

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 19th January 2009.

Members

*Mr R Mullenger, *Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, *Mrs G Logan, *Mr L Mann, *Mr B Mayo, Mr J Milman, Mr M Payne, *Mr P Payne.

* Present

Apologies: Councillors M Payne & J Milman, County Councillor M Cartwright, District Councillors Mrs E Cartwright & Mrs J Onslow.

In attendance: Seven members of the public & two members of the press.

01/09 Declarations of interests

The Chairman & Cllr Baker declared prejudicial interests on any matters relating to the NCPF Trust arising from their positions as trustees on that organisation. Cllr Halstead declared an interest in any matters relating to the proposed skatebowl arising from her membership of the Newman Collard Tennis Club. Cllr Mann declared a prejudicial interest in any matters relating to the Crossover Youth Centre arising from his position as a trustee of that organisation.

02/09 Chairman's announcements

The Chairman reminded the meeting that the Annual Parish Meeting was to be held on 18th March & that nominations were required for the Good Villager Award. In addition there would be a presentation to the Council of a painting in memory of the late Councillor Nigel Paren, it was intended that a working party would prepare the space for this & other planned hangings.

The Chairman said that there were still two vacancies on the Council; he had been approached by one possible candidate who might be applying for a post.

The Chairman expressed thanks to Mrs Effenberg, Mr Grant, Mrs & Mrs Seymour & Cllr Halstead for their work on the taking down of the village Xmas trees & safe storage of decorations.

Members then agreed an adjournment for public participation.

03/09 Update on the Village Plan

A report prepared by the VDG on the roads & pavements had been circulated to Members prior to the meeting. (copy attached)

Mrs Effenberg explained the methods of collecting information & the main areas of concern.

After discussion, Cllr Mann, chairman of the LPC Highways, thanked Mrs Effenberg for the document & her teams work; he asked if he could be supplied with the background documentation to ensure that LPC were working in the same direction.

The Chairman reminded members of the Highways Committee that traffic speed data had been circulated & would be discussed at the next Highways meeting.

The Chairman thanked Mrs Effenberg & other members of the VDG for their works.

04/09 Report of County Councillor

In the absence of County Councillor Mr Cartwright there was no report.

05/09 Reports of District Councillors

Cllr Logan reported that she had attended the Community Forum meeting on 6th January. There had been presentations on the implications of amendments to the General Permitted Developments Order & its relevance to properties in the AONB & in conservation areas, EHDC's active lifestyles programme, Buriton's revised village design statement and a presentation from Hampshire Constabulary.

06/09 Minutes of the meeting of 15th December 2008

Cllr Linsley proposed an amendment to minute 158/08iii to include the fact that he had requested the names of members of the skatebowl working party. Cllr Linsley explained that he had been away & not had time to read the minutes.

There was no seconder for the motion, it therefore failed.

The minutes of the meeting of 15th December, proposed by Cllr Logan & seconded by Cllr Mayo, were agreed as a correct record on a vote of eight in favour, one against with two abstentions.

07/09 Matters arising from the meeting of 15th December 2008

07/09.i – HAT meetings

Cllr Halstead commenting on concerns over short notice periods for HAT meetings, ref minute no 164/08, said that the HAT coordinator would be attending the EHAPTC meeting on 11th March to give explanations. Members were encouraged to attend.

09/09.ii Skatebowl

Cllr Linsley said that in line with his promise (Council minute 158 iii 15th.December 2008 refers) he had reviewed his letter to the press. He said that his letter did not criticise the council and pointed out that Councillors were independently elected and should be representing the villagers – not the council. He added that he had said at July 2008 Council, when the public consultation on the skatebowl had been proposed, that this was the most expensive and controversial project since he had been on the council and that the council should bend over backwards to make sure that the public felt that they had had a fair say and had been listened to. The opposite was happening which was why he had proposed that all meetings of the working party should be open to the public in line with all council and sub-committee meetings.

Cllr Duckham replied that the Members of the working party had varying fields of expertise and had been obtaining facts on how & where any possible skatebowl could be constructed.

Cllr P Payne felt that Council had discussed this matter time and again; the issue was controversial because Cllr Linsley had decided it would be.

The Chairman said that Cllr Linsley's points were noted & then proposed that the meeting move on to the next business on the agenda & members agreed.

08/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Baker and seconded by Cllr Halstead, was approved:

Chq. No.		£
1192	R Bowery - reimbursement of staff staff Xmas gratuities	91.93
1193	Altis Industries - light hire, Xmas event	25.66
1194	CPRE - 2009 subscription	29.00
1195	U-Do DIY - grounds & office supplies & Xmas event costs	84.84
1196	HCC - pension costs January	831.21
1197	Post Office - tax & NI month 9	1561.76
Trf.	Salaries - month 10	3491.80
1198	Armstrong - white lining	74.20
1199	Winchester Garden Machinery - LCR service costs	26.45
DD	Southern Electric - groundsman's store	67.36
DD	BT - telephone account	207.17
DD	AOL - January 09	14.99
		6506.37

09/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo and seconded by Cllr Linsley, was approved:

Chq No.		£
545	Petty cash	75.00
546	U-Do DIY - cleaning materials Hall	32.96
547	S R West - audit of 07/08 accounts	55.00
548	HCC - pension costs January	178.27
549	Post Office - tax & NI month 9	83.89
550	Performing Right Society - licence 6/1 - 5/1/10	88.73
Trf.	Salaries - month 10	640.09
DD	Southern Electric - Village Hall	415.64
DD	Southern Electric -West Liss Pavilion	132.62
		1702.20

10/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) West Sussex County Council consultation on minerals & waste framework – Cllr Duckham would review the documents to ascertain if LPC should comment.
- ii) EHDC Community Partnership workshop 12th February – The Chairman would attend.
- iii) TAG Farnborough Airport consultation on Master Plan – Cllr Mann would review the documents to ascertain if LPC should comment.
- iv) Communities & Local Govt. consultation on code of practise on local authority publicity – The Chairman would review the documents & prepare a response.
- v) EHDC Community Safety Team, Councillor & Safer Neighbourhood team evening on 24th February – Cllr P Payne would attend.
- vi) EHDC Community Safety Team, offer to attend & explain effect of DPPOs – it was agreed to invite the Community Safety Manager to an LPC meeting.
- vii) Royal Surrey County Hospital, consultation event on Foundation Trust Status – it was agreed to ask Cllr M Payne if he could attend.

11/09 Report of the Planning Committees of 22nd December & 12th January

The minutes of the meeting of 22nd December, proposed by Cllr Mayo and seconded by Cllr Duckham, were unanimously approved.

The minutes of the meeting of 12th January, proposed by Cllr Mayo and seconded by Cllr Duckham, were unanimously approved.

Cllr Halstead commented that although the Planning Inspector had upheld the appeal on Tintern there had been a condition imposed forbidding the sale of the development as a separate dwelling.

Cllr Halstead expressed disappointment that the EHDC Open Space Survey was available only on-line as it made detailed examination of this important document difficult. It would form part of the LDF & it was necessary to ensure it was accurate.

Cllr Halstead reminded members of the Planning Committee that EHDC did not now supply hard copy of plans; it was therefore imperative that members looked at plans on-line in preparation for planning meetings.

12/09 Reports of representatives to outside bodies

There were no reports on outside bodies.

The meeting was closed at 20.51 hrs

Next meeting: Monday 16th February, 2009 at 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 16th February 2009.

Members

*Mr R Mullenger, *Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, *Mrs G Logan, *Mr L Mann, Mr B Mayo, *Mr J Milman, *Mr M Payne, *Mr P Payne & *Mr J Starling.

* Present

Apologies: Councillor B Mayo, District Councillor Mrs J Onslow.

In attendance: Twenty five members of the public & two members of the press.

15/09 Declarations of interests

The Chairman & Cllr Baker declared prejudicial interests on any matters relating to the NCPF Trust arising from their positions as trustees on that organisation. Cllr Linsley declared a prejudicial interest in agenda item 18 arising from the proximity of his residence to a possible skatebowl site. Cllr Halstead declared a prejudicial interest in agenda item 18 arising from her membership of the Newman Collard Tennis Club.

16/09 Chairman's announcements

The Chairman welcomed Mr John Starling as a new Member of the Council.

Members were informed that the latest edition of the Village Voice had been received from the printer & was ready for delivery to residences.

The Chairman then read a statement explaining that the NCPFT had not agreed to LPC's request to overlap the proposed skatebowl site on to NCPFT land by approximately 2 metres; however, they had responded by letter offering land in the Centenary Garden to be considered as a possible site. As a result there was a motion proposed, agenda item 18, to decide whether to add this option to the current public consultation on the existing proposed sites. (Full statement attached).

Members then agreed an adjournment for public participation.

17/09 Update on the Village Plan

A report prepared by the VDG on Health facilities Provision had been circulated to Members prior to the meeting. (copy attached)

Mrs Effenberg explained the methods of collecting information & the main areas of concern.

After discussion it was agreed that the document would be amended to include some additional details & would then be referred to Council on 16th March for adoption into the Village Plan.

The Chairman thanked Mrs Effenberg & other members of the VDG for their works.

18/09 Report of County Councillor

Mr Cartwright reported that his devolved budget for 08/09 had been expended apart from a small amount. As he was standing down new applications for 09/10 would need to be submitted to his successor after the June election.

The County Council budget meeting had agreed an increase of 1.9% & the Fire & Rescue Services budget had seen an increase of 3.6%.

The Fire & Rescue Service was now operating a first responder service from Bordon.

19/09 Reports of District Councillors

Cllr Logan reported that she had attended the Cabinet meeting on 21st January & the Community Forum meeting on 4th February. Cabinet had agreed that the upper limit of CIF grants would be reduced from £15k to £10K.

Mrs Cartwright had attended the Area Planning meeting & explained the EHDC intention to have Area Plans as well as Parish Plans; this would enable the overlapping of mutual items of interest such as footpaths. The scheme would start soon & LPC would need to appoint someone.

20/09 Minutes of the meeting of 19th January 2009

The minutes of the meeting of 19th January, proposed by Cllr Halstead & seconded by Cllr Mann, were agreed unanimously.

21/09 Matters arising from the meeting of 19th January 2009

21/09.i – Communities & Local Govt. Consultation on local authority publicity practise

The Chairman had reviewed the document & briefed Members. He felt it was a fairly straight forward document & the emphasis was against councils spending on political advertising or on personal items. The Chairman proposed that LPC accept the consultation as it stood as little affected LPC & members agreed.

21/09.ii Designated Public Places Orders

Karen Dawes, EHDC's Community Safety Manager explained the proposal to introduce DPPO's in the District.

She was aware that LPC had objected in principle on the basis that existing police powers were thought sufficient.

She explained that the DPPO gave police a discretionary power to confiscate alcohol in public places; it was aimed at the reduction of rowdy & disruptive incidents. In the past year there had been 52 such incidents in Liss.

It was proposed to get EHDC approval to go to public consultation on 25th February.

The Chairman requested that Cabinet be informed that LPC objected in principle to the proposal on the basis that existing powers were wide enough & that there was a chance that the new powers could be abused.

Cllr Linsley asked if the 52 incidents were separate or combined & Miss Dawes replied that they could be several individuals at the same incident.

Cllr P Payne asked if the scheme had police backing & Miss Dawes confirmed that it did.

Cllr M Payne was uncomfortable with the proposal as the issue of law breaking was a clear case of yes or no.

Cllr P Payne felt that problems in Liss were of under-aged drinking & that this proposal added no more powers than already existed for this problem.

The Chairman thanked Miss Dawes for her report to LPC.

21/09 iii West Sussex CC consultation on minerals & waste framework

Cllr Duckham reported that he had reviewed the consultation & felt that LPC had no need to respond as there was no effect on Liss. Members agreed with this proposal.

21/09 iv Farnborough Airport consultation on Master Plan

Cllr Mann had reviewed the consultation document & recommended that LPC send a note thanking TAG for inclusion in the consultation but that no response to questions be made. Members agreed with this proposal.

22/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Halstead and seconded by Cllr Logan, was approved:

Chq. No.		£
1200	Cancelled	0.00
1201	Veolia ES (UK) Ltd - Bins NCPF Dec 08	102.09
1202	Vision ICT Ltd - LCA added to website	29.38
1203	Petty Cash - post etc	100.00
1204	LPC Charities - transfer of receipts	318.70
1205	Cancelled	0.00
1206	PTC Railway 150 - grant	300.00
1207	HCC - digital copy of inclosure award	141.00
1208	White Rose - mower fuel	29.57
1209	U-Do DIY - grounds & office supplies	57.33
1210	A Healey - copier costs	28.64
1211	CPRE - Subscription 2009	25.00
1212	Winchester Garden Machinery - grounds & LCR costs	89.29
1213	Canon Fire Protection - service equipment, grounds & office	132.33
1214	HCC - pension costs February	831.21
1215	Post Office - tax & NI month 10	1559.45
1216	Veolia ES (UK) Ltd - Bins NCPF Jan 09	81.16
Trf.	Salaries - month 11	3429.37
DD	AOL - February 09	14.99
		7269.51

23/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo and seconded by Cllr Linsley, was approved:

Chq No.		£
551	Veolia ES (UK) Ltd - bins West Liss rec Dec 08	48.30
552	Cracknell's Contracts - deposit for curtain clean/fireproof	660.00
553	Southern Water - village hall wastewater	80.55
554	B Cleary - village hall window clean	26.00
555	U-Do DIY - cleaning materials Hall	51.02
556	Canon Fire Protection - service equipment West Liss & Hall	308.77
557	HCC - pension costs February	178.27
558	Post Office - tax & NI month 10	83.09
559	Veolia ES (UK) Ltd - bins West Liss rec Jan 09	38.64
Trf.	Salaries - month 11	640.29
		2114.93

24/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) The AGM & Quarterly meetings of the EHAPTC would take place on 11th March & Members were encouraged to attend as there would be presentations on Youth Services, bus services & HAT.
- ii) There would be a South Downs Forum meeting at Plumpton on 27th February; Members interested in attending should inform the Clerk.
- iii) A notification from LPCC of the imminent retirement of the Rev Pinder had been received. It was considered that this should be a personal decision by Members to accept the invitation to the farewell lunch on 12th April.
- iv) The papers from the Railway 150 committee meeting were noted.
- v) Cllr Linsley explained that the CAB reorganisation, as notified in the letter received from Whitehill & Bordon CAB, was intended to be a cost cutting measure.

