



Liss Parish Council

Officer Training Record to September 2020

*Sector specific training which has been undertaken externally/not commissioned by LPC

Staff	Training Course	Date	Provider
Sarah Smith (Clerk)	RBS Financial Software Training	09.09.20	Rialtas Busines Software
	Safely Back to Public Spaces (Risk Assessment)	29.07.20	Community First
	Parish Precept Workshop	19.11.19	EHDC
	GDPR Training Seminar	20.03.18	HALC
	An Introduction to VAT	28.02.18	HALC
	External Audit	18.01.18	PKF Littlejohn LLP
	Local Council Finance	23.11.17	HALC
	SLCC Regional Training Seminar	01.11.17	SLCC
	Sage Accountancy Software	03.10.17	Sage
	The Transparency Code - Making it Work for your Council	19.01.17	HALC
	Certificate in Local Council Administration PG 2013 awarded	14.10.16	SLCC
	Introduction to Appraisals	23.6.16	HALC
	The Planning Framework	21.4.15	HALC
	CiLCA Portfolio Preparation	14.10.17 & 25.11.17	HALC
	Minute Taking for Local Councils	10.09.14	HALC
	What You Need to Know	30.06.14	HALC
Liz Ford (Responsible Finance)	Pensions	08.09.20	HCC

Officer)			
	RBS Financial Software Training	07-09.09.20	Rialtas Busines Software
	Parish Precept Workshop	19.11.19	EHDC
	Finance for Councillors	22.10.19	Steve Parkinson
	Local Government Pension Scheme Training	September 2019	Hampshire Pension Services
	<i>Certificate in Local Council Administration</i>	<i>2017</i>	<i>HALC</i>
	<i>GDPR Training Seminar</i>		<i>SLCC</i>
	<i>An Introduction to VAT</i>		<i>HALC</i>
	<i>External Audit</i>		<i>BDO LLP</i>
	<i>New Audit Regime</i>		<i>PKF Littlejohn</i>
	<i>The Transparency Code - Making it Work for your Council</i>		<i>HALC</i>
	<i>Minute Taking for Local Councils</i>		<i>HALC</i>
	<i>What You Need to Know</i>		<i>HALC</i>
Liz Keeling (Assistant Clerk)	Risk Assessment	30.09.20	HALC
	RBS Financial Software Training	09.09.20	Rialtas Busines Software
	What You Need to Know	25.02.20 & 03.03.20	HALC
Paul Knibbs (Groundsman)	/		
Miriam Baines (Caretaker)	/		
Julie Ryan (Caretaker)	/		
Michael Jarmin (Litter Picker)	/		