



RFO's Report To Council
18th January - 17th February 2020

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Payments made from petty cash since last Council meeting.

Approved: Council minute no. 30/20
Date: 17/02/20

Chairman _____

Bank payments made since last Council meeting or to be approved at this meeting.

MAIN ACCOUNT

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	VAT £	Net £
	NIL				
	<u>Direct Debit payments</u>				
DD	Sage	Sage 10 payroll software (Jan)	13.20	2.20	11.00
DD	Sage	Sage 50 accounts (Jan)	76.80	12.80	64.00
DD	Veolia	bin collection Jan	383.88	63.98	319.90
DD	British Gas business	NCPF groundsman hut electric jan	158.08	7.53	150.55
	<u>Payments by bank transfer</u>				
Trf	HMRC	Tax and NIJan	586.13	0.00	586.13
Trf	Staff	Salaries Jan	4,451.97	0.00	4,451.97
Trf	HCC Pension Fund	Pension Jan	1,241.20	0.00	1,241.20
Trf	U-Do DIY	LCR supplies (£2.05) and grounds	122.83	20.47	102.36
Trf	Liss Speedwatch	grant towards start-up	600.00	0.00	600.00
Trf	Boyd Sport & Play Ltd	white line paint	180.00	30.00	150.00
Trf	Douglas Hall	Lych gate initial payment	2,900.00	0.00	2,900.00
Trf	TJ waste Recycling Ltd	skips- shed clear out	505.20	84.20	421.00
Trf	TJ waste Recycling Ltd	extra skip - shed clear-out	268.80	44.80	224.00
Trf	Sovereign Design & Play Systems	20% dep play eqpt Riverside Walk	1,527.60	254.60	1,273.00
Trf	Woodman Tree Services	emergency works Liss F & Riverside	975.00	0.00	975.00
Trf	E Ford	reimburse stamps and supplies	42.66	0.59	42.07
Trf	S Smith	mileage, meeting paper delivery	4.50	0.19	4.31
Trf	E Keeling	refund postage	6.80	0.00	6.80
<u>MAIN ACCOUNT TOTAL</u>			14,044.65	521.36	13,523.29

CHARITIES ACCOUNT

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	VAT £	Net £
1587	RVS Luncheon Club	reimbursement travel costs	450.00	0.00	450.00

<u>Direct Debit payments</u>					
DD	Castle Water Ltd	water Hill Brow Rd allotments Jan	8.81	0.00	8.81
DD	Castle Water Ltd	water Lower Green allotments Jan	14.25	0.00	14.25
DD	Castle Water Ltd	water Kelseys allotments Jan	46.95	0.00	46.95
DD	Castle Water Ltd	water Fernhills allotments Jan	26.45	0.00	26.45
DD	British Gas	Village Hall electric Dec	257.01	12.24	244.77

<u>Payments by bank transfer</u>					
Trf	Staff	Salaries Jan (Pavilion and VH)	688.15	0.00	688.15
Trf	HCC Pension Fund	pension Jan	152.46	0.00	152.46
Trf	U-Do DIY	supplies Village Hall and Pavilion	30.87	5.15	25.72
Trf	Thames Walley Region Ltd	repair to VH sewer	2,964.00	494.00	2,470.00
Trf	U-Do DIY	padlocks Kelseys allotments	23.22	3.87	19.35
Trf	PPL PRS Ltd	PRS licence Village Hall	193.34	32.22	161.12
Trf	B Cleary	window cleaning Village Hall (Jan)	30.00	0.00	30.00
Trf	Crossfire	fire extinguisher check	152.50	0.00	152.50
Trf	County Supplies	toilet rolls and black bags VH	34.36	5.72	28.64
Trf	My Sparkling Home	VH clean to cover staff illness	59.00	0.00	59.00
Trf	Business Stream	Village hall sewage	156.29	0.00	156.29

CHARITIES ACCOUNT TOTAL

5,287.66 553.20 4,734.46

LISS PAVILION DEVELOPMENT ACCOUNT

Chq. No.	Payee	Details	Gross £	VAT £	Net £
	NIL				
<u>Direct Debit payments</u>					
DD	BT	phone and broadband	121.85	20.31	101.54
DD	PWLB	Pavilion Loan	3,278.94	0.00	3,278.94
<u>Payments by bank transfer</u>					
Trf	Business Stream	waste water pavilion Nov	18.00	0.00	18.00
Trf	PPL PRS Ltd	PRS licence Pavilion	96.68	16.12	80.56
Trf	Buzz Supplies Ltd	Pavilion dishwasher supplies	44.46	7.41	37.05
Trf	Crossfire	Fire extinguisher check	57.50	0.00	57.50
Trf	Crystal Clear	Pavilion window clean (Jan)	72.00	0.00	72.00
Trf	HCC County Supplies	toilet rolls and Black bags	42.46	7.08	35.38
Trf	My Sparkling Home	Pavilion cleaning Jan	236.00	0.00	236.00
Trf	S Smith	refund film Pavilion windows	62.00	10.33	51.67

PAVILION ACCOUNT TOTAL

4,029.89 61.25 3,968.64

List of receipts banked since last Council meeting.

£

Main Account

Current Account

NIL

Deposit Account

interest Jan

7.86

EHDC

VH rent, elections

181.03

188.89

Charities Account - Village Hall & Allotments

Current Account

Deposit Account

VH rent November

863.2

VH rent December

1005.23

VH rent January

462.10

allotment rent to end Jan

2,485.97

interest Feb

0.19

4,816.69

Liss Pavilion Development Account

tba

Payments made from petty cash since 21st October 2019

Main Account

Fuel for landrover

50.00

8.33

41.67

Office supplies

0.85

0.85

Office supplies

0.85

0.85

Office supplies

4.30

4.30

Xmas Tree

9.00

1.50

7.50

misc - mil, supp, Xmas
Fuel for Landrover

153.05	0.49	152.56
50.00	41.67	8.33
<u>268.90</u>	<u>51.99</u>	<u>216.91</u>

Charities Account

VH concrete

3.00	0.50	2.50
<u>3.00</u>	<u>0.50</u>	<u>2.50</u>

Pavilion Account

scourers

1.50	0.30	1.20
<u>1.50</u>	<u>0.30</u>	<u>1.20</u>