balance)	335.00
015	TEN for event	21.00
		356.00

125/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i) EHDC Consultation on Council Tax Changes – Clerk to add item to October agenda for Councillors to discuss the two review options. Cllr Budden to prepare a response.
- ii) SDNPA request for liaison meeting with LPC - provisional date 16.11.12, 2pm – any Councillor welcome to attend. LCR and VDG also to be invited, provided that this is acceptable with SDNPA. Clerk to confirm location.
- iii) Southern Health, NHS Foundation, AGM 25.09.12 – Cllr Budden attending as Trust member and members agreed they were happy for Cllr Budden to updated members afterwards.
- iv) HCC Flooding “Have your Say” event 04.10.12 – any members welcome to attend.
- v) Wellbeing Hants “Hitting the Cold Spots” event 01.10.12 – noted.
- vi) HCC Countryside Access Forum 11.10.12 – Cllr Logan to attend.
- vii) Addleston Community Centre Brass Band Challenge 30.09.12 – several Councillors expressed an interest.
- viii) HCC Mini-Bus Event 19.09.12 – noted.
- ix) Newman Collard Tennis Club, request for meeting to discuss floodlights – Cllr Budden, Logan, Mayo and Linsley to attend. It was noted that Newman Collard Playing Fields Trust should also be present.
- x) HALC AGM 27.10.12 – Cllrs Halstead and Linsley to attend.

Cllr Payne joined the meeting.

126/12 Matters Arising, 3-7 Yorkwood

Members discussed the two pieces of land offered by Yorkwood Residents Association and referred to the maps provided by them. Cllr Payne felt this was an opportunity to enhance the entrance to the village to make it more aesthetically pleasing. Cllr Payne also proposed a project to expose and enhance the bridge.

Cllr Logan suggested that it was necessary to liaise with Liss Conservation Rangers and the Environment Agency.

Cllr Wright said that the current unmanaged area provided an important green screen for users of Riverside Walk. She was also concerned about LPC taking on liability for maintenance of mature trees close to houses & the riverbank.

Cllr Budden expressed concerns over the insurance and public liability of the area should it be cleared and the cost of legal fees.

Cllr Mayo was concerned that this could open the floodgates to further expectations and also that LPC had recently expressed to EHDC they were not happy to accept management of extra land.

Cllr Halstead said that the small piece of land next to the road always looked cluttered and this was the gateway to the village, however, accepted the cost concerns.

Cllr Mann said that this was a very small parcel of land and could not be compared to the much larger EHDC section of Riverside Walk. Cllr Mann said that the cantilever obscuring the bridge arch was actually the footpath and Cllr Payne confirmed that his proposal was for a wooden bridge.

Members agreed not to proceed with the acquisition of the land to the front of numbers 3 to 7.

The following motion, proposed by Cllr Payne and seconded by Cllr Logan, was carried by majority:

“LPC proposes to investigate the costs of acquiring the small parcel of land (adjacent with Station Road) and its responsibilities by producing a financial feasibility study & consulting with the Environment Agency, LCR and anyone else considered appropriate”.

127/12 Motion Proposed by Cllr Payne

“That LPC tasks the Finance Committee with drawing up draft terms of reference for the “remuneration committee” for approval by full Council”.

Cllr Payne raised concerns that this was the only committee not required to report to full Council and proposed that the terms of reference should be prepared by the Finance Committee for full Council consideration.

Cllr Wright supported Cllr Payne's proposal and suggested that the committee should be re-named “Staff Committee”.

Cllr Thomas supported the proposal for the Finance Committee to draw up remuneration terms of reference but felt that HR appointments was a wider issue with more responsibility.

Cllr Wright said that all staff issues should be grouped together and suggested that a full review of staffing procedures should be carried out and a clear set of procedures produced.

Cllr Budden supported Cllr Wright's comments but expressed concerns that a review of all policies by the Finance Committee would take time.

Cllr Halstead suggested that some issues held greater priority and some issues should be the responsibility of full Council.

Cllr Mayo clarified that the Finance committee was not the Remuneration Committee and the Remuneration Committee consisted only of the Chairman, Vice Chairman and Chairman of Finance. Cllr Mayo reported that the Remuneration Committee had discussed broadening the remit of the committee to include two further Councillors.

Members were asked to consider the confidentiality of this committee.

Cllr Payne's motion, seconded by Cllr Mann, was unanimously agreed.

128/12 Reports of the Planning Committee meeting of 23rd July, 20th August & 10th September 2012

The reports of the Planning Committee of 23rd July, 20th August and 10th September, proposed by Cllr Budden & seconded by Cllr Wright, were unanimously approved.

Cllr Halstead thanked Cllr Budden for chairing the July meeting and attending two appeals.

129/12 Report of the Finance Committee meeting of 6th August 2012

The report of the Finance Committee of 6th August, proposed by Cllr Logan and seconded by Cllr Mayo, was unanimously approved.

The Chairman reported that the 2013 budget was looking to be a financially difficult task.

130/12 Report of the Buildings Committee meeting of 3rd September 2012

The report of the Buildings Committee meeting of 3rd September, proposed by Cllr Mayo & seconded by Cllr Payne, was unanimously approved.

Cllr Thomas asked whether it was possible for SSE to provide a list of required materials for a workday 05.11.12.

131/12 Report of the Grounds Committee meeting of 3rd September 2012

The report of the Grounds Committee of 3rd September, proposed by Cllr Halstead & seconded by Cllr Mayo, was unanimously approved.

Cllr Logan reported that delivery of a bench in memory of Tony Grant was expected imminently. Cllr Halstead suggested a joint event; to erect a plaque on the buffer at the entrance of Riverside Walk & walk to Liss Forest recreation ground to open the memorial bench.

132/12 Revision of Standing Orders, all LPC Procedures & agreements with 3rd Parties

The Assistant Clerk said that Clerk and Assistant Clerk must be involved in the review of standing orders

Cllr Payne said that it was important for this review to consist of more than three members.

Cllr Mann said that some Councillors would have experience pertinent to a specific standing order.

Cllr Halstead said that some good model standing orders already existed.

Cllr Budden said it was important to define and agree dates of expected outcomes.

Cllrs Mann, Wright, Budden, Mayo and Linsley agreed to be members of the review group, with a minimum quorum of three members.

It was noted that NCPFT should be involved at the first stage of consultation on the service level agreement.

At 9.30pm a meeting extension of no more than 30 minutes was agreed.

133/12 Appointment of Representatives to Outside Body: Newman Collard Playing Fields & Pavilion Trust

Members agreed that Luke Mannerings, LPC Groundsman should attend NCPFT meetings as an observer and this should be reviewed at their AGM in May 2013.

