



LISS PARISH COUNCIL

Minutes of the Finance Committee held on 24th November 2025 @ 7.30pm
Liss Village Hall

Members: *Cllr C. Williams (Chair), *Cllr K. Budden, *Cllr P. Payne,
*Cllr C. Olley, *Cllr A. Smith, and *Cllr C. Mort.

*Present.

The meeting was clerked by Sarah Smith. Smith, Clerk and Responsible Finance Officer.

26/FIN/25 Apologies

There were no apologies.

27/FIN/25 Declarations of interests

The Chair reminded Members of their responsibility to declare any pecuniary interest they may have in any item of business, no later than when that item is reached.

The following non-pecuniary interests were declared:

- Cllrs Budden as chair of the Friends of St. Mary's Church.
- Cllr Williams as a member of the Friends of St. Mary's Church, allotment tenant and Trustee of the Triangle Community Association.
- Cllr A. Smith as Chair of 1st Liss Scouts.
- Cllr Olley as a family member was a volunteer for the Citizens Advice Bureau.

28/FIN/25 Adjournment for public participation

No members of public were present.

29/FIN/25 Minutes of the meeting and any matters arising of 28th July 2025

Resolved: That the minutes of 28th July 2025 be accepted as a correct record (proposed by Cllr Olley and seconded by Cllr Smith with all in favour).

There were no matters arising from the minutes of 28th July 2025.

30/FIN/25 Review of Liss Parish Council Accounts to Q2

The Committee noted the accounts for the period 1st April to 30th September 2025.

31/FIN/25 Update on earmarked reserves and general reserves

Members noted the levels of earmarked reserves as circulated as at **Annex A**.

The Clerk advised that the general reserves stood at £157,367.13 at the end of the financial year 24/25.

32/FIN/25 Update and allocation of CIL

The Chair highlighted that a further CIL payment of £39,037.78 had been received, bringing the total of unallocated CIL to £40,455.61.

The Clerk noted the SDNPA had advised that approximately £140,000 of CIL held would need to be spent during the coming year. However, it was noted that this sum would be paid to Hampshire Services shortly for Village Centre design work.

Resolved: That the sum of £2,750 be released to the Newman Collard Playing Fields Trust from the LPC CIL allocated to the MUGA project to cover planning appeal fees (proposed by Cllr Mort and seconded by Cllr Smith with abstentions from Cllrs Olley and Williams and all other members in favour). However, it was agreed that, should the appeal be successful, any funds reclaimed would need to be returned to Liss Parish Council or held for delivery of the project.

Cllr Payne noted that the SDNPA funding had been withdrawn due to the delay in the project. Cllr Williams advised that the Planning Inspectorate aimed to consider the appeal in December; if successful a further bid would be submitted for SDNPA held CIL by the deadline of 31st March 2026.

Resolved: That Finance Committee recommend that Council allocates the sum of up to £17,620 from LPC CIL for the installation of solar energy at the Liss Pavilion (proposed by Cllr Payne and seconded by Cllr Budden with all in favour).

Cllr Smith highlighted that the sum required would be reduced if other grant funding could be secured.

Cllr Williams added that the delivery of solar at the Liss Pavilion was a key contributor to LPC's net zero aims.

33/FIN/25 Exempt Session: Consideration of grant applications to community groups

Resolved: That the following item be considered in exempt session as the financial information supplied by grant applicants was not all available within the public domain (proposed by the Chair and seconded by Cllr Mort with all in favour).

34/FIN/25 Exempt Minutes: Consideration of grant applications to community groups

35/FIN/25 2026/27 Budget Proposal

Resolved: That Finance Committee recommend that Council approves a budget of £367,745 for the financial year 2026/27, including the sums requested by the three LPC managed Charities, to be funded by a precept of £280,000 as at **Annex B** (proposed by the Chair and seconded by Cllr Mort with all in favour).

Members noted that, based on the Band D dwelling figures, this increase would mean a 3.46% rise which was lower than the rate of inflation. The Clerk would circulate the revised Band D dwelling figures once these were received so that Members could consider the impact on the figures prior to the budget being considered by Council.

The Chair closed the meeting at 8:45pm.

Date of next scheduled meeting: tbc

Signed..... Dated.....

LISS PARISH COUNCIL DRAFT BUDGET 2026/27

ANNEX B

INCOME	Revenue Streams	Projected
	1076/100 Precept	280,000.00
	1077/100 LPC CIL	0.00
	1079/100 Funding Awards	0.00
	1080/100 Bank Interest	800.00
	1081/100 CCLA Dividends	25,000.00
	1999/100 Other Income	0.00
	1205/210 Liss In Bloom Fundraising	0.00
	1210/100 Charity Management Fees	61,945.00
TOTAL INCOME		<u>367,745.00</u>
EXPENDITURE	Administration	Projected
	4000/150 Salaries	161,251.72
	4005/150 Pensions	30,412.36
	4009/150 Bank Charges	120.00
	4055/150 Expenses	1,000.00
	4060/150 Training	1,000.00
	4065/150 Chairman's Allowance	500.00
	4070/150 Insurance	8,400.00
	4075/150 Telephone & Internet	320.00
	4080/150 IT Software & Support	2,700.00
	4090/150 Stationery	300.00
	4100/150 Printer & Copier	1,000.00
	4105/150 Office Equipment	200.00
	4106/150 Office IT Equipment	500.00
	4115/150 Audit	2,400.00
	4120/150 Subscriptions	2,100.00
	4135/150 CCTV Maintenance (Village)	300.00
	4136/150 Office Alarm Maintenance	300.00
	4140/150 Communication & Engagement	200.00
	4150/150 LPC Office/VH Rental Fee	4,000.00
	Grounds Maintenance	
	4200/200 Equipment Repairs & Services	300.00
	4205/200 Equipment Replacement	500.00
	4210/200 Vehicle Insurance & Road Tax	500.00
	4215/200 Fuel	600.00

4225/200	Playground Repairs	2,000.00
4230/200	Playground Inspection	1,256.00
4235/200	Grass Cutting	9,250.00
4245/200	Other Grounds Costs	5,000.00
4246/200	Himalayan Balsam Removal	800.00
4250/200	Waste Disposal	2,000.00
4255/200	Tree Surgery	4,000.00
4260/200	Hedge Cutting	400.00
4265/200	Water Supply - Mill Road	300.00

Village Planting

4300/210	Village Planting	1,500.00
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Grants & Donations

Allotments Charity	5,533.00
Village Hall Charity	22,937.00
West Liss Recreation	
Ground Charity	24,876.00
Community Groups Grants	8,450.00
In Year Grant Pot	8,060.92

Loan Servicing

6005/600	Pavilion Loan	27,478.00
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Capital Projects

Play Equipment & Safety	
Surfacing	5,000.00
Grounds & Buildings	
Projects	10,000.00
Feasibility Studies	10,000.00

TOTAL EXPENDITURE:	<u>367,745.00</u>
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