Before the next three items were discussed Cllrs Mullenger , Halstead & Baker left the room because of prejudicial interests.

Members agreed an adjournment to the meeting in order that Cllr Halstead could make a statement.

Cllr Halstead informed the meeting that action on the maintenance of the tennis court was urgent due to time issues & the impending season.

Members agreed that Cllr Duckham take the Chair for the consideration of the next items.

- vi) NCPFT letter responding to LPC's request for use of some NCPFT land overlapping the proposed skatebowl site. There was no discussion on this item as it would be raised in a later agenda item.
- vii) NCPFT letter on the car park repair options. After discussion Cllr Linsley proposed, seconded by Cllr Mann, that option one of the contractor's proposal be accepted & all members agreed.
- viii) NCPFT letter on tennis court repairs. It was noted that NCPFT had requested a meeting with LPC & representatives of the tennis club to progress this matter. Members agreed that a meeting should be arranged.
- ix) NCPFT letter on the LPC/NCPFT working group. It was noted that there had been a request to arrange a meeting & Members agreed that this should happen.

It was noted that there was a vacancy on the LPC working group & Cllr M Payne volunteered to fill this post; Members agreed to this proposal.

The Chairman then proposed a motion that agenda item 18, Cllr P Payne's motion regarding the NCPFT offer of land in the Centenary garden be moved at this point in the meeting. The proposal. Seconded by Cllr Mann, was agreed by Members

25/09 Motion proposed by Cllr P Payne:

“ This Council resolves to start a public consultation on the possible siting of a skatebowl at the location proposed by NCPFT at the Centenary Gardens. This will be in addition to the consultation already authorised in July 2008 for two other sites.”

Members agreed an adjournment in order to receive a statement from Cllr Linsley.

Cllr Linsley said he had looked at the Gardens, he was not sure of the exact proposed location but felt that it should be added to the consultation. He added that after the first public meeting he had received comments, both for & against the project, from the public that LPC had not done enough homework. The motion tabled gave the impression that not a lot of work had been done & information on the where & how was needed. He then left the meeting.

The Chairman introduced the motion & explained the background of the NCPFT offer.

Cllr P Payne said that he had been taken by surprise by the NCPFT offer but felt it was correct to investigate the offer with the caveat that another Centenary Garden would be created elsewhere. He felt that the proximity to the road had benefits in relation to noise & security. The offer should be investigated & the working party should report back.

Cllr M Payne asked why only one site was being added in; he felt that there were other alternatives.

Cllr P Payne explained that LPC had been investigating alternatives for many years on LPC owned land; this was the only offer received from NCPFT.

The motion, proposed by Cllr P Payne & seconded by Cllr Milman, was carried on a vote of five in favour, one against with one abstention.

Cllrs Mullenger, Halstead, Baker & Linsley then rejoined the meeting. & Cllr Mullenger took the Chair.

26/09 Appointments to Committees

Members agreed that Cllr J Starling, proposed by the Chairman & seconded by Cllr Halstead, be appointed to the Planning & Facilities committees.

Members agreed an extension of the meeting not exceeding 30 minutes.

27/09 Report of the Highways Committee of 26th January

The minutes of the meeting of 26th January, proposed by Cllr Logan and seconded by Cllr Linsley were unanimously approved.

Cllr Mann, referring to Highways minute H06/09 1, proposed that LPC take steps to claim the footpath between Newfield Road & the Riverside Walk as a Right of Way, The motion, seconded by Cllr Logan, was unanimously carried.

28/09 Report of the Finance Committee of 2nd February

The minutes of the meeting of 2nd February, proposed by Cllr Mann and seconded by Cllr P Payne were unanimously approved.

Cllr Linsley briefed members on the request received from EHDC that LPC Developers' Contributions be used towards the cost of bridge repair on EHDC land beyond the parish boundary at the Riverside Walk. EHDC had been requested to put this proposal in writing but nothing had been received yet.

29/09 Report of the Planning Committee of 9th February

The minutes of the meeting of 9th February, proposed by the Chairman and seconded by Cllr Duckham were unanimously approved.

Cllr Halstead informed Members that EHDC would be carrying out a site visit to 112 Station Road on 13th February.

30/09 Report of the Police Liaison meeting of 11th February

The notes of the meeting of 11th February were tabled & agreed.

Cllr P Payne asked if Members agreed that LPC write to the Chief Constable asking for an explanation why statistics relating to drug offences were excluded from the police web site publication & members agreed.

31/09 Reports of representatives to outside bodies

Cllr M Payne explained that he had not been able to attend the Royal Surrey Hospital consultation event but knew they were looking for governors.

Cllr Linsley had attended the EHDC Community Forum budget consultation; he had been disappointed & felt that the term consultation was a misnomer.

Cllr Halstead reported that the Community Centre's grant from HCC had been agreed & that a detailed three year business plan was required. There was to be a wash-up meeting on 20th February for the village Xmas event.

The Chairman had attended the Police liaison meeting as well as the EHDC budget consultation.

32/09 Exempt Item – Good Villager Award

After discussion it was agreed that the award for 2009 be made jointly to Clive & Penny Seymour & Colin Dring.

The meeting was closed at 22.05 hrs

Next meeting: Monday 16th March, 2009 at 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 16th March 2009.

Members

*Mr R Mullenger, Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, *Mrs G Logan, *Mr L Mann, Mr B Mayo, *Mr J Milman, *Mr M Payne, *Mr P Payne & *Mr J Starling.

* Present

Apologies: Councillor G Baker, County Councillor M Cartwright & District Councillor Mrs E Cartwright.
In attendance: District Councillor Mrs J Onslow, five members of the public & two members of the press.

33/09 Declarations of interests

The Chairman declared a prejudicial interest on any matters relating to the NCPF Trust arising from his position as trustee on that organisation.. Cllr Halstead declared a prejudicial interest in any item relating to the Newman Collard Trust arising from her membership of the Newman Collard Tennis Club.

34/09 Chairman's announcements

The Chairman reminded the meeting that the Annual Parish Meeting was at 8pm on 18th March. He updated the meeting on the arrangements for the Railway 150 celebrations on 13th April.

Members then agreed an adjournment for public participation.

35/09 Report of County Councillor

There was no report.

36/09 Reports of District Councillors

Cllr Onslow had nothing to report.

Cllr Logan reported that the February EHDC Council meeting had agreed the local council tax rise for 09/10. There were approved changes to the public speaking at planning committee meetings. There was to be a 28 day consultation period on the proposed DPPOs. At the Community Forum there had been a presentation on the Developers' Contributions Fund that was to have revised guidelines although the role of the Community Forum would be maintained.

There had been a presentation from HCC on countryside access as well as a presentation from Inspector Kedge of HCC Constabulary on the prevention of crime & the role of Streetwatch.

Cllr Mayo asked for specific details on the developers' contributions changes & Cllr Logan replied that it was being presented to all Area Forums & would be going to Council on 1st April.

Cllr Halstead said that her understanding was that existing contributions would remain with parishes but there was to be a new wider community contribution in addition.

The Chairman asked if a copy of the presentation could be obtained & Cllr Logan said she would supply one. District Cllr Mrs Onslow said that the EHDC fund stood at £4.7m, existing projects that were moving on would be secure.

Cllr P Payne asked if it was clear that what funds LPC had were safe. Cllr Onslow replied that she had been told so.

Cllr Linsley expressed concerns that the proposed West Liss pavilion project was far in excess of the precept & the only way to fund it was to build up reserves.

37/09 Minutes of the meetings of 16th February 2009

There had been two Council meetings on 16th February.

The minutes of the co-option meeting held at 19.25hrs on 16th January, proposed by Cllr Linsley & seconded by Cllr Duckham, were agreed unanimously.

The minutes of the Council meeting of 16th February, proposed by Cllr Halstead & seconded by Cllr M Payne, were agreed unanimously.

38/09 Matters arising from the meeting of 16th February 2009

38/09.i – Village Plan – Adoption of Health section

The amended Health section of the proposed Village Plan, prepared by the Village Design Group, had been circulated prior to the meeting.

The adoption of the section, proposed by Cllr Halstead & seconded by Cllr Linsley was agreed unanimously.

39/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann and seconded by Cllr Logan, was approved:

Chq. No.		£
1217	Petty cash - postages etc	100.00
1218	Broxap Ltd - 2 swing seats	46.00
1219	Viking Direct - picture frames	13.05
1220	Southern Counties Fuels - tractor fuel	42.00
1221	Greenhouse Graphics - Village Voice no 24	472.85
1222	J Meader - charts for Riverside Walk	25.50
1223	Veolia ES (UK) Ltd - Bins NCPF Feb 09	72.74
1224	HCC - pension costs March	860.63
1225	Post Office - tax & NI month 11	1544.38
1226	Mrs A Mann - paint for office redecoration & postage	42.02
1227	R Bowery - engraving of Good Villager award	19.50
Trf.	Salaries - month 12	3254.01
DD	BT - telephone account	190.38
DD	AOL - March 09	14.99
		6698.05

40/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo and seconded by Cllr Linsley, was approved:

Chq No.		£
560	U-Do DIY - decorating materials West Liss pavilion	48.26
561	N Berriman - plumbing repairs West Liss pavilion	63.25
562	Veolia ES (UK) Ltd - bins West Liss rec	38.64
563	EHDC - green waste collection	37.50
564	R Bowery - paint purchased for West Liss pavilion	37.75
565	R Mullenger - paint purchased for West Liss pavilion	26.62
566	Hillier Nurseries Ltd - fencing stakes foe allotments	71.94
567	HCC - pension costs March	184.88
568	Post Office - tax & NI month 11	82.89
569	R Bowery - paint purchased for West Liss pavilion	33.28
Trf.	Salaries - month 12	773.59
DD	British Gas - village hall supply	1298.70
		2697.30

41/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) The proposal by EHDC to distribute agendas & minutes electronically was discussed. It was agreed that the Clerk would respond requesting that hard copies of Community Forum papers be retained as it was unreasonable of EHDC to off-load costs on to small parishes, a weekly list with web link to meeting papers be supplied & that e-mail should request a receipt. The new system should be on a trial basis of 3 months.
- ii) Radian Housing had invited Members to attend a water management exhibition on 25th March; several Members had already accepted the invitation.

- iii) An e-mail had been received from the secretary of the NCPF Trust requesting LPC to proceed with placing a contract for the resurfacing of tennis court 3.
Members agreed an adjournment to receive a statement from Cllr Halstead who pointed out that comments concerning maintenance requirements had been made by one prospective contractor who did not actually have access to the court.
After discussion the Chairman asked Members if they agreed that any decision should be delegated to the LPC working group to make after discussion with NCPFT representatives.
Cllr Linsley proposed that any decision by the working group should be unanimous & Members agreed.

42/09 Report of the Facilities Committee of 3rd March

The minutes of the meeting of 3rd March, proposed by Cllr Linsley and seconded by Cllr P Payne were unanimously approved.

Cllr Mayo reported Cllr Starling had now produced a specification for the proposed DDA footpath on West Liss recreation ground.

Cllr Mayo said that, following comments by Cllr Duckham on LPC contract procedures, Cllrs Baker & Starling had produced a procedure & he thanked them for their work. Cllr Duckham commented that he was happy with the new procedure.

Referring to minute 06/F09 e, Cllr Mayo proposed that an application for use of Developers' Contributions for the regeneration of the Princes Bridge allotments be made for a sum of £9600, although this could reduce to £6600 depending on grant application success.

Cllr Halstead said she was uncomfortable with this proposal as the meeting had decided to monitor demand. Cllr Linsley said he was happy to add this project to the list of priorities but agreed with Cllr Halstead's comments.

Cllr P Payne said if the application was not made now it would affect the timing; he added that a subsequent decision not to use the funds could be made later.

After discussion it was decided that further information would be collected & a report prepared.

Cllr Linsley informed the meeting that HCC had marked the area for the proposed drop kerb in Station Road & he had some concerns over the location detail.

43/09 Report of the Planning Committee of 9th March

The minutes of the meeting of 9th March, proposed by Cllr Duckham and seconded by Cllr Logan were unanimously approved.

Cllr Halstead Explained that the changes to planning appeal procedures would have a considerable effect. Members agreed that Cllr Mullenger would attend the Field View site visit on 20th March.

44/09 Reports of representatives to outside bodies

Cllr Halstead reported that the EHAPTC meeting on 11th March had received presentations on the Youth Council, HAT, Planning Procedures & Community Transport.

Cllr Halstead informed Members that the late night Xmas event would be on 9th December.

Cllr Halstead told the meeting that the SDNP petition was being presented to Michael Mates, MP on 18th March.

Cllr Milman said that the Railway 150 report would be circulated to Members.

The Chairman reporting on the NCPF management meeting said that the football club now had a new user representative; all the user licences were now signed & this would secure the Trust income. The Trust intended to hold a Village Day on 6th June.

The Chairman & Gary Boller had met with Hampshire Wildlife who had suggested some management actions for pond maintenance to be carried out in the autumn.

45/09 Exempt Item – Annual Parish Meeting

There was a brief discussion on the agenda for the Annual Parish Meeting..

The meeting was closed at 21.11 hrs

Next meeting: Monday 20th April, 2009 at 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 20th April 2009.

Members

*Mr R Mullenger, *Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, *Mrs G Logan, *Mr L Mann, *Mr B Mayo, Mr J Milman, *Mr M Payne, *Mr P Payne & *Mr J Starling.

* Present

Apologies: There were no apologies.

In attendance: County Councillor Mr M Cartwright, District Councillors Mrs E Cartwright & Mrs J Onslow, eight members of the public & one member of the press.

46/09 Declarations of interests

The Chairman & Cllr Baker declared prejudicial interests on any matters relating to the NCPF Trust arising from their position as trustee on that organisation. Cllr Halstead declared a prejudicial interest in any item relating to the Newman Collard Trust arising from her membership of the Newman Collard Tennis Club. Cllr Mann declared a prejudicial interest on any matter relating to the Crossover Youth Centre arising from his position as a trustee of that organisation.