Cllr Chads offered to stand as a Trustee. Members agreed that Cllr Chads be appointed as LPC's representative on the NCPFT Trust.

134/12 Reports from outside bodies

Cllr Halstead had attended the EHAPTC quarterly meeting and highlighted several items to be noted; a HCC presentation on natural play areas, presentation from the Planning Policy Team regarding Community Infrastructure Levy & the uncertainty of the future of developers' contributions.

Cllr Budden had attended a Friendship Fund meeting and raised concerns on the possible change in council tax benefit, which would pass the responsibilities of emergency loans to local authorities without guarantee of the current provision. Cllr Budden said this matter was potentially of great concern and was seeking a meeting with EHDC.

Cllr Logan advised that the next edition of Village Voice was under construction and the estimated delivery date was the week commencing 22.10.12. Cllr Logan also advised that SNDP walk leaflets almost complete and hoped they would be available for purchase at the beginning of October at £3.50 per set.

Cllr Halstead advised that her term as Liss Junior School Governor had come to an end.

The Chairman closed the meeting at 21.50hrs.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 15th October 2012.

Members

*Mr K Budden, Mrs A Cains, Mrs R Chads, Mrs S Halstead, * Mr H Linsley (Chairman), *Mrs G Logan, Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: District Councillors J Onslow & J Gray, three members of the public & one member of the press.

Apologies: Cllrs Cains, Chads, Halstead & Mann

135/12 Declarations of interests

There were no declarations.

136/12 Chairman's announcements

The Chairman reminded everyone that the village Remembrance Day service would be on Sunday 11th November.

The Chairman thanked all Members as well as Mrs Mann, Mrs Payne & Mr Logan for their organisation of a very successful Quacky races on 29 September that had raised about £200 for the West Liss pavilion redevelopment.

The Chairman informed the meeting that the next fund raiser for the pavilion project was to be a comedy night on 10th November.

The Chairman said that the pack of local walks leaflets was now on sale from the Council office at £3.50 or free to download from the LPC website. He thanked Cllrs Logan, Halstead & also Mr Mullenger for their work on producing documents.

The Chairman proposed a period of adjournment to receive comments from the public & Members agreed.

137/12 Report of District Councillors

Car Parks - District Councillor Jennifer Gray reported that the EHDC car park review was going to the next meeting of Cabinet. The SDNP had approved planning for Lidl's & Majestic in Petersfield.

The Chairman said that, in the past, EHDC had consulted on any proposed car parking changes. District Councillor Mrs Gray replied that EHDC had run an on-line survey.

District Councillor Mrs Logan reported that EHDC Community Forum had appointed her as a trustee for the Triangle Community Centre.

District Councillor J Onslow had nothing to report.

138/12 Minutes of the meeting of 17th September 2012

The minutes of the meeting held of 17th September 2012, proposed by Cllr Logan and seconded by Cllr Mayo, were approved unanimously.

139/12 – Matters Arising

i) EHDC consultation on Council Tax changes

Cllr Budden said that the effect of the Localism Act was that the administration & recouping of council tax was changing & that EHDC had a shortfall of £800k this year & it would increase in future years.

Cllr Mayo asked how much weight EHDC would give to LPC's comments in their consultation.

Cllr Logan replied that EHDC were consulting everyone via the web.

The Chairman said that EHDC were possibly hoping to demonstrate strong support for any decision they made.

Cllr Thomas said he was aware of some people who would be affected by this but they were unaware & had no access to the internet. Cllr Budden said that all present claimants had been written to & Cllr Logan added that there had been extensive coverage in the local press with contact details.

Cllr Payne thought that there must be more than two options.

Cllr Budden said he was strongly in favour of option A because those in receipt of council tax benefits are likely to be more squeezed after next April.

Cllr Thomas said he favoured option A as there was no recourse under option B for those affected. Option A allowed a second way of selling the property.

Cllr Payne said he was happy to support a vote for option A but felt uncomfortable with the political situation of the proposal.

The Chairman said he sympathised with EHDC but felt that option B might prove costly in enforcement.

The Chairman called for a vote & Members agreed unanimously to support option A.

Action: Clerk to respond to EHDC supporting option A

ii) 3-7 Yorkwood

The Clerk explained that the matter was referred back to Council as the decision on 17th September had not given a clear directive.

The Chairman added that LPC needed to decide who was to do the work on the possible transfer of land ownership.

Cllr Payne said that he was content to do the initial work.

Cllr Wright felt that a site visit was necessary before too much effort was wasted on the project.

Cllr Payne said he would prepare a brief report for November Council & said the Clerk would add the financial implications.

Members agreed that a letter be sent to the Residents Association telling them that LPC was not interested in the 2nd parcel of land.

Action: Cllr Payne to produce a report for November Council

iii) Revision of Standing Orders, Procedures & Agreements review group – terms of reference

The Clerk had circulated draft terms of reference prior to the meeting. Copy attached.

Cllr Logan thought they covered everything comprehensively.

The Chairman expressed reservations over the proposed timescales but recognised that targets needed to be set. He had heard that NALC would be issuing yet another set of model standing orders in 2013.

Cllr Budden, seconded by Cllr Logan proposed that the terms of reference for the Review Group for Standing Orders, Procedures & Agreements with 3rd parties be adopted & Members agreed unanimously.

iv) Terms of reference for the Remuneration Committee

Referring to minute 127/12 of the September Council meeting, Cllr Payne asked that the matter be referred to the Finance Committee meeting of 29th November & Members agreed.

140/12 Report of County Councillors

County Councillor Mr Vaughan Clarke reported that 20mph restrictions were being trialled in 10 locations at a cost of £250k. The Dept. of Transport expected these sites to be self-enforcing; therefore, residents were expected to participate. There would be monitoring to compare before & after statistics. The chosen sites were a variety including urban residential estates & distinct residential environments.

School meals had the highest uptake ever; but only 75% of those entitled were taking them up. HCC were the only County with additive free meals.

The Highways Authority had announced that they were going to make alterations to Ham Barn roundabout at a cost of £1.3m.

Cllr Payne asked if the Highways Agency had consulted anyone & Cllr Clarke replied they had not.

141/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Budden & seconded by Cllr Wright, was unanimously approved.

