

LISS PARISH COUNCIL

Minutes of a meeting of Liss Parish Council 20th January 2014.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr H Linsley, Mr B Mayo, *Mr P Payne, *Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery

In attendance: County Councillor Mr V Clarke, District Councillors Mrs J Gray, Mr R Harris & Mrs J Onslow, .four members of the public & one member of the press.

Apologies: Cllr Mayo.

03/14 Declarations of interests

There were no declarations.

04/13 Chairman's announcements

The Chairman made health & safety announcements for emergency evacuation etc.

The Chairman informed the meeting that the new Assistant Clerk, Mrs Sarah Smith, had taken up position on Monday 6th January.

The Chairman announced that Cllr Mann had resigned from the Council. Members agreed that a letter of thanks for his contribution to the Council during his term of service be sent.

The Chairman extended congratulations to Mrs Effenberg & members of the VDG on the news that the Village plan had been endorsed by EHDC.

Commenting on the recent flood damages in the village, the Chairman informed the meeting that the Crossover Youth Centre would be closed for several months. The Crossover would be operating at West Liss pavilion & he also thanked the Royal British Legion for offering their premises that would be used for some age groups. The Riverside surgery would also be closed for some time & they would be offering services from Bordon as well as performing more house calls.

The Chairman paid tribute to the Environment Agency for their rapid response over the period & to HCC Highways for their road clearance work. The SDNP, EHDC, Network Rail & the LCR had all worked hard to address problems.

The Environment Agency had also suggested the creation of a flood watch scheme for Liss.

The Chairman announced that sufficient volunteers to operate a Speedwatch scheme had now come forward & that the police would be progressing this.

05/14 Public participation

Members agreed a period of adjournment to receive comments from the public.

Mrs Effenberg suggested that residents in Rotherbank Farm Lane would make good members of any flood watch scheme.

Mr Deacon said that a lot of problems were caused by ditches being blocked.

The meeting was then reconvened.

06/14 Report of County Councillor

District Councillor Mr Vaughan Clarke said that the latest unemployment rate for Liss was 0.7%. There had been a Trading Standards raid at Blackbushe market that seized £40k of illegal tobacco & counterfeit goods. With regard to the SDNP, there were 112,343 people recorded as living 50100 homes in the Park recorded in the 2011 census. Of these 2800 were second homes or vacant; approximately 250 homes per year are built in the Park.

The SDNP population is ageing at an increasing rate with a median age of 46.6 years in 2010 up by 2.6 years on 2002.

Cllr Clarke said that an additional £10m had been added to the Highways budget.

Cllr Halstead thanked HCC for the recent Parish Engagement meeting.

The Chairman said that he had been disappointed to read in the press that there was to be cuts in the numbers of Community Safety Officers who aided police work.

Cllr Clarke replied that there were only 36 employed in Hampshire & that the number of PCSO's had increased to 300.

07/14 Report of District Councillors

District Councillor Mrs Onslow said that following the recent Community Forum the matter of sandbag issue was being looked at. She added that the issue of communication needed looking at. She felt that during the problems the community had worked well to assist affected neighbours.

The Chairman asked if EHDC could supply some copies of their flood guide & Cllr Onslow said she would look into it.

District Councillor Gray said that the recent Community Forum had received a presentation on the EHDC budget & also endorsed the Liss Village plan.

With regard to the EHDC/SDNP Joint Core Strategy the modifications were virtually agreed & they would be adopted on March, therefore putting the JCS in place.

An application to build 71 houses in Petersfield had been approved on 7th January.

Cllr Gray had approved devolved grants of £1k each to the NCPF Trust & the Crossover Youth Centre; she was considering a grant towards Liss railway station improvements.

Cllr Harris said that LPC should prioritise action to address the flooding of the footpath in the Newman Collard field.

The Chairman said that he had visited the site with the Chairman of the LPC Grounds Committee to try & trace the source of the problem; it appeared that there was some originating from the school pond. It was planned to have a meeting with the schools, LPC & the Environment Agency; however, he felt that it was unlikely that there was a complete solution as the recent rainfall had been exceptional. The rain washed silt off the fields & silt blocked drains. Another big problem would be the cost.

Cllr Linsley said he agreed with District Councillor Harris & that the matter should be treated as top priority; he trusted that Cllr Harris would press EHED to help with the matter.

Cllr Dodds pointed out to District Councillor Harris that water ran downhill & that the water in question came from land above the playing fields.

The Chairman asked District Councillor Mrs Onslow to ensure that future information cards on waste clearance were issued more timely rather than 3 months out of date like the recent issue. Cllr Linsley said that they also needed to be easier to read by the visually impaired.

08/14 Minutes of the meetings of 16th December 2013

The minutes of meeting of 16th December 2013, proposed by Cllr Halstead and seconded by Cllr Linsley, were approved unanimously.

09/14 – Matters Arising

District Councillors' attendance(min 203/13) – Cllr Linsley asked if there was progress on getting District Councillors to attend more than just a part of Council meetings. Cllr Halstead said that the matter had been raised at the EHDC/EHAPTC liaison meeting & that action may be taken.

Cllr Mayo's Motion, seconded by Cllr Linsley was unanimously agreed.

Poppy Seeds (min 199/13)– Cllr Thomas asked if there had been a decision on where the poppy seeds should be planted. Cllr Wright suggested that some be planted at the war memorial for one year.

10/14 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Linsley & seconded by Cllr Chads was unanimously approved:

Chq. No.		£
2152	S J Harris - toilet repairs NCPF	86.00
2153	Sainsbury's - staff Xmas gifts	83.50
2154	D Bain - emergency tree work RR Walk & NCPF	2100.00
2155	Canon Fire Protection - Annual service	79.58
2156	U-Do DIY - Xmas event costs	4.27
2157	Viking - postage stamps	103.48
2158	Altis Industries - grounds protective wear	38.19
2159	Hants Pension Fund- January	558.00
2160	Post Office Ltd - tax & NI January	1194.84
Trf	Salaries - January	3887.47
DD	Apogee - copier costs	207.80
DD	Southern Electric - groundsman's store	134.86
DD	Talk Talk - January	10.31
		8488.30

11/14 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Wright was unanimously approved:

Chq No.		£
1019	B Cleary - windows V hall	30.00
1020	S E Water - allotment supply	111.30
1021	U-Do DIY - allotment costs	4.18
1022	Canon Fire Protection - Service & additional items	309.64
1023	DRB Contractors - allotment fence repair R R Walk	144.00
1024	Veolia ES (UK) Ltd - bins West Liss/v Hall Oct	115.92
1025	Hants Pension Fund- January	238.54
1026	Post Office Ltd - tax & NI January	54.44
Trf.	Salaries - January	789.17
DD	Southern Electric - Village Hall	275.89
DD	Southern Electric - West Liss	131.82
DD	Streamline - card service	25.00
		2229.90

12/14 Schedule of payments – Charity Pavilion Fund

Cllr Thomas proposed that the following cheque should not be signed or issued until the additional work required had been completed & Members agreed.

Chq No.		£	
044	Holloway Squire Partnership - prepare & issue tender report	425.22	
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425.22			

13/14 Correspondence

The following correspondence was reviewed & agreed:

The Chairman had received information of a two day residential course on Neighbourhood Planning in Oxford that the DCLG were funding. It was agreed to defer a decision till February Council.

Cllr Linsley would attend the HCC Community Transport event on 15th March.

HCC were holding a broadband event aimed at small businesses at Old Thorns on 4th February.

EHDC had circulated dates for the larger Councils' Forum. The Chairman & Clerk would attend.

Network Rail had requested a meeting with LPC to discuss the future of the Stodham Lane crossing. The Chairman & others would attend the meeting at 2pm on 12th February.

14/14 Appointments to Committees

Cllr Hargreaves, proposed by Cllr Linsley & seconded by Cllr Thomas was appointed to the Planning Committee.

Cllr Hargreaves, proposed by Cllr Payne & seconded by Cllr Chads, was appointed to the Highways Committee

15/14 Appointment of representatives to outside bodies

Cllr Szpitalak, proposed by Cllr Halstead & seconded by Cllr Payne, was elected as LPC representative to the Crossover Youth Centre.

Cllr Halstead, proposed by Cllr Thomas & seconded by Cllr Linsley, was elected as LPC representative to the Coryton Almshouse Trust.

16/14 Report of the Planning Committee of 6th January 2014

The report of the Planning Committee of 6th January, proposed by Cllr Wright & seconded by Cllr Thomas, was unanimously approved.

Cllr Halstead reported that the local MP, Mr D Hinds, had put down a question on the use of the word minimum in the Joint Core Strategy proposed housing numbers.

With regard to the JCS & LPC's consultation comments on the Inspector's proposed modifications, under CP20 there had been a typo that lead to misinterpretation & following clarification the original objection would be withdrawn.

The consultation comments on CP1 & CP8 as circulated stood.

Cllr Halstead, commenting on modification IMM13 & IMM38, said that the SDNP felt that clarification was required on the possible deletion of reserve sites, It was felt that if they were left in then they should form part of the allocation.

Cllr Halstead proposed that LPC add further comments to cover the concerns on this issue.

The proposal, seconded by Cllr Linsley, was unanimously agreed.

17/14 Report of the Highways Committee of 13th January 2014

The report of the Highways Committee of 13th January, proposed by Cllr Chads & seconded by Cllr Wrights, was unanimously approved.

The Chairman reviewed the minutes & referring to minute 3/T14 proposed that LPC agree to pay £500 towards the establishment of a Speedwatch scheme. The motion, seconded by Cllr Chads was unanimously agreed.

Cllr Halstead, referring to the proposed removal of centre white lining on the roads into Liss, commented that residents of Hill Brow Road had fought to have the centre white lines introduced there on safety issues.

The Clerk said that HCC Highways would be visiting Liss to do a thorough review of all issues & it was agreed that all members could attend that meeting.

Cllr Linsley requested a copy of HCC's street lighting policy in order that he could further investigate the need for additional lighting on Farnham Road.

18/14 Motion proposed by Cllrs Budden, Linsley, Payne & Wright

“That Liss Parish Council reconsiders its provisions for grounds & buildings maintenance for the year 2014/15 & any necessary adjustments to the precept to cover these costs.”

The Chairman explained that the recent storm damage had led to unexpected costs for tree surgery & there was remedial works to premises due to electrical & safety reasons.

There followed a debate on the way in which these matters could be addressed. Some Councillors favoured meeting cost from existing reserves & some felt the existing level of reserve was lower than advice from auditors. Following the debate the Chairman, seconded by Cllr Payne tabled the following motion:

That LPC pay for additional emergency works to trees, pond & buildings from existing reserves.
The Motion was defeated on a vote of six against with four for.

The Chairman, seconded by Cllr Payne, then tabled a motion as follows:

That LPC add an amount of £2000 to its precept for 2014/15 to create a reserve to cover the costs of emergency works.

The motion was carried unanimously.

19/14 Matters of Concern to Councillors

There were no matters raised.

20/14 Reports from outside bodies

Cllr Halstead had attended the EHDC Community Forum.

Cllr Halstead, with other Members, had attended a Neighbourhood Planning event at SDNP. It was agreed there was a need for a follow up meeting in order that a motion could be put to Council.

Cllr Halstead had attended the HCC Highways engagement event.

Cllr Halstead had attended the Shipwrights Way Rail Partnership promotion event on 18th January. There was some money available for improvements to the station area but it needed to be applied for by March.

Members agreed an extension of the meeting of no more than thirty minutes.

Cllr Linsley had attended the HCC Highways engagement meeting that covered flood & highways issues.

Cllr Linsley had attended a Coryton Almshouse Trust meeting.

Cllr Linsley had attended the EHDC Community Forum meeting; he was disappointed that there was no opportunity for debate on the budget presentation.

Cllr Payne had attended a NCPF Trust meeting; the football club had obtained a grant for improvements to the changing rooms. HCC had turned down the grant application for improvements to the drive & footpath. The Chairman had attended EHDC's Community Forum, the Coryton Almshouse Trust meeting & the SDNP Neighbourhood Planning Meeting & meetings with the Crossover & Riverside Surgery.

Members of the public were excluded from the meeting due to the confidential nature of the next items of business

21/14 & 22/14 Exempt Items

The Chairman closed the meeting at 21.55hrs.

Next meeting: Monday 17th Febraury 2014, 19.30hrs

21/14 Exempt Item

Use of Village Hall

The Chairman reported that he had received a request from a villager to hold a party in honour of Mr Ray, the well known village postman, who was moving off of his Liss round. He proposed that LPC waive the normal fee in recognition of Mr Ray's long & exceptional service to the village & Members agreed.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 19.15 pm on 20th January 2014.

Members

*Mr K Budden (Chairman), Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley, Mr B Mayo, *Mr P Payne, *Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs J Gray & Mr R Harris. three members of the public & one member of the press.

Apologies: Cllrs Chads & Mayo. District Councillor Mrs J Onslow.

01/14 Declarations of interests

Cllr Halstead declared a personal interest arising from her acquaintance with Mr Hargreaves & took no part in the discussion or decision.

02/14 Co-option of new Member

The Chairman, seconded by Cllr Thomas, proposed that Mr R Hargreaves be co-opted as a Member of Liss Parish Council & Members agreed unanimously.

The Chairman closed the meeting at 19.22hrs.

Next meeting: Monday 20th January 2014, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 17th February 2014.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, *Mr B Mayo, Mr P Payne, Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.

* Present

In attendance: County Councillor Mr V Clarke, two members of the public & two members of the press.
Apologies: Cllrs Payne and Szpitalak.

25/14 Declarations of interests

There were no declarations.

26/14 Chairman's announcements

The Chairman made health & safety announcements for emergency evacuation etc.

The Chairman welcomed Cllr Kendall to Liss Parish Council.

The Chairman said he had not expected last month to still be talking about the effect of storms this month. He updated Council on the damage at Riverside Walk and NCPF and that there had been additional damage to Riverside Surgery.

The Chairman advised Council that following discussions with Cllr Onslow, a meeting was to be held once the immediate storm situation had passed, between himself, Cllr Onslow, EHDC and the Environment Agency to look at any potential flooding issues affecting Mill Road.

The Chairman advised Council that there was to be a party for David Ray in the village hall on Saturday 22nd. All Councillors were invited to attend.

The Chairman said the poppy seeds had now been delivered by the Royal British Legion. They were to be planted at the end of June. The Chairman would ask the Clerk to advise the groundsman accordingly.

The Chairman said all members should now have a copy of the SDNP Management Plan. He said an awful lot of hard work had gone into the publication and thanked SDNP for their work.

The Chairman updated Council on a meeting held with Network Rail. Network Rail are to install a temporary bridge at Stodham Crossing within the next 6-8 weeks, to be followed later by a permanent bridge. Network Rail had agreed to consult further with LPC on the final design for the permanent bridge.

Members agreed a period of adjournment to receive comments from the public.

27/14 Public participation

Mr Deacon offered his professional services to the council if he could be of any assistance in diagnosing flooding problems.

Mr Deacon said that a number of residents had been having problems with the Riverside Surgery temporarily being in Bordon as they could not get through on the telephone.

The Chairman replied that he had spoken with Riverside Surgery about this and they were in the process of getting additional phone lines installed at the Bordon surgery but their telecoms provider were taking longer than expected to provision the new lines.

The meeting was then reconvened.

28/14 Report of County Councillor

County Councillor Mr V Clarke informed the meeting that superfast broadband was being installed across the County & that 90% of the public would be covered by the end of 2015. HCC has set aside £9.2m so that this could be increased to 95% by the end of 2016. This would cost about £300 per property. To get coverage to more remote properties would increase the cost dramatically & HCC were investigating alternatives to achieve this.

HCC were increasing efforts to save energy, especially as the Carbon Tax is increasing from about £250k to £700k. HCC's top energy consuming buildings (offices, nursing homes etc) will have a lot of capital spent on them to reduce energy usage. To date there are 20 photovoltaic installations on schools in Hampshire. It was intended to place another 20 arrays on new schools plus 25-30 arrays on corporate buildings over the next three years.

The recent rainfall of 285.5mm in December & 375mm in January had caused a lot of damage to roads. HCC has set aside a further £20m capital spending on roads & it is to be hoped that there will be further Government grants for this work as well.

HCC will make its budget decisions this month. It is expected that there will be no increase in the Council Tax with savings coming from a reduction in the work force, mainly on the managerial side, & a drawing on reserves. HCC will remain as the 4th lowest Council Tax but with the 3rd lowest funding from central Government.

Cllr Clarke added that some flood defences had been badly damaged by an HGV driver.

Cllr Linsley asked whether the HGV driver had been identified and prosecuted. Cllr Clarke said he did not believe this had happened.

Cllr Halstead praised Hampshire Highways and their contractor Amey for the excellent work they had done to restore local roads to normality after recent weather events.

29/14 Report of District Councillors

No District Councillors present.

30/14 Minutes of the meetings of 20th January 2014

The minutes of meetings of 20th January 2014, proposed by Cllr Halstead and seconded by Cllr Linsley, were approved unanimously.

31/14 – Matters Arising

Neighbourhood planning conference in Oxford (min 13/14) – After some discussion, it was felt that there probably would not be sufficient benefit to LPC from sending a delegate to this conference and so no decision was taken on who should attend. Council agreed that if an individual councillor wished to attend, they could do so and that councillor's travel expenses should be reimbursed. The Chairman asked any councillor who wished to attend to liaise with the Chairman and the Clerk.

Community Transport Event (min 13/14) – Cllr Linsley informed the meeting that due to a clashing diary commitment he would now not be able to attend. Council agreed that the Chairman should attend in his place.

32/14 Schedule of payments – Main Account

Cllr Thomas questioned the payments to AS Electrics as he felt the invoiced amount was very high. The Chairman said he had only the invoice available so would raise the matter with the Clerk. Cllr Thomas, seconded by Cllr Linsley, proposed payment of this invoice should be withheld, pending further information. This was carried unanimously.

