



LISS PARISH COUNCIL

Minutes of the meeting of the Facilities Committee held on 12th October 2026, 7pm,
Liss Village Hall

COMMITTEE MEMBERS

*C. Olley (Chair), *K. Budden, R. Crane, *R. Smith
*A. Smith, *C. Williams, *P. Payne, S. Stratford-Tuke

*Present

Also present:

Sarah Smith (Clerk and Responsible Finance Officer)

Katrina Burns (Projects and Funding Officer) – clerking meeting

29/F26 Apologies

Apologies were received from Cllr Stratford-Tuke and Cllr R Crane.

30/F26 Declarations of interest

There were no declarations of interest.

31/F26 Adjournment for public participation

There were no members of the public present.

32/F26 Minutes and matters arising of the Facilities Committee of 13th July 2026

There were no matters arising from the minutes of 13th July.

Resolved: That the minutes of the Facilities meeting of 13th July 2026 be accepted as an accurate record of the meeting (proposed by Cllr Budden and seconded by Cllr Williams, with all in favour).

33/F26/Liss Forest Recreation Ground

Drainage

Cllr Olley informed the Committee that he and the Clerk had met with some representatives of the Liss Forest Residents Association who were looking to improve drainage at Liss Forest Recreation Ground. Cllr Olley has discussed the issues with Alex Vickers from the Grounds Management Association who has estimated the works required to be in the region of £30,000, in addition to circa £2,000 for his services to design and manage the works. A discussion took place about the cost of works and whether it represented good value for money on land that was not used formally for sporting activities, e.g. football.

Resolved:

- a) **To use £2,000 from Liss Forest ear marked reserve for Liss Forest Improvements to commission Alex Vickers of the Grounds Management Association to design a drainage system and obtain 3 quotations for the works, and**
- b) **To recommend that Council ringfence up to £26,000 for the drainage works, pending further investigation.**

The motion was proposed by Cllr Olley and seconded by Cllr R Smith with 3 in favour and 1 abstention.

It was noted that with the remaining earmarked funds for Liss Forest Improvements this would bring the total available for a drainage project to £30,853.34.

General update

The Projects and Funding Officer reported that there are still plans to remove carex from the wooded area at the bottom of the recreation ground in January, as previously agreed by the Committee.

34/F26/Riverside Walk

General update

Volunteers

Cllr Payne reported that the volunteers had been busy clearing some of the Riverside Walk and had built two benches from the timber of the white bridge.

Surfacing

The Clerk has commissioned re-surfacing works at the entrance to the Riverside Walk; a date for the works would be forthcoming once the contractor had been able to source the materials required.

Play inspection report -quotation for remedial works

A playground inspection was carried out in August 2026 for all LPC managed recreation grounds. 3 quotations have been sought for remedial work required for the log weave and bridge at Riverside Walk.

Resolved: That a quotation of £1,794.37 be accepted from Contractor B (Infinity Playgrounds), to be paid from the EMR for play equipment repairs (proposed by Cllr Olley and seconded by Cllr Williams, with all in favour).

35/F26/Mill Road Community Garden

General update

The Clerk reported that a fruit tree, donated by Fiona Wilson, would be planted at the Community Orchard shortly.

36/F26 Newman Collard

The Clerk clarified that the area known as the teenage area at Newman Collard is managed by the committee, alongside the 'orchard area' before the pond, as these two areas are owned by Liss Parish Council rather than the Newman Collard Playing Fields Trust. Hence these two areas fall under the Facilities rather the Charities Committee.

The Clerk advised that one of the timber beams on the five-sided swing needed replacing. A claim under the warrantee had been pursued with the installer, Kompan. However, this had been unsuccessful and so two further quotes would now be obtained with a view to undertaking the remedial works required.

37/F26/Environmental projects

Tree planting

Cllr Olley informed the committee that free trees had been sourced from the Woodland Trust and Hampshire Forest Partnership to plant at the Riverside Walk and Newman Collard and welcomed any volunteers to help with planting.

The meeting was closed at 19:30.

Date of next meeting – tbc (2007)

Signed.....Date.....