

## LISS PARISH COUNCIL

Minutes of the Highways, Footpaths & Transport Committee meeting held on 14<sup>th</sup> January 2013

### MEMBERS

*H Linsley	*K Budden	R Chads
G Logan	*L Mann (Chairman)	*P Payne
*E Thomas	A Wright	

Co-opted members - \*Mr C Seymour (WLRA); \*Mr J Collins (LFRA)

### \*Present

Clerk: R Bowery

Apologies: Cllrs Chads, Logan & Wright.

In attendance: Cllr Waller, 10 members of the public.

### 01/T13 – Declarations of Interests

There were no declarations of interests.

The Chairman proposed that the Highways & Pathways item relating to HCC's proposed works for Forest Road be taken first in order that members of the public could address their concerns. Members agreed.

### 02/T13 – Highways & Pathways

#### - HCC proposal for road works in Forest Road

The Chairman proposed an adjournment to receive comments from the public & members agreed.

Members of the public registered complains over the HCC proposals including:

Proposal would create a narrowing of the carriageway by forcing more on-road parking that would lead to gridlock.

Difficulties would be created by service vehicles & delivery vehicles.

The proposals took no account of the existing parking arrangements & residents would have to park closer to the carriageway centre.

There had been no consultation with the residents.

The Chairman informed residents that HCC officers would be attending a meeting of LFRA on 15<sup>th</sup> January to explain the project. Mr Collins said LFRA's meeting was a closed meeting, not open to the public.

The Chairman told residents that HCC would be asked to come & address a public forum; any comments that residents had could be sent via the Parish.

The meeting was then reconvened.

### 03/T13 – Minutes of the meeting of 22<sup>nd</sup> October 2012

The minutes of the meeting of 22<sup>nd</sup> October 2012, approved at Council on 19<sup>th</sup> November 2013, were noted. There were no matters arising that were not included in the agenda under their relevant headings.

### 04/T13 – Highways and Pathways

- A3 Ham Barn Roundabout – The Clerk reported that he had received a response from the Highways Agency to a letter sent in October. The HA claimed that the proposals were an interim solution pending a more substantial scheme that had not yet been decided. They also claimed to have met with LPC over a

number of years; this was clearly not the case. The HA were to meet with HCC in January & they expected HCC to take the case forward with parishes. They also claimed to have engaged with the SDNPA.

After discussion it was agreed that the Clerk should write to the HA again & express concern over the lack of consultation over the proposals that had a far reaching impact on Liss & other parishes. The HA would also be asked to come & explain this as well as future works. It was recognised that Liss was already being used as a rat run by drivers from the A3 & it was thought that there was a danger of this increasing in the future.

It was agreed that the Clerk would also ask the MP to intervene in the case.

It was also thought that a publicity campaign was necessary to encourage residents to express their thoughts on the issue to the HA.

Action: Clerk to write to HA & MP

- HCC Consultation on safe roads – It was agreed that the Chairman would respond on behalf of LPC.

Action: Chairman

- HCC street lighting PFI consultation – It was agreed that the Clerk would respond on behalf of LPC requesting that existing Victorian style lighting in the village was not lost & was possibly extended.

Action: Clerk

- Street lighting – Cllr Payne requested that LPC/NCPF look at the lighting on the drive to the NCPF pavilion; he felt it was inadequate & caused an H & S risk.

Action: Clerk to flag concerns with NCPF

- Drainage issue – Mr Collins raised a concern over rainwater flowing off Warren Road into a private dwelling due to blocked & inadequate drains. The Clerk had already raised this issue with HCC Highways but would send a reminder.

Action: Clerk

### **05/T13 - Public Transport matters**

The Clerk reported that the HCC East Hants Passenger Forum notes from 24<sup>th</sup> October had now been received. The main topic had been the minibus scheme; Eco Town transport strategy had also been discussed. Cllr Budden informed the meeting that Stagecoach had introduced a scheme giving job-seekers free fares; they had also frozen their fares for six months.