Chq. No.		£
1897	D Bain - tree surgery NCPF	225.00
1898	Liss garden machinery - LCR costs	48.33
1899	Beaver Tool Hire - diesel	44.10
1900	Altos - mower hire	146.70
1901	Borax - white lining	70.22
1902	Mrs A Mann - mileages	18.03
1903	L Mannerings - mileages to Saltex	54.33
1904	Veolia ES (UK) Ltd - bins NCPF	48.29
1905	Petty cash	150.00
1906	U-Do DIY - office & grounds costs	22.98
1907	L Mannerings - LPC uniform trousers	53.98
1908	Veolia ES (UK) Ltd - bins NCPF	48.29
1909	Europhile Ltd - walk folders	238.54
1910	Viking - stationery	207.74
1911	Winchester Garden Machinery - LCR costs	32.00
1912	Hants Pension Fund- October	981.31
1913	Post Office Ltd - tax & NI month 7	1364.02
1914	AB Alarms - cctv upgrade & maintenance	1032.00
Trf	Salaries - month 7	4100.68
DD	Southern Electric - groundsman's garage	20.16
DD	BT - telephone account	231.13
DD	Talk - September	10.31
		9148.14

142/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Logan & seconded by Cllr Wright, was approved:

Chq No.		£
896	Veolia Es (UK)Ltd - bins West Liss	66.90
897	Hants County Council - cleaning supplies	46.74
898	Turf Centre Ltd - top soil for West Liss rec.	392.40
899	PRS - license 2012	326.62
900	U-Do DIY - cleaning materials	48.45
901	Veolia Es (UK)Ltd - bins West Liss	53.52
902	AS Electrics - repairs W Liss	66.00
903	Hants Pension Fund- October	205.56
904	Post Office Ltd - tax & NI month 7	52.06

905	Cancelled	5.00
906	S West - audit fee 2011/12	55.00
DD	Southern Electric - Village Hall	195.34
DD	Southern Electric - West Liss pavilion	31.21
Trf.	Salaries - month 7	757.67
		2302.47

143/12 – Schedule of payments – Charities Pavilion Development Account

The following schedule of payments drawn on the charities account, proposed by Cllr Thomas & seconded by Cllr Budden, was unanimously approved:

Chq No.		£
018	Petty Cash	50.00
019	EHDC - TEN for comedy night	21.00
		71.00

144/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i) SDNP settlement hierarchy study – Cllr Logan would review the document & report discrepancies to the SDNP.
- ii) HALC AGM 27th October – Cllrs Budden & Linsley to attend.
- iii) The SDNP would be holding workshops on Development & Housing during October, dates & venues to be confirmed. Cllrs Budden, Linsley & Logan would attend if possible.
- iv) HCC Minerals & Waste Plan, proposed changes consultation 22/10 – 17/12. Cllr Halstead would be asked to respond.
- v) HCC stakeholder workshop on arts, museums & heritage systems, 6/11 Winchester. Chairman to attend if possible.
- vi) Highways Agency announcement of proposed changes to A3 Ham Barn roundabout.
After discussion covering the proposal it was agreed that the Clerk write to the Highways Agency expressing LPC's outrage at the lack of the promised consultation & demand to see the drawings for the proposed planned works. The HA would be invited to come & explain the proposals. The local MP would be included in correspondence as would HCC, EHDC & other local parishes.
Cllr Payne, seconded by Cllr Mayo, proposed that a letter of complaint be sent to EHDC about their lack of promised consultation. Members agreed on a vote of three in favour & one against with three abstentions.
- vii) A letter had been received from Blissters Walking Group requesting financial contribution towards a memorial bench for Mrs G Woodcraft. It was agreed to refer this to the Finance Committee.
- viii) An email had been received from Miss H Chandler asking what the status of the skatebowl project was. After discussion it was agreed to respond explaining why no decision had been arrived at. Cllr Mayo said it was a shame to have to respond in that fashion.
- ix) An email from EHDC's Countryside Officer had been received & circulated prior to the meeting. It outlined proposed tree felling works on the Riverside Railway walk & also included a request for LPC to act as lead in funding applications for a proposal to create dragonfly scrapes on Liss Meadow.

In discussion it was agreed to seek clarification of the exact details of proposed tree works & the future management plans. It was also decided to express reluctance over being lead funding application.

145/12 Reports of the Planning Committee meeting of 8th October 2012

The report of the Planning Committee of 8th October, proposed by Cllr Mayo & seconded by Cllr Budden, was unanimously approved.

Cllr Budden reported that it had been an eventful meeting with many members of the public attending. It had been decided that a site visit was necessary for the St Saviour's Church development & also that comments of concern be submitted for the proposed heathland golfcourse application by Old Thorns.

146/12 Approval of audited Charities Accounts for the 2011/12 year

The audited Charities accounts for the 2011/12 year, proposed by Cllr Mayo & seconded by Cllr Budden, were unanimously approved.

147/12 Reports from outside bodies

The Clerk had attended a clerks liaison meeting with EHDC executives. Some clerks had shown an interest in a possible scheme to buy services, such as IT & HR, from EHDC.

Cllr Budden had gone with Cllrs Thomas & Wright to EHDC's Community Forum meeting where topics covered were council tax changes, health & wellbeing & a presentation from Southern Health NHS Trust explaining the closure of Willow ward in Petersfield.

Cllr Logan informed the meeting that the Village Voice was going to press on 16th October.

The Chairman closed the meeting at 21.28hrs.

Next meeting: Monday 19th November 2012, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 19th November 2012.

Members

*Mr K Budden, *Mrs A Cains, *Mrs R Chads, *Mrs S Halstead, * Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, Mr B Mayo, *Mr P Payne, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: Fourteen members of the public & two members of the press. County Councillor joined the meeting after the start.

Apologies: Cllrs Mayo, District Councillors Mrs J Gray & Mrs J Onslow.

148/12 Declarations of interests

The Chairman proposed a motion “That Liss Parish Council grants a general dispensation to all Members for the duration of this meeting & all committee meetings until the December Council meeting, thus allowing them to fully participate in the discussion of all items.”

The Clerk explained that the Localism Act of 2011 had removed the general dispensation allowing councillors to take part in certain financial discussions such as budget preparation & precept setting. This was obviously restrictive but new regulations allowed Council to grant dispensations if they felt it applicable. He added that one local council had granted a general dispensation to all of its committees for the life of that council

Cllr Wright asked what would happen where there was a clear interest in something like a planning application. The Chairman replied that declarations of interests could still be made. Unfortunately there had not been time to cover all eventualities but it was intended to bring something more detailed to December Council.

Cllr Payne said he was not happy as there were some Members with specific pecuniary interests in some of the tabled agenda items.

The Chairman agreed & said he was uncomfortable but there was business that had to be dealt with tonight.

Cllr Payne suggested that the motion be adjourned till next month but was unsupported.

