



LISS PARISH COUNCIL

Minutes of the Finance Committee held at Liss Village Hall on 25th July 2022 @ 7.00pm

Members: *Cllr K Budden, *Cllr H Linsley, *Cllr C Williams (Chair), *Cllr N Wilson,
*Cllr L McDonald, *Cllr A Smith.

*present

* RFO Sandra Humphrey, Clerk Sarah Smith.

20/FIN/22 Appointment of Chair

Cllr Williams, proposed by Cllr Linsley, seconded by Cllr Smith and with all in favour, was duly elected as Chair of the Finance Committee for the ensuing Council year.

21/FIN/22 Apologies

No apologies as all present for meeting.

22/FIN/22 Declarations of interests.

Cllr L McDonald declared an interest in Crossover Youth Centre.

Cllr N Wilson declared an interest in Newman Collard Playing Field Trust.

Cllr H Linsley declared an interest in Coryton Alms Houses.

Cllr K Budden declared an interest as a member of EHDC and Coryton Alms Houses.

Cllr A Smith declared an interest in Liss Scouts.

Cllr C Williams declared an interest in Newman Collard Playing Fields Trust and Allotments.

No pecuniary interest was declared by other members present.

23/FIN/22 Minutes of the meeting on 4th April 2022 and matters arising

It was noted by Cllr Budden that he is not a trustee of Newman Collard as per the last minutes.

It was resolved that the minutes of 4th April 2022 be accepted as a correct record, proposed by Cllr Linsley and seconded by Cllr Wilson with all in favour.

24/FIN/22 Matters Arising

The RFO reported that the opening of the COIF Charities Deposit Fund does not need Full Council approval and therefore the opening of the account is underway. As regards the amount to be transferred, The Chair of Finance would make a recommendation to the Finance Committee via e-mail

following consultation with the Clerk and RFO. Cllr Wilson asked the RFO if she could carry out some analysis on the water charges for the allotments and report back.

25/FIN/22 Review of 21/22 Accounts Main and Charities April 22 to June 22 and Charities year end 2022.

The RFO presented the Omega accounting system reports to the committee.

Charities Year End 2022

Cllr Wilson was pleased to see that our income on the Pavilion and Village Hall were on track for the current year to date, with income much higher than anticipated for the Pavilion, although it was noted that the budget had been set cautiously due to covid. Cllr Wilson also noted that there was a regular booking for the football pitches which would provide an income stream.

Cllr Williams pointed out that we still need to incorporate the subvention figures somehow on Omega to balance the bottom figure.

Charities Accounts 1st Quarter

It was noted that the cross charges were now being done quarterly rather than monthly which would allow more accurate quarterly reporting. Cllr Wilson noted that there was no budget on this year's report for Allotment income, this to be corrected by RFO. There were a few other issues highlighted which the RFO would check and report back.

Main Account 1st Quarter

It was noted that the slightly higher printer costs reflected that a machine had been purchased which cost a little higher than the amount budgeted for leasing the machine for the year, this would result in significant savings going forward.

The Committee raised several queries and noted several items of housekeeping and requested the RFO make the changes and report back at the next meeting.

Cllr Williams asked that for future meetings that RFO also submit reports on reserves and EMRs to show any movements.

The Committee were pleased with the reporting of the accounts on Omega and expressed their thanks to the RFO and Clerk.

26/FIN/22 Grant Applications

RFO reported that the grant application from St Marys Church Liss had been missed in her emails hence the lateness of the application.

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The Clerk suggested that maybe we should ask for applications to be both emailed and a paper submission to avoid this happening in the future.

Their application is for the upkeep to the war memorial and churchyard.

Cllr Williams raised the issue that they had in fact not submitted a copy of their accounts. However, it was decided that as this was a last year application and that there is now a requirement in the application process for the coming grant year that this should be granted.

The application was proposed by Cllr Budden and seconded by both Cllr McDonald and Cllr Wilson with all favour.

27/FIN/22 AOB

There being no further business the meeting was called to a close at 20.16.

DRAFT