



Liss Parish Council

Staff Training Record to March 2020

*Sector specific training which has been undertaken externally/not commissioned by LPC

Staff	Training Course	Date	Provider
Sarah Smith (Clerk)	Parish Precept Workshop	19.11.19	EHDC
	GDPR Training Seminar	20.03.18	HALC
	An Introduction to VAT	28.02.18	HALC
	External Audit	18.01.18	PKF Littlejohn LLP
	Local Council Finance	23.11.17	HALC
	SLCC Regional Training Seminar	01.11.17	SLCC
	Sage Accountancy Software	03.10.17	Sage
	The Transparency Code - Making it Work for your Council	19.01.17	HALC
	Certificate in Local Council Administration PG 2013 awarded	14.10.16	SLCC
	Introduction to Appraisals	23.6.16	HALC
	The Planning Framework	21.4.15	HALC
	CiLCA Portfolio Preparation	14.10.17 & 25.11.17	HALC
	Minute Taking for Local Councils	10.09.14	HALC
What You Need to Know	30.06.14	HALC	
Liz Ford (Responsible Finance Officer)	Parish Precept Workshop	19.11.19	EHDC
	Finance for Councillors	22.10.19	Steve Parkinson
	Local Government Pension Scheme	September 2019	Hampshire Pension Services

	Training		
	<i>Certificate in Local Council Administration</i>	<i>2017</i>	<i>HALC</i>
	<i>GDPR Training Seminar</i>		<i>SLCC</i>
	<i>An Introduction to VAT</i>		<i>HALC</i>
	<i>External Audit</i>		<i>BDO LLP</i>
	<i>New Audit Regime</i>		<i>PKF Littlejohn</i>
	<i>The Transparency Code - Making it Work for your Council</i>		<i>HALC</i>
	<i>Minute Taking for Local Councils</i>		<i>HALC</i>
	<i>What You Need to Know</i>		<i>HALC</i>
Liz Keeling (Assistant Clerk)	What You Need to Know	25.02.20 & 03.03.20	HALC
Paul Knibbs (Groundsman)	/		
Miriam Baines (Caretaker)	/		
Julie Ryan (Caretaker)			
Michael Jarmin (Litter Picker)	/		