The Motion, seconded by Cllr Budden, was then voted on.

Decision: The Motion was carried by a vote of seven in favour, two against & one abstention.

Cllr Mann declared a pecuniary interest in the schedule of payments for the charities account that included a payment to him for remunerated services.

Cllr Logan declared a pecuniary interest in the schedule of payments for the main account that included a payment to her for reimbursement of expenses.

149/12 Chairman’s announcements

The Chairman announced that Liss Forest Residents’ Association were holding an unveiling ceremony for the memorial bench in memory of Tony Grant on 21st November at 11am. All Councillors had been invited.

The Chairman informed the meeting that the village beat officer, PC Smith, had recently been replaced by PC Dave Baker. However, PC Baker’s remit included all villages around Petersfield. Over recent years the coverage for Liss had been reduced from two dedicated officers to, effectively, less than half of one officer’s time.

The Chairman thanked Councillors who had attended the Remembrance Day service & ceremony.

The Chairman announced that the Liss village late night Xmas event would be on 5th December from 6pm till 8pm. All help would be much appreciated.

On 7th December there would be a joint event for a presentation to Richard Whatley, the recently retired LPC groundsman, to be held at the NCPF pavilion at 7.30pm; all Members were invited to attend.

The Chairman informed the meeting that Ray Swift was due to return home from hospital today; he had indicated that he did not wish to return to work.

150/12 Representation from Mr I Ellis on behalf of Mrs P Edmund-White re Liss Forest Post Office

Mr Ellis explained that there were some critical facts that were causing doubt over the continuance of the post office business.

The business had been opened in 2006 & had been in profit till 2011 following the Post Office Ltd's production of their modernising post offices document. Mrs Edmund-White wished to retire & has been advertising the business for three years; there had been some enquiries but none since the modernising document.

The PO core payment was being halved, retail sales were falling & running costs were rising. If no potential buyer had registered an interest by 31st December, then the core payment would be stopped altogether.

Mrs Edmund-White felt it was important that the community were aware of these issues.

The Chairman thanked Mr Ellis & Mrs Edmund-White for keeping the Council informed.

Cllr Halstead asked if LFRA had been briefed. Mrs Edmund-White replied that she had informed Mr Grant many years ago.

Cllr Halstead advised that the current committee of LFRA should be informed.

The Chairman requested that the relevant figures be sent to the Clerk but said LPC had no power over these matters.

151/12 Presentation on the revised Village Design Statement

A hard copy of the statement had been circulated to Members with the meeting papers.

Mrs Effenberg said that the VDG feel that the draft as presented was ready to be adopted by LPC and the South Downs National Park as part supplementary planning advice. It was not intended to have hard copies printed but rather, have it available as an on-line document.

The VDG had consulted over & over again via exhibitions, questionnaires & workshops.

The Chairman expressed thanks to Mrs Effenberg & all members of the VDG for all of the hard work they had put into this huge task.

Cllr Budden raised two minor issues. Firstly on page 10 the map of the Liss Conservation Area was considerably out of date still showing the junior school & missing new developments & secondly he found the map on pages 28 & 29 confusing.

Cllr Halstead said that the Conservation Area map was as per the EHDC designation.

Cllr Payne added that it was the boundary of the Conservation Area that was important; the content could be blocked out.

Mrs Effenberg said that the maps on pages 28 & 29 were as per the wishes of the SDNPA, she agreed that they were confusing.

The Chairman said that the arrows on the maps showing views into the village were a little at odds with the "hidden village" concept.

Cllr Budden said that the use of the word "treed" in the text should be replaced by "wooded".

Cllr Halstead emphasised the value of the document in planning matters, particularly the contents of pages 19 to 20 which were very valuable in discussion with developers.

Cllr Payne said it was fantastic to have an up to date version of the VDS & congratulated Mrs Effenberg.

Cllr Wright proposed a motion, seconded by Cllr Halstead, "That Liss Parish Council gives its support to the revised Village Design Statement presented to the Council & recommends it to the South Downs National Park Authority for adoption as a supplementary planning document, subject to minor amendments as discussed."

Decision: The Motion was carried on a unanimous vote.

152/12 Period of public participation

The Chairman proposed an adjournment to receive comments from members of the public & members agreed unanimously.

153/12 Report of County Councillors

County Councillor Mr Vaughan Clarke said that HCC were concentrating on planning for emergencies such as flu epidemic, severe weather, flooding & where existing drainage systems could not cope with large quantities of water. Seven areas at risk each had a bore hole that was being monitored every fifteen minutes.

With regard to severe weather, HCC had set up a group of volunteers with four by four vehicles to help cope with emergencies. The 110 volunteers had been police trained & CRB checked.

Every year the Dept. Of Transport tested public perception of highways works & HCC had been awarded the title of Transport County of the Year.

The present Hampshire County Council Highways East department in College Street was now up for sale & the workforce would be based at the Amey depot in Borough Road.

154/12 Report of District Councillors

Cllr Logan reported that the SDNP/EHDC core strategy examination had now been examined & notification from the Inspector was expected by the end of November. The car park review was going to Council in December.

The Chairman asked if the car park review affected Liss.

Cllr Logan replied not immediately but that two issues involving Liss would be looked at. These were charges for the long stay area of the Hill Brow Road car park & reducing the time limit on the Station Road car park from 4 to 2 hours.

155/12 Period of public participation

The Chairman proposed a second period of adjournment to receive comments from members of the public & members agreed unanimously.

156/12 Minutes of the meeting of 15th October 2012

The minutes of the meeting held of 15th October 2012, proposed by Cllr Thomas and seconded by Cllr Logan, were approved unanimously.

157/12 – Matters Arising

i) 3-7 Yorkwood

Cllr Payne had produced the preliminary report as requested at October Council & this had been circulated prior to the meeting.

The Chairman asked if there were potential financial liabilities other than those included in the report. Cllr Payne replied only the cost of routine maintenance & some work to one tree.

Cllr Thomas asked if LPC insurance covered third party liability for work on this, privately owned site. The Clerk replied that it probably did not.

Cllr Thomas asked about the proposal to replace the existing pedestrian bridge with a green oak bridge. Cllr Payne replied it could be something looked at in the future.

Cllr Cains asked who owned the bridge. It was suggested that it might be HCC Highways.

Cllr Payne said that some of the incidental signage could be removed; however, there were some railways & road signs on the site.

Cllr Logan said she had some concerns about further liabilities with the possibility of river bank erosion as well as the loss of bio-diversity. She was happier not to transfer ownership to council.

Cllr Wright was worried that the cutting of the vegetation would spoil the views from the Riverside Walk by exposing the lay bye & parked cars.