Cllr Mayo raised the question of when this supplier would then be paid. Cllr Linsley, seconded by Cllr Mayo proposed that this payment could be authorised by the Chairman, the Chairman of Buildings and the Chairman of Finance. This was carried unanimously.

The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq. No.		£
2161	Petty Cash	150.00
2162	Broxap Ltd - white lining for pitches	109.34
2163	Altis Industries - grounds protective wear	195.00
2164	U-Do DIY - office & grounds costs	65.05
2165	Hillier Nurseries - wellingtons for staff	14.99
2166	Travis Perkins - wellingtons for staff	15.00
2167	Bishop Sports & Leisure - net supports	119.22
2168	Liss Area Historical Ass. - membership	12.00
2169	AS Electrics - pat & elect tests	862.80
2170	Winchester garden Machinery - LCR costs	157.83
2171	Hants Pension Fund- February	558.00
2172	Post Office Ltd - tax & NI February	1119.64
Trf	Salaries - February	3962.67
DD	Talk Talk - February	10.31
		7351.85

33/14 Schedule of payments – Charities Account

Cllr Thomas questioned the payments to AS Electrics as he felt the invoiced amount was very high. The Chairman said he had only the invoice available so would raise the matter with the Clerk. Cllr Thomas, seconded by Cllr Linsley, proposed payment of this invoice should be withheld, pending further information. This was carried unanimously.

Cllr Mayo raised the question of when this supplier would then be paid. Cllr Linsley, seconded by Cllr Mayo proposed that this payment could be authorised by the Chairman, the Chairman of Buildings and the Chairman of Finance. This was carried unanimously.

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq No.		£
1027	U-Do DIY - village hall costs	23.31
1028	AS Electrics - pat/elect test West Liss	282.00
1029	Southern Water - waste water village hall	142.43
1030	HCC - hand towels etc.	56.67
1031	A1 Security - push bar for village hall	226.87
1032	Hants Pension Fund- February	238.54
1033	Post Office Ltd - tax & NI February	57.04
1034	BWT (Southern) - plaster village hall lobby	2482.70
Trf.	Salaries - February	786.57
DD	British Gas - village hall Nov-Feb	1051.14
DD	Streamline - card service	25.00
		5372.27

34/14 Schedule of payments – Charity Pavilion Fund

Cllr Dodds asked for an update on the tender report. Cllr Thomas explained that it had not yet been received but was expected within the next few days.

Cllr Thomas proposed that the following cheque should not be signed or issued until the additional work required had been completed & Members agreed.

Chq No.		£
044	Holloway Squire Partnership - prepare & issue tender report	425.22
		425.22

35/14 Correspondence

The following correspondence was reviewed & agreed:

SDNP workshop – to attend: Cllrs Budden, Linsley, Halstead, Thomas, Kendall and Hargreaves.

HALC annual conference – to attend: Cllr Linsley. If Cllr Linsley qualifies for a free place through EHAPTC or is unable to attend, Cllr Budden to attend in his place.

Eco town briefing – Cllr Budden, other councillors invited to attend if they wish.

East Hants Transport Forum – Cllr Linsley, Cllr Budden

HCC Paths to partnership event – Cllr Linsley or Cllr Dodds with the Assistant Clerk to attend.

Cllr Linsley suggested that LPC should invite Karen McManus to our next Police Liaison meeting.

36/14 Appointments to Committees

Cllr Kendall, proposed by Cllr Linsley & seconded by Cllr Mayo was appointed to the Planning Committee.

Cllr Kendall, proposed by Cllr Linsley & seconded by Cllr Mayo was appointed to the Highways Committee.

Cllr Kendall, proposed by Cllr Linsley & seconded by Cllr Mayo was appointed to the West Liss Pavilion Development Committee.

37/14 Report of the Finance Committee of 27th January 2014

The report of the Finance Committee of 27th January, proposed by Cllr Dodds and seconded by Cllr Wright, was unanimously approved.

Cllr Mayo thanked the Chairman for chairing the Finance Committee in his absence.

The Chairman reviewed the minutes and informed Council of the main purposes of the meeting. There were no questions or comments on the minutes

38/14 Report of the Planning Committee of 3rd February 2014

The report of the Planning Committee of 3rd February, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved.

The Chairman reviewed the minutes and informed Council that on the two applications for Mint Road and 71 Station Road, LPC had maintained its position of objecting to the two developments.

39/14 Matters of Concern to Councillors

Cllr Mayo advised Council that due to the extreme weather the village had suffered since December 2013 he would like to see a change to the rules for the Allotment competition. He would be taking this to the Grounds committee.

Cllr Dodds asked for the name of the current beat officer for Liss. The Chairman said he did not have this information to hand but would ask the Clerk to respond.

40/14 Reports from outside bodies

The Clerk and Assistant Clerk had attended the EHDC/parish clerks' liaison meeting on 12th February. Focus had been on service provisions that could possibly be provided by EHDC to parishes, such as IT, HR & H& S. Some debate on the failure of the current format of community forum meetings.

Cllr Halstead had attended the Clerks liaison meeting and the Larger Councils Forum. Cllr Halstead thanked those councillors who had agreed to form a team for the annual Triangle Quiz. This year we would be fielding a team of 7.

Cllr Linsley had attended a broadband update meeting at Old Thorns. He felt the meeting had been useful, but the subject matter had been very mixed and the meeting would have been improved if it had a clearer theme. He commented on the excellent catering that had been provided.

Cllr Thomas and the Chairman had attended a presentation by the Arun and Rother Rivers Trust. He felt the seminar had been excellently produced with some very informative presentations but he had been dismayed to learn that the funding for the project only extended as far as the West Sussex border and not to the tributaries of the river in our parish. After some discussion, the Chairman, seconded by Cllr Linsley, proposed LPC write a letter to SDNP expressing our concern. This was agreed unanimously

Cllr Dodds, the Chairman, Clerk, Groundsman and Assistant Groundsman had attended a site meeting with NCPFT, HCC and Coloured Courts to look at what could be done to improve drainage at NCPF. HCC have undertaken a survey of some of the drainage and is making the results available to LPC. Cllr Dodds said following another meeting with the Chairman and the Groundsman, it was likely that a further survey would be required of the drainage under NCPF car park and Centenary Gardens. Cllr Mayo reminded members that the Football Club had conducted some aeration of the soil on the football pitch around 10 years ago and this had been successful in improving the drainage at that time. Some discussion followed regarding liability of the football club. It was agreed to defer this to the meeting of the Grounds Committee on 24th February 2014.

The Chairman, in addition to the items above, had attended the Larger Councils Forum with the Clerk. He said the meeting had been very productive, looking mainly at the opportunities for parish councils and EHDC to work together. There had also been a short update on the Joint Core Strategy.

Members of the public were excluded from the meeting due to the confidential nature of the next items of business

41/14 Exempt Item – Good Villager Award

The Chairman closed the meeting at 21.30hrs.

Next meeting: Monday 17th March 2014, 19.30hrs

41/14 Exempt Item – Good Villager Award

There had been 5 nominations, these were reviewed and discussed.

Cllr Thomas, seconded by Cllr Dodds, proposed that Liss Band should be presented with a special memento at the Annual Parish meeting to mark their 40th anniversary. This was carried unanimously. The Chairman asked members to put their thinking caps on for a suitable memento and advise him or the Clerk as soon as possible.

David Ray, proposed by Cllr Chads and seconded by Cllr Thomas was unanimously voted as Liss Good Villager for 2014.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 19.20 pm on 17th February 2014.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, Mrs S Halstead, *Mr R Hargreaves, *Mr H Linsley, *Mr B Mayo, Mr P Payne, Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs J Gray & Mr R Harris. two members of the public & two members of the press.

Apologies: Cllrs Halstead, Payne & Szpitalak.

23/14 Declarations of interests

There were no declarations of interests.

24/14 Co-option of new Member

The Chairman, seconded by Cllr Linsley, proposed that Mr M Kendall be co-opted as a Member of Liss Parish Council for Liss Forest & Members agreed unanimously.

The Chairman closed the meeting at 19.23hrs.

Next meeting: Monday 17th February 2014, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 17th March 2014.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, *Mr B Mayo, *Mr P Payne, Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.
* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs J Onslow & Mr R Harris, six members of the public & two members of the press.

Apologies: Cllr Szpitalak.

42/14 Declarations of interests

There were no declarations.

43/14 Chairman's announcements

The Chairman made health & safety announcements for emergency evacuation etc.

The Chairman informed the meeting that restoration work on the flood damaged Crossover & Riverside Surgery continued. The Crossover was holding a fundraising coffee morning on 22nd March to raise funds to help with the repairs.

The Chairman announced that the Annual parish Meeting was to be held on 19th March at 8pm in the village hall.

The Chairman, with Cllr Halstead and Cllr Mayo, had attended the opening of the Petersfield Music Festival where Liss Band had performed the opening concert.

Thanks were extended to District Councillors Gray & Harris for the grant money received towards the upgrade of LPC's cctv equipment.

The Chairman informed the meeting that Mrs Vietta Oakley had sadly died. A service of thanksgiving was to be held at 2pm on 28th March at St Mary's Church & all councillors were invited to attend.

The Chairman reminded Members that the April Council meeting was on Tuesday 22nd April as the third Monday of the month fell on a bank holiday.

Members agreed a period of adjournment to receive comments from the public.

44/14 Public participation

Mrs Brown asked if LPC were aware of a planning application to develop four new dwellings on land at Saddlers Farnham Road.

The Chairman replied that LPC were aware & that the application would be discussed at the Planning Committee meeting on 31st March.

Cllr Halstead added that all the public were welcome to attend the LPC meeting & asked that any comments submitted to the SDNP relating to the application be copied to LPC as well.

Mr Keech of Wheeldrive asked if LPC were aware that HCC had a consultation on public bus services running until 31st May & that they were looking to cut £1.25m off their costs. He felt that some local services were under threat; he cited the fact that HCC had not yet issued a tender for service 38 that was due for renewal in May. He encouraged all present to look at the website & submit comments to HCC if they felt it appropriate. The Chairman responded that LPC were aware & he was looking at formulating the consultation response. He believed that HCC would be issuing a tender for service 38 in the near future. He had been in contact with the

Leader of EHDC who shared concerns & they were working on a strong representation. He added that local MP, Mr D Hinds, was also supportive of retaining bus service.

Cllr Linsley raised concerns that any proposal by HCC to move the qualifying start time for concessionary travel to 9.30am would affect a lot of travellers who used earlier services.

The meeting was then reconvened.

45/14 Report of County Councillor

County Councillor Mr Vaughan Clarke reported that the latest unemployment rate for Liss was 1%.

He said that the flooding and its aftermath continue to be a major issue. The rise in the level of groundwater seems to be the main problem, especially in Basingstoke where they are trying to pump water into the River Loddon, without creating issues downstream. In Farringdon, there are problems with motorists ignoring signs and the stealing of fuel from the pumps, in Bramdean, with motorists avoiding road closed signs and threatening violence on residents who object to their actions, and groundwater continues as an issue in Hambleton and Finchdean.

There have been some interesting experiments attempted, with water being diverted around Romsey, and fields near Winchester being flooded to protect the centre of the city, plus a road being constructed above an existing road which was flooded.

The County Council has a 3-year programme (up to March 2015 called 'Supporting Hampshire's troubled families'. The object is to target 1,600 Hampshire families with multiple, complex issues, delivering new solutions to persistent problems, leading to lasting, positive change for families and communities. Each troubled family costs the public purse £75,000 per annum. The outcomes will include increased school attendance, less crime and anti-social behaviour and reduced worklessness. To date there have been 397 positive outcomes, with 55 families helped back into work, children now regularly attending school and incidents of anti-social behaviour and low level crime have, to this point, ceased. There are, however, a few families who do not wish to be helped and there will have to be some coercion in the future.

Cllr Halstead asked who would be leading the troubled families programme & Cllr Clarke replied that it was being handled by several agencies working together.

46/14 Report of District Councillors

District Councillor Mrs Judy Onslow said that the Inspector's response to the Joint Core Strategy was not due until April. She was very concerned over the impact of the HCC bus service review; she pointed out that HCC only supported 20% of services & the rest were in the hands of commercial contractors. She felt that there was a need to encourage an increase in passenger usage.

District Councillor Mr Richard Harris reported that the three District Councillors for the Liss area had now fully expended their devolved grants.

Cllr Halstead raised concerns received from residents who had supported the recycling bins for organisations such as Air Ambulance that the collection bins had been removed & replaced with blue EHDC community bins. Cllr Onslow replied assuring that proceeds were to be reallocated to various recipients including Air Ambulance; a press release from EHDC was due.

Cllr Halstead suggested that information be attached to the bins identifying which local charities would benefit.

Cllr Chads felt that the positioning of the new blue bins at the Station Road car park was intrusive & Cllr Onslow said she would raise the issue with EHDC officers.

47/14 Minutes of the meeting of 17th February 2014

The minutes of meeting of 17th February 2014, proposed by Cllr Mayo and seconded by Cllr Linsley, were approved unanimously.

It was noted that the minutes from the co-option Council meeting of 17th February would be tabled at the April Council meeting.

48/14 – Matters Arising

There were no matters arising.

49/14 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq. No.		£
2169	AS Electrics - cancelled	-862.80
2173	AS Electrics - pat & elect tests	510.80
2174	Petty Cash	150.00
2175	Southern Water - drainage map NCPF	48.00
2176	South & West Audit - interim fee	290.00
2177	HALC - annual conference fee	60.00
2178	CPRE - annual membership	29.00
2179	Beaver Tool Hire - diesel for tractor	22.47
2180	Cancelled	0.00
2181	Helping Hand Co Ltd - litter pickers	34.80
2182	U-Do DIY - grounds maintenance supplies	70.08
2183	Viking - stationery & postage stamps	206.66
2184	Hants Pension Fund- March	558.00
2185	Post Office Ltd - tax & NI March	1157.24
Trf	Salaries - March	3925.07
DD	Talk Talk - March	10.31
		6209.63

50/14 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq No.		£
1028	AS Electrics - pat/elect test West Liss - cancelled	-282.00
1035	A1 security - lock & keys West Liss	61.40
1036	AS Electrics - pat/elect test V Hall & West Liss	634.00
1037	Petty Cash - window cleaning etc	75.00
1038	Sainsbury's - microwave West Liss	79.99
1039	L Mann - install push bar village hall	65.00
1040	Veolia ES (UK) Ltd - bins West Liss/v Hall Feb	140.35
1041	Hants Pension Fund- March	238.54
1042	Post Office Ltd - tax & NI March	55.84
Trf.	Salaries - March	787.77
DD	Streamline - card service	25.00
		1880.89

51/14 Schedule of payments – Charity Pavilion Fund

Cllr Thomas proposed that the following cheque should not be signed or issued until the additional work required had been completed & Members agreed.

Chq No.		£
044	Holloway Squire Partnership - prepare & issue tender report	425.22
		425.22

52/14 Correspondence

The following correspondence was reviewed & agreed:

HCC – Consultation on subsidised bus & community transport services. The Chairman would prepare the LPC response to this.

Cllr Linsley had read the consultation document & felt that some of the questions were seeking information in a format that LPC could not answer; it required some multiple choice rankings that LPC would not have.

Cllr Wright responded that the Village Plan consultation responses had just such information.

53/14 Motion proposed by the Chairman.

“That Liss Parish Council supports Sevenoaks Town Council in their proposal under the terms on the Sustainable Communities Act 2007 to request that secondary legislation is put in place to require the local charging authority to pass on a proportion of business rates retained locally commensurate with the business rates collected.”

The motion was seconded by Cllr Linsley.

Cllr Dodds asked how the proportion would be calculated & Cllr Linsley suggested it could be prorated on the band D council tax rates.

Cllr Hargreaves asked what would happen in parishes that had no businesses.

The Clerk said that at the recent Clerks meeting with EHDC they had indicated an intention to sell services to parishes & a further cut in revenue for them might lead to the responsibility for some services being transferred to parishes.

Cllr Thomas agreed that there was a possible cost implication that might include equipment costs.

Cllr Linsley said that there were things the District did & things that LPC did & saw no reason for any change.

Cllr Halstead said that EHDC were looking at ways of delivering services that incorporated all agencies. The motion proposed could lead to higher business rates.

Cllr Dodds said that there appeared to be a trend of looking to replace lost income.

Cllr Mayo said that his survey of businesses revealed that there were 100 or so in Liss.

Cllr Kendall felt that if the District had to pass on rates & the residual held was less then it was obvious that there would be a reduction of services or services would be transferred to parishes. Consequently he felt that there was a need to explore the outcomes before pressing for secondary legislation.

Cllr Linsley said that he saw the motion as a preliminary to establish a discussion point.

Cllr Halstead proposed an amendment to the motion to reflect the words “commensurate with services delivered” & the Chairman accepted this amendment.

Cllr Hargreaves said he would prefer the inclusion of “issue to be examined” rather than “support”. Cllr Payne supported this suggestion.

The Chairman, seconded by Cllr Linsley, then proposed the following amended motion:

“That Liss Parish Council explores the Sevenoaks Town Council proposal under the terms on the Sustainable Communities Act 2007 to request that secondary legislation is put in place to require the local charging authority to pass on a proportion of business rates retained locally.”

The Motion was passed unanimously.

54/14 Report of the Buildings Committee of 24th February 2014

The report of the Buildings Committee of 24th February, proposed by Cllr Mayo and seconded by Cllr Payne, was unanimously approved subject to an amendment to reflect the attendance of Cllr Dodds.

The minutes were reviewed by Cllr Thomas.

