



## LISS PARISH COUNCIL

Minutes of a virtual meeting of the Project Review Group held on 6<sup>th</sup> July 2020, 6pm

### MEMBERS

\*R. Hargreaves, \*K. Budden, \*M. Knibbs, \*L. McDonald,  
\*A. Smith, \*C. Williams \*N. Wilson

\*Present

Clerk: Sarah Smith

The Clerk welcomed Members to the first meeting of the Project Review Group and invited nominations for the position of Chair.

### **01/PR20 Election of Chair**

**Resolved:** Cllr Hargreaves, proposed by Cllr Smith & seconded by Cllr Williams, was unanimously elected as Chair for the ensuing Council year.

### **02/PR20 Apologies**

None received. The Chair noted that the membership had reduced following the resignation of Cllrs Dodds and James (NB. The new Chair of Facilities would automatically be a member of the Project Review Group).

### **03/PR20 Declarations of interests**

No declarations of interest were declared.

### **04/PR20 Terms of Reference**

The Chair noted that the Terms of Reference for the Project Review Group had been agreed by Council in January (Minute 17/20 Refers).

### **05/PR20 Prioritising projects**

Members noted the paper which had been prepared and circulated by the Chair in addition to comments received from Members. The content would be discussed under the following item.

### **06/PR20 Process for accessing new projects**

The following points were noted:

- The need to work with committees, particularly Facilities and Highways, to prioritise and develop projects;
- The need for public consultation to be inclusive by making use of a variety of means to engage with parishioners (including both social media and workshops), and for the material to be accessible, e.g. using plain English;
- The need to present a menu of options as well as an open invitation for the submission of proposals in the public consultation and to bear in mind the needs of those who would become part of the parish from the development;
- That the funding stream would largely be CIL based but other funding streams were available, including s106 funds held by SDNPA and EHDC;
- Significant CIL sums were expected from development (both directly to LPC and to SDNPA which could be accessed via a bidding process), but exact sums and timing were unknown;
- That projects should be scoped in advance of the availability of funding given uncertainty on

- timing of CIL funding and the availability of other funding, so as to be ready to make use of the financial opportunities which presented themselves;
- The need to consider what could be delivered on ‘soft’ as well as physical infrastructure, possibly by working with local community groups;
  - The need to establish the possibility and appetite for repaying part of the Pavilion loan should this be permissible under the CIL regulations and should it make financial sense to do so in terms of any redemption penalties etc.

Actions agreed:

- The Chair would work on a proposal for community engagement based on priorities agreed in subsequent discussion. This would be circulated to Members for consideration prior to the next meeting.
- Cllr Smith would explore options to achieve a statistically significant representation of the demographic and more formal methods of community consultation.

Cllr McDonald joined the meeting at 18.58 and confirmed that she had no interests to declare.

**07/PR20 Proposed new projects**

Members agreed that maintaining existing assets should be the first priority for funding received.

Members noted that some priority projects had already been agreed as part of Action Plan 20/21. Some of these were already underway with funding secured:

- Village Hall toilet refurbishment;
- Mill Road Community Garden;
- Installation of courtesy crossings (plus pavement reinstatement outside the Pavilion and an accessible path from that to the Pavilion West Liss).

Priority projects for which funding streams had been identified but not yet secured included:

- West Liss Play and Recreation Equipment;
- Village gateways;
- Works to improving drainage at Newman Collard Recreation Ground.

Other established priority projects included:

- Village centre improvements;
- Forest Road improvements.

Members discussed other possible projects, including:

- Highways issues surrounding the school – Members agreed this should be prioritised above Forest Road given a recent incident near the school and growing concerns about the safety of the vicinity faced with development across the road;
- Men’s Shed: Members noted that this would now fall to the Newman Collard Playing Field Trust following clarity obtained over the status of the Groundsman’s Hut;
- Flood alleviation – The Chair offered to become an LPC lead and representative to the Flood Action Group and Members agreed that this should be formally agreed at Council;
- Community allotment - This was already being pursued by facilities Committee and had no funding implication;
- Enhancing CCTV;
- Village Hall renovation and restoration.

The meeting closed at 21.35pm.

**Date of next meeting: tbc October 2020**

Signed..... Dated.....