LISS PARISH COUNCIL

Minutes of the meeting of the Facilities Committee held on 13th July 2026, 7pm,
Liss Village Hall

COMMITTEE MEMBERS

*C. Olley (Chair), *K. Budden, R. Crane, R. Smith
*A. Smith, *C. Williams, P. Payne, *S. Stratford-Tuke

*Present

Also present:
Sarah Smith (Clerk and Responsible Finance Officer)
Katrina Burns (Projects and Funding Officer) – clerking meeting

19/F26 Election of Chair

It was resolved that Cllr C Olley be re-elected as Chair of the Facilities Committee (proposed by Cllr Budden and seconded by Cllr Williams, with all in favour).

20/F26 Apologies

Apologies were received from Cllr Payne and Cllr Crane.

21/F26 Declarations of interest

There were no declarations of interest.

22/F26 Adjournment for public participation

There were no members of the public present.

23/F26 Minutes and matters arising of the Facilities Committee of 30th March 2026

There were no matters arising from the minutes of 30th March.

Resolved: That the minutes of the Facilities meeting of 30th March 2026 be accepted as an accurate record of the meeting (proposed by Cllr Olley and seconded by Cllr Williams, with all in favour).

24/F26/Liss Forest Recreation Ground

Drainage

The Clerk and Cllr Olley reported that they had met with representatives of Liss Forest Residents Association to discuss drainage issues at the site – it was agreed that the area needed to be drained so that it wasn't so water logged.

Action – Cllr Olley to discuss drainage solutions and costings with Alex Vickers from the Grounds Maintenance Association along with some agricultural contractors.

It was noted that some LPC CIL may be required at a later date once options for tackling drainage had been discussed.

Nature reserve
Cllr Olley stated that the vision for the recreation ground should include plans for the wooded area at the bottom of the site, e.g. creation of a wet woodland, alongside how this could be achieved.

Vision
The LFRA have now commented on the vision for the site which had been agreed by the Facilities Committee. Members discussed the various points.

Action – the Projects and Funding Officer to circulate a revised vision to Committee members for comment.

Table tennis and path
The Clerk reported that the table tennis table and path had been completed.

25/F26/Riverside Walk

Down by the River – Riverside Nature Day
The Clerk reported that the nature day had been a successful partnership collaboration and had been well attended by around 250 people and may be repeated in future years.

Riverside Walk surfacing – quotation
Two quotations have been received to improve the pathway surface on the Riverside Walk to help prevent water collecting when it is wet. A discussion took place about the extent of work required and cost.

Action – Cllr Williams to identify the areas of the path where water collects with a view to obtaining 3 quotations for surfacing work - to go to September Council, alongside a recommendation for LPC CIL funding.

Volunteer update
Cllr P Payne was not present to provide an update on the work programme of the volunteers.

26/F26/Mill Road Community Garden
There were no updates to report.

27/F26/Newman Collard Park

Table tennis
The work to install a table tennis table work has now been completed.

Future handling (LPC and charity land)
It was agreed that Newman Collard should stay on both the Facilities and Charities agendas as it now falls under both.

Action – the Clerk to circulate land registry documents belonging to Newman Collard to show the different areas of land ownership.

28/F26/Environmental projects

Wildlife boxes
Cllr Olley reported that as the response on social media to the bird boxes had been so popular, monies could be sourced to purchase bird boxes of differing sizes to be placed around the village. He also recommended that the creation of hedgehog highways (via holes in fences) should be promoted on social media.

Action – the Projects and Funding Officer to pursue funding options for more bird boxes.

Swift provision
Cllr Olley reported that he had been looking at options for accommodating swifts in the area.

Action - Cllr Olley to take a recommendation to planning committee with regard to including swift bricks in new constructions in the village.

The meeting ended at 19:45

Date of next meeting – 12th October 2026

Signed……..Date…….