It was also noted that Liss Station was still waiting for the new up line ticket machine to be installed.

### **06/T13 - Parking & Traffic issues**

TSR report – A schedule of the results of the TSR deployments, ranked in order showing the highest infringements, was tabled & discussed. The Chairman reported that he had canvassed for a local user forum to pool data but had only received one response.

### **07/T13 - Footpaths/ROWS**

The Clerk informed the meeting that there was to be an official opening of the Shipwrights Way on 24<sup>th</sup> March & that HCC would have stalls on the LPC picnic area of the Liss Riverside Railway Walk.

The Clerk reported that a resident had registered a strong complaint with HCC over aggressive behaviour by cyclists on the RRW & on Longmoor. HCC & EHDC felt that little could be done other than installing signage requesting all users to treat others with courtesy.

Cllr Payne raised concerns about the state of the footpath at the new bridge. The Clerk said he had complained to EHDC & their contractor; however, LCR had agreed to carry out restoration work that was to be funded by HCC. Additionally, they would be carrying out similar work at the entrance to Liss meadow.

### **08/T13 - AOB**

Cllr Budden informed the meeting that Bramshott & Liphook had suffered a stolen battery from their TSR. The Chairman reassured Cllr Budden that LPC's equipment was padlocked.

Next meeting: 8<sup>th</sup> April 2013, 7.30pm

## LISS PARISH COUNCIL

Minutes of the Highways, Footpaths & Transport Committee meeting held on 8<sup>th</sup> April 2013

### MEMBERS

*H Linsley	*K Budden	R Chads
*L Mann (Chairman)	P Payne	E Thomas
*G Waller	*A Wright	

Co-opted members - \*Mr C Seymour (WLRA); Mr J Collins (LFRA)

### \*Present

Clerk: R Bowery

Apologies: Cllrs Chads Payne & Thomas. Mr J Collins.

### **09/T13 – Declarations of Interests**

There were no declarations of interests.

### **10/T13 – Minutes of the meeting of 14<sup>th</sup> January 2013**

The minutes of the meeting of 14<sup>th</sup> January 2013, approved at Council on 21<sup>st</sup> January 2013, were noted. There were no matters arising that were not included in the agenda under their relevant headings.

### **11/T13 – Highways & Pathways**

- A3 Ham Barn Roundabout – The Clerk reported that he had exchanged communications with the Highways Agency & they confirmed that they were organising a meeting to be held at Penns Place that would be attended by two representatives each from Liss, Hawkey & Greatham parish councils as well as the local County Councillor, one HCC Highways officer & two EHDC officers.
- HCC proposal for road works in Forest Road  
The Clerk had ascertained that HCC Highways were still working on the detail of the amended plans for the roadworks. It was their intention to present the plans to LPC & to Liss Forest Residents Association prior to making an application to EHDC Community Forum for developers' contributions funding. The Chairman expressed concerns that residents of Liss Forest might not be invited to attend the presentation & not have a chance to comment. The Clerk would ask HCC to ensure that residents could be included in the process.

### **12/T13 - Public Transport matters**

Cllr Budden reported that the last evening bus service to Liss seemed to have reverted to the practise of not completing the route to Liss Forest if the bus was empty but proceeding via Station Road to the A3 for its return to depot. The Clerk would report the matter to Stagecoach.

Action: Clerk

Cllr Budden reported on a meeting, attended by himself, Cllr Halstead & Mrs Effenberg (VDG), with the Three Rivers Rail Partnership. It was to investigate improvements to the Station area under a scheme for National Park gateway stations.

There were significant grant funds available but the scheme depended on establishing a team of volunteers to maintain the installation of flower beds, trees etc. The suggestions from Three Rivers were awaited.

### **13/T13 - Parking & Traffic issues**

TSR report – A schedule of the results of the TSR deployments, ranked in order showing the highest infringements, was tabled & discussed. It was agreed to contact HCC Highways raising concerns about the high level of incidents recorded close to the schools on Hill Brow Road. They would be requested to deploy traffic monitoring measures & consider the next stage of traffic calming measures in the area.