47/09 Chairman's announcements

The Chairman said it was the last meeting of the Council year & expressed thanks to Members & other villagers who had helped & supported him over the past year.

He thanked Councillors & the public for supporting the Railway 150 celebration events over Easter that had been so successful. He added that the directors of Network rail & South West Trains had been impressed by the turnout. He also thanked the LPC appointed representatives to the organising committee for their efforts. The Chairman announced that, due to health reasons, ray Swift would not be able to cut the HCC grass at the Triangle in future; this was a task that he had performed voluntarily over the past years. Members agreed that a vote of thanks was due to Mr Swift for his works. After discussion it was agreed that in future the task would be added to the list of grounds staff duties.

Members then agreed an adjournment for public participation.

48/09 Report of County Councillor

Mr Cartwright said that he was not standing for re-election in the June poll & that the May meeting would be his final meeting.

Due to impending elections there was little going on at HCC.

Mr Cartwright informed the meeting that there was to be a road closure in Forest Road while the gas main was replaced from 11th May.

49/09 Reports of District Councillors

Mrs Cartwright informed the meeting that an appeal case over a reserve site at Liphook had been upheld; therefore, it was likely that more reserve sites would come forward sooner rather than later & this included the site at Inwood Road. The Inspector had said that PPS3 should take priority over Local Plans.

50/09 Minutes of the meetings of 16th March 2009

The minutes of the Council meeting of 16th March, proposed by Cllr Mann & seconded by Cllr Duckham, were agreed unanimously.

51/09 Matters arising from the meeting of 16th March 2009

51/09.i – Meeting of NCPF Trustees & LPC working party

Cllr Mayo's notes on the meeting with NCPF Trust representatives had been circulated prior to the meeting. Cllr Linsley said that the NC Tennis Club members had been told that they could use the courts that were available for public use if the public were not using them. In return the Tennis club had promised, last year, to make Tennis club court time available without charge to the public when not being used by club members. He could find no publicity for this and arrangements to allow this did not seem to be in place. Cllr Mayo said that the matter had not been discussed.

Responding to a query from Cllr P Payne, Cllr Mayo gave a brief report & said that it had been a goodwill meeting at the invitation of the NCPF Trust.

The Chairman informed the meeting that the NCPF Trust had applied for grant funding for a small extension.

52/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mayo and seconded by Cllr Baker, was approved:

Chq. No.		£
1228	J A Peters - NCPF car park repairs	2832.45
1229	Land Registry - Newfield Road footpath costs	6.00
1230	Veolia ES (UK) Ltd - Bins NCPF Mar 09	81.65
1231	HALC - affiliation fee 09/10 & publication	754.50
1232	Audit Commission - final fee 07/08 accounts	632.50
1233	Southern Electric - power for Xmas lights	2.36
1234	Vision ICT - website hosting & domain 09/10	284.63
1235	Armstrongs - safety helmets	9.18
1236	Winchester Garden Machinery - LCR costs	17.25
1237	White Rose - LCR fuel costs	4.65
1238	Britannia Security - garage door repairs	230.00
1239	HCC - pension costs April	850.78
1240	Post Office - tax & NI month 12	1657.99
1241	Viking Direct - laser copier toner/stationery	294.14
Trf.	Salaries - month 1	3442.55
DD	Southern Electric - garage supply	19.32
DD	AOL - March 09	14.99
		11134.94

53/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead and seconded by Cllr Mann, was approved:

Chq No.		£
570	B Cleary - window cleaning	26.00
571	Cracknells - balance of curtain clean/re-proofing	720.00
572	Veolia ES (UK) Ltd - bins West Liss rec	38.64
573	HCC - cleaning materials	56.52
574	U-Do DIY - decorating materials West Liss	39.55
575	HCC - pension costs April	182.55
576	Post Office - tax & NI month 12	92.53
Trf.	Salaries - month 1	651.38
DD	Southern Electric - village hall	255.53
DD	Southern Electric - West Liss pavilion	120.48
		2183.18

54/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) The public consultation on DPPOs was discussed. The Chairman said that they were using 2007 statistics. Cllr Mayo said that since that time two alcohol sales establishments in the village had closed. Cllr Linsley said that he remained unconvinced by the argument for DPPOs. It was agreed that LPC would not change its objection to the introduction of DPPOs & request up to date statistics on related incidents in Liss.
- ii) It was agreed that the Clerk & the Assistant Clerk would attend the EHDC training session on the requirements of the Freedom of Information Act if possible.
- iii) Change in Planning Appeal procedures on cost awards – Cllr Linsley, seconded by Cllr Starling, proposed that the matter be delegated to the Planning Committee & this was agreed.
- iv) NCPF Trust request to proceed with repairs to tennis court no 3
The Chairman, Cllr Baker & Cllr Halstead left the chamber during the discussion on this item.

Remaining Members agreed that Cllr Duckham take the Chair during this debate.

Cllr Duckham introduced the matter by reading the letter from NCPFT & filling in the background details.

Cllr Linsley said that the implication of the relevant paragraph in the SLA was that the responsibility for the decision rested with the Trust, the tennis club and the Council & felt it should be made clear, in writing to the trust.

Cllr Logan asked if the maintenance work was as per the accepted time schedule. The Clerk replied that it was & that courts were resurfaced every ten years. Cllr Logan said, in light of this, she supported resurfacing.

Cllr P Payne said that LPC had budgeted to resurface so it should proceed.

Cllr Mann said he had looked at the surface & that in his opinion it was likely to deteriorate rapidly following the recent heavy frosts.

Cllr Linsley said that LPC had not budgeted for the work, but funds were set aside for work in reserve.

Cllr Starling asked if reserves were enough to cover & Cllr Duckham replied that they were.

Cllr Linsley said that he had visited the courts with someone who had experience in such matters who felt that repainting only was appropriate.

Cllr Mann replied that that was true, but when the surface starts breaking that is indicative of structure faults & there had been some harsh weather since the court had been inspected.

Cllr Mayo said that it was the intention of the original bequest that the facility was for the benefit of all parishioners free of charge, not for private clubs. There was the matter of public money being spent on a private club that was largely unwilling to yield that gift for the benefit of wider parish usage.

Cllr P Payne, seconded by Cllr Logan, proposed that the quotation to resurface the court be accepted.

The proposal was carried on a vote of seven in favour with one against.

The Chairman, Cllr Baker & Cllr Halstead then rejoined the meeting.

55/09 Report of the Planning Committee of 6th April

The minutes of the meeting of 6th April, proposed by Cllr Mann and seconded by Cllr Starling were unanimously approved.

Cllr Halstead informed the meeting that the Planning Inspector had dismissed the Quarry Farm appeal. The Field View application was to go to EHDC committee on 14th May. There was to be an appeal on the Cumbers decision. At the next planning meeting EHDC's Head of Planning Services was coming to talk on Developers' Contributions. With regard to the St Saviour's application a report on sunlight angles was awaited.

Cllr Halstead, seconded by Cllr Duckham, proposed that Cllr P Payne be appointed to represent LPC at the Hightrees appeal hearing on 12th May & this was agreed unanimously. It was also agreed that Cllr Linsley would act as stand in if Cllr Payne was not available on the day.

56/09 Reports of representatives to outside bodies

The Clerk read a report received from Mr A Piper, LPC's appointed representative, on the Simon Wood Liss Youth Fund.

The Clerk read a report received from Mrs C Wood, LPC's appointed representative, on the Dorothea & Mary Cole Fund.

Cllr Duckham gave an update on the Coryton Almshouse Trust; land registration applications had been made & there was an intention to issue vouchers for heating costs.

Cllr Halstead had attended the Triangle Community Centre meeting on 30th March. There were concerns that HCC had requested a threefold increase in rent & backdated it but negotiations were ongoing. There had also been some changes in the officers appointed.

Cllr Halstead encouraged Members to attend the HAT meeting if possible.

Cllr Halstead had attended farewell functions for Mr Dring of the Community Centre as well as the Rev Pinder.

Cllr Halstead had also attended a HCC reception, the Railway 150 event as well as the Radian water saving presentation.

Cllr Linsley had attended the Radian water saving event.

Cllr Baker informed the meeting that the NCPF Trust AGM was to be held on 20th May at 7.30pm.

The Chairman had attended the NCPF Trust meeting as well as a reception at the invitation of the Chairman of HCC.

The Chairman said that some actions had been taken to prompt SW Trains & Area Wise on Village Centre enhancement works.

The Chairman had attended the EHDC Planning Committee meeting on behalf of LPC.

The meeting was closed at 21.10 hrs

Next meeting: Monday 18th May at 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 18th May 2009.

Members

*Mr R Mullenger, *Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, Mrs G Logan, *Mr L Mann, *Mr B Mayo, Mr J Milman, *Mr M Payne, Mr P Payne & *Mr J Starling.

* Present

Apologies: Cllrs Logan & P Payne. District Councillor Mrs J Onslow.

In attendance: County Councillor Mr M Cartwright, District Councillor Mrs E Cartwright, two members of the press & PC J Tallon.

57/09 Declarations of interests

The Chairman & Cllr Baker declared prejudicial interests on any matters relating to the NCPF Trust arising from their position as trustee on that organisation. Cllr Halstead declared a prejudicial interest in any item relating to the Newman Collard Trust arising from her membership of the Newman Collard Tennis Club. Cllr Mann declared a prejudicial interest on any matter relating to the Crossover Youth Centre arising from his position as a trustee of that organisation.

58/09 Chairman's announcements

The Chairman said it was intended to plant up & hang floral baskets for the village centre on Saturday 6th June & any volunteers to help would be welcome.

A public meeting on the skatebowl project would take place in the village hall on Saturday 13th June at 2pm. The proposed site in the Centenary Garden at NCPF would be marked out again.

The Chairman said that as this was the end of the Council year he wished to thank all Members for their support over the past year.

59/09 Election of Chairman

Cllr Mullenger, proposed by Cllr Mayo & seconded by Cllr Duckham was duly elected Chairman for the ensuing year.

60/09 Election of Vice Chairman

Cllr Halstead, proposed by Cllr Linsley & seconded by Cllr Mayo was duly elected Vice Chairman for the ensuing year.

Members then agreed an adjournment for public participation.

61/09 Report of County Councillor

Mr Cartwright said that he was no HCC business to report. Following an inspection Liss Junior School was given an overall grade 3, satisfactory, rating.

The Chairman, on behalf of LPC as well as the village, thanked Mr Cartwright for his work over the years.

Mr Cartwright said that he was proud to have served as both a parish councillor and as county councillor for the past 12 years & wished LPC all the best for the future.

62/09 Reports of District Councillors

Mrs Cartwright said that there had been a report on the structure of the South Downs National Park administration. It was proposed that planning decisions would be retained by the Park authority.

Commenting on local planning, Mrs Cartwright said that the Field View, Farnham Road application had been rejected by EHDC thanks to good contributions from Cllr Mann, Mrs Paren & CPRE.

EHDC had confirmed the DPPO's but there was assurance that they would be policed with common sense.

Cllr Halsted said that the consultation on the inclusion of Alice Holt in the NPA is in progress. A twelve week consultation on the constitution of the SDNP & proposals for the NPA management was expected to commence on 8th June.

Cllr Halstead would liaise via EHAPTC on a meeting for parishes on the SDNP.

63/09 Appointments to Committees

The Chairman said that following the trial period of the Facilities Committee, he felt that LPC should revert to two separate committees for Buildings & Grounds matters & members agreed unanimously.

The following appointments, proposed by The Chairman & seconded by Cllr Linsley, were approved unanimously.

Planning Committee: Cllr Mullenger (ex-officio), Cllr Halstead (ex-officio), Cllr Duckham, Cllr Linsley, Cllr Logan, Cllr Mann, Cllr Mayo, Cllr P Payne & Cllr Starling.

Grounds Committee: Cllr Mullenger (ex-officio), Cllr Halstead (ex-officio), Cllr Duckham, Cllr Logan, Cllr Mayo, Cllr P Payne & Cllr Starling. The Chairman of Buildings would also sit on the Grounds Committee.

Buildings Committee: Cllr Mullenger (ex-officio), Cllr Halstead (ex-officio), Cllr Baker, Cllr Linsley, Cllr Logan, Cllr Mayo, Cllr P Payne & Cllr Starling.. The Chairman of Grounds would also sit on the Buildings Committee.

Finance Committee: Cllr Mullenger (ex-officio), Cllr Halstead (ex-officio), Cllr Linsley, Cllr M Payne & Cllr P Payne.. The Chairmen Grounds, Buildings & Highways would also sit on the Finance Committee.

Highways Committee: Cllr Mullenger (ex-officio), Cllr Halstead (ex-officio), Cllr Linsley, Cllr Logan, Cllr Mann, Cllr M Payne & Cllr P Payne.

64/09 Appointments of representatives on Outside Bodies

The following appointments, proposed by The Chairman & seconded by Cllr Linsley, were approved unanimously.

Liss, Greatham Sick Poor Fund: Mr R Stockwell, Mrs N Woodman & Mr M Oakley.

Coryton Almshouses: Cllrs Duckham, M Payne & Starling.

The Simon Wood Liss Youth Fund: Mr A Piper.

The Dorothea & Mary Cole Foundation: Mrs C Wood.

Rake Village Hall Management Committee: Mr E Crofton.

Liss Youth Fund Ltd: Cllr Mann.

Petersfield & District CAB: Cllr Linsley.

The Newman Collard Playing Fields Trust: Cllrs Baker & Mullenger.

Liss Community Association: Cllr Halstead.

East Hampshire Association of Parish & Town Councils: Cllr Halstead.

Liss Village Design Group: Cllr Starling.

65/09 Minutes of the meetings of 20th April 2009

The minutes of the Council meeting of 20th April, proposed by Cllr Mann & seconded by Cllr Baker, were agreed unanimously.

66/09 Matters arising from the meeting of 20th April 2009

66/09.i – Whitehill Opportunity – possible rail link to Liss

Following concerns raised by Mr Harris at the April Council meeting approaches had been made to EHDC to establish the background to the possibility of a rail link from Whitehill to Liss as part of the eco-town development.