Cllr Mayo asked if the revised village hall seating had been investigated & was told that it had been established that the suggested chairs were cheaper but information on safety aspects was awaited.

Cllr Thomas reported that a revised cost for a sound system with wi-fi microphones had been requested. He added that an alternative contractor for the exterior lighting had been appointed.

55/14 Report of the Grounds Committee of 24th February 2014

The report of the Grounds Committee of 24th February, proposed by Cllr Payne and seconded by Cllr Thomas, was unanimously approved.

The minutes were reviewed by Cllr Dodds.

56/14 Report of the Planning Committee of 3rd March 2014

The report of the Planning Committee of 3rd March, proposed by Cllr Linsley & seconded by Cllr Hargreaves, was unanimously approved subject to an amendment to reflect the attendance of Cllr Kendall.

Cllr Halstead reviewed the minutes.

A response to the SDNP consultations on Local Plan & CIL needed to be agreed at the Planning meeting on 31st March & Members were asked to give thought to the matter.

There had been a meeting with SDNP officers on 14th March to look at the VDS & Neighbourhood Plans & it was now necessary to have a discussion at Planning on 31st March. Cllr Halstead added that over the history of previous Local Plans the most influential documents had been site specific development briefs & there was a need for clarification by SDNP of officer support for this.

There had been a meeting with the VDG & Mr Starling to look at the work he had done on producing a technical design appendix to the VDS. All parties were happy with the proposals & hopefully it would be adopted soon.

Cllr Kendall asked if there were any papers available from the meeting on 14th & was told that there were not. Cllr Wright said that the SDNP had suggested that LPC look at the Neighbourhood Plan that Tattenhall PC had put forward as an example of a minimal Plan.

The Chairman said that the SDNP had been asked to supply a list of reports required, hopefully in time for the Annual Parish Meeting.

Cllr Linsley felt that it was bad practise to have such meetings called at short notice.

The Chairman replied that the SDNP had emphasised the urgency of the matter & the relevant officer was about to go on leave.

Cllr Hargreaves reported that some Members had attended an SDNP meeting on 11th march that covered the CIL consultation process.

57/14 Report of the West Liss Pavilion Development Advisory Group meeting of 10th March 2014

The report of the West Liss Pavilion Development Advisory Group meeting of 10th March, proposed by Cllr Mayo & seconded by Cllr Payne, was unanimously approved.

58/14 Matters of Concern to Councillors

The Chairman reported that he had received several complaints relating to the removal of the small post & rail fence near the pond at NCPF.

It was agreed that the Council's insurers be consulted on the matter.

59/14 Reports from outside bodies

Cllr Halstead advised Members that the quarterly meeting of EHAPTC was to be at Liphook on 26th March & would include a presentation on fracking.

With the Chairman, Cllr Halstead had attended a meeting of the Railway Partnership & a grant bid had been put in by the VDG towards some improvements to the railway station.

The railway partnership was organising sustainable walks from railway stations & the next was from Petersfield to Liss on 22nd March.

Cllr Linsley had attended the SDNP meeting & also the HALC Annual Meeting.

The Chairman had attended the SDNP meeting & the HALC Annual Meeting. He had also attended the Whitehill & Bordon Green Town consultation meeting on 1st March.

Members of the public were excluded from the meeting due to the confidential nature of the next items of business

60/14 Exempt Item – West Liss pavilion development

The Chairman closed the meeting at 21.59hrs.

Next meeting: TUESDAY 22nd April 2014, 19.30hrs

LISS PARISH COUNCIL

A Special meeting of Liss Parish Council took place at 7.30pm on 9th April 2014.

Members

*Mr K Budden (Chairman), Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, *Mr B Mayo, Mr P Payne, Mrs J Szpitalak, *Mr E Thomas & Ms A Wright.

* Present

Clerk: R Bowery

In attendance: Two members of the public & one member of the press.

Apologies: Cllrs Chads, Payne, Szpitalak & Wright.

61/14 Declarations of interests

There were no declarations.

62/14 Chairman's announcements

The Chairman made health & safety announcements for emergency evacuation etc.

63/14 of a motion proposed by Cllr Halstead

“That Mr A Smith be co-opted as a Member of Liss Parish Council.”

The motion, seconded by Cllr Linsley, was carried unanimously.

64/14 Appointment to Committee

Cllr Kendall, proposed by the Chairman & seconded by Cllr Mayo, was unanimously appointed to the Review Group for Standing Orders, Procedures & Agreements with third parties.

Members then agreed a period of adjournment to receive comments from members of the public.

65/14 Public participation

Mr Harris asked if LPC knew if the Highways Agency had completed all works at Ham Barn roundabout as they had departed & left some fields in a mess.

The Chairman replied that LPC had no knowledge of this but would ask the Highways Agency.

The meeting was then reconvened.

66/14 Consideration of the necessity to develop a Liss Neighbourhood Plan.

The Chairman explained that there was pressure from the SDNP for all parishes to develop a Neighbourhood Plan & that without one there would be no opportunity until 2017 for parishes to have a significant input on development in their area. It was now time for LPC to make a decision to develop a Plan or not.

Cllr Halstead thanked the Chairman for the very useful presentation he had made at the Annual Parish Meeting. She said there were clear advantages to having a Plan, both financial as well as protection on development; however, it was an expensive exercise. It would also need a lot of time & resources devoted to it. Liss did have the benefit of already having a Village Design Statement, a Parish Plan & a Landscape Character Assessment that much evidence could be drawn from. The process had to involve other people & they might well have different ideas. Liss was the only larger settlement in the Park that had not committed to a Neighbourhood Plan. Cllr Halstead had concerns over the ability to obtain the resources & people necessary & she was aware that Cllr Payne felt that it could be a divisive matter, particularly regarding location of housing allocation. Cllr Halstead said that LPC must make a decision now.

Cllr Linsley supported Cllr Halstead's comments saying that initially he was against the idea but as more information emerged he realised that it was now imperative. He added that the only issue was that a change of Government may lead to a change in direction.

The Chairman said that all the indicators were that both main parties had the same views on this.

Cllr Thomas said that LPC must establish how much or little needs to be put into the NP & what cost implications those two positions had.

The Chairman said that the scope of the operation would be for the Steering Group to decide; the Council could not direct it. How much it affected cost would depend on the ability to use the research that the VDG & the SDNP had done already.

Cllr Mayo asked how closely the NP would mirror the JCS with regard to housing allocations.

Cllr Halstead replied that it would not be acceptable to look at lower allocation numbers as the NP had to sit with the Local Plan.

Cllr Hargreaves said that as the JCS ran till 2028 & the SDNP Plan till 2032 he suspected that as you looked beyond that then it would be difficult to avoid questions on allocations. He was not sure they were fixed.

Cllr Mayo felt that as a sustainable settlement with rail & retail services, Liss was an attractive site for development. An NP would give protection against that.

Cllr Halstead said that protection was better inside the Park than outside; for those outside, until a 5 year land supply was established they would be vulnerable.

Cllr Hargreaves asked if LPC was against development.

The Chairman said there was no formal position on that but in general LPC was not against development as long as it was good quality & satisfied a demand.

Cllr Halstead added that LPC wanted good quality design that complemented & enhanced the village.

Cllr Dodds asked if there was an opportunity in the NP to link other aspects such as schools, doctors & transport.

Cllr Halstead said that is what the NP does & that work had been done in the past on these matters. It had been recognised that LPC was short of some facilities such as open space.

Cllr Linsley felt that LPC should promote extra housing, particularly affordable housing, & that this was a positive opportunity to improve the situation. If Liss did this it would avoid a situation where things were forced on it.

Cllr Halstead said that this would involve widening the scope of the NP & finding sites & creating additional design briefs. It would become a much bigger project.

Cllr Linsley replied saying that the 150 allocation should be tackled positively.

Cllr Hargreaves said that his instinct was against developing an NP if possible, particularly with a ridiculous referendum at the end of it. He felt there were other tools available, such as the VDS; however, he recognised that things were moving on quickly for the JCS & that the SDNP options for their Local Plan was on the basis that NPs were in place for all. If Liss wanted control there was an onus on it to develop an NP.

Cllr Hargreaves said that for tier 2 areas, the SDNP indicated that where there was not an NP then the Local Plan would review the position. If all others had NPs where would Liss be? On balance he felt that an NP should be developed for Liss & that Liss would need to be whole heartedly behind the process.

Cllr Mayo said that having listened to the comments he was, by & large, in agreement. Liss was the third largest settlement in the park & if all neighbouring parishes were creating NPs then if Liss didn't it would be vulnerable.

The Chairman said that the SDNP saw the Local Plan as a patchwork & they wanted to concentrate on minor settlements. It would not be known what the outcome of the SDNP study on SHMA would mean for larger settlements. Liss needed an NP for protection. Additionally, without an NP any bid for funds from the central pot of CIL would be in competition with those smaller settlements & Liss would not be looked on favourably.

Cllr Halstead said that the SDNP strongly supported the Liss LCA in its assertion that Liss was a hidden village. It was large but it was still a village & did not have the infrastructure of a town. If there was to be affordable housing development it must be clear that it is for local people.

Cllr Hargreaves said that Liss was one entity rather than a split settlement & an NP could establish it as a single community.

Cllr Mayo felt that the preponderance of the many care homes in Liss should not be overlooked.

Cllr Kendall saw it an issue of control & he was not sure what scope there was for LPC to direct how the NP would evolve. In the Localism Act a parish council could apply for designation as a neighbourhood forum. He welcomed the opportunity to explore an NP but felt that today the decision should only be to agree in principle.

The Chairman said that it was necessary to apply to the SDNP to be a parish with an NP.

Cllr Kendall asked if it was possible to apply for only certain parts of Liss.

The Chairman replied that Liss could; however, the general view was that all four parts comprised the village.

Cllr Hargreaves said that Liss could start with the whole parish boundary & it was possible to remove parts. He added that the council was responsible for the plan & if necessary the steering group could be a formal committee of the Council.

The Chairman then proposed the following Motions:

“That Liss Parish Council agrees to apply to the South Downs National Park for designation as an area for development of a Neighbourhood Plan.”

“That Liss Parish Council agrees to set up a steering group charged to set up a public event to stimulate interest in the development of a Neighbourhood Plan.”

Cllr Linsley seconded the Motions.

In discussion various amendment were proposed & accepted by the Chairman & Cllr Linsley & the final agreed Motion was put to the vote:

“That Liss Parish Council agrees to apply to the South Downs National Park for designation of the parish as an area for development of a Neighbourhood Plan encompassed by the parish boundary & that Liss Parish Council agrees to set up a working party of a minimum number of three Councillors charged to set up a public event to stimulate interest & with a view to forming a steering group for the development of a Neighbourhood Plan.”

The Motion was carried unanimously.

67/14 Motion proposed by the Cllr Dodds

“That Liss Parish Council agrees to purchase a four wheel drive vehicle & trailer for use by the groundsman as a general purpose vehicle for a sum not exceeding £14000 in accordance with the proposed budget inclusions for 2014/15 & future years.”

The motion was seconded by Cllr Mayo.

Cllr Dodds explained that a review group had been investigating proposals for the future grounds maintenance arrangements of LPC’s areas of responsibility. He said that over the past couple of years there had been several costly machinery failures & that the present arrangements were inefficient in transporting staff & equipment to the various locations. There was also an unsatisfactory situation with staff using their own vehicles to collect fuel from petrol stations. During the review various options including vehicle lease, contracting out part or all of the work & outright purchase had been looked at. The review group had concluded that the best solution was that proposed in the motion. The proposal involved taking money from general reserves that would be recouped over several years.

Cllr Linsley said that it would be better if the papers had been circulated prior to the meeting. Cllr Dodds replied that the schedule of alternative options had been presented at the Grounds committee in September.

The Chairman suggested that the Motion be amended to include the words “subject to a satisfactory independent mechanical check”.

Cllr Dodds replied that this might be restrictive as it would depend on if the vehicle was sourced from a trader or an individual.

Cllr Hargreaves proposed that the word “suitable” be added & Cllr Dodds accepted this amendment.

Cllr Dodds proposed the amended Motion:

“That Liss Parish Council agrees to purchase a suitable four wheel drive vehicle & trailer for use by the groundsman as a general purpose vehicle for a sum not exceeding £14000 in accordance with the proposed budget inclusions for 2014/15 & future years.”

The amended motion was seconded by Cllr Mayo.

The Motion was carried unanimously.

The Chairman closed the meeting at 20.56hrs.

Next meeting: TUESDAY 22nd April 2014, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 22nd April 2014.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, Mr B Mayo, Mr P Payne, *Mr A Smith, Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: One member of the public & two members of the press.

Apologies: Cllrs Mayo, Payne & Szpitalak. District Councillors Mrs J Gray, Mr R Harris & Mrs J Onslow. County Councillor Mr V Clarke had notified the Council that he would be arriving late.

68/14 Declarations of interests

There were no declarations.

69/14 Chairman's announcements

The Chairman made health & safety announcements for emergency evacuation etc.

The Chairman welcomed Mr Andy Smith who had been co-opted as a Member at the Special Council meeting on 9th April.

The Chairman informed the meeting that the Riverside Surgery was now partially reopened for business following the recent flood damage.

LPC had progressed the purchase of a second hand land rover as agreed at the Special Council meeting on 9th April & would be looking to dispose of the tractor & gang mowers.

An invite from CPRE to join their campaign to protect rural countryside. The Chairman said individual councillors should decide whether to send their support. Also supplied on the table at the meeting was a factsheet from EHDC on planning issues.

The Chairman said that the May meeting was the Annual Council meeting that involved election of Chairman & Vice-Chairman as well as appointments to committees. He asked Members to inform the Clerk of which committees they wished to sit on before the Annual meeting.

Members agreed a period of adjournment to receive comments from the public.

70/14 Public participation

Mr Deacon was happy to report that the HCC Highways on-line fault reporting system appeared to be working well.

Mr Deacon asked what thoughts LPC had on the recent engineering works at Ham Barn on the A3.

In discussion it was agreed that the project did not seem to represent value for the £1.4m it had cost & it was agreed to ask HCC if they were monitoring the effects of the alterations on the traffic.

It was also agreed that traffic turning right to Selborne had to merge into the north bound slip road & this could be a safety issue.

It was agreed to send letters of concern to the local MP & to the local County Councillor.

The meeting was then reconvened.

71/14 Report of District Councillor

A written report had been received from District Councillor Mrs J Gray. It informed that Mr F Cowper had been re-elected as Leader; that the SDNP move into South Downs House had been delayed till mid May & that the application to build 230 houses at the Causeway in Petersfield had been refused.

72/14 Minutes of the co-option meeting of 17th February 2014

The minutes of co-option meeting of 17th February 2014, proposed by Cllr Linsley and seconded by Cllr Wright, were approved unanimously.

73/14 Minutes of the meeting of 17th March 2014

The minutes of meeting of 17th March 2014, proposed by Cllr Halstead and seconded by Cllr Linsley, were approved unanimously.

74/14 Minutes of the Special meeting of 9th April 2014

The minutes of Special meeting of 9th April 2014, proposed by Cllr Dodds and seconded by Cllr Linsley, were approved unanimously.

75/14 – Matters Arising

Cllr Kendall asked for advice on the LPC response to the SDNP planning options consultation that had been considered at a Special Planning Committee meeting on 16th April. He felt that the matter should be one for the whole Council to consider. His particular issue related to the designation of the whole of Liss as one settlement. The Chairman explained that the Special Planning meeting was after the cut off time for this Council meeting & those minutes would be considered at the May meeting.

After discussion it was agreed that there should be a short adjournment to allow copies of the relevant papers to be provided to Members & that the issue would be debated at the end of the meeting.

The meeting was then reconvened.

Min 53/14 – Support for the Sevenoaks TC's request for secondary legislation relating to the retention of business rates.

It was agreed that Cllrs Hargreaves & Linsley with the Chairman would review the matter & present a proposal to May Council.

Min 67/14 – Appointment to Neighbourhood Plan working group.

It was agreed that Cllrs Halstead, Wright & Hargreaves with the Chairman would set up an exhibition/event aimed at stimulating public interest in a steering group for the NP. The VDG had offered some assistance & it was agreed that SDNP officers & the Rogate steering committee would also be approached for guidance.

Cllr Linsley requested that any public presentation be presented in plain English & not muddled by jargon.

76/14 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Linsley & seconded by Cllr Hargreaves, was unanimously approved:

Chq. No.		£
2186	Viking - stationery	40.76
2187	Country Gardens - postcrete	24.96
2188	Petty Cash	150.00
	<u>Annual grants</u>	
2189	Community Centre s.137	2700.00

2190	East Hants Area CAB	3600.00
2191	WRVS Luncheon Club	1550.00
2192	Crossover Youth Centre	1500.00
2193	Liss Area Historic Society	300.00
2194	Liss Village Club	100.00
2195	Liss Band	110.00
2196	St Mary's Church	150.00
2197	1st Liss Scouts	250.00
2198	Woodcraft Folk	110.00
2199	Rake Village Hall	225.00
2200	Liss Village Design Group	60.00
2201	LUPIN	200.00
2202	Liss Athletic Football Club	200.00
2203	HIOW victim support	200.00
2204	L, G & H Friendship Fund	250.00
2205	Home Start Butser	250.00
2206	David Bain - emergency tree surgery	2850.00
2207	Liss Area Historic Soc - exhibition grant	150.00
2208	Liss Garden Machinery - service mower	544.69
2209	Vision ITC - annual fee	411.60
2210	SLCC - publication	35.50
2211	HALC - annual fee	859.00
2212	Drain & Able - drain clear NCPF	114.00
2213	Maxwells - part for tractor	15.60
2214	U-Do DIY - grounds & office supplies	60.70
2215	Winchester Garden Machinery - LCR costs	156.29
2216	Travis Perkins - grounds costs	78.01
2217	Beaver Tool Hire - diesel	44.94
2218	Viking - stationery	68.22
2219	RAC - vehicle inspection	305.80
2220	Hants Pension Fund- April	575.56
DD	Southern Electric - grounds store	24.74
DD	Apogee - copier costs	162.26
Trf	Salaries - April	3912.77
DD	BT - telephone account	213.96
DD	Talk Talk - March	10.31
		22564.67

77/14 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halsteaed & seconded by Cllr Linsley, was unanimously approved:

Chq No.		£
1043	R & M - pat test microwave Village Hall	34.80
1039	Sainsbury's - microwave West Liss (returned)	-79.99

1044	Amazon - microwave West Liss	63.97
1045	Veolia ES (UK) Ltd - bins Feb & Mar	233.49
1046	EHDC - council tax Village Hall	60.25
1047	PureSafety - fire warning signs	46.26
1048	EHDC - green waste bin & licence	82.11
1049	Viking - cable covers Village Hall	43.16
1050	J Fifield - repairs West Liss pavilion	106.72
1051	Hants Pension Fund- April	245.99
1052	Post Office Ltd - tax & NI April	54.08
Trf.	Salaries - April	789.53
DD	Southern Electric - Village Hall	246.55
DD	Southern Electric - West Liss	174.15
DD	Streamline - card service	25.00
		2126.07

County Councillor Mr V Clarke joined the meeting at this point.