Cllr Halstead said that she had long thought the site was an unsatisfactory entrance to the village.

Cllr Budden agreed with Cllr Logan's comments; he would rather see the clearance done in conjunction with the owners & LPC not taking long term liability. He congratulated Cllr Payne on his report but drew attention to the correspondence received from Mr Deacon, a professionally qualified resident, that highlighted some risks. Cllr Payne said he considered the liability to be minimal. If Council was not minded to take ownership then it could undertake the management.

Cllr Chads asked why LPC should take ownership & Cllr Payne replied that it had been offered by the Yorkwood Residents Association.

Cllr Mann said he didn't like the idea of the Council clearing up other people's land.

The Chairman said that Members had Cllr Payne's report and had seen the letter from a qualified resident. He did not think LPC could proceed unless it knew exactly what the liabilities were, such as land slippage & bank erosion. He asked if Members wanted to continue investigating the proposal.

Cllr Payne asked the Chairman if he was not satisfied with the report. The Chairman replied it was good as far as it goes but did not cover other future costs.

Cllr Payne said there were no further costs. The Chairman asked again if there would be further consequent costs.

Cllr Payne said there would be no further costs. The Chairman replied that part of the report he could not accept.

Cllr Halstead drew attention to the caveats in Mr Deacon's letter. Cllr Mann said that was what LPC paid insurance for.

Cllr Cains said the ownership transfer document could exclude any future liabilities for slippage.

Cllr Logan asked Cllr Payne if the Environment Agency had been consulted & had they visited the site. Cllr Payne replied that they had looked at photographs.

Cllr Halstead asked if alternative arrangements could be proceeded with while the land issues were investigated.

Cllr Wright said that clearance work might destabilise the riverbank.

The Clerk said that Members should consider if this action proposed a proper use of resident tax payers money.

Cllr Payne said it would not use tax payers' money as the work would be done by volunteers; he was happy to go with Cllr Halstead's suggestion & negotiate with the residents.

Cllr Thomas said if the transfer did not take place then LPC should not maintain the land.

Cllr Wright said that, given the time of year, maintenance was not important; LPC could take a decision when the facts were clear.

Cllr Payne said that the LCR would rather do the work now.

The Chairman asked who would be liable if the LCR did the work but caused damage.

Cllr Cains said the residents & the LCR could be asked to negotiate.

Cllr Wright asked if the LCR had insurance cover for work on other land. The Clerk replied that they didn't.

Cllr Cains proposed a motion that the Clerk contact the Yorkwood Residents' Association & suggest they contact the Liss Conservation Rangers to progress clearance work while LPC continue to consider & examine possible liabilities.

Cllr Payne felt that he should be the one to contact the residents.

It was generally agreed that the Clerk was the proper officer to write to the residents & the Clerk stated that he would circulate his letter to all Councillors for comment before sending it.

The Motion was seconded by Cllr Chads.

Cllr Wright said that she would prefer to wait until the situation was clear.

Decision: The Motion was carried on a vote of six for, three against with one abstention.

ii) A3 Ham Barn Roundabout

The Clerk reported that no response had been received from the Highways Agency to the request to meet & explain the alterations proposal & to supply a detailed drawing. The local MP had responded saying that he would attend any meeting if he could.

The Clerk added that the SDNP had also expressed displeasure at not being consulted by the HA.

Action: Clerk to chase the HA for a response.

158/12 Extension to meeting

The Chairman, seconded by Cllr Logan, proposed that the meeting be extended by a period not exceeding thirty minutes.

Decision: The Motion was carried unanimously.

159/12 Amendment to agenda

The Chairman, seconded by Cllr Logan, proposed that agenda item 13 be moved up to be discussed as the next item of business.

Decision: The Motion was carried unanimously.

160/12 Motions proposed by Cllr Thomas

Cllr Thomas proposed the following Motions:

Motion one

“ That Liss Parish Council request East Hampshire District council to cancel the £40000 of Developers’ Contributions Funds that was approved for the Liss Parish skatebowl project.”

Cllr Thomas said that he now realised that the wording of the motion did not provide for his total objective & consequently he wished to table an amendment:

“That, with immediate effect, Liss Parish Council request East Hampshire District Council to cancel the allocation of £40000 of Developers’ Contributions Funds approved for the Liss Parish Council skatebowl project & that concurrently they request that East Hampshire District Council allocate £40000 of the Developers’ Contributions Funds to the West Liss Pavilion project.”

The amended motion was seconded by Cllr Budden.

Cllr Thomas explained that, with LPC earmarked reserves, there would be about £60000 of funds available & this would leave £20000 available for other projects.

Cllr Payne said he was deeply disappointed that this motion had come to Council without prior discussion with him. He said it was no coincidence that it echoed the feeling of opposition prior to the VDG questionnaire. Three successive Councils had voted in favour of the project & it was incumbent on Council to provide facilities. The motion killed the skatebowl by robbing peter to pay paul. The pavilion project had not gone to market & nobody knew the exact cost. He felt the motion was political & divisive. Members had probably already decided how to vote & that was not what was supposed to happen. If the Council stopped the skatebowl it must only be after all possibilities & avenues had been ruled out. The issue needed to be debated fully. If Councillors were afraid of making unpopular decisions then they should hang their heads in shame.

Cllr Budden said the problem was with forthcoming changes to the CIL & the danger was that Liss could lose all funds to other areas in the SDNP. He felt that funds must be spent on Liss. With regards to the skatebowl, LPC had tried for ten years but still found no suitable location. The pavilion was a live project & would happen within twenty four months.

Cllr Halstead agreed with Cllr Budden & said that technically the Developers’ Contributions Funds held by EHDC did not belong to Liss, they belonged to EHDC. Not all councils treated them in the same way as EHDC but the system was about to change. The new Community Infrastructure Levy would mean far less for parishes as larger bodies, such as HCC, would have precedent. There was also the possibility of developers clawing back unspent funds as they had done recently in West Sussex. No site for a skatebowl had been found in over ten years but LPC did have a site for the pavilion. A skatebowl could be provided in future if a site was found.

Cllr Payne said that he was committed to the pavilion project but the motion was asking about the skatebowl. The possible loss of Developers’ Contributions was conjecture. He asked if anyone had asked if funds were to be lost.

The Chairman said the motion as in two stages, firstly to tell EHDC that the £40000 skatebowl funds were not wanted & secondly to inform EHDC that LPC did want to use the money for the pavilion.

Cllr Payne proposed an amendment to the motion “LPC requests that EHDC funds for the skatebowl, if they could not be spent on a skatebowl, could they go to the pavilion project.” He said this would keep the skatebowl funds up to the point LPC didn’t need them & then ask for the transfer.