The Chairman said that the Whitehill Opportunity project did include such a proposal as a possibility along with alternatives from Whitehill to either Bentley or Liphook. It would appear that the Liss alternative was the most costly of the three possibilities & that no recommendations had been put forward so far.

Cllr Mayo suggested that a letter be sent to EHDC requesting that LPC were kept informed of developments.

The Clerk said that the Whitehill Opportunity documents could be seen & commented on on-line at

www.whitehillbordon.com

Responding to Cllr P Payne's comments in public participation at the April Council meeting regarding his meeting with EHDC & the Highways Agency on the Ham Barn roundabout, The Chairman stated that the meeting had been reported on at the Highways meeting of 14th July 2008. He had spoken to EHDC to ensure that LPC were kept informed.

Cllr Halstead suggested that the new County Councillor for Petersfield Hangers should be kept informed once elections had taken place.

67/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann and seconded by Cllr Linsley, was approved:

Chq. No.		£
1242	Salaries - April	186.90
1243	C H Day - plaque for Railway 150	239.20
	<u>Grants 09/10</u>	
1244	Liss Community Association	2665.00
1245	Petersfield CAB	2700.00
1246	Whitehill & Bordon CAB	840.00
1247	WRVS Luncheon Club	1300.00
1248	Liss Area Historical Society	280.00
1249	Liss Village Club	130.00
1250	Liss Band	110.00
1251	Liss Parochial Church Council	125.00
1252	Cancelled	0.00
1253	1st Liss Scouts	50.00
1254	East Hants Woodcraft Folk	110.00
1255	Cancelled	0.00
1256	Liss Village Design Group	60.00
1257	Cancelled	0.00
1258	LUPIN	200.00
1259	Liss Athletic Juniors	250.00
1260	Liss Youth Centre	1000.00
1261	Rake Village Hall Management Committee	160.00
1262	Multisport Surfaces - interim acc. Tennis court	6503.25
1263	Travis Perkins - office & grounds costs	131.02
1264	A Healey - copier costs	33.15
1265	U-Do DIY - grounds supplies	23.46
1266	Hillier Garden Nursery - LCR costs	25.89
1267	White Rose - Grounds & LCR fuel costs	123.40
1268	Veolia ES (UK) Ltd - Bins NCPF April 09	114.31
1269	Cancelled	0.00
1270	Winchester Garden Machinery - mower part	19.10
1271	HCC - pension costs May	850.78
1272	Post Office - tax & NI month 1	1526.44
1273	Petty Cash - postages, groundsman's costs etc	100.00
Trf.	Salaries - month 2	3893.74
DD	AOL - March 09	14.99
		23765.63

68/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead and seconded by Cllr Mayo, was approved:

Chq No.		£
577	The Gate Workshop - gate for allotment	179.85
578	B Cleary - window cleaning	52.00
579	Veolia ES (UK) Ltd - bins West Liss rec	54.11
580	A1 Security - keys & locks allotments	81.75
581	N Berriman - plumbing West Liss/Electrical V Hall	701.50
582	HCC - pension costs May	182.55
583	Post Office - tax & NI month 1	71.96
584	Petty Cash reimbursement - postages etc.	75.00
Trf.	Salaries - month 2	651.18
DD	Southern Electric - West Liss pavilion - adj.	-54.02
		1995.88

69/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) A letter would be sent to Inspector Rickwood expressing thanks for his work over the period of his appointment as Inspector of the Longmoor police sector.

70/09 Report of the Highways Committee of 27th April

The minutes of the meeting of 27th April, proposed by Cllr Mann and seconded by Cllr M Payne, were unanimously approved subject to and amendment to minute 12/H09 changing the name Hewitt to Effenberg. Cllr Mann informed the meeting that the delays to the re-paving of the village centre were caused by the gas main being laid in Forest Road; HCC Highways had not wanted disruption on the diversion route. Cllr Mann said that the outcome of a trial of movable speed limit reminders was awaited before a decision could be made for Liss.

The Chairman said that he had some concerns over the cost of projects, including the speed reminders, being put forward & felt that a review of finances was necessary.

Cllr Linsley requested Members to give all spending proposals to the Clerk.

The Clerk reported on a meeting with HCC Rights of Way regarding proposals for the stile replacement at 10 Acre Field & repairs to the stream crossing. This was now to be put forward for a HCC small grants award.

Cllr Mann reminded Members that it was proposed to meet at the car park entrance to the Longmoor Inclosure immediately prior to the 6th July Highways meeting to inspect the possibilities for traffic calming in that area.

71/09 Report of the Planning Committee of 5th May

The minutes of the meeting of 5th May, proposed by Cllr Mayo and seconded by Cllr M Baker, were unanimously approved subject to the addition of the agreed response to application 51046, land north of 43 Newfield Road.

Cllr Halstead thanked Cllr Duckham for attending the Hightrees appeal & Cllr Mann for representing LPC at the EHDC meeting on Fieldview.

72/09 Reports of representatives to outside bodies

Cllr Duckham had attended the Hightrees planning appeal.

Cllr Duckham reported that he had received a verbal report from Mr Crofton on Rake Village Hall, where all was in order.

Cllr Halstead said the AGM for the Community Centre would be on 16th June & that she would circulate the Chairman's report.

Cllr Mayo reported that improvements to the entrance of the Riverside Walk were being progressed via a HCC small grants scheme.

Cllr Linsley had attended a CAB meeting that covered the merger of the Alton, Whitehill & Petersfield bureaux.

Cllr Baker had attended the NCPFT meeting on 7th May & the AGM was being held on 20th May. The Trust had voted that one copy of minutes would be sent to LPC to be retained on file rather than circulated by e-mail as they sometimes contained commercially sensitive information.

Cllr Mann had attended EHDC planning for the Fieldview application; the committee had refused the application.

Cllr M Payne had attended the WRVS anniversary luncheon.

The Chairman had attended the NCPFT meeting on 7th May ; the secretary was standing down immediately & resigning as a trustee at the AGM. Mr Boller was organising a pond cleaning exercise in August.

The Clerk raised the issue of the replacement road sign on Farnham Road. Mrs Effenberg had requested that it read West Liss but HCC Highways preferred Liss as it was less confusing to road users. After discussion the committee voted, without objection, that the sign should read Liss.

The meeting was closed at 21.30 hrs

Next meeting: Monday 15th June at 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 15th June 2009.

Members

*Mr R Mullenger, *Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, *Mrs G Logan, *Mr L Mann, *Mr B Mayo, Mr J Milman, *Mr M Payne, *Mr P Payne & *Mr J Starling.

* Present

Apologies: County Councillor Mr V Clarke & District Councillor Mrs J Onslow.

In attendance: District Councillor Mrs E Cartwright, two members of the public & two members of the press.

73/09 Declarations of interests

The Chairman & Cllr Baker declared prejudicial interests on any matters relating to the NCPF Trust arising from their position as trustee on that organisation. Cllr Halstead declared a prejudicial interest in any item relating to the Newman Collard Trust arising from her membership of the Newman Collard Tennis Club. Cllr Mann declared a prejudicial interest on any matter relating to the Crossover Youth Centre arising from his position as a trustee of that organisation.

74/09 Chairman's announcements

The Chairman thanked Members & public volunteers who had assisted with the planting-up of baskets for the village centre. He also extended particular thanks to Cllrs Halstead & Logan for their work on the flower beds adjoining the village hall.

Referring to the skatebowl public meeting on 13th June he said he had conveyed thanks to Cllr Gray for chairing the meeting so well. The public now had till 10th July to submit any further comments they might have. The working party would then submit their report in time for consideration at the July Council meeting. Cllr Halstead informed the meeting of the passing of Kate Ecott after a long illness; she would be sadly missed for all her volunteer work at the school & church.

There was no adjournment for public participation.

75/09 Report of County Councillor

There was no report from the County Councillor.

76/09 Reports of District Councillors

Mrs Cartwright reported that EHDC Cabinet had agreed off-site financial affordable housing contributions, based on a percentage of floor space, where it was considered unsuitable to provide units on site.

There had also been a presentation at the Community Forum from the Youth Council covering youth debt & transport issues.

Cllr Linsley asked how the financial contributions would be spent & Mrs Cartwright replied that housing associations would make bids.

77/09 Minutes of the meetings of 18th May 2009

The minutes of the Council meeting of 18th May, proposed by Cllr Duckham & seconded by Cllr Mayo, were agreed unanimously subject to an amendment to minute 62/09 concerning the consultation on the SDNP.

78/09 Matters arising from the meeting of 18th May 2009

78/09.i – Whitehill Opportunity – possible rail link to Liss

It was noted that there had been national press coverage of the report from the Association of Train Operating Companies covering the expansion of access to the rail network. In the report it specified that the Bordon link would be to Bentley.

78/09.ii – SDNP meeting

An e-mail had been received from the EHAPTC informing that, in association with Winchester District Council, they would be holding a meeting for parishes within the SDNP boundary on 13th July in order that councillors would understand the implications for local councils working with the park authority.

78/09.iii – A3 Ham Barn Roundabout

The Clerk reported that a response from the Highways Authority had been received informing that the roundabout was being surveyed for possible short-term improvements. The draft report would be produced later in the summer.

79/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mayo and seconded by Cllr Linsley, was approved:

Chq. No.		£
1274	Post Office - tax & NI balance 08/09	7.14
1275	K Castle - plants for hanging baskets	200.00
1276	K Abraham - internal audit 08/09	355.00
1277	R Mullenger - mileage costs	25.24
1278	LAHS - subs 2009	19.00
1279	Zurich Municipal - insurance 09/10	7292.67
1280	White Rose - Grounds fuel costs	113.89
1281	Altis Industries - LCR tools	22.72
1282	Multisport Surfaces - balance of tennis court repair	1150.00
1283	Veolia ES (UK) Ltd - Bins NCPF May 09	87.94
1284	HCC - pension costs June	850.78
1285	Post Office - tax & NI month 2	1530.04
Trf.	Salaries - month 3	4165.61
DD	AOL - May 09	14.99
		15835.02

80/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead and seconded by Cllr Duckham, was approved:

Chq No.		£
585	B Cleary - window cleaning 23rd June	26.00
586	Veolia ES (UK) Ltd - bins West Liss rec	43.29
587	South East Water - hall & allotments	123.90
588	HCC - pension costs June	182.55
589	Post Office - tax & NI month 2	72.16
Trf.	Salaries - month 3	651.18
DD	British Gas - village hall	479.05
		1578.13

81/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) A draft development brief for the reserve site at Inwood Road had been received from EHDC. A meeting with EHDC, schools & the VDG would take place on 18th June.
- ii) Cllr Linsley & Mrs Hewitt would attend the East Hants passenger transport forum on 29th June.
- iii) Cllr Linsley would attend the Community Action equality forum on 24th June.
- iv) LPC would investigate the possibility of selling the EHDC local explorer tickets from the parish office.
- v) LPC would write to the MOD expressing concern on the HGV training taking place through the village centre.
- vi) The SEERA recommendations on policy H7, provision for gypsies & travellers, would be circulated to Cllrs Halstead, Logan & Linsley.
- vii) The Clerk would examine the contract for the resurfacing of tennis court no 3.

82/09 Report of the Planning Committee of 1st June

The minutes of the meeting of 1st June, proposed by Cllr Mann and seconded by Cllr Logan, were unanimously approved.

83/09 Report of the Buildings Committee of 8th June

The minutes of the meeting of 8th June, proposed by Cllr Logan and seconded by Cllr Baker, were unanimously approved.

Cllr Baker explained that the planned meeting with the WRVS on the kitchen refurbishment had not yet taken place. Also, Cllr Payne would be obtaining revised costings for the West Liss pavilion redevelopment.

84/09 Report of the Grounds Committee of 8th June

The minutes of the meeting of 8th June, proposed by Cllr Logan and seconded by Cllr Duckham, were unanimously approved.

Cllr Mayo explained that grant applications had been submitted for the improvement of the Riverside Walk entrance as well as replacement stiles & stream crossing on footpath 5.

Mr Meader would be standing down as the LCT co-ordinator & a replacement was needed.

Application for approval of expenditure was to be put to the next Finance Committee meeting for locks on Lower Green allotments, tree work at NCPF & the introduction of safety inspections on play areas.

85/09 Approval of the annual financial return for 08/09

The approval of the annual financial return, proposed by Cllr Duckham & seconded by Cllr Mann, was unanimously agreed.

86/09 Reports of representatives to outside bodies

Cllr M Payne had attended meetings of the George Street Trust & Milland School. Grants to the Crossover Youth Centre & for the resiting of the war memorial were agreed. Cllr Payne requested that an information article on the Trust be included in the next issue of the Village Voice.

Cllr Baker reported that the NCPFT had raised over £1000 at a very successful Village Day on 6th June.

Cllr Linsley said that from 1st October the CAB will be renamed East Hants incorporating Petersfield, Whitehill & Alton agencies working from Petersfield. Kirsty Stratton would be the chief executive.

Cllr Halstead reported on the EHAPTC meeting of 10th June where a presentation from Amey & also one on affordable housing had been received. Members had expressed belief that support received from NALC was poor.

Cllr Halstead reported that the Triangle Community Centre AGM was on 16th June.

The Chairman had attended the Village Day as well as an open day at the dentist's surgery.

The meeting was closed at 20.55 hrs

Next meeting: Monday 20th July at 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 20th July 2009.

Members

Mr R Mullenger, * Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, *Mrs G Logan, *Mr L Mann, *Mr B Mayo, Mr J Milman, *Mr M Payne, *Mr P Payne & Mr J Starling.

* Present

Apologies: Councillors Mullenger & Starling, County Councillor Mr V Clarke & District Councillor Mrs J Onslow.

In attendance: District Councillor Mrs E Cartwright, thirty one members of the public, CPSO Neal & two members of the press.

In the absence of Cllr Mullenger the Chair was taken by Cllr Halstead.