Cllr Linsley proposed a formal vote of thanks to Cllr Mann for his continued voluntary work in moving the TSR equipment from site to site & Members agreed unreservedly.

Action: Clerk

Traffic Order: The Clerk reported that there was no progress by HCC legal department in finalising the traffic order.

Parking: In discussion it was agreed to seek details of EHDC traffic warden visits to Liss.

Action: Clerk

### **14/T13 - Footpaths/ROWs**

The Chairman expressed concerns about the level of maintenance service that Liss would receive & it was agreed that HCC be contacted to establish what the regime was to be for 2013.

Action: Clerk

### **15/T13 - AOB**

Cllr Linsley expressed concerns over the lack of adequate street lighting on Farnham Road between its junction with Station Road & Hawkley Road. The Clerk would request HCC to consider appropriate improvements.

Action: Clerk

Next meeting: 8<sup>th</sup> July 2013, 7.30pm

## LISS PARISH COUNCIL

Minutes of the Highways, Footpaths & Transport Committee meeting held on 8<sup>th</sup> July 2013

### MEMBERS

*H Linsley	*K Budden	*R Chads
*L Mann (Chairman)	P Payne	*E Thomas
*G Waller	*A Wright	

Co-opted members - Mr C Seymour (WLRA); Mr J Collins (LFRA)

### \*Present

Clerk: R Bowery

Apologies: Cllr Payne, Mr C Seymour & Mr J Collins.

### 16/T13 – Election of Chairman

Cllr Mann, proposed by Cllr Wright & seconded by Cllr Linsley, was unanimously elected as Chairman for the ensuing year.

### 17/T13 – Declarations of Interests

There were no declarations of interests.

### 18/T13 – Minutes of the meeting of 8<sup>th</sup> April 2013

The minutes of the meeting of 8<sup>th</sup> April 2013, approved at Council on 15<sup>th</sup> April 2013, were noted. Cllr Linsley, referring to minute 15/T13 reported that he had spoken to HCC's lighting officer at the EHDC Community Forum meeting. The officer had said he would investigate the possibilities for an additional street light on Farnham Road. It was agreed that the Clerk would request information from HCC relating to the standard of lighting required in this area as well as the options available.

Action: Clerk

Referring to minute 11/T13, the Chairman reviewed the meeting held with the Highways Agency, HCC, the County Councillor & parish representative to receive the HA's explanation for the proposed minor alterations to the Ham Barn roundabout. It was understood that the project was a result of special Government funding that had to be expended in this financial year. The HA had made an amendment to the proposal that would create another exit lane on the northbound exit for traffic heading towards Selborne; this traffic would still have to give way at the roundabout. The HA had made comments that there would be proper consultation when & if any major alterations to the roundabout came forward.

Referring to minute 11/T13 the Clerk reported that he had received an update on the HCC proposed works to Forest Road. The scheme was with engineers for evaluation & would then go to costing. HCC would then organise consultation further meetings.

### 19/T13 – Highways & Pathways

Cllr Budden reported that he had received a complaint from a resident about A boards & tables outside of 41 Station Road; these made it difficult for mobility buggies to pass. It was agreed that the Clerk would bring this to the attention of EHDC licensing.

12/T13 - Public Transport matters

Action: Clerk

### 20/T13 – Public Transport

Cllr Budden reported that he had received no feedback from the meeting with the Three Rivers team concerning improvements to Liss railway station. He had spoken to SDNP & they had not received any feedback either & were to follow the matter up.

Cllr Wright asked what was happening about the repositioning of the bus stop at the St Saviour's site in Forest Road. The Clerk said he would speak to the EHDC planning department to ensure that the planning conditions were adhered to.

Action: Clerk

### **21/T13 - Parking & Traffic issues**

TSR report – A schedule of the results of the TSR deployments, ranked in order showing the highest infringements, was tabled & discussed. It was noted that Police Sgt Shaw had been impressed with the amount of detail compiled by LPC & would be passing the statistics to the Police Traffic section for them to take appropriate action. The Chairman added that the compilation of statistics would provide evidence for HCC Highways measures.