The Chairman said that to ensure safeguarding the funds a decision to move them was needed.

Cllr Thomas said there was no sabre rattling over the fact that funds could be lost.

Cllr Budden said that the speaker at the recent EHAPTC meeting had said no guarantees could be given on the funds.

Cllr Chads asked if a motion could be put “Does LPC go with the skatebowl”.

Cllr Payne responded that successive Councils had voted for a skatebowl.

There was no seconder for the proposed motion.

Cllr Thomas said he could not agree with those who denied the possible loss of funding; the only way to ensure that LPC got funding was his motion. On that basis he could not accept Cllr Payne’s amendment.

Decision: The Motion was carried on a vote of seven for, two against with one abstention.

Motion two

That Liss Parish Council prioritises it’s Developers’ Contributions Funds held by Eat Hampshire District Council and the Liss Parish Council reserves held for the skatebowl project over specific projects that benefit the Liss community to include the redevelopment of West Liss pavilion and the provision of additional recreational equipment for the youth of the village.”

The Motion, seconded by Cllr Halstead was put without discussion.

Decision: The Motion was carried on a vote of six for, with four abstentions.

161/12 Amendment to agenda

The Chairman, seconded by Cllr Logan, proposed that agenda item 12 be moved up to be discussed as the next item of business.

Decision: The Motion was carried unanimously.

162/12 Motions proposed by The Chairman

The Chairman proposed the following motion:

“That Liss Parish Council is minded to set a precept of £187465.00 for the financial year 2013/14.”

The Chairman suggested the motion be adjourned until the December Council meeting. The proposal, seconded by Cllr Budden, was unanimously agreed.

163/12 Motions proposed by Cllr Halstead

Cllr Halstead proposed that Standing Orders be suspended in order that the restrictions on the time limit on the meeting could be waived to allow the completion of business.

The motion, seconded by Cllr Logan, was carried unanimously.

164/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i) The Arun & Rother Rivers Trust – A representative from LCR would be attending.
- ii) EHAPTC – the agenda for the quarterly meeting on 28th November had been circulated.
- iii) SDNP/HALC parish & town council meeting 7th December – Cllr Halstead to attend.
- iv) SDNP - A letter had been received from the SDNP expressing the opinion that the existing SINC status of the Glebeland to the rear of Newfield Road afforded sufficient protection against development.

Cllr Payne left the meeting.

165/12 Report of the Highways Committee meeting of 22nd October 2012

The report of the Highways Committee of 22nd October, proposed by Cllr Wright & seconded by Cllr Logan, was unanimously approved.

Cllr Thomas asked what the progress on the traffic order for the village centre & the Clerk replied that the consultation plans had been received.

166/12 Report of the Highways Committee meeting of 29th October 2012

The report of the Finance Committee of 29th October, proposed by Cllr Budden & seconded by Cllr Mann, was unanimously approved.

167/12 Report of the Planning Committee meeting of 5th November 2012

The report of the Planning Committee of 5th November, proposed by Cllr Wright & seconded by Cllr Budden, was unanimously approved.

168/12 Reports of the Review Group for Standing Orders, Procedures & third party agreements meetings of 17th & 30th October 2012

The reports of the Review Group for Standing Orders, Procedures & third party agreements meetings of 17th & 30th October, proposed by Cllr Budden & seconded by Cllr Logan, was unanimously approved.

169/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Halstead & seconded by Cllr Wright, was unanimously approved:

Chq. No.		£
1915	Halfords - socket set	129.99
1916	DRB Contractors - fencing at NCPF	144.00
1917	RBL - wreath	40.00
1918	Cancelled	0.00
1919	R Hoare - hedge trimming	441.60
1920	Coomers - ballast for bench setting	91.98
1921	Cancelled	0.00
1922	Longmeadows - tennis court repair	302.00
1923	Maxwells - tractor spares	73.36
1924	G Logan - walks leaflets costs	87.45
1925	I Blake - fixings for bench	41.10
1926	J Neilan - LCR costs	88.69
1927	U-Do DIY - office costs	3.33
1928	Cancelled	0.00
1929	T M Clothing - staff workwear	227.72
1930	Travis Perkins - grounds maintenance	54.61
1931	Apogee - copier costs	27.42
1932	Altis Industries - LCR costs	28.56
1933	Veolia Es (UK)Ltd - bins NCPF	61.34
1934	Hants Pension Fund- November	651.07
1935	Post Office Ltd - tax & NI month 8	1353.41
Trf	Salaries - month 8	4152.84

DD Talk Talk - October

10.31

8010.78

170/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Wright & seconded by Cllr Budden, was approved:

Chq No.		£
907	B Cleary - window cleaning	52.00
908	Paco Systems - paint for railings	76.03
909	T M Clothing - workwear	78.56
910	U-Do DIY - hall, pavilion & allotment costs	151.69
911	LTS - pavilion repairs	50.00
912	S Harris - drain repair village hall	366.00
913	Veolia Es (UK)Ltd - bins west Liss Oct	75.72
914	Hants Pension Fund- November	205.56
915	Post Office Ltd - tax & NI month 8	51.86
Trf.	Salaries - month 8	757.87
		1865.29

171/12 – Schedule of payments – Charities Pavilion Development Account

The following schedule of payments drawn on the charities account, proposed by Cllr Thomas & seconded by Cllr Logan, was unanimously approved:

Chq No.		£
020	Southern Water - drainage maps	48.00
		48.00

172/12 Reports of the West Liss Pavilion development advisory group meeting of 23rd October 2012

The report of the West Liss Pavilion development advisory group meeting 23rd October, proposed by Cllr Budden & seconded by Cllr Logan, was unanimously approved.

173/12 Reports from outside bodies

Cllr Thomas with the Assistant Clerk had attended a presentation by HCC/HALC on fund raising for projects. Cllr Halstead had attended the quarterly meeting of the Triangle Community Centre. Things were running to budget at the moment but there was concern over future loss of funding.

Cllr Halstead with Cllrs Logan & Wright & the Clerk had attended a meeting with SDNP Chairman & executives.

Cllr Budden had attended a meeting of Coryton Alms Houses where an increase in rents had been agreed.

Cllr Logan had attended the HCC East Hants transport forum.

The Chairman thanked Members for their forbearance in the meeting & added that he was sad to see money taken from the skatebowl project but believed that it was the only sensible decision.

The Chairman closed the meeting at 22.15hrs.

Next meeting: Monday 17th December 2012, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 17th December 2012.