78/14 Schedule of payments – Charity Pavilion Fund

The following schedule of payments drawn on the charities pavilion fund, proposed by Cllr Thomas & seconded by Cllr Linsley, was unanimously approved:

Chq No.		£
045	EHDC - licence renewal - raffles	20.00
		20.00

Cllr Thomas enquired about cheque no 44 payable to the project managers & the Chairman replied that it had now been released & would be included in the schedule for approval at the May meeting.

79/14 Report of County Councillor

County Councillor Mr Vaughan Clarke reported that the February statistic for Liss unemployment was 0.8%. The Government had provided some initial extra money to repair the roads; extra gangs had been brought in & extra machinery to carry out high speed patching.

HCC were carrying out a consultation on passenger transport as savings of £1.25m had been targeted.

At the present time bus usage was at a 20 year high with 30m passengers using the buses in 2013; however about 28% of services are subsidised affecting 4m journeys.

The suggestion at the moment is that no routes should be cut but services could well be reduced or alternative services provided. There was a possibility that concessionary fares would now commence at 9.30am rather than the present 9.00am. The ideas of the public were important & there were some other avenues to explore, such as raising advertising revenue on timetables.

Cllr Linsley asked if the changes to concessionary fares were agreed or proposed & Cllr Clarke replied that they were only proposed at the moment; he added that there were only eight routes that would be affected by this.

Cllr Linsley asked if the drop in the unemployment rate was partly attributable to the increase in zero hours employment contracts & Cllr Clarke replied that he did not know but would try to find out.

The Chairman informed Cllr Clarke that concerns about the cost & effectiveness of the alterations at Ham Barn roundabout had been raised by the public earlier in the meeting. He asked Cllr Clarke to find out if HCC Highways had any plans to improve road markings on the Selborne Road and if they were monitoring the results of the improvements & Cllr Clarke agreed to investigate.

80/14 Correspondence

The following correspondence was reviewed & agreed:

SPARSE invite to join the Rural Sounding Board – Cllr Linsley proposed that LPC should sign up. After discussion it was agreed that the Clerk would seek further information & Cllr Linsley withdrew his motion.

AHDC disbanding of Larger Councils' forum – Members expressed concern that this action had been taken without any consultation. Cllr Halstead said that EHDC were planning to hold meetings for all town & parish councils to replace the Forum. This had not been communicated to Councils.

DCLG localising of council tax support – The Chairman explained that the proposal could give councils the opportunity of spending the grant funds on any services rather than just the social benefits it was based on.

81/14 Appointment to Committees

Cllr Smith agreed to defer his appointments until the Annual Council Meeting in May.

82/14 Report of the Planning Committee of 31st March 2014

The report of the Planning Committee of 31st March, proposed by Cllr Linsley & seconded by Cllr Thomas, was unanimously approved.

Cllr Halstead reviewed the minutes & explained the application at Saddlers, Farnham Road & added that the applicants for the Smith's site had agreed to the suggested alterations put forward by LPC. SDNP had been requested to condition those alterations.

83/14 Report of the Special Grounds Committee of 1st April 2014

The report of the Special Grounds Committee of 1st April, proposed by Cllr Thomas and seconded by Cllr Dodds, was unanimously approved.

At Cllr Linsley's request it was formally noted that the minutes of that meeting were no longer regarded as exempt.

84/14 Report of the Highways Committee of 14th April 2014

The report of the Highways Committee of 14th April, proposed by Cllr Linsley and seconded by Cllr Thomas, was unanimously approved.

Cllr Linsley reviewed the outcome of the Spedwatch meeting on 7th April. He reported that Mr Milman had agreed to be the Liss Coordinator. In discussion it was agreed that much more information was needed. The Clerk would request that a police traffic officer come to give LPC exact information.

Cllr Linsley felt that LPC should stick to its agreed £500 contribution.

Cllr Kendall asked if a date had been set for the proposed HCC Highways audit visit to Liss. The Clerk replied that a date of 22nd May had been suggested but this was not fixed; he would communicate exact details when they were available.

85/14 Matters of Concern to Councillors

Cllr Halstead showed members a press article relating to the MOD agreeing to two footpaths for use by the public over their Longmoor land to connect Bordon to Liphook. She felt that there was a need for clarity on this matter as the MOD had previously refused rights of access for the Shipwrights way.

Cllr Chads raised concerns that the MOD was now stopping people cycling on Longmoor.

The Chairman explained that there was an MOD byelaw that forbade cycling & that there were more training exercises going on which was leading to greater enforcement.

Cllr Dodds asked that, should a revised planning application for the Inwood Road site be received, that the management of surface drainage be given close attention.

Cllr Halstead agreed & said that the recent weather conditions had given weighty evidence of this.

86/14 Reports from outside bodies

Cllr Halstead reported that, with the Chairman and Cllr Thomas, she had met with Liss Heart Trust who were offering to install three defibrillators & were now investigating suitable locations. These needed power supply. Cllr Kendall had attended the EHAPTC meeting that had received a very good presentation from HCC on fracking.

Cllr Linsley had also attended the EHAPTC meeting.

87/14 Non-agenda item - Proposal from Cllr Kendall

Cllr Kendall said that he had reservations over the consultation response agreed for the SDNP Local Plan Options at the Special Planning Committee meeting on 16th April.

These related to one point only, option 25, & that was the agreement to define Liss as one settlement only rather than identify the existing four separate areas identified in the existing Local Plan.

He explained that the existing situation defined Liss centre as tier 2, West Liss as tier 3, Liss Forest as tier 4 & Hill Brow as tier 5 settlements. If the whole of Liss was defined as one settlement it would be all tier 2 & open to more development in those tier 3-5 areas.

With no SHLAA assessment available, & the demand for more housing development expected in the South East by London then Liss, with its transport infrastructure might well be a target for development. If the SDNP accepted the situation they would be targeting tier 1 & 2 areas to accept more development.

He understood that, with regard to the CIL position, it was more financially beneficial to have all as tier 2, but this conflicted with the risk of additional development under the Local Plan.

Cllr Kendall proposed that Liss submit the agreed comments but omit the strategic recommendation that Liss be treated as one whole settlement.

Cllr Dodds asked if this would impact on any Neighbourhood Plan proposals & Cllr Kendall replied that, in his opinion, it would not.

At this point Members agreed a proposal from Cllr Wright, seconded by Cllr Linsley, that the meeting be extended by a period of no more than thirty minutes.

The Chairman had two concerns; firstly that it should be for a Neighbourhood Plan to determine where any development went & secondly he thought it was difficult to argue to be treated under CIL as a whole settlement but then want separate tier areas under the Plan Options.

Cllr Hargreaves said that Cllr Kendall's comments were a valid concern but there were good reasons for regarding Liss as one settlement. In the long run there were advantages as one settlement, particularly with regard to CIL contributions. He felt the risks on development were not as great as Cllr Kendall feared as the wording on the policy for tier 3 was the same as for tier 2, tier 4 might be more difficult. If past housing allocations were looked at it was clear that criteria such as sustainability, landscape & infrastructure were important. It must be realised that in time all would feel the pressure for development. Provided the Neighbourhood Plan was managed well then Liss could argue that it was one settlement.

Cllr Halstead suggested that the wording on landscape in the response could be strengthened; she added that LPC was objecting to Option 25a. The Neighbourhood Plan would be describing the settlement Policy Boundaries. This was about making a planning not a political decision.

Cllr Smith asked for clarification on CIL & the Chairman explained the different tiers of contributions over the Park.

Cllr Smith said that the Neighbourhood Plan would give the opportunity to determine where was not suitable for development.

The Chairman said that it was important that landowners were involved in the Neighbourhood Plan & it was possible that one might volunteer a site that might be appropriate for development.

Cllr Wright said that the Neighbourhood Plan concept was that the community is involved & that it might be difficult to show to them why some areas were to be treated differently.

Cllr Dodds agreed that it could be divisive for the village.

Cllr Linsley said there were risks whatever decision was taken but emotionally he felt that it was one village; the Neighbourhood Plan could be used to decide where development went.

Cllr Chads asked if Liss would end up with more than the suggested allocation.

Cllr Kendall, in response to Cllr Hargreaves comments on a small risk, felt that Liss should not take any risk.

The Chairman said that existing landscape restraints would be of importance.

Cllr Kendall then proposed that LPC remove the additional comment requesting that Liss be treated as one settlement from the consultation response.

At this point Members agreed a proposal from Cllr Wright, seconded by the Chairman, that Standing Order 1b be suspended & that the meeting be extended by a period of no more than a further fifteen minutes.

The Chairman seconded Cllr Kendall's Motion.

The Motion failed on a vote of one in favour, seven against with two abstentions.

Cllr Halstead proposed, & members agreed that the wording of the consultation response be amended slightly.

Cllr Kendall proposed that the task be delegated to Cllrs Halstead, Hargreaves & the Chairman & that the revision be tabled at the Planning meeting on 28th April for agreement. Members agreed this course of action.

The Chairman closed the meeting at 22.01hrs.

Next meeting: Monday 19th May 2014, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 19th May 2014.

Members

*Mr K Budden (Chairman), *Mrs R Chads, Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall,
*Mr H Linsley, *Mr B Mayo, *Mr P Payne, *Mr A Smith, Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.
* Present

Clerk: R Bowery.

In attendance: District Councillor Mrs J Onslow, two members of the public & two members of the press.

88/14 Apologies

Members accepted apologies from Cllrs Dodds & Szpitalak; District Councillors Mrs J Gray & Mr Harris.
County Councillor Mr V Clarke had notified the Council that he would be arriving late.

89/14 Declarations of interests

There were no declarations.

90/14 Election of Chairman

Cllr Budden, proposed by Cllr Linsley & seconded by Cllr Wright, was unanimously elected as Chairman for the ensuing year.

91/14 Election of Vice Chairman

Cllr Payne, proposed by Cllr Linsley & seconded by Cllr Mayo, was unanimously elected as Vice Chairman for the ensuing year.

92/14 Chairman's announcements

The Chairman said he was pleased to announce that Stagecoach had introduced a Sunday Service with effect from 18th May that would run till 26th October. It was a 2 hourly service & included a stop at the Queen Elizabeth Country Park. It was agreed to convey thanks to both Stagecoach & the SDNP for their efforts in introducing this service. LPC would also put up posters & add information to its website.

The Chairman said that SW Trains would be having half price promotions over the half-term period.

There was to be a talk given by Mrs Mayo at the Triangle on 5th July on the World War One poet Edward Thomas.

The Railway Partnership was holding a circular walk from the Liss railway station on 24th May at 10.15am to be led by Mr Mullenger.

There would be a ceremony to unveil the memorial bench for Mrs Gillian Woodcraft at the Riverside Railway Walk on 24th May at 10.30am; all were welcome to attend.

The Newman Collard Playing Field Trust was to hold its AGM on 20th May.

County Councillor Mr V Clarke joined the meeting at 7.38pm.

93/14 Public participation

Members agreed a period of adjournment to receive comments from the public.

Mr Deacon asked if LPC had any feedback from the Highways Agency on the alterations to the Ham Barn roundabout. LPC had not received any information; however County Councillor Clarke said that he would be saying something in his report to LPC.

Mr Deacon commented that he was disappointed that the proposed Speedwatch scheme did not allow for accurate measuring of vehicle speeds. Cllr Linsley agreed in part, but explained that the scheme was mainly aimed at inadvertent speeding incidents rather than deliberate offenders.

The meeting was then reconvened.

94/14 Report of County Councillor

Cllr Clarke reported that the March unemployment rate for Liss was 0.6% or 18 people.

The Emergency Planning Team at HCC has powers to override the Data Protection Act. This enabled villages or towns to have plans to deal with emergencies such as a lack of electricity & to provide meals to the vulnerable. The Emergency Team can obtain information on those who should be contacted.

The Sustainable Drainage Approval Body came into force in April; under this HCC has to approve & maintain all drainage schemes such as rainwater storage on site developments. Where funds for this were to come from was not yet clear.

With regards to tourism, since 2002 there had been an increase of over 2000 hotel rooms in Hampshire in addition to extra bed & breakfast accommodation. Tourism is worth £3 billion & supports 64000 jobs. Hampshire has about 3.5m overnight stays per year.

Reporting on the HCC Highways response to concerns over the recent alterations to the Ham Barn roundabout Cllr Clarke said that the response was that there were no safety audit issues for the north bound approach & that the requested monitoring would not take place until one year after works & then again in five years. They had stated that the give way road markers were clear & in accordance with regulations.

Cllr Smith felt that the comments received in the safety audit did not clear the south bound usage.

95/14 Report of District Councillors

Cllr Onslow had no matters to report; however, she did add comments of concern over the Ham Barn safety issues.

96/14 To agree to delegate responsibility to the Review Group for Standing Orders, Procedures & Agreements with third parties for the annual review requirements under Standing Order 5.

The Clerk explained that it was the recommendation of the Review Committee that certain of the requirements for the annual Council meeting be delegated to the Review Committee in order to expedite the business of the annual Council meeting.

Cllr Linsley said that the proposal was not effective as it misquoted existing Standing Orders.

Cllr Hargreaves proposed that the Review Committee be asked to review the requirements & refer back to council.

Cllr Kendall proposed that the proposal be amended to replace the word “refer” with “make appropriate recommendations to Council” & add “Standing Order 5 (to be adopted)”.

The amended wording, proposed by the Chairman & seconded by Cllr Linsley, was unanimously agreed.

97/14 Appointments to Committees

Cllr Linsley West Liss pavilion Development Committee be adopted as a formal committee of the Council. The proposal, seconded by Cllr Payne, was unanimously agreed.

The following appointments to Committees were unanimously agreed.

Planning Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllrs Halstead, Hargreaves, Kendall, Linsley, Mayo, Szpitalak, Thomas & Wright.

Grounds Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllrs Chads, Dodds, Halstead, Linsley, Mayo & Thomas. The Chairman of Buildings would also sit on the Grounds Committee.

Buildings Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllrs Dodds, Linsley, Mayo, Szpitalak & Thomas. The Chairman of Grounds would also sit on the Buildings Committee.

Finance Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllrs Dodds, Linsley, Mayo, Thomas & Wright. The Chairmen of Grounds, Buildings & Highways would also sit on the Finance Committee.

Highways Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllrs Chads, Hargreaves, Kendall, Linsley, Smith, Thomas & Wright.

Review Group for Standing Orders, Procedures & Agreements with third parties: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllrs Kendall, Linsley, Mayo, Smith & Wright

Staff Employment Matters Committee: The Chairman of the Council, the Vice Chairman of the Council, the Chairman of Finance & Cllr Wright.

West Liss pavilion Development Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllrs Kendall, Linsley, Mayo & Thomas.

98/14 Appointment of Representatives to Outside Bodies

The following appointments were agreed unanimously:

The Newman Collard Playing Field & Pavilion Trust: Cllr Smith & Dodds & Mr Mullenger.

Liss Community Association: Cllr Halstead.

East Hampshire Association of Parish & Town Councils: All Members are invited to attend meetings of the Association.

Coryton Almshouses: Cllrs Budden, Kendall & Linsley,

Rake Village Hall Management Committee: Cllr Linsley.

Liss, Greatham & Hawkley Friendship Fund: Cllr Budden & Mrs Cartwright.

The Simon Wood Liss Youth Fund: Cllr Payne.

The Dorothea & Mary Cole Foundation: Cllr Payne.

Liss Youth Fund Ltd: Cllrs Chads or Szpitalak as available.

Liss Village Design Group: Cllrs Linsley, Thomas & Wright. Proposed by Cllr Halstead & seconded by Cllr Dodds.

The George Street Trust: Mrs M Keel.

East Hants District Council, Community Forum – Cllrs Linsley & Tomas.

99/14 Approval of audited Financial Annual return for the year to 31st March 2014

A copy of the annual return had been circulated to Members prior to the meeting.

The Audited Financial Annual return, proposed by Cllr Linsley & seconded by Cllr Chads, was unanimously approved.

100/14 Minutes of the meeting of 22nd April 2014

The minutes of meeting of 22nd April 2014, proposed by Cllr Halstead and seconded by Cllr Linsley, were approved unanimously.

101/14 – Matters Arising

Min 85/14 – Cllr Payne said that all MOD land was covered under the same 1976 byelaw that allowed cycling on roads of suitable construction & that it was therefore wrong for the MOD to stop cyclists.

Cllr Wright suggested that LPC write to the MOD to seek clarification & also ask HCC Rights of Way what they understood the position to be.