Traffic Order: The Clerk reported that there was no progress by HCC legal department in finalising the traffic order.

Parking: Cllr Wright asked if there was formal feedback from EHDC/Havant enforcement on actions taken by parking wardens in Liss. The Clerk replied that he had received information that about 40 tickets had been issued from the date of the powers taking force to April.

### **22/T13 - Footpaths/ROWs**

The Clerk informed the meeting that HCC's maintenance team were way behind on their programme but they expected to be up to date with footpath clearance by mid July.

Cllr Budden reported that there had been dumping of garden waste that had blocked a footpath between housing on the Inwood estate. It was agreed that Cllr Budden would supply exact location details & the Clerk would try to establish who had responsibility for the area.

The Clerk reported that following complaints about footpath 501 the County Councillor had forwarded details of the small grants scheme for rights of way. After discussion Members agreed that it remained the responsibility of HCC to keep footpaths clear & ensure the safety for walkers; LPC should not be expected to pay additional costs for such measures.

### **23/T13 – Highways recommendations from the Village plan**

Cllr Wright felt that LPC needed to consider how the issues highlighted in the Village Plan should be progressed. They were the aspirations of villagers as revealed in the compilation of the Plan. After discussion it was agreed that Members would study the Plan & decide what recommendations would be prioritised at the next Highways committee meeting on 14<sup>th</sup> October.

Action: All Members

Cllr Chads left the meeting at 20.34 hrs

### **24/T13 - AOB**

It was agreed that the Chairman would respond to the HCC Highways & Transport customer survey on behalf of LPC.

The HCC parish Lengthsmen project was discussed & Members agreed that LPC would not enter into the project at this moment in time.

Next meeting: 14<sup>th</sup> October 2013, 7.30pm

## LISS PARISH COUNCIL

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### MEMBERS

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\*L Mann (Chairman)    P Payne                      \*E Thomas  
A Wright

Co-opted members - Mr C Seymour (WLRA); Mr J Collins (LFRA)

### \*Present

Clerk: R Bowery

Apologies:     Cllrs Chads, Payne & Wright. Mr C Seymour & Mr J Collins.

### **25/T13 – Declarations of Interests**

There were no declarations of interests.

### **26/T13 – Minutes of the meeting of 8<sup>th</sup> July 2013**

The minutes of the meeting of 8<sup>th</sup> July 2013, approved at Council on 15<sup>th</sup> July 2013, were noted.

19/T13 - Cllr Linsley asked for an update on the position of A boards obstructing footpaths. The Clerk said that HCC had indicated that if there was a complaint over obstruction of access they would have to take action that would include all traders. The Chairman added that the problem had gone away as the restaurant was closed now.

22/T13 – Cllr Budden said he had seen a Radian truck in the vicinity of the fly tipping at Inwood Road & hoped the problem had been resolved.

18/T13 – The Clerk reported that he had received a response from HCC's street lighting officer on the query over inadequate lighting on Farnham Road between The Bluebell & the Spread Eagle. This had said:

*“As a principal B class road any strict adherence to PFI requirements would see the whole of the lit road redesigned to meet the current British Standard. However, this road is, predominantly, in a semi-rural/rural area and such provision would be at odds with our policy only to light such areas if there are known personal, or road safety, issues which can't be addressed in other ways. My preferred option would be to replace the existing lighting, on a 1:1 basis with extra units being added only if there is a demonstrable need. The criteria required to determine if extra lighting can be justified is laid out in the HCC lighting policy document (page 12 section 4.2) which can be downloaded from our website: [www.hants.gov.uk/street-lighting](http://www.hants.gov.uk/street-lighting).”*

After discussion it was decided that there was a demonstrable need for more effective street lighting in the area & that HCC should be requested to carry out a proper assessment with a view to, firstly, replacing lights on a one for one basis & include foliage clearance where necessary.