87/09 Declarations of interests

Cllr Baker declared prejudicial interests on any matters relating to the NCPF Trust arising from his position as a trustee on that organisation. Cllr Halstead declared a prejudicial interest in any item relating to the Newman Collard Trust arising from her membership of the Newman Collard Tennis Club Cllr Linsley declared a prejudicial interest in agenda item 18, the motion to construct a skatebowl, arising from the proximity of his residence to a possible site; he added that he would not be making any personal statement during any adjournment of the meeting.

88/09 Chairman's announcements

The Chairman proposed that agenda item 18 be moved up the agenda & be taken after item 8 as she was aware that a large proportion of the attendees were interested in this item only; in addition she proposed that any adjournments for public participation be restricted to 15 minutes for skatebowl comments & 5 minutes for any other matters. Member agreed unanimously.

Members then agreed a period of adjournment to receive comments on general issues.

89/09 Report of County Councillor

The Clerk explained that Mr Clarke had sent his apologies but expressed an intention to attend meetings wherever possible; unfortunately parish Highways meetings clashed with the Council meetings of other parishes in Mr Clarke's ward. However, the Clerk said that a regular dialogue of concerns would be maintained.

The Chairman added that the County Councillors devolved budget was available for the next two years & that applications would be accepted after September.

90/09 Reports of District Councillors

District Councillor Mrs Cartwright reported that there had been two meetings at EHDC; one had covered the waste management contract & the other developers' contributions for transport. Full Council had discussed the SDNP management consultation, draft accounts & a DVD on Harrah.

Mrs Cartwright reported that the new Chief Executive would be a shared post with a neighbouring council. EHDC were considering their response to the SEERA proposals for gypsies & travellers provision.

Cllr Linsley asked what neighbouring council EHDC would share their CE with & Mrs Cartwright replied that it was confidential for the time being.

91/09 Minutes of the meetings of 15th June 2009

The minutes of the Council meeting of 15th June, proposed by Cllr Mann & seconded by Cllr Baker, were agreed unanimously.

92/09 Matters arising from the meeting of 15th June 2009

92/09.i – Proposed spending of Developers' Contributions – Open Spaces

The Clerk had prepared & circulated a schedule for submission to EHDC detailing the major LPC proposals for open space projects.

Cllr Linsley, seconded by Cllr Mayo, proposed that the schedule be accepted & submitted to EHDC. This was agreed unanimously.

92/09.ii – MOD training of HGV driver

Following various exchanges a letter had been received from the senior army officer responsible. He had given assurances that future activities would be shared throughout the District & would also pay heed to busy times in the village as well as scheduled road works.

Cllr Mayo requested that a copy of the letter be sent to County Councillor Mr Clarke as well as the original complainant.

92/09.iii – EHAPTC South Downs National Park meeting 13th July

Cllr Linsley had attended the meeting; he said the key issue of the Government consultation was the management structure. There were two options; one with a 29 member panel including 6 parish councillors & the other with 37 of which 8 would be parish councillors. They would be representing 175 parishes. The Chairman said that the consultation would require response by October; EHAPTC were holding a meeting on 9th September for councils to get together & hopefully agree a way forward. It was agreed that LPC Members needed to discuss possible options in advance of the EHAPTC meeting.

92/09 iv – Inwood Road reserve site development brief

The Chairman reported that Drum Housing had requested a meeting with LPC for 31st July at 4pm; all Members were invited to attend.

93/09 Motion proposed by Cllr P Payne

Cllrs Halstead, Baker & Linsley left the room & took no part in the debate or decision.

Members agreed that Cllr Duckham take the Chair in the absence of Cllr Halstead.

Cllr P Payne proposed the following motion:

“Liss Parish Council resolves to provide a concrete skatebowl on the Newman Collard Trust controlled land at the Centenary gardens, subject to a successful professional noise survey, and obtaining any necessary planning permission, or certificate of lawful use.”

The motion was seconded by Cllr Mayo.

Members then agreed a period of adjournment to receive comments from the public.

Cllr P Payne explained that the site in the Centenary gardens had been proposed by the NCPF Trust; he said the object of the Trust was to provide facilities for all without prejudice. He felt the proposal to re-site the quiet garden to the pond area, would create a peaceful garden and all age groups would, therefore, be provided for.

The Motion was carried on a vote of four in favour with two abstentions.

Cllr Logan explained that she had abstained as any future planning application would be put to EHDC’s planning committee of which she was a member.

Cllr Halstead, Baker & Linsley then rejoined the meeting & Cllr Halstead resumed the Chair.

94/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann and seconded by Cllr Mayo, was approved:

Chq. No.		£
1286	J Starling - printing costs	37.99
1287	U-Do DIY - office & grounds costs	179.47
1288	Victim Support - grant	100.00
1289	U-Do DIY - office & grounds costs	11.73
1290	CPRE - membership 09/10	25.00
1291	SLCC - membership 09/10	187.00
1292	Greenhouse Graphics - village voice edition 25	472.96
1293	White Rose - Grounds fuel costs	127.66
1294	Wicksteed Leisure - swing seats	79.93
1295	Veolia ES (UK) Ltd - Bins NCPF May 09	91.45
1296	SMP Playgrounds - swing cradles	184.69
1297	HCC - pension costs July	850.78
1298	Post Office - tax & NI month 3	1594.70
1299	Viking Direct - stationery	199.91
Trf.	Salaries - month 4	4165.61
DD	Southern Electric - groundsman's store	102.14
DD	BT - telephone account	220.62
DD	AOL - June 09	14.99
		8646.63

95/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Baker and seconded by Cllr Logan, was approved:

Chq No.		£
590	U-Do DIY - village hall costs	25.71
591	Luiquidambar - tree surgery allotments.	201.25
592	U-Do DIY - village hall costs	3.23
593	Ampella - boiler service	161.00
594	Veolia ES (UK) Ltd - bins West Liss rec	43.29
595	HCC - pension costs July	182.55
596	Post Office - tax & NI month 3	72.16
597	S West - audit fee 08/09	55.00
598	Direct Hygiene Ltd - rental 3 units	258.75
Trf.	Salaries - month 4	651.18
DD	Southern Electric - village hall	737.93
DD	Southern Electric – West Liss pavilion	22.81
		2414.86

96/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) Cllr Halstead had attended the County Service on 12th July representing LPC.
- ii) Cllr Halstead had attended the Bluewood opening on 11th July representing LPC.
- iii) A request from Liss Community Association for funding towards resurfacing of the courtyard was referred to the Finance Committee.
- iv) The Clerk had received a letter from Cllr Linsley regarding an insurance claim for damages against LPC. Members agreed that the matter should be dealt with by the insurers.
- v) It was agreed that Mr Rimmell's suggestion for the erection of commemorative blue plaques should be investigated with Petersfield TC.
- vi) It was agreed that Cllr Duckham would attend the AGM of HALC on 10th October.
- vii) It was agreed that Cllr Logan would attend the Portsmouth-Waterloo Rail Users Group on 4th August.

97/09 Report of the Finance Committee of 22nd June

The minutes of the meeting of 22nd June, proposed by Cllr Mann and seconded by Cllr Mayo, were unanimously approved.

98/09 Report of the Planning Committee of 29th June

The minutes of the meeting of 29th June, proposed by Cllr Duckham and seconded by Cllr Linsley, were unanimously approved.

99/09 Report of the Highways Committee of 6th July

The minutes of the meeting of 6th July, proposed by Cllr M Payne and seconded by Cllr Halstead, were unanimously approved.

Cllr Mann explained that HCC's contractors had requested a full road closure for the re-paving of Station Road but had accepted that the traders needed to carry on business as normal.

The committee meeting had commenced at the Longmoor enclosure car park to evaluate traffic speed control possibilities. It was agreed that the matter needed liaison with Greatham Parish Council as well as the County Councillor.

100/09 Approval of the audited Charities accounts for 08/09

The audited Charities accounts for the year to 31st March 2009 were approved proposed by Cllr Duckham & seconded by Cllr Mann.

101/09 To consider a motion proposed by Cllr Mullenger

The following motion, proposed by Cllr Mullenger & seconded by Cllr Halstead was unanimously approved: "Liss Parish Council formally adopts the draft Equal Opportunity & Environmental policies as circulated to Members."

It was agreed that all LPC procedures & policies be reviewed on an annual basis.

102/09 Reports of representatives to outside bodies

The Clerk had received a report from Mr Crofton on the Rake Village Hall Management Committee. All was in order, but a complaint had been raised concerning unsightly rubbish in the grounds of the Flying Bull. Cllr Baker reported that the NCPF pavilion had suffered from vandalism. It was agreed to review the cctv operations.

Cllr Linsley had attended the Community & Transport forums at EHDC. He reported that EHDC had plans to invest £1m in local transport.

Cllr Linsley had attended the CAB AGM where a motion had been passed allowing the merger of the various offices. He explained that he would no longer be a director & that Liss may not receive a representative position under the new arrangements. Members agreed that they were relaxed about the non-representation so long as Liss residents received a good service.

Cllr Mann had attended a Trustees meeting of the Crossover as well as the open night on 17th July.

Cllr M Payne said there was nothing to report on the George Street Trust.

Cllr Halstead had attended the Liss Community Centre AGM on 16th June.

The meeting was closed at 21.05 hrs

Next meeting: Monday 21st September at 19.30hrs

Notes on Public Participation 20th July 2009

First adjournment:

Mr Budden asked for an explanation on of agenda item 8 iv, the Inwood Road reserve site development brief. The Chairman replied explaining that EHDC had a draft design scheme for the site that was included in the Local Plan & would be meeting with LPC & others to discuss design proposals.

Second adjournment (skatebowl issues):

Daniel Bax felt the proposal was a good idea; it would reduce the number of youth hanging round Tesco. It would also provide the opportunity to include the activity in village events.

Mrs Woodcraft said she was appalled at the proposal; trees & shrubs could not be transferred easily & they were to be replaced by ugly concrete.

Mr Hubber said he was neither for or against the project but felt it required an independent review.

Mr Budden questioned the proposed costs & asked about the contingency for creation of a replacement garden. He also asked about ongoing maintenance costs.

M Farr felt that it was a faddish activity & that the money could be put to better projects.

Mr Deacon asked who owned the Centenary Garden 7 the Chairman replied that it was NCPF land. & explained the relationship between LPC & the NCPFT.

Mrs E Smith said that her house was adjacent to the footpath from Old School Road & feared that the proposal would directly affect her family's quality of life. She requested that the footpath be resurfaced with quieter material.

District Councillor Mrs E Cartwright asked for clarification on the cubic meterage of the proposal as it could affect her right to speak due to her position on EHDC's planning committee. Cllr P Payne explained that EHDC had given varying answers on the need for planning permission.

Mrs Ditchburn asked what would happen if planning permission was not given; would LPC revisit the other site possibilities. She felt it was not a democratic process.

Daniel Bax said that all sites were on recreation grounds & that if you lived next to them you should expect noise.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 21st September 2009.

Members

*Mr R Mullenger, Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, *Mrs G Logan, Mr L Mann, *Mr B Mayo, *Mr M Payne & *Mr P Payne.

* Present

Apologies: Councillors Baker & Mann.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs E Cartwright & Mrs J Onslow, eleven members of the public & one member of the press.

103/09 Declarations of interests

Cllr Mullenger declared a prejudicial interest on any matters relating to the NCPF Trust arising from his position as a trustee on that organisation.

104/09 Chairman's announcements

The Chairman was glad to report that work on the replacement of the village centre paving had re-commenced. He added that he was pleased to announce that EHDC had approved the release of Developers' contributions Funds for two village projects, one for the enhancement of the entrance to the Riverside Walk & the other for the regeneration of allotments on the Princes Bridge site.

The Chairman thanked Mr Grant on behalf of Members as well as residents for his involvement in the scheme to fit new gates as well as a stream crossing on the footpath at Ten Acre Field at its junction with the Riverside Walk. He also thanked the other agencies involved in the project, HCC Rights of Way, Hampshire Probation Service & EHDC. He also informed the meeting that a new footpath from Station Road to the play equipment on West Liss recreation ground had been installed & it provided easy access for all users.

105/09 Presentation by M Healey of EHDC Environmental Protection on the repair of three bridges on the Riverside Walk

Mr Healey said that, following a safety inspection, it was recognised that the three bridges required significant expenditure to be brought up to an acceptable standard. It was felt that major structural repair to the timberwork was more cost effective than the continued year on year repairs.

He had secured SEEDA funding of £50k over three years as well as one off payments of £4k from EHDC & £4.5k from the SDNP authority. It was intended to give the three bridges individual themes to reflect the history of the Railway Walk; one bridge reflecting its environmental background, one its connection to the military railway & one to its cinematic involvement.

Mr Healey tabled the proposed design for the bridges & then Mr Melton, the construction contractor gave a briefing on the design & construction method.

Cllr Duckham asked what supports would be used for the bridges & Mr Melton explained that they would be using the existing supports & foundations.

Cllr Mayo asked if the timberwork would be carried out on site & Mr Melton confirmed that it would.

The Clerk asked if any closure of the footpath would be necessary & Mr Healey said that it would not.

Cllr Mayo asked what process would be used for the interpretation signage. Mr Healey replied that it would be done in consultation with the community.

Cllr Linsley asked if the width of the bridges would be as existing & Mr Melton replied that it would be governed by the existing framework.

Cllr P Payne asked how much was being spent on maintenance & Mr Healey replied that it was about £2.5k every 5 years.

Cllr P Payne asked what cost implication there was for LPC & Mr Healey replied that he only required LPC to meet the cost of the cleaning of the framework.

Cllr P Payne asked what the intended height of the railings was & Mr Healey replied 6 ft.

Members then agreed a period of adjournment to take questions on the project from the public.

The Chairman then asked Mr Healey when the first bridge was to be done & which bridge was first & was told that the aim was to complete Rose bridge by the end of February 2010. Mr Healey hoped to have Dr Rose's brother carry out the opening ceremony.

The Chairman asked that EHDC ensure communication with LPC & LCR was maintained throughout the project.

Mr Healey said that it was hoped to have the cinematic themed bridge opening on 1st April 2011 to coincide with the of the SDNP.

The Chairman thanked Mr Healey & Mr Melton for the presentation.

106/09 Report from the VDG on the Business & Commerce section of the Village plan

The report had been circulated to Members prior to the meeting.