Members

*Mr K Budden, Mrs A Cains, *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, * Mr H Linsley (Chairman),
*Mrs G Logan, *Mr L Mann, Mr B Mayo, Mr P Payne, *Mr E Thomas *Mrs G Waller & *Ms A Wright.
* Present

Clerk: R Bowery.

In attendance: Two members of the public & one member of the press. County Councillor Mr V Clarke & District Councillor Mrs J Onslow.

Apologies: Cllrs Cains, Mayo & Payne. District Councillor Mrs J Gray.

176/12 Declarations of interests

There were no declarations.

177/12 Chairman's announcements

The Chairman reminded Members that when speaking they should address the meeting through the Chair & he requested that they ensure they could be heard by members of the public as well as fellow Councillors.

The Chairman expressed thanks on behalf of all Liss residents to those who were involved with the organisation of the late night Christmas event, especially to the traders for their involvement & the volunteers who had helped erect & decorate the Christmas trees. He also thanked Mr Hall for the generous donation of the trees.

The Chairman wished all members a Happy Christmas.

178/12 Period of public participation

The Chairman proposed an adjournment to receive comments from members of the public & members agreed unanimously. No member of the public had any matters to raise.

179/12 Report of County Councillors

County Councillor Mr Vaughan Clarke reported that the latest Ofsted report had been published; out of over 250 local authorities Hampshire is joint 37th with 75% of Hampshire schools being judged good or outstanding. The broadband project was moving ahead with confirmation that counties were to be funded by Government with Hampshire getting £5m. HCC were also contributing £5m & work would commence in spring 2013. Mr Clarke said that HCC, as part of the Diamond Jubilee, had planted 50000 oak trees, the largest planting in the country.

HCC were setting money aside to create 1000 apprentice jobs over the next 5 years to help address youth unemployment. They were also granting 10 scholarships a year to fund financially disadvantaged young people through university.

In 2014 there would be commemorations to mark the 100th anniversary of the start of the First World War & it was suggested that local councils set aside a small area of land to plant poppies.

Mr Clarke finished by wishing all a very festive & relaxing Christmas.

Cllr Wright asked what exactly the broadband work would entail. Mr Clarke replied that it was likely that BT would be granted the contract & works would commence then & it was expected to benefit 115000 people.

180/12 Report of District Councillors

District Cllr Mrs Gray had sent apologies & requested that the Clerk read the following statement out.

"As you may know the Inspector has returned the Joint Core Strategy saying there is work to be done. He did not accept our housing figures - and said that ring-fencing 4,000 houses for Whitehill/Bordon was unachievable by 2026. He thought about 2,700 more realistic. Therefore we have to put housing elsewhere. The Strategic Housing Market Assessment needs updating, and we have no official gypsy and traveller sites.

There is obviously a great deal more work to be done. At a SDNP Authority meeting on 11 December the Park agreed to continue co-operating with EHDC to produce evidence-based data on housing needs etc, subject to EHDC agreeing to a 9 month suspension to address the Inspectors concerns. The findings will be given to the Inspector, and hopefully the JCS will be adopted towards the end of 2013. There is a special Council meeting on 2 January to agree this.

The alternatives are to do our own Local Plan, which would take about 3 years, or to refute the Inspectors issues and have the JCS returned as unsound. We are therefore hopeful of a suspension.

I have resigned from Cabinet. This is not a decision I have taken lightly, but I would like to assure Liss PC and the residents that I will continue to do my best for them in my capacity as their local ward member. As far as I am aware, I shall remain as the EHDC representative at the SDNP."

Cllr Halstead commented that there would be further work to be done on the JCS & asked if EHDC would be putting this out to consultation.

District Cllr Mrs Onslow said that EHDC's Leader had assured her that it would include all housing work.

Cllr Halstead, seconded by Cllr Budden, proposed that LPC write to EHDC to request that all additional work on the Joint Core Strategy be sent out to relevant stakeholders for consultation & Members agreed unanimously.

District Cllr Mrs Onslow reported that the Inspector had returned the JCS with particular concerns on the lack of gypsy/traveller sites & requesting more detail.

District Cllr Mrs Logan reported that EHDC Council on 13th December had voted for option 3 on the council tax as this would not affect benefits claimants. They had also agreed the review of parking charges. Cllr Logan said that EHDC would consult with LPC & Liss residents on any changes that affected Liss.

Cllr Budden asked if the war widows' benefits would be affected by council tax changes & Cllr Logan responded that they would not.

Cllr Logan said that the next Community Forum meeting was on 8th January.

Cllr Halstead said that the Community Forum was giving short notice to parish councils with no agenda published yet & this was a concern raised at the EHAPTC meeting.

Cllr Budden asked if EHDC had taken any action on the feedback that they had received from stakeholders. Cllr Halstead had spoken to EHDC's officer who had informed that it was being used & would go to Cabinet.

181/12 Minutes of the meeting of 19th November 2012

The minutes of the meeting held of 19th November 2012, proposed by Cllr Logan and seconded by Cllr Thomas, were approved unanimously.

182/12 – Matters Arising

i) Dispensations under the Code of Conduct

The Chairman reminded Members of the Motion carried at the November Council meeting that granted a general dispensation that allowed Councillors to participate in debate & decisions in all matters where they might possibly have a perceived prejudicial interest. This enabled Members to take part in the debate on such financial issues as the precept setting. He said it was still up to Members to declare an interest if they felt it appropriate. He said the exact position was still to be clarified & he proposed the following Motion: "That Liss Parish Council continues with the dispensation granted in minute 148/12 of the November Council meeting until the end of the Council year."

The Motion, seconded by Cllr Mann, was carried unanimously.

ii) Precept 2013/14

The Chairman reported that due to a change in Government rules our Tax Base has been reduced. EHDC provisionally estimate this to be a loss of the equivalent of 187 Band D dwellings. This would add a further 7.7% increase per dwelling.

The Finance committee recommendation of a 2.61% increase in line with inflation would become a 10.53% increase per dwelling. It should be noted however that part of the proposed precept is the extra £15 per Band D dwelling which was agreed by the villagers in the Village Design Group questionnaire. We have no mandate to increase this part of the precept so will have to cut the amount going towards the pavilion by £2,805.

There is an expected Government rebate to be received by EHDC but it was not clear exactly how much it would be or how much would be passed to parishes.

After discussion the Chairman proposed the following Motion:

“That Liss Parish Council refer the precept to a special meeting of the Finance Committee to reconsider the 2013/14 precept.”