Min 87/14 – Cllr Payne asked for clarification on the different designation of areas as tiers for development purposes. Cllr Halstead explained that they arose from the comments on the CIL consultation. Cllr Hargreaves added that they had not been decided yet as it would be going out to consultation.

Min 53/14 – Support for the Sevenoaks TC's request for secondary legislation relating to the retention of business rates.

The Chairman said that the Sevenoaks proposal was being supported by NALC, HALC & SLCC; these were three significant bodies & he felt that LPC should add its support. The Chairman's suggestion, proposed by Cllr Chads & seconded by Cllr Linsley was unanimously agreed.

102/14 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq. No.		£
2221	Post Office - tax & NI April	1157.93
2222	Playsafe Playgrounds - safety surface repair 50%	1061.40
2223	AB Alarms - cctv upgrade	1386.00
2224	Zurich - annual insurance Land Rover	1067.53
2225	Zurich - annual insurance premium	7400.69
2226	Hants Playing Fields Assoc - annual subs	40.00
2227	Cancelled	0.00
2228	U-Do DIY - grounds costs	7.56
2229	NALC - Local Council Review subs	17.00
2230	Viking - stationery	280.90
2231	Petty cash	100.00
2232	Altis Industries - signs for LF Rec.	16.13
2233	Liss garden Machinery - mower parts	19.84
2234	Hants Pension Fund- May	575.56
2235	Post Office - tax & NI May	1158.73
2236	South & West Audit - final 13/14	290.00
Trf	Salaries - May	3939.70
DD	Talk Talk - April	10.31
		18529.28

103/14 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Cllr Thomas explained the problems with the suppliers of safety equipment (chq. 1055) & it was agreed that if the correct goods were not supplied then the Chairman, Vice Chairman & Cllr Thomas would pursue a full refund.

Chq No.		£
1053	B Cleary - window cleaning	30.00
1054	J Fifield - replacement window village hall	596.00
1055	Security Direct - village hall fittings & signs	743.99
1056	Hillier Garden Centres - allotment costs	10.84
1057	PRS for music - 2014 fee	457.52
1058	U-Do DIY - village hall costs	48.06
1059	Viking - receipt books	43.16
1060	Hants Pension Fund- May	245.99
1061	HMRC - tax & NI May	3.40
Trf.	Salaries - May	788.49
DD	Streamline - card service	25.00
		2992.45

104/14 Correspondence

The following correspondence was reviewed & agreed:

Cllr Linsley would attend the HCC Paths to Partnership conference on 5th June with the Assistant Clerk.

The Chairman would attend the HALC communications conference on 18th June.

105/14 Reports of the Planning Committees of 16th & 28th April 2014

The reports of the Planning Committees of 16th & 28th April, proposed by Cllr Thomas & seconded by Cllr Wright, were unanimously approved.

106/14 Report of the Review Group for Standing Orders, Procedures & Agreements with third parties of 30th April 2014

Following objections raised by Cllr Linsley it was agreed that this item be deferred until the next Council meeting.

107/14 Report of the Finance Committee of 6th May 2014

The report of the Finance Committee of 6th May, proposed by Cllr Payne and seconded by Cllr Linsley, was unanimously approved.

Cllr Linsley maintained that the wording on the Statement of Internal Control regarding bank signatories was incorrect & that it required amending. Cllr Kendall said that the wording should remain as he felt that the RFO should sign all cheques for control purposes.

The Clerk reminded Members that the statement referred to the practices of 2013/14 & the document was not a procedure but an audit requirement.

108/14 Report of the West Liss Pavilion Project Development Advisory Group of 7th May 2014

The report of the West Liss Pavilion Project Development Advisory Group of 7th May, proposed by Cllr Mayo and seconded by Cllr Kendall, was unanimously approved.

109/14 Matters of Concern to Councillors

Cllr Smith said that he felt that social media should be used to raise the profile of the Council, it would be beneficial for the pavilion project. He urged a rapid development.

110/14 Reports from outside bodies

Cllr Halstead reported on the Community Centre's meeting of trustees. They were holding an open day on 19th July, LAHS were holding a commemorative exhibition on 26th July & there was to be a beer festival on 22nd August. Their AGM would be on 10th June.

Cllr Halstead reported that the Liss Village Day was on 14th June & being run by Liss Infant School.

The Chairman closed the meeting at 21.20hrs.

Next meeting: Monday 16th June 2014, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 16th June 2014.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, Mr M Kendall,
*Mr H Linsley, *Mr B Mayo, *Mr P Payne, *Mr A Smith, Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.
* Present

Clerk: R Bowery.

In attendance: District Councillors Mrs J Onslow & Mrs J Gray, two members of the public & two members of the press.

111/14 Apologies

Members accepted apologies from Cllrs Kendall, Payne & Szpitalak; District Councillor Mr Harris & County councillor Mr V Clarke.

112/14 Declarations of interests

There were no declarations.

113/14 Chairman's announcements

The Chairman proposed that agenda item 17, report of the Grounds Committee, be moved to be received under exempt items due to some confidential matters contained in it & Members agreed.

The Chairman said he was sad to announce the sudden death of Gordon Logan, a past Parish Councillor for Liss & husband to Gina Logan who had served as a Parish & District Councillor. Gordon had contributed to Liss life through his involvement in the work on the Village Design Statement as well as being a member of Liss Conservation Volunteers. The thoughts of all would be with Gina at this difficult time. The Chairman said that the funeral would be on 27th June at Salisbury crematorium for those who wished to attend.

Cllr Halstead said Gina had requested that donations, in lieu of flowers, be made to Liss Heart Trust.

The meeting then held a minute's silence.

The Chairman congratulated all involved with the organisation of the Village Day on 14th June.

The commemorative poppies planted near the War Memorial were now in bloom.

The proposed exhibition for the Neighbourhood Plan had been set for 25th & 26th July.

The Chairman reminded the meeting that the LAHS World War memorial exhibition was on at the Triangle Community Centre on 26th July.

The LPC best kept allotment competition first inspection would be on 18th June.

The Chairman informed the meeting that a new grant funding source was available for non-profit making organisations. It was a County Councillor devolved fund & grants of up to £500 were available. The first application deadline was 25th June.

The Chairman expressed thanks to EHDC for the donation of fourteen used office chairs.

The new Land Rover purchased for Grounds use was now in service.

HCC's programme of street light replacement was now under way.

114/14 Public participation

Members agreed a period of adjournment to receive comments from the public.

Mr Deacon asked if LPC knew what lights were to be replaced.

Cllr Linsley had received a complaint from a resident over the HCC exhibition in Petersfield on 9th June where no maps or details for Liss were available.

The Clerk would request the details from HCC.

The meeting was then reconvened.

115/14 Report of County Councillor

The Clerk read out a written report received from Cllr Clarke.

“The British Geological Survey have now completed their study of the shale gas and oil resources of the Weald basin, following a similar report on the shale formation underlying Northern England.

The Weald Basin has a long history of oil and gas exploration; Hydrocarbons were first produced in the 19th century. 240 wells have been drilled in the Weald basin since 1948. There are currently 13 producing sites in the basin, some almost 30 years old.

All existing information from seismic records and boreholes have been drawn together, to identify the prospective shales, and estimate how much oil and gas they may contain. The results of this survey concluded that there is unlikely to be any significant quantity of gas there, but there could be a significant quantity of shale oil there, in the range of 2 to 8 billion barrels.

The area under consideration is an area running eastwards from the Petersfield to Alton Road, with the northern boundary being Farnham to Sevenoaks, the southern boundary being just south of Petersfield and the eastern boundary being Hastings. Being on the edge of the shales, this area is unlikely to be affected by exploration.

The County Council has applied for more Central Government funding to deal with the winter damage to the roads on top of the £11m already received. At the moment there are 80 gangs working on potholes throughout the county on the 5,000 miles of roads. In the last year 100,000 potholes have been filled and 36,000sq m of patching has taken place.

With new streetlights soon to arrive, there will be a HCC/ SSE exhibition vehicle in Petersfield Square on Monday 9th June between 10am and 2pm. Please do visit it and ask any pertinent questions.

Trading Standards are busy at the moment dealing with fake and substandard goods. Over the last few years £2m of fake goods have been confiscated.”

116/14 Report of District Councillors

Cllr Onslow had nothing to report.

Cllr Gray informed the meeting that the Joint Core Strategy had now been adopted. A consultation on Developers’ Contributions had been started & the Planning Statement for areas outside the SDNP was going to Cabinet. A fracking site was expected for Fernhurst.

117/14 Minutes of the meeting of 19th May 2014

Cllr Linsley raised objections to the reporting of the minutes of the Finance Committee.

It was agreed that without the relevant documents on the table it was not possible for Members to make any decision & the minutes were deferred till the July council meeting.

118/14 – Matters Arising

97/14 - Appointment of representative to outside body

Cllr Dodds explained that he felt an appointment as a Trustee of the NCPF created a conflict of interests with his position as Chairman of the LPC Grounds Committee. He had discussed the matter with the chairman of the Trust & it had been proposed that he could sit as an observer on the Trust.

After discussion it was agreed that LPC needed to appoint a trustee.

Cllr Mayo, seconded by Cllr Wright, proposed that Cllr Linsley be appointed & members agreed.

85/14 & 101/14 - Cycling on MOD land at Longmoor

Cllr Linsley reported that he had raised the matter at a Rights of Way meeting with HCC. They had sent an explanatory email stating that MOD byelaw restricted cycling on their land to made-up tracks suitable for vehicles only & that cycling on perimeter tracks & other similar tracks was not allowed. It was HCC opinion that if their byelaw was challenged in law they would alter it to continue the ban.

109/14- Social Media

Cllr Thomas asked what was being done to progress the introduction. It was agreed that Cllr Smith would investigate & make recommendations.

119/14 – Motion proposed by Cllr Thomas

“That Liss Parish Council makes an exception to the restrictions of Standing Order 4 in order to allow Cllr Budden to Chair the West Liss Pavilion Development Committee for the duration of the project.”
The Motion, proposed by Cllr Thomas, & seconded by Cllr Hargreaves, was unanimously agreed.

120/14 Approval of audited Charities Accounts for the year to 31st March 2014

Copies of the audited accounts had been circulated to Members prior to the meeting.
The audited Charities Accounts for the year to 31st march 2014, proposed by Cllr Mayo & seconded by Cllr Halstead, were unanimously approved.

121/14 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Linsley & seconded by Cllr Dodds, was unanimously approved:

Chq. No.		£
2237	Costco - first aid kit for vehicle	35.98
2238	D Jones - hanging baskets	365.40
2239	Beaver Tool Hire - diesel	85.60
2240	Bibby Factors - workwear	26.34
2241	U-Do DIY - grounds costs	8.06
2242	S Smith - mileage to ROW event	32.40
2243	Hants Pension Fund- June	833.13
2244	Post Office - tax & NI June	1803.13
Trf	Salaries - June	5433.84
Trfs	Litton Bridge Garage - land rover	14408.80
DD	Apogee - copier costs	153.26
DD	BT - telephone account	283.72
DD	Talk Talk - May	10.31
		23479.97

122/14 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Linsley & seconded by Cllr Wright, was unanimously approved:

Chq No.		£
1062	L Mann - ramp to village hall	168.00
1063	Veolia ES (UK) Ltd - bins West Liss & hall	86.88
1064	U-Do DIY - village hall costs	19.76
1065	R Collins - painting lobby	300.00
1066	S E Water - allotments & hall supply	222.33
1067	Hants Pension Fund-June	220.90
Trf.	Salaries - June	798.91
DD	British gas - village hall supply	776.16
DD	Cardsave	90.00
DD	Streamline - card service	25.00
		2707.94

122/14 Correspondence

The following correspondence was reviewed & agreed:

A letter had been received from the Leader of HCC informing that the Accredited Community Safety Officer scheme was being discontinued at the end of the 2014 year. However, HCC felt there were great benefits to the scheme & was enquiring if parishes were interested in setting up a similar locally run scheme.

After discussion it was agreed that the Clerk would contact EHDC Community Safety to establish if any support from the ACSO scheme had been received in Liss.

HCC Police & Crime panel – A scrutiny of rural crime questionnaire had been received. It was felt that LPC did not have enough knowledge to respond.

Crossover – Invites to a reopening event on 11th July had been received by the Clerk & Chairman. The Chairman would attend. The Clerk was asked to establish why LPC's appointed representative had not been invited.

123/14 Report of the Review Group for Standing Orders, Procedures & Agreements with third parties of 30th April 2014

Cllr Wright reviewed the report of the Review Group.

The Report, proposed by Cllr Linsley & seconded by Cllr Thomas, was accepted.

124/14 Report of the Planning Committee of 27th May 2014

The Chairman reviewed the report of the Planning Committee. He highlighted the EHDC consultation on the levy proposals for funding the redevelopment of the Alton Sports centre to which LPC had objected.

The Report, proposed by Cllr Linsley & seconded by Cllr Wright, was accepted.

125/14 Report of the Buildings Committee of 2nd June 2014

Cllr Thomas reviewed the report of the Buildings Committee.

The Report, proposed by Cllr Dodds & seconded by Cllr Mayo, was accepted.

126/14 Matters of Concern to Councillors

There were no matters raised.

127/14 Reports from outside bodies

Cllr Halstead had attended the Community Centre AGM. Facilities were now up to date & would make hiring the venue more attractive. They had not found a new treasurer yet.

Cllr Halstead had attended an SDNP Neighbourhood Planning workshop along with other Members.

Cllr Halstead had attended EHAPTC's AGM & quarterly meeting; she had been reappointed chairman & Cllr Linsley reappointed vice chairman.

Cllr Linsley had attended The HCC Rights of way event & reported that a new fault reporting system was being introduced.

Cllr Linsley had attended the EHAPTC meeting which received a presentation from Hants Constabulary. Police were losing numbers but recruiting more CPSOs.

Cllr Linsley had attended the Coryton Alms Houses Trust meeting.

The Chairman had attended the Coryton Alms Houses Trust meeting & also the SDNP Neighbourhood Planning meeting.

The Chairman reported that the Liss Heart Trust had received permission to install a defibrillation machine in the Tesco shop.

128/14 Exclusion of the public & press

A motion, proposed by Cllr Halstead & seconded by Cllr Linsley, to exclude the public & press from the meeting due to the confidential nature of the remaining business to be discussed was unanimously agreed.

The Chairman closed the meeting at 21.29hrs.

Next meeting: Monday 21st July 2014, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 21st July 2014.

Members

*Mr K Budden (Chairman), Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, *Mr B Mayo, Mr P Payne, *Mr A Smith, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, one member of the public & one member of the press.

132/14 Apologies

Members accepted apologies from Cllrs Chads & Payne; District Councillors Mrs J Gray, Mrs J Onslow & Mr R Harris.

133/14 Declarations of interests

There were no declarations.

134/14 Chairman's announcements

The Chairman made the necessary health & safety announcements.

The Chairman called for a minutes silence in respect of the lives lost in the attack on the Malaysian Airlines flight over Ukraine & also to mark the passing of two well known villagers, Mr Harry Fifield & Mr Malcolm Summerfield.

The Village Voice newsletter had been received from the printers & needed to be distributed as a matter of urgency in order to publicise the Neighbourhood Plan Exhibition on 25th & 26th July.

The Chairman said that the exhibition to launch the Neighbourhood Plan was to be held on the 25th & 26th July in the village hall & a shuttle bus was being laid on to accommodate residents in the extremities of the parish who had no means of transport.

The Liss Historical Society was holding an exhibition to commemorate the centenary of the commencement of World War 1 at the Triangle on 26th July.

The Chairman thanked Liss Band for the Brass on the Grass concert held on 16th July at NCPF.

The Chairman had officiated at the reopening of the Crossover Youth Centre which was now fully functioning again after the closure caused by storm damage.

135/14 Public participation

Members agreed a period of adjournment to receive comments from the public.

Mr Pay asked how much longer residents would have to put up with the poor road surfacing in Forest Road.

The Clerk replied that HCC Highways had now indicated that the resurfacing work would no longer be interlinked with the enhancement scheme.

Cllr Kendall reported that following concerns raised at LFRA's committee meeting he had established that there was a great deal of procrastination from HCC on the scheme. It was regrettable that there was such a delay.

County Councillor Mr Clarke promised to investigate the reasons.

The meeting was then reconvened.

136/14 Report of County Councillor

County Councillor Mr Vaughan Clarke reported that the unemployment figure for May for Liss was 19 people or 0.7%.

Hampshire had been awarded £6m of additional Government funds for pothole repairs on top of the £11.5 already awarded.

137/14 Report of District Councillors

The Clerk had received a verbal report from District Councillor Mrs Jenny Gray who said that the SDNPA had now adopted the revised Liss Village Design Statement as a supplementary planning document. She had also reported that EHDC were to hold a special meeting to discuss their planning performance.

The Chairman expressed thanks to the VDG for their hard work in producing the Village Design Statement.

138/14 Minutes of the meeting of 19th May 2014

Cllr Linsley repeated his objections raised in June to the reporting of the minutes of the Finance Committee.

Cllr Kendall said there was no point in discussing the minutes of committees in Council, it was a matter for the particular committee; the question was are the minutes of the Council correct.

Cllr Dodds also questioned Council being the appropriate arena for this discussion.

The Chairman, seconded by Cllr Kendall, proposed that the minutes of the Council meeting of 19th May be accepted as a correct record. The motion was approved on a vote of nine in favour with one abstention.

Resolved: The minutes of the Council meeting of 19th May be accepted as a correct record.

139/14 Minutes of the meeting of 16th June 2014

The Clerk informed the meeting that there had been a change from the originally circulated draft minutes at 131/14 (final sentence of para.3) at the request of Cllr Linsley; he added that he had no recollection of this exchange nor any written record.