Action: Clerk

### **27/T13 – Highways & Pathways**

Centre white lining on Station Road carriageway – Cllr Linsley had received complaints from various residents on Station Road & said that HCC were about to mark the centre line for the whole of Station Road which was against the agreement that the lines should be removed.

The Clerk had received confirmation from HCC Highways Area Officer that only existing lines were to be refreshed along with other roads in Liss. He had asked HCC for clarification on their policy & received this reply:

*“The County Council is in the process of reviewing its traffic management policies at the present time with revised policies likely to be in place early in 2014. Broadly speaking, centre lines may be removed (or not replaced following carriageway resurfacing) for (i) the purpose of improving the appearance of a road in rural, historic or conservation areas or (ii) as a means of encouraging drivers to proceed more slowly by removing the certainty of how much lane width is available to them. However, centre lines should be provided on higher speed roads and at locations where the layout of junctions or bends may not be apparent. Where centre lines have been removed, edge lines may be used to visually narrow the road by appearing to reduce the lane width as a means of reducing traffic speeds. Hatched markings may also be used for this purpose.”*

After discussion it was agreed that LPC would request HCC Highways for the removal of the centre white lining on the seven main arterial access roads in Liss (Andlers Ash, Hill Brow Road, Station Road, Farnham Road, Rake Road, Mill Road & Forest Road). LPC would also request that white lining on carriage edges be put in place where necessary.

Action: Clerk

The Clerk reported that he had received an update on the HCC proposed works to Forest Road. The scheme had undergone a feasibility study in the summer & some minor issues had been highlighted; a full survey would be undertaken to ensure that the works could still be carried out within the next couple of months.

TSR Records – A schedule of the most recent TSR records was tabled. It was noted that Hill Brow Road remained the area of most concern. At the request of HCC Highways, following a complaint from a resident the equipment had been installed at London Road near the junction with Hill Brow Road & the results would be forwarded to HCC.

The Clerk reported that there was the possibility of a loan arrangement with Rogate PC who were due to discuss the matter at their council meeting. Charge rates, risk assessments & CDC licences would need to be in place as well as full insurance cover.

Action: Chairman/Clerk

Speedwatch – The Chairman reported that a volunteer had come forward to co-ordinate the scheme for operation in Liss. Further volunteers were required & it was agreed to approach LFRA & WLRA to see if they could provide volunteers.

Action: Chairman/Clerk

### **28/T13 - Parking & Traffic issues**

TSR report – A schedule of the results of the TSR deployments, ranked in order showing the highest infringements, was tabled & discussed. It was noted that Police Sgt Shaw had been impressed with the amount of detail compiled by LPC & would be passing the statistics to the Police Traffic section for them to take appropriate action. The Chairman added that the compilation of statistics would provide evidence for HCC Highways measures.

Traffic Order: The Clerk reported that there was no progress by HCC legal department in finalising the traffic order.

### **29/T13 – Public Transport**

Cllr Budden reported that he had at last received feedback from the Three Rivers team concerning improvements to Liss railway station. These included some landscaping & some signage including for the Riverside Railway Walk. The proposal had been taken to the DoT but would need £2k of matched funding from Liss PC to gain a further £10k. It was agreed that this proposal be put to the Finance Committee for inclusion in the 2014/15 budget.

Cllr Budden reported that, following passenger usage surveys, Stagecoach had now agreed that their recent service cuts had been excessive. They now proposed to introduce a revised service from early 2014.

### **30/T13 - Footpaths/ROWs**

The Clerk had received copies of residents' complaints concerning footpath 501 to the rear of St Mary's Church from County Cllr Clarke along with details of a small grants scheme for improvements. It was agreed that the Chairman would walk the footpath to assess the magnitude of alleged damage & establish a likely cost for repairs.

Action: Chairman

### **31T13 – Highways recommendations from the Village plan**

The Chairman proposed that the matter be deferred until Cllr Wright could have an input & this was agreed. He added that he felt that most of the achievable proposals were already being dealt with.

### **32/T13 - AOB**

There were no other matters raised.

Next meeting: TBC