Mrs Effenberg gave a brief summary of the report.

Cllr Halstead asked if carehome businesses had been included as they are a major employer in the area & Mrs Effenberg replied that she would need to refer to background documentation.

The Chairman asked when the 1% unemployment figure quoted was based & Mrs Effenberg replied that it was two years ago.

Cllr P Payne commented that there was no recommendation for small business units & Mrs Effenberg replied that the compiling committee had investigated the possibility of hot desk units in Liss & concluded that it could not be done.

After further discussion it was agreed that the document would be revised where appropriate & then submitted to October Council for adoption.

The Chairman thanked Mrs Effenberg & the VDG committee for their work.

Members then agreed a period of adjournment to receive comments on general issues.

107/09 Report of County Councillor

Cllr Clarke reported that HCC Highways had found £3m of funds & that £300k would be spent on 30mph restrictions & £2.4m on improving minor & C roads.

Commenting on the SDNP structure Cllr Clarke said that small parishes were indicating that they wanted the same representation as larger councils & this was a problem.

Cllr Clarke said that he had approved £1k of his devolved budget towards the Community Centre courtyard project as well as earmarking funding for the Crossover Centre & the WRVS kitchen project.

Cllr P Payne commented that it might be worth HCC Highways holding back on some 30mph work as some village centre would benefit from 20mph schemes.

108/09 Reports of District Councillors

District Councillor Mrs Cartwright reported that EHDC had given temporary planning approval for the traveller site in Greatham because they were required to discount other land ownerships; EHDC were now beholden to find a permanent site so did not expect to renew this approval.

At EHDC Cabinet on 9th September transport had been discussed; the bus service 73 had been saved till April with EHDC putting in £2450.

There was also a proposal for the Shipwrights way cyclepath from Alice Holt to the Queen Elizabeth Country Park, via Liss, discussed.

The Rural Transport Feasibility Study was expected soon.

The Cabinet had approved the Core Strategy of the LDF & had set a target date. The Strategic Housing Land Availability Assessment had been discussed; sites in Andlers Ash Road & Kippences were included. It was unlikely that these SHLAA sites would be needed as EHDC were exceeding the development quota in other areas.

EHDC had agreed its response to the SDNP structure consultation. With regard to the budget income was down as was investment income, target savings had been identified.

EHDC now had the new shared post Chief Executive, Sandy Hopkins, in post.

Cllr P Payne asked if SHLAA sites were specifically for affordable housing & was told they were not.

Cllr Linsley asked why the £1m for public transport quoted by EHDC Cllr Carter had been reduced to £600k & Cllr Cartwright replied that the feasibility study had not been completed yet.

Cllr Logan reported that EHDC's consultation on the development briefs for reserve sites was running from 9th

September to 23rd October. At the Community Forum there had been presentations on the Hampshire Health & Wellbeing Strategy as well as the Local Explorer Scheme.

109/09 Minutes of the meetings of 20th July 2009

The minutes of the Council meeting of 20th July, proposed by Cllr Duckham & seconded by Cllr Logan, were agreed unanimously.

110/09 Matters arising from the meeting of 20th July 2009

There were no matters arising.

111/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Halstead & seconded by Cllr Logan, was approved:

Chq. No.		£
1300	N Berriman - stage payment DDA footpath	5060.00
1301	Southern Trailers - LCR costs	36.80
1302	D Bain - tree surgery NCPF	820.00
1303	Petty Cash	100.00
1304	AXA - tractor insurance	123.90
1305	Travis Perkins - materials for stile/bridge	662.38
1306	J Smith - materials for stile/bridge	93.15
1307	Centrewire Ltd - kissing gates	627.90
1308	N Berriman - balance of DDA footpath	1638.75
1309	Winchester Garden Machinery - grounds/LCR costs	174.53
1310	White Rose - Grounds fuel costs	85.81
1311	A Healey - copier costs	29.24
1312	Viking Direct - stationery	117.83
1313	HCC - CRB clearance on staff	59.75
1314	SMP Playgrounds - swing cradle chains	184.69
1315	Playdale Playgrounds - swing cradles	290.95
1316	U-Do DIY - grounds & cctv costs	28.21
1317	Cancelled	
1318	Veolia ES (UK) Ltd - Bins NCPF July 09	114.31
1319	HCC - pension costs August	850.78
1320	Post Office - tax & NI month 4	1537.24
Trf.	Salaries - month 5	4147.38
1321	Dell Computers - office replacement	844.10
1322	U-Do DIY - grounds & office costs	72.94
1323	SMP Playgrounds - swing chains	172.04
1324	Travis Perkins - materials for stile/bridge	42.65
1325	Liss Garage Services - puncture repair	16.04
1326	White Rose - Grounds fuel costs	138.75
1327	Audit Commission - final 2008/09 fee	632.50
1328	Centrewire - grounds costs	112.70
1329	Veolia ES (UK) Ltd - Bins NCPF Aug 09	91.45

1330	Winchester Garden Machinery - grounds/LCR costs	189.79
1331	HCC - pension costs September	850.78
1332	Post Office - tax & NI month 5	1575.68
Trf.	Salaries - month 6	4192.63
DD	BT - telephone account	218.14
DD	AOL - July 09	14.99
DD	AOL - Aug 09	14.99
		25963.77

112/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Duckham and seconded by Cllr linsley, was approved:

Chq No.		£
599	B Cleary – window cleaning	26.00
600	Petty Cash	100.00
601	Lift & Shift - skip for allotment	230.00
602	U-Do DIY - village hall costs	5.51
603	Gopak - chair buffers	32.78
604	Cancelled	
605	HCC - cleaning materials V hall	20.09
606	Southern Water - V Hall waste water	89.01
607	Veolia ES (UK) Ltd - bins West Liss rec	54.11
608	HCC - pension costs August	182.55
609	Post Office - tax & NI month 4	72.16
Trf.	Salaries - month 5	651.18
610	U-Do DIY - allotment & village hall costs	28.98
611	Veolia ES (UK) Ltd - bins West Liss rec	43.29
612	Clear Round Pest Control - wasp nest West Liss rec	46.00
613	EHDC - temp. event notice for 20th Nov	21.00
614	HCC - pension costs September	182.55
615	Post Office - tax & NI month 5	72.16
Trf.	Salaries - month 6	651.18
DD	British Gas - village hall supply	72.83
		2581.38

113/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) Cllr Mayo & Mr Grant would attend the RDPE Leader workshop on 6th October.
- ii) Cllr P Payne would attend the induction service for the new Rector on 30th September.
- iii) The Clerk would write to our MP expressing concerns over the LGPIH Act.
- iv) Cllr Halstead would represent LPC at the AGM of HALC on 10th October with Cllr Duckham who was already appointed.
- v) The vacancy for a position on EHDC's Standards Board would be drawn to the attention of Mrs Paren.
- vi) The Clerk would respond to the stakeholder survey by AMEY.

- vii) Cllr Halstead would attend the Natural England SDNP conference on 19th October.
- viii) The Clerk would attend the AGM of HCC Pension fund on 30th September.
- ix) A letter of appreciation would be sent to Mr D Philips for his help during his time as EHDC's Head of Planning.
- x) The compensation gift from Cable & Wireless for noise nuisance would be put towards specific planting, possibly at the Riverside Walk, in the village.

114/09 Reports of the Planning Committees of 27th July, 24th August & 14th September

The minutes of the meetings of 27th July, 24th August & 14th September, proposed by Cllr Linsley & seconded by Cllr Mayo, were unanimously approved.

Cllr Halstead commented on the problem of submitting supplementary evidence on fast track planning appeals & ensuring that LPC's statements to EHDC South Planning were passed to the Inspector. This would be raised at the larger Councils Forum on 30th September.

At this point Members agreed an extension of the meeting by no more than 30 minutes.

115/09 Report of the finance Committee of 10th August

The minutes of the meeting of 10th August, proposed by Cllr Mayo & seconded by Cllr P Payne, were unanimously approved.

Commenting on the grant application by the Community Association, Cllr Linsley proposed that the decision be left to the Chairman of the Council & the Chairman of Finance.

Cllr Halstead declared a prejudicial interest arising from her position as the LPC appointed trustee on that organisation. The motion proposed, by Cllr Linsley & seconded by Cllr Duckham, was passed with a limit to any grant made of £1k.

116/09 Report of the Buildings Committee of 7th September

The minutes of the meeting of 7th September, proposed by Cllr Mayo & seconded by Cllr Logan, were unanimously approved.

117/09 report of the Grounds Committee of 7th September

The minutes of the meeting of 7th September, proposed by Cllr P Payne & seconded by Cllr Logan, were unanimously approved.

Cllr Mayo informed the meeting that Mr Grant had agreed to project manage the Riverside Walk Entrance enhancement scheme.

Cllr Halstead said that the repairs to the contractor's works on tennis court three had not yet been made; the Clerk would follow this up.

118/09 Appointment to outside body

Cllr Halstead, proposed by Cllr M Payne & seconded by Cllr Linsley, was unanimously appointed as LPC representative on the Coryton Alms Houses Trust.

119/09 Reports of representatives to outside bodies

Cllr Duckham had attended the quarterly meeting of the EHAPTC on 9th September & reported that 17 Chairmen & representatives had attended.

Cllr Logan had attended the Rail Users Forum where ticket office opening times & lengthy barrier closures had been discussed.

Cllr Halstead had attended the AGM of the Community Centre.

Cllr Halstead reported that the village Xmas event would be held on 9th December with the tree lighting ceremony on 4th December.

Cllr Halstead reported that a pilot scheme for parish lengthsmen was running & felt that if it was successful then LPC should bid to be included.

Cllr Halstead reported that the Calor Gas Good Village scheme had been dropped.

Cllr Linsley had attended the EHAPTC meeting where the SDNP structure had been debated.

The Chairman said that he would circulate the NCPF committee meeting notes prepared by Cllr Baker.

The meeting was closed at 21.59 hrs

Next meeting: Monday 19th October at 19.30hrs

Notes on Public Participation 21st September 2009

First adjournment: (Riverside Walk Bridge repairs)

Mrs Effenberg asked what the expected life expectancy of the repairs was & what maintenance was required & Mr Melton replied 100 years & that once a year the timber should be washed off.

Mr Meader requested that Liss Conservation Rangers be involved with the project as they had concerns over the themes of the project.

Mr Grant asked when was it expected that frames would need cleaning & Mr Melton replied that a logistics meeting was required.

Mr Meader asked to be included in the logistics team.

Mr Seymour asked if the bridges would still be able to support vehicles & Mr Melton replied that the original framework carried steam engines.

Mr Meader asked what the rail height for the bottom rail was to be & was told that it had not been decided yet.

Mrs Onslow requested that no metal handrails be considered.

Second adjournment

Mr Budden asked for an update on the skatebowl project.

The Chairman said that there had been a meeting on 17th September that included NCPF representation. Quotes for sound surveys were now being obtained. Following a sound survey planning approval would be sought if necessary.

Mr White asked what the timescale was & the Chairman replied that it was months & work would probably not commence until spring 2010.

Mr Seymour said that the crossing at Station Road required signage & that in points on Station Road the manholes were below road surface level & made noise.

The Clerk would speak to HCC Highways about these matters.

Mr Seymour asked why houses in Station Road had been left half built for 6 years & was told that developers could not be forced to complete work.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 19th October 2009.

Members

*Mr R Mullenger, *Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr M Payne & *Mr P Payne.

* Present

Apologies: Councillor Logan.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs E Cartwright & Mrs J Onslow, five members of the public & two members of the press.

120/09 Declarations of interests

Cllrs Mullenger & Baker declared prejudicial interests on any matters relating to the NCPF Trust arising from their positions as trustees on that organisation.

121/09 Chairman's announcements

The Chairman reported that, together with Mrs Effenberg of the VDG, he had visited Areawise the owners of the Lower Mead development. Subsequent to discussions Areawise had now written confirming that they had no objections to the erection of a Victorian style colonnade to the front of the shops & the planting of trees in the flower beds.

A team of volunteers had worked on 17th & 18th October to clear the pond at the Newman Collard playing fields & the Chairman thanked all who had helped, especially Mr Boller who had organised the works.

The Chairman reminded everyone that the Village Xmas event would be on 9th December & that the Xmas tree lighting ceremony would be at 6.30pm on Friday 4th December. The trees were being donated by Mr Harris & thanks were extended to him.

Members then agreed a period of adjournment to receive comments from the public.

122/09 Report of County Councillor

County Councillor Mr Clarke reported that he had received a letter from HCC Highways declaring an intention to create an emergency diversion route from the A3 via the village centre; this would incorporate some permanent hard signage. Members agreed that the proposal was unsuitable due to the problems of congestion caused by the frequent rail crossing closures, parking in Station Road & that the erection of signage would add to street clutter. There was a feeling that better alternative routes could be employed according to which side of the Flexcombe junction the disruption occurred. The Chairman requested that Mr Clarke supply LPC with a copy of the letter.

123/09 Reports of District Councillors

District Councillor Mrs Cartwright reported that EHDC had held a Council meeting on 23rd September. There had been a proposal called Wheels to Work to provide 12 mopeds for workers to get to their places of employment. The Community Website was proving to be a success & Mrs Cartwright suggested that LPC publish details of the Xmas event on it. There was a project called PUSH for safer homes which provided an interest free loan for necessary works that was only repayable on sale of the property.

The Chairman asked Mrs Cartwright if the newly appointed Chief Executive, who was shared with Havant Council, could ever be in a position of conflicting interests between the two councils. Mrs Cartwright replied that it was that such a case would arise, but if it did then the Chief Executive would have to step back from the matter.

Cllr Linsley said that a meeting of Havant Council had said that there would be shared officers & asked if this was true. Mrs Cartwright replied that it might happen where appropriate as it was easier on back office services.

124/09 Minutes of the meetings of 21st September 2009

The minutes of the Council meeting of 21st September, proposed by Cllr Linsley & seconded by Cllr Duckham, were agreed unanimously.

125/09 Matters arising from the meeting of 21st September 2009

Cllr Linsley, referring to the donation from Cable & Wireless, asked how much had been received & the Chairman replied that £500 had been received.