After discussion it was agreed that this matter should be raised at the next Finance Committee meeting & that the line be deleted from the minutes.

Cllr Wright, seconded by Cllr Thomas, proposed that the minutes of the Council meeting of 16th June be accepted as a correct record subject to the deletion of the last sentence in para.3 of minute 131/14. The motion was approved on a vote of eight in favour with two abstentions.

Resolved: The minutes of the Council meeting of 16th June be accepted as a correct record subject to the deletion of the last sentence in para.3 of minute 131/14.

140/14 – Matters Arising

Living Wage

Cllr Linsley requested that the report on employee remunerations be presented to the next Finance Committee meeting.

Cllr Mayo requested the Clerk to extract copies of all minuted discussions on the Living Wage.

99/14 - Audit 2013/14

- To note the continued appointment of the Internal Auditor until the 2014/15 year.

The Clerk informed the meeting that the External auditors required Council to agree the appointment of the Internal Auditor. He said that the Internal Auditor who had been carrying out the audit of the Council since 2002 was currently in the third year of a three year contract.

Resolved: Members agreed the continued appointment of the Internal Auditor till the 2014/15 year.

- To note the contents of the Internal Auditor's report for 2013/14

The Clerk had circulated the Internal Auditors report for the 2013/14 financial year with the Council agenda & papers.

Resolved: Members noted the contents of the Internal Audit report for the 2013/14 year.

141/14 – Motion proposed by Cllr Kendall

"This Council regards with dismay the misguided and inaccurate advice or guidelines issued by the National Association of Local Councils

- (i) suggesting that journalists should not contact local councillors directly
- (ii) suggesting that the council's prior consent is required for any contact by councillors with the press or other media
- (iii) suggesting that councillors should not use the title 'councillor' when talking to the press or other media and asks the Association to withdraw the advice in the interests of freedom of speech in a democratic society."

Cllr Kendall made a statement explaining his Motion & emphasised that Councillors when are speaking to the press or public they should make it clear that they speaking on their own behalf & not on behalf of Council.

Resolved: The motion, seconded by the Chairman, was approved unanimously.

It was agreed that the Clerk would write to NALC informing them of the opinion of LPC on their advice & also copy the letter to D Hinds MP & HALC.

142/14 – Motion proposed by Cllr Wright

Cllr Wright had circulated a revision of the Motion originally circulated with the agenda & papers. The amended Motion was:

“That Liss Parish Council authorises the Councillors working on the set up of the Neighbourhood Plan Exhibition to undertake further necessary preparatory work on the Neighbourhood Plan and in particular to :

- set up an initial public meeting for September 6th
- draft terms of reference for the Neighbourhood Plan Steering Group including its relationship to the Parish Council
- draft a policy for declarations of interests
- set out a time line for key events in the production of the Neighbourhood Plan
- set out a starting list of policy areas that need consideration
- draft a work schedule for the next few months.”

Cllr Wright clarified that the working group was made up of Cllrs Budden, Halstead, Hargreaves & Wright. She added that the group would report back to September Council to request approval of the Terms of Reference. The Chairman put on record his thanks to Cllrs Halstead, Hargreaves & Wright for the many hours they had already put into the project.

Resolved: The motion, seconded by Cllr Linsley, was approved unanimously.

143/14 – Motion proposed by the Chairman

“ Liss Parish Council using its powers under the Sustainable Communities Act, calls on the government to give Parish and Town Councils (Local Councils) the right to sell electricity either by legislating to this effect itself or by giving support and, if necessary, adequate Parliamentary time for a Private Members Bill that gives Local Councils this right.”

The Chairman explained that his Motion was one of principle rather than an expectation for Liss Parish Council

Resolved: The motion, seconded by Cllr Linsley, was approved on a vote of nine in favour with one abstention.

144/14 Schedule of payments – Main Account

Resolved: The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq. No.		£
2245	S Mannerings - mileage Land Rover coll.	63.00
2246	Petty Cash	150.00
2247	Petersfield Bee Keepers - donation	50.00
2248	Citroencare - Land Rover repair	292.74
2249	Petty cash	150.00
2250	U-Do DIY - grounds costs	8.17
2251	Liss garden Machinery - mower spares	51.77
2252	Winchester Garden Machinery - LCR costs	9.00
2253	Playsafe Playgrounds - bal. of safety surface	1061.40
2254	Travis Perkins - workwear & parts	100.33
2255	Beaver Tool Hire - mower fuel	50.46
2256	Altis Industries - hedge trimmer & spares	232.76
2257	Hilliers - grounds supplies	39.97
2258	SLCC - 2014/15 membership	184.00
2259	Hants Pension Fund- July	833.13
2260	Post Office - tax & NI July	1332.67
Trf	Salaries - July	4403.54
DD	Apogee - copier costs	133.04
DD	Southern Electric - garage supply	294.90
DD	Talk Talk - June	10.31
		9451.19

145/14 Schedule of payments – Charities Account

Resolved: The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Thomas, was unanimously approved:

Chq No.		£
1068	On All Floors - lobby carpet	388.00
1069	Style Seating - hall chairs - deposit.	1065.00
1070	B Cleary - window cleaning	60.00
1071	Bromsgrove Trophies - allot. competition.	42.42
1072	Southern water - V hall waste water	142.88
1073	Direct365 - cleaning contract	358.92
1074	HCC - paper towels	40.66
1075	U-Do DIY - maintenance costs	5.13
1076	Veolia - bins hall & W. Liss May & June	188.88
1077	Hants Pension Fund-July	220.90
1078	HM Customs & Rev - tax/ni July	12.71
Trf.	Salaries - July	792.31
DD	Sothern Electric - village hall	1312.20

DD	Sothorn Electric - West Liss	38.39
DD	Streamline - card service	25.00
		4693.40

146/14 Correspondence

The following correspondence was reviewed & agreed:

Commenting on a letter received from Damian Hinds MP, the Chairman suggested that Members put their minds to suggesting Community Assets, such as public houses, post offices or land, for registration.

The Clerk read a note from Mr Meader complimenting the Liss groundsman for the immaculate maintenance of Liss Forest recreation ground.

Cllr Linsley suggested that nominations for Queen's Birthday Honours list civil awards, as called for in the letter from HALC be considered under an exempt item at the next Council meeting.

147/14 Reports of Committees

Planning Committee

Resolved: The draft minutes of the Planning Committee of 23th June be accepted.

Cllr Halstead reviewed the draft minutes. There was to be a liaison meeting with the SDNP on 18th September in Liss village hall. Cllr Halstead commented that the site visit to the Newfield Road applications had been particularly useful.

Highways Committee

Resolved: The draft minutes of the Highways Committee of 14th July.

Cllr Linsley reviewed the draft minutes. Cllr Halstead asked for an explanation on proposed gateway signage & Cllr Linsley said it was intended to have some special signs at the main routes into the village & the locations would be agreed with HCC Highways. The Chairman thanked the volunteers from the Horticultural Society, LPC staff & others who had worked on the flowerbed at the railway station.

148/14 Matters of Concern to Councillors

Cllr Mayo asked the Chairman to explain his comments that had appeared in a lead article in the Petersfield Post regarding EHDC's planning performance. The Chairman replied that his quotes had been taken out of context by the press & that he had been commenting on the housing allocation procedure not the planning department's performance.

Cllr Halstead added that the comments made by the Chairman were personal & not LPC comments.

149/14 Reports from outside bodies

Cllr Kendall had attended the LFRA committee meeting on 8th July & an HCC presentation on fracking on 5th July of which he had circulated the presentation document to Members.

Cllr Smith had attended the committee meeting of the NCPF & reported that they planned to hold an open discussion with LPC.

Cllr Linsley had attended the Rake Village Hall management committee meeting. There was a possibility that Liss scouts could use the Rake hall during construction of the West Liss pavilion.

Cllr Halstead advised Members that the next EHAPTC meeting was in Froxfield on 10th September & that the main talk would be on Highways issues.

The Chairman had attended a Friendship Fund meeting & reported that the number of food parcels being distributed was increasing.

150/14: Exclusion of the press & public

In view of the confidential nature of the remaining business to be transacted it was:

Resolved: That the press & the public be asked to leave.

151/14 Report of the Special meeting of Grounds Committee of 7th July

- **Special Planning Committee**

Resolved: The draft minutes of the Special Grounds Committee of 7th July be accepted.

At this point Members agreed an extension to the meeting of no more than thirty minutes.

152/14 Report of the West Liss Pavilion Development Committee of 8th July

- **West Liss Pavilion Development Committee**

Resolved: The draft minutes of the West Liss Pavilion Development Committee of 7th July be accepted.

The Chairman closed the meeting at 21.52hrs.

Next meeting: Monday 15th September 2014, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 15th September 2014.

Members

Mr K Budden (Chairman), Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, *Mr B Mayo, *Mr P Payne (Vice Chairman), *Mr A Smith, *Mr E Thomas & *Ms A Wright.
* Present

Clerk: R Bowery.

In attendance: District Councillor Mr R Harris, one member of the public & one member of the press.

153/14 - In the absence of Cllr Budden the Chair was taken by Cllr Payne the Vice Chairman.

154/14 Apologies

Members accepted apologies from Cllrs Budden & Chads, County Councillor Mr V Clarke, District Councillors Mrs J Gray & Mrs J Onslow. Cllr Kendall had advised that he would late arriving at the meeting.

155/14 Declarations of interests

There were no declarations.

156/14 Chairman's announcements

The Chairman made the necessary health & safety announcements.

The Chairman said that he was sure all Members would extend their wishes for a speedy recovery from his illness by the Chairman & paid tribute to all the hard work that Cllr Budden had invested in the Council. Congratulations were extended to Liss Area Historical Society for the very successful World War I commemorative exhibition they had organised.

The Chairman also congratulated Liss Community Centre on the success of the inaugural Liss Beer Festival that they had organised.

The Chairman also congratulated Liss Athletic Football Club & the Newman Collard Trust on the very impressive extension to their pavilion changing rooms.

The Chairman called for a minutes silence to mark the passing of Mr Mike Smith a well known villager who had run the village garage for many years.

157/14 Public participation

There was no adjournment for public participation.

158/14 Report of County Councillor

No report had been received.

159/14 Report of District Councillors

District Councillor Harris informed the meeting that he had approved a community grant towards the cost of laying artificial grass at the enclosed play area adjoining the NCPF pavilion. The artificial grass was being installed as a health & safety measure.

Cllr Harris asked LPC if there were any flooding issues at the NCPF & what LPC had done to address them.

Cllr Dodds responded detailing the various meetings held with the Trust & HCC; he added that the issues earlier in the year had been a result of extreme weather conditions. He said that the land was owned by the NCPF Trust & perhaps Cllr Harris should be approaching them.

Cllr Linsley said that Cllr Harris had raised this issue before & that perhaps he should be asking EHDC what they could do to assist financially.

Cllr Halstead asked Cllr Harris what the health & safety issue with the play area was & Cllr Harris responded that there was no grass surface there.

Cllr Mayo asked Cllr Harris if he was happy to be making a community grant to what was a commercial enterprise.

Cllr Harris replied that the play school was a public benefit & that it was a charitable organisation.

Cllr Linsley said that when this piece of land was closed off for the playschool it was agreed with the NCPF Trust that it would be open for public use when the playschool was shut but this did not appear to be happening. The Chairman asked the Clerk to clarify this point with the Trust.

160/14 Minutes of the meeting of 21st July 2014

The minutes of the Council meeting of 21st July, proposed by Cllr Halstead & seconded by Cllr Thomas, were agreed as a correct record unanimously.

Resolved: The minutes of the Council meeting of 21st July be accepted as a correct record.

161/14 – Matters Arising

146/14 - Registration of Community Assets

The Clerk had circulated a list of possible community assets for registration. The list was discussed & it was agreed that the EHDC owned Liss Meadow adjacent to West Liss rec, The Crossover Youth Centre, St Peter's Church & the British Legion be added. The Chairman asked the Clerk to investigate the exact process for registering community assets & report back to October Council.

HALC AGM

The Clerk reported that the appointment of a voting representative to the HALC AGM was necessary. After discussion it was agreed that Cllrs Halstead & Linsley would attend & decide on the day which of them would cast any LPC vote necessary.

162/14 – Motion proposed by Cllr Smith

“That Liss Parish Council adopts the Social Media Policy circulated with Council papers.”

Cllr Smith introduced the motion & explained the objectives of better engagement with the public via Twitter & Facebook to publicise LPC events & communicate information on Council projects. He was seeking approval to set up & start running these accounts & act as the manager.

After discussion it was agreed that there were certain amendments necessary, particularly in relation to disciplinary measures & that the policy should be related closely to LPC Standing Orders.

Cllr Wright proposed an amendment to the motion & this was accepted by Cllr Smith. Members agreed the amended motion unanimously.

“That Liss Parish Council supports the adoption of the Social Media Policy circulated with Council papers.”

It was agreed that Cllr Smith progress with setting up the accounts & circulate the agreed changes to all Members for comment.

Resolved: “That Liss Parish Council supports the adoption of the Social Media Policy circulated with Council papers.”

163/14 – Motion proposed by Cllr Hargreaves

“The report of September 2014 from the Neighbourhood Plan working group as approved and it is agreed that:
a - The Neighbourhood Plan working group should continue to manage the involvement of the Council with the neighbourhood plan process, and it should report back regularly to the Council.
b - The working group should facilitate the establishment of a Steering Group drawn from the community to manage the neighbourhood plan, with membership & terms of reference to be approved by the Council.
c – Cllrs Halstead, Wright & Hargreaves are nominated as the provisional representatives of the Council on the proposed Steering Group subject to approval of terms of reference.”

Cllr Kendall joined the meeting at 20.23 hrs

Cllr Hargreaves introduced the motion & reviewed the progress of the working group.

Cllr Thomas asked how people not selected for the Steering Group would have it explained why they had not been selected. Cllrs Hargreaves & Halstead responded explaining that it was hoped that all could contribute via the various working groups that would be necessary but that Steering Group members would be selected on a basis if necessary skills.

Cllr Linsley asked if there was a budget requirement for this & Cllr Hargreaves replied that it would be a stand-alone budget.

Resolved: The report of September, seconded by Cllr Linsley, was approved unanimously.

Proposal a, seconded by Cllr Linsley, was approved unanimously.

Proposal b, seconded by Cllr Linsley, was approved unanimously.

Proposal c, proposed by Cllr Linsley & seconded by Cllr Thomas, was approved. Cllrs Halstead, Wright & Hargreaves abstained.

164/14 Schedule of payments – Main Account

Resolved: The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Halstead, was unanimously approved:

Chq. No.		£
2261	AXA Insurance - tractor & mower insurance 14/15	379.61
2262	LFRA - donation	59.50
2263	U-Do DIY - grounds & NP costs	177.57
2264	S Smith - mileage to course	18.45
2265	Greenhouse Graphics - newsletter	472.00
2266	S Halstead - NP costs	16.20
2267	Hampshire Flag Co, - NP banners	134.70
2268	Cancelled	0.00
DD	Salaries - July correction	-358.39
2269	Salaries - July correction	358.39
2270	HALC - course fee S Smith	42.00
2271	Viking - stationery & postages	162.86
2272	Landscape Supply Co - sprayer & supplies	353.06
2273	Bishop Sports - b/ball backboard	182.70
2274	Altis Industries - grounds supplies	56.55
2275	Beaver Tool Hire - diesel & equip. Hire	112.56
2276	Travis Perkins - grounds & LCR costs	108.26

2277	Hants Pension Fund- August	870.68
2278	Post Office - tax & NI August	1419.25
2279	Wheel Drive Ltd - neighbourhood plan costs	120.00
Trf	Salaries - August	4536.91
DD	Apogee - copier costs (toner)	9.00
DD	Talk Talk - July	10.31
		9242.17

165/14 Schedule of payments – Charities Account

Resolved: The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq No.		£
1079	L Mann - Village Hall pointing (part)	500.00
1080	U-Do DIY - Village hall PA & supplies	946.60
1081	S West - audit fee 13/14	60.00
1082	Petty Cash	150.00
1083	Style Seating - replacement hall chairs - balance.	3195.00
1084	Gosden Building Servs. - Village Hall taps	500.00
1085	Veolia - bins hall & west Liss July	110.53
1086	Hants Criminal Rehab. - West Liss rec. work	225.00
1087	Hants Pension Fund-August	220.90
1088	HM Customs & Rev - tax/ni August	12.71
1089	B Cleary - window cleaned	30.00
Trf.	Salaries - August	792.31
DD	British Gas - village hall	119.84
DD	Streamline - card service	25.00
		6887.89

166/14 Schedule of payments – Charities Account

Resolved: The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq No.		£
046	G Whiting - deposit for comedy show	80.00
047	EHDC - license fee	21.00
048	Holloway Squire - fees	3840.00
049	V Signs - fundraising costs	49.14
		3990.14

167/14 Correspondence

The following correspondence was reviewed & agreed:

HCC Community Resilience Day 3rd October – Cllr Linsley to attend. It was agreed that the event be brought to the attention of District Councillor Harris in light of his interest in flooding issues in the village.

EHAPTC points from quarterly meeting – The Clerk to circulate to all Members. The Clerk to seek clarification from EHDC over the exact extent of the coverage of the revised Street Trading policy that EHDC were consulting Petersfield & Alton on but not villages. There was concern over the possible impact on one-off events such as the village Xmas event.

168/14 Reports of Committees

Planning Committee

Resolved: The minutes of the meeting of 28th July & the draft minutes of the Planning Committee of 26th August be accepted.

Cllr Halstead reviewed the draft minutes. It was agreed that the use of Developers' Contributions Funds should become a regular agenda item for the Planning Committee.

Finance Committee

Resolved: The draft minutes of the Finance Committee of 4th August be accepted.

