



RFO's Report To Council
17th Sept - 21st October 2019

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Payments made from petty cash since last Council meeting.

Approved: Council minute no. 170/19

Date: 21/10/19

Chairman _____

Bank payments made since last Council meeting or to be approved at this meeting.

MAIN ACCOUNT

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	<u>Gross £</u>	<u>VAT £</u>	<u>Net £</u>
3154	Travis Perkins	work boots	52.99	0.00	52.99
3155	U-Do DIY	grounds and LCR supplies	91.79	15.30	76.49
3156	Travis Perkins	grounds timber supplies	51.90	8.65	43.25
3157	Travis Perkins	wood, bench repair Newman Collard	37.15	6.19	30.96
<u>Direct Debit payments</u>					
DD	Sodexo	staff cost (June to Sept)	400.00	0.00	400.00
DD	Sodexo	staff cost (June to Sept)	28.80	0.00	28.80
DD	BT	Broadband back-up - <u>overpayment</u>	10.20	1.70	8.50
DD	BT	Council Office Broadband	197.23	32.87	164.36
DD	Sage	Sage UK, software support (Oct)	13.09	2.18	10.91
DD	Sage	Sage 10 payroll software (Oct)	13.20	2.20	11.00
DD	Sage	Sage 50 accounts (Oct)	76.80	12.80	64.00
DD	Veolia	bin collection Sept	383.88	63.98	319.90
DD	British Gas business	NCPF groundsman hut electric	27.31	4.55	22.76
<u>Payments by bank transfer</u>					
Trf	Petersfield Town Council	grass cut Newman Collard, Aug	960.00	160.00	800.00
Trf	Sawscapes Play	zip wire repair	756.00	126.00	630.00
Trf	Hampshire County Council	traffic counts	400.00	0.00	400.00
Trf	PKF Littlejohn	external audit	720.00	120.00	600.00
Trf	Vision ICT	email accounts (3 no.)	64.80	10.80	54.00
Trf	Wyevale Garden Centres	grounds fencing supplies	64.54	10.76	53.78
Trf	HMRC	Tax and NI Sep	537.45	0.00	537.45
Trf	Staff	Salaries Sep	4,445.34	0.00	4,445.34
Trf	HCC Pension Fund	Pension Sep	1,465.50	0.00	1,465.50
Trf	O Baines	casual labour (18 Sep 19)	84.00	0.00	84.00
<u>TOTAL</u>			<u>10,881.97</u>	<u>577.98</u>	<u>10,303.99</u>

CHARITIES ACCOUNT

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	VAT £	Net £
1586	B Cleary	window cleaning	30.00	0.00	30.00
<u>Direct Debit payments</u>					
DD	Castle Water Ltd	water Hill Brow Rd allotments Oct	8.81	0.00	8.81
DD	Castle Water Ltd	water Lower Green allotments Sep	14.25	0.00	14.25
DD	Castle Water Ltd	water Kelseys allotments Sep	46.95	0.00	46.95
DD	Castle Water Ltd	water Fernhills allotments Oct	26.45	0.00	26.45
DD	Castle Water Ltd	Village Hall water supply Oct	17.39	0.00	17.39
DD	British Gas	Village Hall electric Sept	52.59	8.77	43.82
DD	British Gas	Council Room electric	254.68	42.44	212.24
<u>Payments by bank transfer</u>					
Trf	Boyd Sport & Play	white lining paint	180.00	30.00	150.00
Trf	Tildan Construction Ltd	final VH repair payment	2,535.00	422.50	2,112.50
Trf	HCC County Supplies	hand towels for VH	24.32	4.05	20.27
Trf	HCC Pension Fund	Pension Sep	152.46	0.00	152.46
Trf	Staff	Salaries Sep	774.47	0.00	774.47
Trf	Petersfield Town Council	grass cut West Liss, Aug	576.00	96.00	480.00
TOTAL			4,693.37	603.76	4,089.61

LISS PAVILION DEVELOPMENT ACCOUNT

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	VAT £	Net £
	NIL				
<u>Direct Debit payments</u>					
DD	BT Group	phone and broadband pavilion Oct	48.00	8.00	40.00
DD	PWL B	pavilion build loan repayment Oct	4,516.10	0.00	4,516.10
DD	Castle Water Ltd	pavilion water Oct	8.72	0.00	8.72
<u>Payments by bank transfer</u>					
Trf	S Smith	keys	25.50	4.25	21.25
Trf	My Sparkling Home	cleaning pavilion (Aug and Sept)	649.80	0.00	649.80
TOTAL			5,248.12	12.25	5,235.87

List of receipts banked since last Council meeting.

£

Main AccountCurrent Account

NIL

Deposit Account

interest

8.64

Liss walks leaflets

3.50

12.14Charities Account - Village Hall & AllotmentsCurrent Account

NIL

Deposit Account

Village Hall/Pavilion rent

521.90

allotment rent

0.00

interest

0.33

SSE refund

0.25

522.48Liss Pavilion Development Account

rent

1139.751139.75Payments made from petty cash since last Council meeting.Main Account

Voucher

24 office supplies

Gross
£VAT
£Net
£

0.85

0.00

0.85

25 office supplies

0.85

0.00

0.85

26 office supplies

0.85

0.00

0.85

27 office supplies

0.85

0.00

0.85

3.400.003.40Charities Account

Gross

VAT

Net

Voucher		£	£	£
2	West Liss pitches	5.74	0.96	4.78
		<u>5.74</u>	<u>0.96</u>	<u>4.78</u>

Pavilion Account

Voucher		Gross £	VAT £	Net £
3	magnet	4.00	0.67	3.33
4	kitchen supplies (scourers)	0.40	0.07	0.33
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>