

LISS PARISH COUNCIL

Minutes of the Buildings Committee of 8th June 2009, 7.00pm

Members: *Graham Baker *Sue Halstead
 *Howard Linsley *Gina Logan
 *Brian Mayo *Roger Mullenger
 *Paddy Payne *John Starling

*present

01/B09 Apologies

None received.

02/B09 Election of Chairman

Cllr Baker, proposed by Cllr Halstead and seconded by Cllr Logan, was voted unanimously to act as Buildings Chairman for the ensuing year

03/B09 Declarations of Interest

None.

04/B09 Minutes and Matters Arising from the Facilities Committee meeting on 2nd March 2009

It was noted that the previous minutes should read 2nd March and not 3rd March. The minutes were then agreed as a true record.

05/B09 Correspondence

None

06/B09 Village Hall

- a) Kitchen Project – The Committee discussed the current quote from Magnet. The Chairman said that everyone was happy with the plan but cooking facility options were still to be agreed. The Committee agreed that LPC should recommend two range cookers and Cllr Mullenger and Cllr Baker agreed to meet WRVS to update on LPC's proposal. Once the final plan is agreed, LPC to source further quotes.
- b) Hanging Committee – the Chairman thanked members for their work and agreed that outstanding items will be investigated.
- c) Porch area – the Committee inspected the damp in the porch and suggested that a quote should be sourced to seal the bricks on the outside. Once this work is complete, LPC to obtain quotes for re-decorating the inside. A Mann to follow up with builder.
- d) Noticeboard – the Committee suggested that the current LPC noticeboard should be moved in between the bus stop and porch. A Mann to investigate whether this is possible.

07/B09 West Liss Pavillion

- a) New pavilion project – Cllr Payne requested approval to cost plans for a new pavilion at West Liss. The Committee discussed the options and agreed an approximate cost was necessary in order to decide how to continue with the project. The Committee also agreed that a figure was required to complete a full list of Developers Contributions projects in the pipeline. Cllr Starling agreed to obtain copies of original plans and Cllr Payne to obtain quotes.

08/B09 Any other Business

No items.

Date of next Facilities meeting: 7th September 2009, 7.00pm

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Members: *Graham Baker Sue Halstead
 *Howard Linsley *Gina Logan
 *Brian Mayo *Roger Mullenger
 *Paddy Payne

*present

09/B09 Apologies

Apologies received from Cllr Halstead.

10/B09 Declarations of Interest

None.

11/B09 Minutes and Matters Arising from the Buildings Committee meeting on 8th June 2009

The minutes were agreed as a true record.

12/B09 Correspondence

The Committee considered a letter from Liss Athletic Football Club (Juniors) requesting the use of the youth club section of West Liss Pavilion during matches. The Committee agreed that this was acceptable and agreed a rate of £10 per session. AM to respond to LAFC.

13/B09 Village Hall

- a) Kitchen Project –
 - (I) The Committee discussed 3 quotes received from Magnet, Kitchen Facelift & Renewal Ltd and Creative Kitchens & Bedrooms. The Chairman concluded that it was not possible to compare the quotes like-for-like and further information is required before the working group are able to make a recommendation. AM to request further information from suppliers.
 - (II) Concerns were raised as to whether the electrical supply is sufficient to support 3 ovens. AM to follow up with electrician.
 - (III) Community Initiatives Fund (CIF) – The Committee agreed that an application should be made in the value of £10,000. Following recommendations from Cllr Logan, the Committee agreed that the 3 quotes should be included but it should be highlighted that Magnet is the preferred choice at this stage as it is the only quote to meet the specification.
- b) Toilets – the Chairman reported that hygiene bins had been installed and new hand dryers would be installed shortly.
- c) Noticeboard – the Chairman reported that the existing noticeboard would not fit in the available space between the bus shelter and village hall. The Committee agreed that AM should obtain quotes for a new noticeboard.

14/B09 West Liss Pavillion

No items.

15/B09 Any other Business

The Chairman reported that Shep Woolley had been booked to perform in the village hall 20.11.09 and asked for offers of help on the night.

Date of next Facilities meeting: 30th November 2009, 7.00pm

LISS PARISH COUNCIL

Minutes of the Buildings Committee of 30th November 2009, 7.00pm

Members: *Graham Baker *Sue Halstead
 *Howard Linsley *Gina Logan
 *Brian Mayo *Roger Mullenger
 *Paddy Payne

*present

16/B09 Apologies

None received.

17/B09 Declarations of Interest

None.

18/B09 Minutes and Matters Arising from the Buildings Committee meeting on 7th September 2009

The minutes were agreed as a true record.

19/B09 Correspondence

None received.

20/B09 Village Hall

- a) Kitchen Project –
 - (I) The Chairman reported that funds were now secured to complete this project.
 - (II) The Committee discussed three feasible quotes received from Magnet, Conquest Kitchens and Neil Berriman. The Committee agreed to rule out the quote from Conquest Kitchens on the basis that they were unable to supply appliances exactly as specified by WRVS. A working group will meet to break down the remaining quotes and make a recommendation to full Council 21.12.09 – Chairman to arrange meeting. The Committee also agreed to visit Greatham Village Hall to look at Neil Berriman's work.
 - (III) Flooring – the Committee discussed two quotes received from On All Floors and Carpetbaggers. Cllr Mayo agreed to source a third quote. All quotes will be considered by the working group.
- b) Toilets – the Chairman reported that new hand dryers had been installed in both toilets.
- c) Noticeboard between bus shelter and village hall – the Committee considered two quotes from Woodcraft UK and Harry Stebbing. The committee felt both quotes were too high and agreed that further quotes should be sourced. A Mann to source further quotes from local carpenters.
- ci) Window frame – the Chairman reported that a wooden window frame to the ladies toilet is rotten and needs replacing. A Mann to contact local carpenter.

21/B09 West Liss Pavilion

The Chairman reported that the Brownies were now using the pavilion on a regular basis.

22/B09 Any other Business

Storage space in loft – the Committee discussed a suggestion made by the Clerk to put flooring into the Village Hall loft to create storage space. A Mann to investigate feasibility and costs. A Mann to contact Liss Historical Society to enquire whether records have been scanned to disc.

Date of next Facilities meeting: 1st March 2009, 7.00pm