Cllr Mayo reviewed the draft minutes.

Buildings Committee

Resolved: The draft minutes of the Buildings Committee of 8th September be accepted.

Cllr Thomas reviewed the draft minutes.

Grounds Committee

Resolved: The draft minutes of the Grounds Committee of 8th September be accepted.

Cllr Dodds reviewed the draft minutes.

169/14 Matters of Concern to Councillors

Cllr Halstead drew attention to letters published in the local press criticising some aspects of the new Network Rail bridge at the Stodham railway crossing.

170/14 Reports from outside bodies

Cllr Halstead had attended a meeting of the Community Centre committee. The annual art exhibition would take place in the last week of October. Defibrillation units are being installed in the village at Tesco, NCPF & St Mary's church.

Cllr Halstead had attended the quarterly meeting of the EHAPTC.

Cllr Halstead informed Members that EHDC's Partners newsletter was to include a page covering items submitted by parish councils in future. It would provide an opportunity to promote village events such as the Xmas fair & the neighbourhood plan contact details.

Cllr Dodds had attended the annual Liss Horticultural Association show & presented awards for best kept allotments.

Cllr Linsley had attended the EHAPTC meeting that received a presentation from Amey.

Cllr Linsley had attended a NCPF Trust meeting. The football changing rooms had been successfully extended, there was to be an installation of artificial grass on the Puddleducks play area & a new notice board had been installed. Some concerns on the communication between the Trust & LPC had been discussed.

Cllr Smith had also attended the NCPF Trust meeting & said that their Chairman was keen to have regular meetings with LPC.

171/14: Exclusion of the press & public

In view of the confidential nature of the remaining business to be transacted it was:

Resolved: That the press & the public be asked to leave.

172/14 Consideration of nominations for Civil Awards

173/14 Report of the West Liss Pavilion Development Committee of 6th August & 28th August

The Chairman closed the meeting at 21.52hrs.

Next meeting: Monday 20th October 2014, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 20th October 2014.

Members

Mr K Budden (Chairman), Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, *Mr B Mayo, *Mr P Payne (Vice Chairman), *Mr A Smith, Mr E Thomas & *Ms A Wright.
* Present

Clerk: S. Smith.

In attendance: District Councillor Mrs J. Gray and J. Onslow and one member of the public.

174/14 - In the absence of Cllr Budden the Chair was taken by Cllr Payne the Vice Chairman.

175/14 Apologies

Members accepted apologies from Cllrs Budden & Thomas and County Councillor Mr V Clarke.

176/14 Declarations of interests

There were no declarations.

177/14 Chairman's announcements

The Chairman made the necessary health & safety announcements.

The Chairman advised that the Remembrance Day Parade to be organised by the Legion would take place on Sunday 9th November.

178/14 Public participation

Members agreed a period of adjournment to receive comments from the public.

Phil Deacon raised the issue of the new street lights and enquired about the position in St. Mary's Road where a hole was dug apparently in preparation for a new street light, but then filled in again. The Chair advised that some enquiries should be made. Cllr Smith advised that he too had noticed this and had already made an enquiry, for which he was waiting a call back. Cllr Linsley advised that a HCC meeting was held in Petersfield on the new street light scheme. The invitation was extended to Liss residents, however no maps of the street lights in Liss had been brought to the meeting. Cllr Linsley requested that the Clerk forward the map to Mr Deacon.

The meeting was then reconvened.

179/14 Report of County Councillor

No report had been received.

180/14 Report of District Councillors

Cllr Onslow reported that she had attended a Community Resilience Day with Cllr Kendall on 3rd October. This had covered issues regarding flooding, as well as wind, trees etc. She noted that the date of the Community Forum had changed and would now take place on 11th November at EHDC.

Cllr Gray reported that the response to the SHLAA consultation had been received. She also reported that current issues included clothing banks and a possible increase in District Cllrs devolved grants. Cllr Gray encouraged LPC to come forward with proposals, such as the West Liss Pavilion project, to make use of these funds. Cllr Kendall said that he would raise this at the next meeting of the West Liss Pavilion Development Committee on 22nd October.

181/14 Minutes of the meeting of 15th September 2014

The minutes of the Council meeting of 15th September, proposed by Cllr Halstead and seconded by Cllr Linsley, were agreed as a correct record unanimously.

Resolved: The minutes of the Council meeting of 15th September be accepted as a correct record.

182/14 – Matters Arising

- i) **Resolved:** That Michael Oakley be appointed to the Liss Friendship Fund as a temporary replacement for Keith Budden.
- ii) & iii) **Resolved:** That the contents of the Internal auditors report and the conclusion of the 2013/14 annual report by the external auditors be remitted to the Finance Committee for further consideration.

183/14 Schedule of payments – Main Account

Resolved: The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq. No.		£
2280	Coloured Courts – recoat court 3	2346.00
2281	Viking – stationary, post & N Plan costs	210.54
2282	N Woodage – notice board repairs	95.00
2283	HALC – training course	30.00
2284	Liss Garden Machinery – mower maintenance	131.66
2285	Hilliers – tools & equipment	69.97
2286	Altis Industries – welding safety wear	62.49
2287	Travis Perkins – grounds maintenance	65.43
2288	U-Do DIY – office & grounds costs	4.28
2289	HCC – pension costs September	844.88
2290	Post Office – tax & NI September	1171.61
2291	Petty Cash	150.00
2292	South West Audit – interim	290.00
2293	Zurich Insurance – policy adjustment	53.00
2294	Liss garden Machinery – machine parts	211.51
2295	Hilliers – spring bulbs	69.94
2296	Winchester Garden Machinery – LCR costs	18.75
2297	Hants Pension Fund- October	844.88
2298	Post Office – tax & NI October	1170.57
Trf	Salaries – September	4084.18
Trf	Salaries – October	4048.48
DD	Talk Talk – September	8.59
DD	Talk Talk – October	8.59
		15990.35

184/14 Schedule of payments – Charities Account

Resolved: The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved:

Chq No.		£
1090	Veolia – bins hall & West Liss Aug.	66.31
1091	Beaver Tool Hire – chipper hire	278.50
1092	U-Do DIY – Village hall maintenance	5.26
1093	R. Collins – painting Village Hall	200.00
1094	HCC & IOW CRC – work at West Liss	75.00
1095	Hants Pension Fund – Sept.	220.06
1096	HM Customs & Revenue – Tax/ NI Sept.	21.50
1097	Cancelled	0.00
1055	Security Direct – cancelled	-619.99
1098	Security Direct – fire control Village Hall	869.98
1099	HCC & IOW CRC – work at West Liss	150.00
1100	Clear Round – moles cleared at West Liss	100.00
1101	Clenol Group – Village Hall maintenance	115.43
1102	Hants Pension Fund – October	220.06
1103	HM Customs & Revenue – Tax/ NI Oct.	21.50
Trf.	Salaries – Sept.	792.31
Trf.	Salaries – Oct.	792.31
DD	Cardsafe – Sept.	25.00
DD	Cardsafe – Oct.	25.00
		3358.23

185/14 Schedule of payments – Charities Account

Resolved: The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Halstead, was unanimously approved:

Chq No.		£
050	The Komedie Ltd. – cancellation fee	210.00
		210.00

186/14 Correspondence

The following correspondence was reviewed & agreed:

East Hants Passenger Transport Forum on 18th November at Penns Place – Cllr Linsley to attend.

Preliminary information from EHDC regarding the precept setting process for 2014/15 - Cllr Halstead noted that views had been invited by 29 October. Cllr Halstead highlighted that the reduction in funding to District Councils would not be passed onto parishes in 2015/16 which was welcomed by LPC. However, should any reduction in the funding intended for Parishes be considered, LPC would require clarification in good time.

Resolved: That the Clerk would write accordingly and that this issue would be discussed further in the Finance Committee.

187/14 To approve adoption of an equal opportunities policy & dignity at work, bullying and harassment policy

Cllr Wright advised that revision of these policies had come up in the context of the new draft social media policy which provided for disciplinary action for inappropriate use of social media. The aim of this equal opportunities policy was to clarify both protection as well as obligations of employees. Cllr Kendall proposed that, in the dignity at work, bullying and harassment policy, the words “as a pattern of” be replaced with “as”, to

clarify that a single incidence of bullying would not be accepted, in line with many authorities' refining of the ACAS definition. This was unanimously accepted. It was clarified that monitoring of the policy would take place by Council Review Committee.

Resolved: That the policies be adopted, proposed by Cllr Linsley and seconded by Cllr Mayo.

189/14 Reports of Planning Committee

The report of the Planning Committees of 22nd September, 6th October and 13th October were received and noted. Cllr Halstead drew attention to LPC's objection to development at Ciddy Hall and to LPC's expression of dissatisfaction with the quality of some of the planning applications recently validated by the SDNPA.

190/14 Report of the Grounds Committee of 6th October

The Grounds Committee had unanimously resolved to set up a small steering group to investigate the proposal of a pumptrack and to submit recommendations for installation options, siting and funding. Cllr Dodds proposed that Cllrs Smith, Chads and Dodds would form the steering group. Cllr Dodds advised the Cllr Linsley had since withdrawn support for the consideration of a pumptrack facility. Cllr Linsley had expressed that he felt that the priority should remain the West Liss Pavilion. He also felt that the pumptrack proposal had been unexpected and that it could adversely impact on the raising of the funds for the Pavilion, a project which has strong public backing. Cllr Linsley agreed to circulate his note to Cllr Dodds to all Cllrs (see attached).

191/14 Matters of Concern to Councillors

Cllr Linsley reported that a member of the public had raised the issue of a lack of street lights on the path between Dennis way and Inwood Road. It was noted that this was a safety issue as the path was heavily used by school children, as well as elderly people and other members of the public.

Resolved: That the Council would support a survey of those in the immediate vicinity. The Clerk would write to Country Cllr Vaughn Clarke supporting the additional street lights subject to public opinion.

Cllr Smith said he felt that the new street lights in the centre of the village were not in keeping with the traditional heritage lights. Cllrs agreed that having fought hard to secure the heritage lights, this was unexpected as we had been informed that the new lights would be sympathetic. This was particularly important in and around the conservation area.

Resolved: That the Clerk write to HCC with photos seeking views on how the new lights were sympathetic to the heritage lights and requesting an on-site meeting.

Cllr Halstead reported that leaves on Hill Brow Road had been blown onto the inside half of the footpath, thereby significantly reducing the width of the pavement and forcing pedestrians to walk close to the road edge. This was particularly dangerous for children walking to school.

Resolved: That the Clerk would contact HCC to raise the issue.

Cllr Wright said that as regards the extension of faster broadband to Liss, she was unsure of the boundary and therefore who would be covered. Cllr Kendall added that it was important to know who was covered so that representations could be made on behalf of those not covered.

Cllr Linsley advised that Cllr Budden had reported that the 38 bus service would no longer run on a Saturday due to budget cuts. This change was noted on page 18 of the Passenger Transport Review & Hampshire Concessionary Travel Scheme 2015/16. Cllr Budden had written to Damian Hinds on the issue. It was highlighted that this was an important service as it was the only public transport connection to Petersfield for areas such as Liss Forest and Greatham.

Resolved: That the Clerk would write expressing dissatisfaction on the poor communication of this change in service.

Cllr Kendall advised that the NALC advice on relationships with the media had been withdrawn and was being amended. Cllr Kendall also expressed concern that LPC did not have a flood plan following his attendance at the Community Resilience Forum. Cllr Halstead suggested that such a plan could be initiated by LPC but managed by volunteers.

Resolved: That the appropriate officer from EHDC/ Havant who attended the event be invited along with an HCC rep to speak to LPC on resilience issues and that the issue be remitted to the next Highways Committee to take forward.

192/14 Reports from outside bodies

Cllr Kendall had attended the Community Resilience Forum on 13 October.

Cllr Linsley had attended the HALC AGM and Countryside Alliance Meeting.

Cllr Halstead had also attended the HALC AGM and gave positive feedback on the new Chief Executive. She reported that there would be an increase in affiliation fees.

193/14: Exclusion of the press & public

In view of the confidential nature of the remaining business to be transacted it was:

Resolved: That the press & the public be asked to leave.

The Chairman closed the meeting at 21.12hrs.

Next meeting: Monday 17th November 2014, 19.30hrs

LISS PARISH COUNCIL

Exempt Minutes from the Council meeting of 20th October 2014

194/14 Report of the West Liss Pavilion Development Committee of 17th September and 10th October 2014

Cllr Kendall advised that the Special meeting of Council to consider the report of the progress and viability of the West Liss Pavilion project would now take place on 26 November. A meeting of the West Liss Pavilion Development Committee would take place on 22 October to prepare the report following receipt of the figures from Holloway Squires expected on 21 October. Cllr Kendall proposed to avoid incurring any substantial expenditure prior to the special meeting of Council.

195/14 Report of the Grounds Committee of 6th October

Cllr Dodds reported that discussions on staffing levels at the Grounds Committee had considered the option of an assistant groundsman for 1 day a week in the winter and 2-3 days in the growing season. The overall cost would be around £4,000, but no higher than grounds staffing expenditure incurred in 2013/14. Staffing in 2013/14 had consisted of a student 1 day a week and an additional temporary part-time groundsman recruited for the summer period. The proposal to allocate the budget provision would be discussed by the Finance Committee.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 17th November 2014.

Members

Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, *Mr B Mayo, *Mr P Payne (Vice Chairman), *Mr A Smith, *Mr E Thomas & *Ms A Wright.
* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillor Mrs J. Gray and Mrs J. Onslow, five members of the public & one member of the press.

The meeting was preceded by a presentation from Mr T Crutchfield & Ms Hannah Woodall, landscape architects with HCC Highways, on the proposals for the revised road scheme for Liss Forest.

The Council meeting commenced at 7.55pm.

In the absence of Cllr Budden the Chair was taken by Cllr Payne the Vice Chairman.

194/14 Apologies

Members accepted apologies from Cllr Budden.

195/14 Declarations of interests

There were no declarations.

196/14 Chairman's announcements

The Chairman made the necessary health & safety announcements.

The Chairman thanked those Councillors who had been able to represent LPC at the Remembrance Day Parade. The Chairman reminded the meeting that the late night Xmas event was on 10th December between 6pm & 8pm & also that the village Xmas trees would be decorated & erected on Monday 1st December; volunteers were needed for both events.

197/14 Public participation

Members agreed a period of adjournment to receive comments from the public.

Mr Seymour asked for an update on the progress of the pavilion development project.

The Chairman replied saying that LPC would be having a Special Council meeting to discuss the matter on 26th November & that it would be inappropriate to make any statement at this point in time.

Mr Deacon commented that some residents had reported a smell of diesel emanating from the Smiths site.

The meeting was then reconvened.

198/14 Report of County Councillor

County Councillor Mr V Clarke reported that the local unemployment rate for Liss was 0.4% & that the average for the area was 0.6% reflecting a continuing drop in the rate.

HCC had to make more savings as it received the 3rd lowest Government grant. With winter approaching HCC had a stock of 25000 tonnes of salt & grit bins had been restocked.

The public transport consultation had now been assessed & the proposals would produce £1.4m of savings. The proposals included the cutting of the Saturday Alton/Petersfield service 38.

HCC had topped a satisfaction survey for on highways & transport carried out on 78 local authorities.

Cllr Halstead asked why Hampshire qualified only for such a small Government grant compared to Kent & Cllr Clarke responded that there were more deprived areas in Kent.

Cllr Clarke was informed that LPC had objected to the cut in bus service 38 & requested a review of the decision. He said that this would be brought up at the next HCC meeting.

199/14 Report of District Councillors

Cllr Gray reported that DC's devolved grants were being increased to £4.5k pa from April 2015 & encouraged LPC to propose good causes.

EHDC were employing an additional three CPSO's & Cllr Gray said they could be deployed in Liss to enforce parking restrictions if required.

Clothing banks would be having a two year extension to the current allotment of funding to the various charities.

EHDC & the HCC Constabulary would be operating a "late recognition" scheme that would scan car registrations.

EHDC were holding an event for prospective new District Councillors on 18th November.

Cllr Linsley said many members of the public had expressed objection to Air Ambulance losing funding from clothing banks. Cllr Gray said they would be part of the arrangements for the two year period mentioned.

Cllr Halstead asked if EHDC could attach notices to the bins to explain where funds raised were being allocated to & Cllr Onslow said this would be looked into.

Cllr Wright asked if it was true that there were to be changes to the local recycling centres & Cllr Onslow replied that they were aimed at assisting small businesses & no changes for residents were involved.

200/14 Minutes of the meeting of 20th October 2014

The minutes of the Council meeting of 20th October, proposed by Cllr Mayo and seconded by Cllr Linsley, were agreed as a correct record unanimously.

Resolved: That the minutes of the Council meeting of 20th October be accepted as a correct record.

201/14 – Matters Arising

i) Internal auditor's interim 2014/15 report.

ii) External auditors report on conclusion of the 2013/14 examination.

An explanatory note on the above items had been circulated by the Clerk with papers for both the October & November Council meetings.

The Clerk said that Council should not have remitted these items direct to the Finance Committee as they had done in October (min. 182/14 refers) as it was the responsibility of Council to deal with these matters.

The contents of the reports were noted & the matters were referred to Finance Committee to review & reports back to Council on outcomes & to the Review Committee on matters of new legislation.

Resolved: The contents of the interim report of the Internal auditor & the 2014/15 report of the External auditor were noted. They were referred to the Finance Committee for review & to report to Council on the outcomes & to the Review Committee on matters of new legislation.

202/14 Schedule of payments – Main Account

Cllr Halstead declared a pecuniary interest arising from the reimbursement of mileage costs to her.