126/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Baker, was approved:

Chq. No.		£
1333	S Halstead - mileage to HALC AGM	27.05
1334	R Bowery - mileage to HCC Pensions AGM	37.26
1335	R & M Electronics - replacement CCTV cameras	1752.60
1336	Altis Industries - LCV service costs	111.51
1337	Travis Perkins - materials for stile/bridge	203.49
1338	U-Do DIY - Xmas & LCR costs	10.12
1339	Viking Direct - stationery & pond costs	102.82
1340	White Rose - fuel costs	64.87
1341	Veolia ES (UK) Ltd - Bins NCPF Sept 09	114.31
1342	Earth Anchors - bin for RRW enhancement	476.10
1343	Greenhouse Graphics - Village Voice 26	472.96
1344	Petty cash - postage, village voice etc	75.00
1345	R Mullenger - mileage to Area Wise meeting	45.68
1346	HCC - pension costs October	850.78
1347	Post Office - tax & NI month 6	1614.48
Trf.	Salaries - month 7	3967.42
DD	Southern electric - groundsman's store	18.98
DD	AOL - Aug 09	14.99
		9960.42

127/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead and seconded by Cllr Duckham, was approved:

Chq No.		£
616	Cookware UK Ltd - crockery for village hall	112.08
617	Viking Direct - cleaning materials West Liss	14.93
618	Veolia ES (UK) Ltd - bins West Liss rec	51.11
619	Petty cash - postages, window cleaning etc.	75.00
620	HCC - pension costs October	182.55
621	Post Office - tax & NI month 6	72.16
Trf.	Salaries - month 7	651.38
DD	Southern Electric - Village Hall	321.13
		1480.34

128/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) A letter from the Hampshire Police Authority seeking recommendations for independent members to the Authority had been circulated.
- ii) The Chairman would complete the Hants Fire & Rescue consultation on the Service Plan 2010-2013.
- iii) Cllr Halstead would complete the HCC questionnaire on partnership working.
- iv) Cllr Linsley would attend the HCC annual parish transport representatives meeting on 14th November.
- v) Cllr Linsley would attend the Community Action Third Sector question time on 18th November.
- vi) It was agreed that the EHDC consultation on Core Strategies would be split into different sections for the purpose of consultation responses when received due to the anticipated short consultation period.

129/09 Report of the Highways Committee of 5th October

The minutes of the meeting of 5th October, proposed by Cllr Linsley & seconded by Cllr Mullenger, with one amendment were unanimously approved.

The amendment was the removal of Cllr Mayo as a Member of that committee.

130/09 Report of the Planning Committee of 12th October

The minutes of the meeting of 12th October, proposed by Cllr Duckham & seconded by Cllr Mayo, were unanimously approved.

Commenting on the upcoming EHDC site visit to Rockpit Cottages, Cllr Halstead said that Cllr Duckham would be representing LPC but other Members were urged to attend.

Following a visit to The Old Hawken barn by committee Members an LPC response had been agreed & submitted to EHDC.

Cllr Halstead informed the meeting that the Planning Inspectorate had dismissed the appeal relating to 99 Inwood Road.

131/09 Reports of representatives to outside bodies

Cllr Duckham had attended the AGM of HALC on 10th October.

Cllr Halstead had also attended the HALC AGM.

Cllr Halstead had attended the Larger Councils' Forum where EHDC had stated they were taking over bus shelter maintenance from HCC; also discussed were the intended long-distance Shipwrights' Way cycle path from Alice Holt to Queen Elizabeth Country Park, upcoming consultation on the Eco Town & perceived secrecy over HCC bus service cuts. EHDC had promised to investigate the difficulties on fast track planning appeals.

Cllr Halstead said that additional volunteers were required for road closure duties at the Xmas event.

Cllr Halstead had attended the SDNP Way Forward forum on 19th October where the appropriate concentration of resources was discussed.

Cllr Mayo had attended, with Mr Grant, the Leader Funding seminar on 6th October. There was a considerable amount of funding available & Cllr Mayo suggested that Members think of possible projects.

Cllr Baker had circulated notes on the recent NCPF Trust meeting. One area of complaint was the scruffy appearance of the groundsman's store end fronting the tennis courts.

The Chairman had attended EHDC's Engaging the Public event on 19th October; there were new laws that effected district Councils & above including such things as the requirement of e-petitions.

The Clerk had received a report from Mr Crofton stating that all was in order with the Rake Village Hall management committee. The Clerk had requested an update on the field levelling project.

The Clerk had attended the AGM of the HCC Pension Fund. The concerns over future funding of redundant staff pension liabilities was allayed as the only affected admission bodies such as community groups.

The meeting was closed at 20.38 hrs

Next meeting: Monday 16th November at 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 16th November 2009.

Members

*Mr R Mullenger, *Mr G Baker, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, *Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr M Payne & *Mr P Payne.

* Present

Apologies: District Councillor Mrs E Cartwright.

In attendance: County Councillor Mr V Clarke, District Councillor Mrs J Onslow, five members of the public, PCSO S Neal & one member of the press.

132/09 Declarations of interests

Cllrs Mullenger & Baker declared prejudicial interests on any matters relating to the NCPF Trust arising from their positions as trustees on that organisation.

Cllr Halstead declared a prejudicial interest in any matters relating to the NCPF Trust arising from her membership of the Newman Collard tennis Club.

Cllr Halstead declared a prejudicial interest in any matters relating to the Liss Community Centre arising from her position as a trustee on that organisation.

133/09 Chairman's announcements

The Chairman reported thanked Members who had represented the Council at the Remembrance Day service on 8th December. Cllr Duckham expressed thanks on behalf of the RBL for those who attended the service at the war memorial on 11th November.

The Chairman informed the meeting that good progress was being made on the project to enhance the Riverside Walk entrance.

There had been a meeting between the skatebowl working party & a representative of an acoustics firm & it was now intended to place a contract for a sound survey at the selected site as agreed in the motion at September Council.

The Chairman reminded the meeting that the Secretary of State for the Environment, Food & Rural Affairs had signed the designation order for the South Downs National Park of 12th November. Thanks were expressed to all who had worked to secure the boundary changes, especially Mrs Margaret Paren.

The Chairman announced that LPC had been successful in securing grant funding towards the regeneration of Princes Bridge allotments; this was subject to a biodiversity survey of the site.

The Chairman announced that, over the past week, LPC had supplied the police with three separate pieces of corroborative evidence from the CCTV system.

There was to be a concert by Shep Woolley in the village hall on Friday 20th November; this was a fund raiser for the kitchen refurbishment project.

Members were reminded that the village Xmas event would be held on Wednesday 9th December & volunteers were needed to help on the night. There would be a lighting-up ceremony on Friday 4th December at 6.30pm.

Members then agreed a period of adjournment to receive comments from the public.

134/09 Report of County Councillor

County Councillor Mr Clarke reported that HCC Highways had plans to reduce speed limits on the Liss-Alton road to 30mph before the Le Court section.

The Chairman expressed concerns that such actions were unenforceable & Mr Clarke replied that there had been success with such measures at Stroud.

Mr Clarke urged a swift application for the grant from his devolved budget towards the kitchen project. The Clerk would pass the comment to the WRVS Luncheon Club who were making the application.

135/09 Reports of District Councillors

The Clerk reported that Mrs Cartwright's report had not yet been received but would be circulated by email as soon as it was.

Cllr Linsley asked District Councillor Mrs J Onslow if it was true that the EHDC public transport initiative project had been scrapped as that was what EHDC officers had told him at the Whitehill/Bordon Stakeholder event. Mrs Onslow replied that she had not heard such news; she was aware that the consultant's report had been received but she did not know the outcome.

136/09 Minutes of the meetings of 19th October 2009

The minutes of the Council meeting of 19th October, proposed by Cllr Duckham & seconded by Cllr Halstead, were agreed unanimously.

137/09 Matters arising from the meeting of 19th October 2009

- i) The EHDC LDF Core Strategy consultation had been received. It was agreed that due to the short consultation period allowed the responsibility would be split between Members & a draft response tabled for approval on 21st December. Cllr Halstead would look at the allocation of responsibilities.
- ii) The Chairman reported that he had completed the Hants Fire & Rescue service plan consultation on line.
- iii) Cllr Halstead reported that she had not yet completed the HCC service consultation & would need to meet with the Clerk to finalise some sections.

138/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Linsley & seconded by Cllr Halstead, was approved:

Chq. No.		£
1348	Hope Grove Nurseries - RR Walk project hedges	82.95
1349	J Duckham - mileage to HALC AGM	29.45
1350	S Halstead - mileage to SDNP conference	25.24
1351	Travis Perkins - RR walk/Xmas & grounds costs	105.30
1352	Woodcraft UK - RR Walk project bench	591.10
1353	Hillier Garden Centre - bulbs for WLRA/LFRA	84.89
1354	HCC - brush & pan for village centre	18.80
1355	A Healey - copier costs	24.10
1356	V Signs UK Ltd - banners for Xmas event	194.58
1357	White Rose - fuel costs	78.19
1358	RCD Hoare - hedge cutting	305.30
1359	Veolia ES (UK) Ltd - Bins NCPF Oct 09	91.45
1360	U-Do DIY - office costs	51.30
1361	J Smith - RR Walk project, metal plates	69.00
1362	HCC - pension costs November	1024.06
1363	Post Office - tax & NI month 7	1556.04
1364	N Berriman - pat test office	74.75
1365	Royal British Legion - wreath cost grant	37.00
1366	Liss triangle Centre - grant for courtyard	500.00
Trf.	Salaries - month 8	4712.59
DD	AOL - Oct 09	14.99
		9671.08

139/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead and seconded by Cllr Baker, was approved:

Chq No.		£
622	U-Do Diy - Hall, W Liss & allotment costs	59.60
623	Veolia ES (UK) Ltd - bins West Liss rec	43.29
624	N Berriman - works to W Liss pavilion & Village hall	739.45
625	HCC - pension costs November	245.59
626	Post Office - tax & NI month 7	71.96
Trf.	Salaries - month 8	822.64
DD	Southern Electric - West Liss	40.07
		2022.60

140/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) The Chairman would attend the EHDC passenger transport forum on 8th December. Mrs Hewitt would be invited to attend.
- ii) Mr Davis & Mr Meader would be invited to attend the HCC countryside volunteer reception on 28th November.
- iii) Cllr Mayo would attend the Shipwright Way multi-user route consultation on 18th November.
- iv) Mr E Croft would attend the Portsmouth – Waterloo rail user forum on 3rd December.
- v) Members discussed a grant request from PANWA. Cllr Linsley, seconded by Cllr Mayo proposed that a grant of £25 be made with a request for more detailed information. Members agreed unanimously.
- vi) Cllr Linsley would attend the Community Action equality forum on 24th November.
- vii) Cllr Linsley would attend Community Actions AGM on 18th November.
- viii) Various correspondences had been received concerning the designation of the SDNP & the structure of the authority board. LPC would be required to vote for nominated representatives & this would probably be at the January Council meeting.
- ix) The Clerk read a response from HCC Highways East relating to concerns about lack of consultation on works to Stodham Lane.
- x) The Clerk read a response from Hants Police Traffic officer relating to a request for more spot checks on speeding in Liss. It was understood that traffic monitoring equipment would be installed at some point.

141/09 Report of the Finance Committee of 2nd November

The minutes of the meeting of 2nd November, proposed by Cllr M Payne & seconded by Cllr Baker, were unanimously approved.

Cllr Linsley added that following a meeting of the remuneration committee on 4th November the annual pay review & awards were agreed.

It was agreed that the proposed precept for 2010/11 be put to the December Council meeting for approval; this would give Members time to study the proposals & suggest any necessary amendments.

142/09 Report of the Planning Committee of 9th November

The minutes of the meeting of 9th November, proposed by Cllr Mann & seconded by Cllr Duckham, were unanimously approved.

Cllr Halstead explained that it was intended to make representations to the relevant authority over certain shortcomings of the new fast track appeal procedure.

It was noted that there was to be a site Visit to 22 Highfields gardens on 20th November.

Cllr Halstead notified Members that there had been a delay in the enforcement hearing relating to Quarry Farm; the new date for the hearing was 4th December.

143/09 Motion proposed by Councillor Mayo

“That Liss Parish Council adopts the revised allotment holders’ tenancy agreement incorporating amendments as highlighted in the tabled document.”

Cllr Mayo introduced the motion & explained that the proposed amendments were agreed at a meeting of the allotment users group.

The motion, proposed by Cllr Mayo & seconded by Cllr Duckham, was unanimously approved.

144/09 Reports from outside bodies

Cllr Linsley had attended the EHDC Whitehill & Bordon stakeholder’s event on 12th November; he reported that the possibility of a rail link to Liss was still being published.

Cllr Linsley had attended the parish Transport Representatives forum on 14th November where it was reported that there was pressure on finances & from Stagecoach on services.

Cllr Mayo reminded Members of the planned visit to the Hindhead Tunnel on 18th November.

Cllr Baker had attended the NCPF Trust meeting; there was an offer from volunteers to paint the end of the garage store if LPC provided the paint. There was also concern about the damaged bollards in the car park. The Clerk would liaise with HCC Highways over this matter.

Cllr M Payne had attended a Coryton Almshouse Trust meeting on 4th November; all matters were in order.

Cllr Halstead had attended the Coryton meeting with Cllr Payne.

Reporting on the Community Centre, Cllr Halstead reported that the art exhibition had been a great success.

Cllr Halstead repeated the request for helpers for the road closure on 9th December.

Cllr Halstead informed Members that there was to be a SDNP meeting at Rogate on 20th November organised by the Sussex Association.

The Chairman had attended a CPRE vision 2026 meeting where there had been presentations on affordable housing, litter management in Froxfield, traffic calming at Buriton & West Meon, Parish Plans & the LDF. There were to be Countryside Design Awards with categories in business, communities & schools.

The Chairman had also attended the NCPFT meeting as well as the art exhibition.

The meeting was closed at 20.55 hrs

Next meeting: Monday 21st December at 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 21st December 2009.

