



RFO's Report To Council
18th February to 16th March 2020

- 1) Bank payments made since last Council meeting or to be approved at this meeting.
- 2) List of receipts banked since last Council meeting.
- 3) Payments made from petty cash since last Council meeting.

Approved: Council minute no. 51/20

Date: 16/03/20

Chairman _____

Bank payments made since last Council meeting or to be approved at this meeting.

MAIN ACCOUNT

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	VAT £	Net £
3173	Cash	Petty Cash	250.00	0.00	250.00
<u>Direct Debit payments</u>					
DD	Sage	Sage 10 payroll software (Feb)	13.20	2.20	11.00
DD	Veolia	bin collection Feb	510.79	63.98	446.81
DD	British Gas business	NCPF groundsman hut electric Feb	158.48	7.53	150.95
DD	BNP Paribas	copier	268.24	44.71	223.53
<u>Payments by bank transfer</u>					
Trf	U-Do DIY	supplies NCPF, PAV, VH and allots	77.75	3.70	74.05
Trf	Warehouse Appliances Direct	replacement oven for VH	2,958.00	493.00	2,465.00
Trf	Hook Parish Council	Councillor & Officer Training	40.00	0.00	40.00
Trf	Woodman Tree Services	emergency work Newman Collard	350.00	0.00	350.00
Trf	Streetmaster Ltd	new bin liner RW	75.60	3.70	71.90
Trf	Vision ICT	annual website and email hosting	561.60	93.60	468.00
Trf	U-Do DIY	Pavilion VH allot and grds supplies	63.92	10.66	53.26
Trf	Lightatouch	second interim audit	250.00	0.00	250.00
Trf	HMRC	Tax and NI Feb	586.13	0.00	586.13
Trf	Staff	Salaries Feb	4,451.97	0.00	4,451.97
Trf	HCC Pension Fund	Pension Feb	1,241.20	0.00	1,241.20
Trf	Boyd Sport & Play Ltd	white line paint	180.00	30.00	150.00
Trf	Play Inspection Company	operational inspection	240.00	40.00	200.00
<u>MAIN ACCOUNT TOTAL</u>			12,276.88	793.08	11,483.80

CHARITIES ACCOUNT

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	Gross £	VAT £	Net £
	nil				
<u>Direct Debit payments</u>					

DD	Castle Water Ltd	water Lower Green allotments Feb	14.25	0.00	14.25
DD	Castle Water Ltd	water Kelseys allotments Feb	46.95	0.00	46.95
DD	Castle Water Ltd	water Fernhills allotments Feb	26.45	0.00	26.45
DD	British Gas Business	Village Hall gas	1,034.98	49.28	985.70
DD	British Gas Business	Village Hall electric	272.82	12.99	259.83

Payments by bank transfer

Trf	B Cleary	Windows and Council Room Feb	60.00	0.00	60.00
Trf	Staff	Salaries Feb (Pavilion and VH)	666.56	0.00	666.56
Trf	HCC Pension Fund	pension Feb	152.46	0.00	152.46
Trf	County Supplies	hand towels VH	24.33	4.06	20.27
Trf	C Foy	refund overpayment	3.31	0.00	3.31

CHARITIES ACCOUNT TOTAL

2,302.11 66.33 2,235.78

LISS PAVILION DEVELOPMENT ACCOUNT

<u>Chq. No.</u>	<u>Payee</u>	<u>Details</u>	<u>Gross £</u>	<u>VAT £</u>	<u>Net £</u>
	NIL				
	<u>Direct Debit payments</u>				
DD	Business Stream	Pavilion wastewater	18.00	0.00	18.00
	<u>Payments by bank transfer</u>				
Trf	British Gas Business	Pavilion electricity (Nov to Jan inc.)	208.29	9.91	198.38
Trf	HCC County Supplies	hand towels	24.32	4.05	20.27
Trf	D365 Online Ltd	sanitary waste disposal	132.26	22.04	110.22
Trf	My Sparkling Home	Pavilion cleaning Feb	236.00	0.00	236.00

PAVILION ACCOUNT TOTAL

618.87 36.00 582.87

List of receipts banked since last Council meeting.

£

Main Account

Current Account

NIL

Deposit Account

Apogee Corp Ltd
interest Feb
Interest Mar

copier refund (Apr 17 to Apr 18)

£808.06
6.28
7.80
822.14

Charities Account - Village Hall, Allotments & Pavilion

Current Account

NIL

Deposit Account

VH/PAV rent
allotment rent
refund VH claim excess
interest Mar

1840.03
1271.98
150.00
0.14
3,262.15

Liss Pavilion Development Account

rent received 18 Feb to 16 Mar

309.00
309.00

Payments made from petty cash

Main Account

Office supplies
Office supplies
Office supplies
Office supplies
Fuel for Landrover

0.85 0.85
0.85 0.85
0.85 0.85
0.85 0.85
50.00 41.67 8.33
53.40 41.67 11.73

Charities Account

NIL

Pavilion Account

NIL