Resolved: The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Chads, was unanimously approved:

Chq. No.		£
2299	Viking - stationery & grounds cost	200.43
2300	BDO - External audit fee 13/14	662.00
2301	Post Office - land Rover road tax	225.00
2302	U-Do DIY - grounds costs	42.30
2303	Hilliers - tools & equipment	39.96
2304	Beaver Tool Hire - diesel	44.10
2305	Liss Garden Machinery - machine parts	253.71
2306	RBL - wreath	40.00
2307	RCD Hoare - hedges	285.60
2308	S Halstead - mileage to HALC agm	24.00
2309	S Smith - mileages to training courses	40.46
2310	Travis Perkins - timber	10.96
2311	Altis - grounds supplies/karcher	144.44
2312	Viking - stationery	77.28
2313	U-Do DIY - grounds & Xmas costs	51.15
2314	Hants Pension Fund- November	844.88
2315	Post Office - tax & NI November	1170.57
Trf	Salaries - November	4048.48
DD	Southern Electric - garage	24.21
DD	Apogee - copier costs	127.07
DD	Siemens - copier lease	194.42
DD	BT - telephone	262.34
DD	Talk Talk - November	10.31
		8823.67

203/14 Schedule of payments – Charities Account

Resolved: The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Dodds, was unanimously approved:

Chq No.		£
1104	U-Do DIY - Village hall maintenance	8.14
1098	Security Direct - fire control Village Hall (cancelled)	-1043.98
1105	Security Direct - fire control Village Hall	1043.98
1106	Veolia - bins, Village Hall & West Liss	94.44
1107	HCC - cleaning materials	124.28
1108	K Guscott - allotment work	100.00
1109	L Mann - safety equipment installed	220.00
1110	R B Electrics - electrical work Village Hall	360.00
1111	Veolia - bins, Village Hall	47.94
1112	Cancelled	0.00
1113	Hants Pension Fund- Oct	220.06

1096	HM Customs & Rev - tax/ni Sept, cancelled	-21.50
1114	HM Customs & Rev - tax/ni Sept & Nov	68.60
1115	Petty Cash	100.00
Trf.	Salaries - Nov	766.71
DD	Southern Electric - Village Hall	205.43
DD	Southern Electric - West Liss	37.32
DD	Cardsafe - cancellation fee	300.00
		2631.42

204/14 Schedule of payments – Charities Account

Resolved: The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Kendall, was unanimously approved:

Chq No.		£
076	Cancelled	0.00
077	Terra Firma - landscape consultancy	1200.00
078	Febo - final account to production	3900.00
079	Fusion Fire Engineering - consultancy	1200.00
080	SDNP - pre-app consultation	240.00
081	Andrews Newby - balance of fees	2790.00
		9330.00

205/14 Correspondence

The following correspondence was reviewed & agreed:

No action on the request from Selborne Parish Council to support their complaint over the policing of off-road motorcycles was required.

A copy of a letter from national Parks England to the Secretary of State, Department for Communities & Local Government objecting to proposed reforms of S106, Affordable Housing regulations had been received. They were seeking the support of parishes in national Parks.

It was agreed that the letter would be circulated to all Members & they would feed any comments they had to the Clerk in order that a letter of support could be sent as soon as possible if necessary.

206/14 Reports of Committees

Highways Committee

Resolved: The notes of the meeting of 27th October be noted. The meeting had not been quorate but some business had been discussed.

Cllr Linsley reviewed meeting & informed Members that he had subsequently met HCC's street lighting officer to see if lighting could be put on the alley footpath at Inwood Road to Dennis Way. (min. 191/14 refers); the officer had felt that two or three lights could be installed.

Cllr Linsley had also used the opportunity of the visit to take the officer to the stretch of Farnham Road between Hawkley Road & Sparkhams Yard where there was a lack of adequate lighting & asked if Council was happy to have additional lights installed subject to the results of a HCC survey of affected residents.

Cllr Halstead said that the cycle crossing installation on the new Network Rail bridge at Stodham lane was not useable & asked if LPC could write & suggest modifications.

Cllr Kendall said he had attended the EHDC Community Forum that had received a presentation on flood & bad weather emergency contingencies & suggested that Liss needed to set up an emergency committee to deal with such matters.

Resolved: -

- i) That HCC be asked to carry out the necessary survey of affected residents in Inwood Road/Dennis Way & at Farnham Road to establish the desire for additional street lighting.
- ii) That the clerk writes to Network Rail suggesting they investigate modification to the cycle rail on the Stodham Lane bridge. A move of six inches or so of the rail would be suggested.
- iii) That LPC set up a group to investigate & report back to Council with recommendations on the establishment of a community resilience plan & the need for an emergency committee. The group would consist of Cllr Kendall, Cllr Linsley, Cllr Hargreaves, Cllr Halstead & Cllr Payne.

- **Finance Committee**

Resolved: The draft minutes of the Finance Committee of 3rd November were noted.

Cllr Mayo reviewed the draft minutes. He highlighted the proposed precept for 2015/16.

Cllr Halstead asked if a provision for Neighbourhood Plan costs had been included & the Clerk confirmed that £3000 had been allocated.

Cllr Kendall said that it would be necessary to include in the summary estimates of costs & funds available for the pavilion development project after the Special council meeting on 26th had been held.

Cllr Linsley said that approval of the precept should be adjourned until the December Council meeting.

Resolved: -

- i) Estimated costs & available funds for the pavilion development project would be incorporated in the final budget.
- ii) Approval of the precept would be adjourned until the December Council meeting & the Clerk would distribute final detailed budget schedules to all Members.

- **Planning Committee**

Resolved: The draft minutes of the Planning Committee of 10th November were noted.

Cllr Halstead reviewed the draft minutes.

207/14 Matters of Concern to Councillors

Cllr Halstead said there was a need to ensure that an edition of Village Voice was published in order to communicate developments on the Neighbourhood Plan to residents.

Cllr Dodds reminded Members that the allotment holders meeting was to be held on 24th November & invited them to attend.

208/14 Reports from outside bodies

Cllr Kendall had attended the EHDC Community Forum & the AGM of LFRA.

Cllr Halstead had attended the meetings of The Community Rail partnership, EHDC Community Forum, Liss Community Centre & the SDNP Joint parishes meeting. Community Forum had approved the Hawkey Neighbourhood Plan. The SDNP meeting had said that their Local Plan would be an all in one plan & that their CIL proposals would be examined in May 2015 hopefully enabling adoption later in the year.

Cllr Chads said that since being appointed as LPC representative to Crossover she had not been contacted by them. The Clerk would follow this up.

Cllr Wright had attended the AGM of LFRA & reported that they had expressed appreciation of the standard of maintenance at LF recreation ground. Cllr Linsley had attended EHDC community Forum & a meeting of

NCPF. He reported that NCPF had requested a grit bin from HCC & that the Village day in 2015 would be 13th September.

209/14: Exclusion of the press & public

In view of the confidential nature of the remaining business to be transacted it was:

Resolved: That the press & the public be asked to leave.

210/14 – Exempt Item – Neighbourhood Plan

Appointment of members of Steering Group.

211/14 Exempt Item – West Liss Pavilion Development Committee

To receive the report of the West Liss Pavilion Development Committee of 22nd October.

The Chairman closed the meeting at 21.40hrs.

Next meeting: Wednesday 26th November 2014, 19.30hrs

LISS PARISH COUNCIL

Exempt Minutes from the Council meeting of 17th November 2014

210/14 Neighbourhood Plan

The report & recommendation of the Neighbourhood Plan Working Party had been circulated. The report contained recommendations for the setting up, management & appointments to the Steering Group. Recommended appointments were: Sir John Dunt KCB, Mr P Deacon, Mr S Mannerings, Mr R Mullenger. Mr M Oakley, Mrs C Porton. Mr D Steer & Mr A Tither; LPC's representatives would be Cllrs Halstead, Hargreaves & Wright.

Resolved: The report & recommendations of the Neighbourhood Plan Working party proposed by Cllr Halstead & seconded by Cllr Linsley, was unanimously approved.

211/14 Report of the West Liss Pavilion Development Committee of 22nd October 2014

Resolved: The draft minutes of the West Liss Pavilion Development Committee of 22nd October were noted.

Cllr Kendall said that papers for the Special Council meeting on 26th November would be distributed after this meeting & they contained recommendations that would be debated at that meeting. He added that no further comment was necessary at the moment.

LISS PARISH COUNCIL

A Special meeting of Liss Parish Council took place at 7.30pm on 26th November 2014.

Members

Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, *Mr B Mayo, *Mr P Payne (Vice Chairman), *Mr A Smith, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: Assistant Clerk, S Smith & Mr J Starling.

In the absence of Cllr Budden the Chair was taken by Cllr Payne the Vice Chairman.

212/14 Apologies

Members accepted apologies from Cllr Budden.

213/14 Declarations of interests

There were no declarations.

214/14: Exclusion of the press & public

In view of the confidential nature of the remaining business to be transacted it was:

Resolved: That the press & the public be asked to leave. It was also agreed that Mr Starling remain in the meeting due to his close involvement in the pavilion development project.

215/14 Exempt Item – West Liss Pavilion Development Committee

To consider a report of the West Liss Pavilion Development Committee.

The Chairman closed the meeting at 21.40hrs.

Next meeting: Monday 15th December 2014, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place at 7.30pm on 15th December 2014.

Members

Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr R Hargreaves, *Mr M Kendall, *Mr H Linsley, Mr B Mayo, *Mr P Payne (Vice Chairman), *Mr A Smith, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: District Councillors Mr R Harris and Mrs J. Onslow, six members of the public & one member of the press.

In the absence of Cllr Budden the Chair was taken by Cllr Payne the Vice Chairman.

216/14 Apologies

Members accepted apologies from Cllrs Budden & Mayo, County Councillor Mr V Clarke and District Councillor Mrs J Gray.

217/14 Declarations of interests

There were no declarations.

218/14 Chairman's announcements

The Chairman made the necessary health & safety announcements.

The Chairman thanked all who had helped to make the village Xmas event such a great success, he particularly thanked Mr Johnson of the village traders association, those Councillors & staff who had helped manning barriers & putting up signs & the working parties that had put the Xmas trees up.

219/14 Public participation

Members agreed a period of adjournment to receive comments from the public.

Mrs Upson & Mrs Williams of The Roundabouts asked what plans LPC had to prevent a repeat of the flooding issues that had occurred earlier in the year.

Cllr Kendall responded that councillors were looking into the issues relating to emergencies. An event run by HCC had been attended by some & it was the responsibility of HCC & the Environment Agency to deal with flooding issue. However, they could only cope with difficulties in major population areas & they expected smaller rural areas to rely more on self-help. The Parish Council was beginning to work on the creation of a network for early warning & was examining possible preventative measures & the recruitment of volunteers. Volunteers were needed from the community to ensure the efficient dissemination of information & actions to take. He added that there would be a public meeting & the date would be advertised in due course.

District Councillor Mrs Onslow added that it was primarily up to individuals to protect their own property.

Sir John Dunt introduced himself to Councillors as the Chairman of the Liss Neighbourhood Plan Steering Committee. He congratulated the Liss Parish Councillors who had done the preparation work & said that press release was to be made.

The meeting was then reconvened.

220/14 Report of County Councillor

County Councillor Mr V Clarke had submitted a written report that was read out by the Clerk. The main points were:

- Parish Councils were urged to press for the installation of broadband as planning conditions.
- HCC staff reductions were expected to be 1000 over the next two years, mainly through not replacing leavers.
- Oxfordshire had requested Hampshire to run its schools.
- Children's Services would be implementing Government guidance by replacing larger sized children's homes with smaller family sized units.
- The Troubled Families programme was likely to meet its target of turning round 1590 troubled families by March.

221/14 Report of District Councillors

Cllr Onslow had nothing to report from EHDC but commented that she hoped to resolve issues with the public convenience at the Triangle.

Cllr Harris informed the meeting that District Councillors' grants towards the WRVS Luncheon Club installation of a roller shutter had been approved.

Cllr Kendall wished to express LPC's thanks for assisting with the application for a further £40000 of developers' contributions towards the pavilion project.

222/14 Minutes of the meetings of 17th November & 26th November 2014

The minutes of the Council meeting of 17th November, proposed by Cllr Halstead and seconded by Cllr Linsley, were agreed unanimously as a correct record.

The minutes of the Special Council meeting of 26th November, proposed by Cllr Kendall and seconded by Cllr Linsley, were agreed unanimously as a correct record.

Resolved: That the minutes of the Council meetings of 17th November & 26th November be accepted as a correct record.

223/14 – Matters Arising

- i) Village Voice (ref min 207/14) – Cllr Thomas informed Members that to proceed with production articles needed to be submitted to Cllr Budden as soon as possible. Cllr Hargreaves added that he would be meeting Cllr Budden to discuss the matter & that assistance might be needed to put the publication together; several larger items were already in place.
- ii) Precept (ref 206/14) - The Clerk had circulated detailed schedules supporting the proposed budget of £163750 for 2015/16.
Cllr Hargreaves explained that a sum of £3000 had been provided in the budget for the Neighbourhood Plan but requirements were still being examined & no exact total could be identified yet. Funding sources were also being investigated.
Cllr Linsley, seconded by Cllr Hargreaves, proposed that a further £2000 be added to the budget for Neighbourhood Plan cost & this was unanimously agreed.

Resolved: That the proposed budget for 2015/16 be increased by £2000

Cllr Linsley then proposed, seconded by Cllr Halstead, that the precept for 2015/16 be agreed as £165750 & this was agreed unanimously.

Resolved: That the Precept for 2015/16 be set at £165750.

- iii) Forest Road Traffic Scheme – The Clerk reported that he had received no feedback from HCC detailing any public consultation comments.

224/14 Schedule of payments – Main Account

Cllr Halstead declared a pecuniary interest arising from the reimbursement of mileage costs to her.

Resolved: The following schedule of payments drawn on the main account, proposed by Cllr Wright & seconded by Cllr Linsley, was unanimously approved:

Chq. No.		£
2316	Viking - stationery for LMRC(cash received)	340.68
2317	S Halstead - mileages to HCC event	25.10
2318	S Smith - mileages to training courses	39.86
2319	HALC - cilca training course S Smith	210.00
2320	ComminiCorp - Clerks Direct subs	12.00
2321	U-Do DIY - grounds, admin & Xmas costs	105.83
2322	Altis - leaf blower & LCR costs	291.31
2323	Gopak - new table for office	124.64
2324	HAGC-SMP - bearing for play equip.	1470.00
2325	Hants Pension Fund- December	925.59
2326	Post Office - tax & NI December	1390.73
Trf	Salaries - December	4471.08
2327	Cancelled	0.00
2328	Petty Cash	150.00
DD	BT - telephone	254.16
DD	Talk Talk - November	10.31
		9821.29

225/14 Schedule of payments – Charities Account

Resolved: The following schedule of payments drawn on the charities account, proposed by Cllr Linsley & seconded by Cllr Halstead, was unanimously approved:

Chq No.		£
1116	Prime Fencing - allotment gate	375.00
1117	SE Water - allotments	241.32
1118	Ampella - boiler service	185.22
1119	Veolia - bins, Village Hall & West Liss	155.22
1120	Viking - allotment postages	109.48
1121	Hants Pension Fund- Dec	292.19
1122	HM Customs & Rev - tax/ni Dec	172.66
Trf.	Salaries - December	1037.70
		2568.79

226/14 Correspondence

The following correspondence was reviewed & agreed:

HCC cuts to bus services – A letter had been received from County Councillor Mr S Woodward responding to LPC’s request for a review of the cuts to Liss services. It informed that the cuts would proceed. Members agreed that the petition would be presented to HCC & that all representations would be made.
EHDC Officer’s notice of intention to close public convenience – this had been covered in the District Councillor’s report. Members confirmed that they objected to any proposed closure of the facility.
Liss Heart Trust – a notice giving details of locations of defibrillators had been received.

227/14 Reports of Committees

Buildings Committee

Resolved: The draft minutes of the meeting of 1st December be noted.

Cllr Thomas reviewed the meeting & informed Members that the lack of an accessible toilet in the village hall was being investigated.

Grounds Committee

Resolved: The draft minutes of the Grounds Committee of 1st December were noted.

Cllr Dodds reviewed the draft minutes. The allotment users meeting had been well attended; the working group investigating a possible pumptrack had met & were looking at the possibility of enhancing the existing dirt track.

Review Group for Standing Orders, Procedures & Agreements with third parties

Resolved: The draft minutes of the Review Group meeting of 4th December were noted.

Cllr Wright reviewed the draft minutes. She explained that it had been a long meeting where Members felt that it was not in Council’s interests to make Standing Orders too restrictive. It was hoped to come to Council soon for adoption of policies.

Cllr Halstead asked what the position was on dispensations & was told that the Clerk was seeking advice.

Planning Committee

Resolved: The draft minutes of the Planning Committee of 8th December were noted.

Cllr Halstead reviewed the draft minutes. Issues relating to CIL were of concern as the rate for Liss was lower than anywhere else in the Park; therefore, it was useful to respond to the EHDC consultation to show LPC’s objection to this.

228/14 Matters of Concern to Councillors

Cllr Linsley reported that some residents held objections to the new street lights. Cllr Dodds felt that some of the difficulties arose from overhanging foliage.

229/14 Reports from outside bodies

Cllr Halstead had attended the HCC organised meeting on flooding & resilience.

Cllr Linsley had attended the EHAPTC meeting that received a presentation from the new area Police Inspector.

Cllr Linsley had also attended the HCC transport forum meeting.

230/14: Exclusion of the press & public

In view of the confidential nature of the remaining business to be transacted it was:

Resolved: That the press & the public be asked to leave.

231/14 Exempt Item – West Liss Pavilion Development Update

The Chairman closed the meeting at 21.45hrs.

Next meeting: Monday 19th January 2015, 19.30hrs