Members

*Mr R Mullenger, Mr G Baker, *Mr K Budden, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley, *Mrs G Logan, *Mr L Mann, Mr B Mayo, *Mr M Payne, *Mr P Payne & *Mr S Rees.

* Present

Apologies: Cllrs G Baker & B Mayo, District Councillor Mrs J Onslow.

In attendance: County Councillor Mr V Clarke, District Councillor Mrs E Cartwright & three members of the public.

146/09 Declarations of interests

Cllr Mullenger declared a prejudicial interest on any matters relating to the NCPF Trust arising from his position as trustee on that organisation.

Cllr Mann declared a prejudicial interest on any matters relating to the Crossover Youth Centre arising from his position as a trustee on that organisation.

Cllr Halstead declared a prejudicial interest on any matters relating to the NCPF Trust arising from her membership of the Newman Collard tennis Club.

Cllr Halstead declared a prejudicial interest on any matters relating to the Liss Community Centre arising from her position as a trustee on that organisation.

Cllr Budden declared a prejudicial interest on any matters relating to the proposed skatebowl arising from his recorded stance as an objector & the close proximity of his residence to the proposed site.

147/09 Chairman's announcements

The Chairman welcomed Mr Budden & Mr Rees as new Members of Council.

The Chairman gave an update on the progress of the enhancement project to the entrance of the Riverside Walk. The project was near to completion & was a great improvement to the area. The Chairman thanked all who had contributed to the project especially Mr Grant who was overseeing the works & the CST for supplying much valued labour.

Commenting on the LPC Xmas party that was aimed at thanking those members of the community who had assisted the Council the Chairman reported that it had been a great success & thanked Mrs Mann for all her hard work on the preparations as well as the night.

The Liss Xmas event on 9th December had gone well & many people had passed favourable comments. The Chairman thanked Cllr Halstead, Mrs Effenberg & all others who had helped plan & manage the event.

Members then agreed a period of adjournment to receive comments from the public.

148/09 Report of County Councillor

County Councillor Mr Clarke reported that he had held a meeting with HCC Highways East where it had been agreed that parishes should prioritise works & communicate these to HCC Highways.

Commenting on the Mint Road level crossing closure, Mr Clarke said that the gas main was suffering from many leaks; HCC Highways had insisted on a full closure due to these leaks as well as barrier damage. A compensation payment for loss of business to the Post Office was being investigated.

Cllr Halstead suggested that Cllr Mann, as Chairman of the LPC Highways Committee, liaise with Cllr Clarke to identify LPC Highways priorities.

149/09 Reports of District Councillors

Mrs Cartwright informed the meeting that Mrs Onslow had been appointed as Vice-Chairman of the Council & that Cllr Linsley had been appointed to the Standards Board at EHDC.

At Council there had been a presentation of awards to winners of the EHDC conservation & Design Awards; the payment of Developers' Contributions Funds to Drum Housing & Petersfield Housing had been agreed. A motion proposing that EHDC sign up to the 10:10 campaign to reduce emissions was discussed & the matter had been referred to the Special Better Protected Environment Panel.

At the Special Community Groups panel meeting a presentation on the Council's approach to the ageing population & its housing requirements was discussed & the recommendations adopted.

SEEPB, which had taken over SEERA responsibilities, had launched a new SE Plan consultation on the 5 year housing target; it was felt that EHDC had adequate land to meet the targets.

The Chairman asked why Developers' Contributions were going to Drum Housing & Mrs Cartwright explained that these arose because it was not always appropriate to have a percentage of affordable housing on some sites, such as retirement villages. In these cases EHDC took substantial Developers' Contributions & these were now being spent.. Cllr P Payne commented that the Core Strategy indicated that small sites would pay into an affordable housing fund & Mrs Cartwright replied that it was the intention that all developments would contribute. Cllr Budden asked Mrs Cartwright for an update on EHDC's passenger transport initiative; Mrs Cartwright replied that she had not seen the report but understood that some initiatives were unaffordable & EHDC were now looking at previous plans.

Cllr Logan had attended two Special Community Forums, one on the 2010/11 budget & the other on Development Briefs.

The Chairman asked if the proposed housing numbers for the Inwood Road site had been amended & Cllr Logan replied that the changes requested by LPC to the Development Brief had been included & approved at the Community Forum.

150/09 Motion arising from agenda items proposed by Cllr Linsley.

Cllr Linsley, seconded by Cllr P Payne, proposed that agenda item 17, consideration of the 2010/11 precept, be taken before agenda item 8. Members agreed the proposal.

151/09 Minutes of the meetings of 18th November & 7th December

The minutes of the Council meeting of 18th November, proposed by Cllr Duckham & seconded by Cllr Linsley, were agreed unanimously.

The minutes of the Council meeting of 7th December, proposed by Cllr Halstead & seconded by Cllr M Payne, were agreed on a majority vote.

152/09 Matters arising from the meeting of 18th November 2009

- i) EHDC LDF Core Strategy Consultation - Cllr Halstead said that the timing of the consultation had been unfortunate & that EHDC would have to take greater reference to the SDNP now that it had received formal designation. All Members had been copied with the section that dealt with Liss & other sections had been delegated to various Members. She had prepared a draft response & this had been circulated prior to the meeting.
Cllr Linsley, seconded by Cllr Mann, proposed that Cllr Halstead be appointed to make the appropriate formal response on behalf of LPC & this was agreed by Members.
Cllr P Payne raised concerns that EHDC's 40% target for affordable housing was not achievable. Mrs Cartwright informed the meeting that the SE Plan target was 35% but EHDC had set a target of 40% on the basis that some sites provided none. Cllr P Payne said he could not support this as it was too radical a change. Cllr Linsley commented that he would prefer a higher target but accepted the 40%.
Cllr Linsley, seconded by the Chairman, moved that LPC support sections CP28 & 29 of EHDC's Core Strategy Document on the affordable housing target. The motion was carried on a vote of 6 for, 2 against with 4 abstentions.
It was agreed that Cllr Mann would circulate the outstanding transport section for Members' comments prior to finalisation of the response to EHDC.
Cllr Duckham, seconded by Cllr Linsley, proposed a vote of thanks to Cllr Halstead for the effort put into the response on behalf of LPC & members agreed unanimously.
- ii) Referring to minute 137/09iii Cllr Halstead said that she had now completed the HCC service consultation.

153/09 Motion proposed By Cllr Linsley on behalf of the Finance Committee

“ That Liss Parish Council set a precept of £142147for the 2010/11 financial year.”

Cllr Linsley proposed an amendment to the motion so that it read:

“That Liss Parish Council set a precept of £142,147 for the 2010/11 financial year. This is an expected increase of 1.53% for each dwelling.”

The motion, seconded by Cllr P Payne, was carried unanimously.

154/09 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Linsley, was approved:

Chq.No.		£
1367	LPC Charities - transfer of stock	55.00
1368	Hope Grove Nurseries - hedging Riverside Walk	82.95
1369	PANWA - grant	25.00
1370	Hants Probation Services - grant for tools	100.00
1371	U-Do DIY - Xmas costs	5.93
1372	Veolia ES (UK) Ltd - Bins NCPF Nov 09	91.45
1373	Surrey Wildlife Trust - signpost Riverside Walk	441.60
1374	White Rose - fuel costs	33.00
1375	CAE Ltd - Riverside Walk project costs	1035.00
1376	R & M Electronics - CCTV maintenance costs	793.50
1377	Viking Direct - stationery	68.99
1378	Zurich Municipal - 3rd party insurance, Xmas project	63.00
1379	Liss Garage Services - battery for tractor	98.26
1380	Travis Perkins - Riverside Walk	569.14
1381	HCC - village re-paving project	12500.00
1382	HCC - pension costs December	872.44
1383	Post Office - tax & NI month 8	1024.06
Trf.	Salaries - month 9	4097.28
DD	BT - telephone account	219.99
DD	AOL - Nov 09	14.99
		22191.58

155/09 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead and seconded by Cllr Logan, was approved:

Chq No.		£
627	Cash - Artist fee for 20/11 & bar float	350.00
628	Bar stock for 20/11	177.42
629	B Cleary - window cleaning 9/12	26.00
630	U-Do Diy - Hall & W Liss t costs	93.57
631	Veolia ES (UK) Ltd - Bins W Liss, Nov 09	43.29
632	South East Water - Hall & allotments supply	203.67
633	British Nova - floor polish Hall	62.58
634	HCC - cleaning materials for Hall & pavilion	151.56
635	HCC - pension costs December	208.90
636	Post Office - tax & NI month 8	166.10
Trf.	Salaries - month 9	723.31
DD	British Gas - hall supply	298.78
		2505.18

156/09 Schedule of correspondence

A schedule of the main correspondence received was presented and the following agreed:

- i) An email had been received from Mr Davis, LPC tree warden, suggesting a procedure for removal & replacement of the diseased tree in Pine Walk. It was agreed that his recommendations be passed to HCC.
- ii) The Clerk reminded Members that EHDC were to run planning training sessions in February & March & that it was recommended that all members of the Planning Committee should attend, Members would inform the Clerk of their preferred choice of dates.
- iii) The Chairman, Cllr P Payne & Cllr Linsley would attend the EHDC Meaningful engagement of Young People event at Penns Place on 14th January.
- iv) Cllr Duckham would respond to the HCC consultation on Minerals & Waste Core Strategy.
- v) The Clerk would write to the Hants Youth Band & recommend that they reapply for a grant on the 11/12 year giving details of Liss youth numbers involved.
- vi) It was agreed that a response to the HCC Transport Consultation would be agreed at the January Council meeting.
- vii) It was agreed that members would submit comments on the EHDC initial consultation on the Transport Plan.
- viii) It was agreed that the Chairman & Cllr P Payne would attend the EHDC Community Forum on 5th January when the application for a grant for the skatebowl would be considered.
- ix) The legal notice of change of parking restrictions at Station Road/western road had been received. It was noted that some residents in Western Road were not in favour.
- x) A letter of concern about the availability of public conveniences had been received from Mr Hawes. It was agreed that the Clerk request EHDC to keep the toilets at the Triangle open till 7.30pm.
- xi) Letters concerning HALCs possible proposal to recommend the withdrawal of NALC membership by parishes had been received from both HALC & NALC. It was understood that HALC would consult on the matter in early 2010.

157/09 Report of the Buildings Committee of 30th November

The minutes of the meeting of 30th November, proposed by Cllr Logan & seconded by Cllr P Payne, were unanimously approved.

A paper recommending proposals for the refurbishment of the village hall kitchen had been circulated.

The recommendations included in paras. 1, 2 & 3 of the proposed plan of action, proposed by Cllr Duckham & seconded by Cllr Mann, were unanimously agreed.

158/09 Report of the Grounds Committee of 30th November

The minutes of the meeting of 30th November, proposed by Cllr Halstead & seconded by Cllr Logan, were unanimously approved.

Cllr Budden proposed a vote of thanks to the CST team that had worked on pond clearance over the weekend of 19th & 20th December & this was agreed.

A note prepared by the Chairman of Grounds recommending the removal of the concrete buffet at the entrance to the Riverside Walk had been circulated.

Cllr Mann asked if it was proposed to enhance the remaining buffers & the Chairman replied that hopefully it was. Members then agreed a period of adjournment to receive comments from the public.

Cllr Halstead said that any such action should be dependent on the intention to renovate the other buffers.

Cllr Duckham, seconded by Cllr P Payne, then moved that the recommendation of the Grounds Chairman that the concrete buffer be removed & that the remaining buffers be renovated be accepted.

The motion was passed on a majority vote of 7 in favour, 2 against with 1 abstention.

Members agreed a period of extension to the meeting of no more than 30 minutes.

159/09 Report of the Planning Committee of 7th December

The minutes of the meeting of 7th December, proposed by Cllr P Payne & seconded by Cllr Duckham, were unanimously approved.

160/09 Appointments to Committees

The following appointments, proposed by Cllr Halstead & seconded by Cllr Linsley, were unanimously agreed:
Cllr Budden – Planning, Finance, Grounds & Buildings.
Cllr Rees – Highways, Grounds & Buildings.

161/09 Motion proposed by the Chairman

“That Liss Parish Council adopt the CCTV policy as circulated to Members in order to comply with best practise & the recommendations of the Information commissioner.”

After discussion the Chairman proposed the following amendments to the motion:

“That para 10 of the control & operations section be amended to include the words “within 15 days of the incident” after “must be made” & to remove the words “normally within 40 days”.

The amended motion, proposed by the Chairman & seconded by Cllr Mann, was approved unanimously.

Cllr P Payne gave apologies & left the meeting at this point.

162/09 Motion proposed by the Chairman

“That Liss Parish Council adopt the Child Protection Policy as circulated to Members in order to comply with best practise.”

The motion, proposed by the Chairman & seconded by Cllr Budden, was approved unanimously.

163/09 Reports from outside bodies

Cllr Halstead reported that the Community Centre proposed to hold a lunch to thank Mr & Mrs Seymour for their work over the years. The annual quiz night would be on 6th March.

Cllr Halstead reported on the EHAPTC quarterly meeting which had received a presentation on the Code of Conduct. Cllr M Payne reported on the George Street Trust; they had made a contribution to the cost of the re-siting of the war memorial to Rake Village Hall. They had also made a grant towards the refurbishment of the hall.

The Clerk read a report from Mr Croft who had attended the Portsmouth-waterloo rail Users Group meeting; the main items had covered the length of time of crossing closure in Liss, renovations at Liss station & the possibility of a shelter on the down platform. Car parking charges were to be increased but some rail seasons would be reduced. Also, the rail link for the proposed eco-town was discussed as well as bus links to Petersfield & Liphook stations. There was to be a steam hauled rail tour passing through Liss on Easter Monday.

The Chairman had attended EHDC’s passenger transport meeting that covered the abortive transport strategy report; also discussed were the Mopeds to Work scheme & SW Trains integration of services.

The Chairman thanked Cllr Mann for the interesting visit to the Hindhead tunnel that he had organised.

The Chairman had also attended HCC’s Countryside Access Forum & was scheduled to attend the next meeting in February.

The Chairman wished all a Merry Xmas

The meeting was closed at 21.55 hrs

Next meeting: Monday 18th January 2010 at 19.30hrs