The Motion, seconded by Cllr Wright, was carried unanimously.

iii) 3-7 Yorkwood

The Clerk reported that there had been no response from the Yorkwood Residents’ Association to the letter sent suggesting that they start clearance work with Liss Conservation Rangers pending LPC’s further investigations.

iv) A3 Ham Barn roundabout

The Clerk reported that there had been no responses to LPC’s letter & emails to the Highways Agency; however, he had spoken by phone to their asset manager who said that a formal response would be sent in the next few days.

County Councillor Mr Clarke said that there were meetings between the Highways Agency & the County Council scheduled for January.

183/12 Correspondence

A schedule of the main correspondence received and the following agreed:

- i) All Members were encouraged to attend the Code of Conduct training sessions being held by EHDC.
- ii) The EHDC survey on behalf of the new Police Commissioner had been circulated.

184/12 Report of the Buildings Committee meeting of 26th November 2012

The report of the Buildings Committee of 26th November, proposed by Cllr Thomas & seconded by Cllr Logan, was unanimously approved.

185/12 Report of the Grounds Committee meeting of 26th November 2012

The report of the Grounds Committee of 26th November, proposed by Cllr Budden & seconded by Cllr Halstead, was unanimously approved.

Cllr Logan reviewed the minutes explaining the proposals for adjustments to some allotment rentals. She then proposed the following motion:

“That Liss Parish Council agrees a charge of £0.16 per square metre for new allotments tenants with effect from 1st January, 2013.”

The Motion, seconded by Cllr Budden was carried unanimously.

Cllr Logan also said that it was thought that the Committee needed to meet six times a year & the Clerk said that it was up to committees to set their schedule of meetings at their first meeting of the Council year.

186/12 Report of the Planning Committee meeting of 3rd December 2012

The report of the Planning Committee of 3rd December, proposed by Cllr Thomas & seconded by Cllr Wright, was unanimously approved.

Cllr Halstead drew Members attention to the Dept. of Communities & Local Government consultation on changes to permitted development rights & reminded them that their comments on the suggested response were required urgently.

Cllr Chads left the meeting at this point.

187/12 Reports of the Review Group for Standing Orders, Procedures & third party agreements meetings of 21st November & 10th December 2012

The reports of the Review Group for Standing Orders, Procedures & third party agreements meetings of 21st November & 10th December, proposed by Cllr Mann & seconded by Cllr Wright, were unanimously approved.

188/12 Report of the West Liss Pavilion Project Development Advisory Group meeting of 6th December 2012

The report of the West Liss Pavilion Project Development Advisory Group meeting of 6th December, proposed by Cllr Budden & seconded by Cllr Thomas, was unanimously approved.

Cllr Budden informed the meeting that drainage tests were to be carried out on the site on 21st December.

The Chairman asked what the latest position on planning approval was. Cllr Budden replied that the architect had been instructed to resubmit the application with the drainage test results to be sent in later.

189/12 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Halstead & seconded by Cllr Budden, was unanimously approved:

Chq. No.		£
1934	Cancelled	-651.07
1936	Hants Pension Fund- November	704.27
1937	Alpha Graphics - Village Voice & walks printing	1221.60
1938	Petty cash	100.00
1939	J Neilan - LCR costs	132.39
1940	Parkers - bulbs for LIB & residents assoc.	93.69
1941	Highgrove Nurseries - hedging	217.95
1942	Pickets & Pursers - leaving gift	166.80
1943	U-Do DIY - office & grounds costs	27.83
1944	Countryside Agriculture - tree felling R R Walk	720.00
1945	Apogee - copier costs	9.00
1946	Rake Garden Centre - gift vouchers	100.00
1947	Bibby Factors - work clothing	34.75
1948	Altis Industries - LCR costs	1.44
1949	Travis Perkins - grounds maintenance	159.57
1950	Broxap Ltd - white lining	128.40
1951	Viking - postages & stationery	210.56
1952	Hants Pension Fund- December	704.27
1953	Post Office Ltd - tax & NI month 9	1339.81
Trf	Salaries - month 9	4029.72
DD	Talk Talk - November	10.31
		9461.29

190/12 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Logan & seconded by Cllr Mann, was approved:

Chq No.		£
914	Cancelled	-205.56
916	Hants Pension Fund- November	222.61
917	Cancelled	0.00
918	B Cleary - window cleaning	26.00
919	U-Do DIY - West Liss & Hall costs	101.27
920	Viking - West Liss supplies	49.79
921	P Power Elect. Services - Hall installation	193.20
922	HCC - cleaning materials	19.48
923	S E Water - allotment supply	232.88
924	A S Electronics - repairs West Liss	66.00
925	Hants Pension Fund- December	274.74
924	Post Office Ltd - tax & NI month 9	158.46
DD	British Gas - village hall supply	307.13
Trf.	Salaries - month 9	938.07
		2384.07

191/12 – Schedule of payments – Charities Pavilion Development Account

The following schedule of payments drawn on the charities account, proposed by Cllr Thomas & seconded by Cllr Logan, was unanimously approved:

Chq No.		£
021	Febo Designs - redesign stage one	1500.00
		1500.00

192/12 Reports from outside bodies

Cllr Logan had attended the George Street Trust meeting where a grant to the Crossover had been agreed.

Cllr Budden had attended a meeting of the Liss, Greatham & Hawkley Friendship Fund.

Cllr Halstead had attended the quarterly meeting of the EHAPTC that had presentations on precept as well as policing & community safety.

Cllr Wright, on behalf of the Village Design Group, requested any feedback on the updated Village Statement.

Cllr Thomas had also attended the VDG meeting.

Cllr Halstead reminded Members that there was to be a joint retirement presentation with the Newman Collard Trust on 21st December.

The Chairman closed the meeting at 22.00hrs.

Next meeting: Monday 21st January 2013, 19.30hrs

LISS PARISH COUNCIL

A special meeting of Liss Parish Council took place at 19.15hrs on 17th December 2012.

Members

*Mr K Budden, Mrs A Cains, Mrs R Chads, *Mrs S Halstead, * Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, Mr B Mayo, Mr P Payne, *Mr E Thomas, & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: One member of the public.

Apologies: Cllrs Chads, Cains, Mayo & Payne. District Councillors Mrs J Gray & Mrs J Onslow, County Councillor Mr V Clarke.

174/12 Declarations of interests

There were no declarations of interests.

175/12 Motion proposed by the Chairman

The Chairman proposed the following motion:

“That Mr David Dodds & Mrs Gill Waller be co-opted as Members of Liss Parish Council.”

The motion, seconded by Cllr Wright was carried unanimously.

The Chairman closed the meeting at 19.17hrs.

Next meeting: Monday 17th December 2012, 19.30hrs