

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 17th January 2011.

Members

*Mr G Baker, *Mr K Budden, *Mr J Duckham, *Mrs S Halstead, *Mr H Linsley (Chairman), *Mrs G Logan, *Mr N McInnes, *Mr L Mann, Mr B Mayo, Mr RMullenger, *Mr M Payne, *Mr P Payne & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs E Cartwright & Mrs J Onslow & three members of the public.

Apologies: Councillors Mayo & Mullenger.

01/11 Declarations of interests

There were no declarations of interests.

02/11 Chairman's announcements

The Chairman, on behalf of LPC, congratulated Mrs Cartwright on the O.B.E awarded to her in the New Years Honours for work on housing as well as services as parish & District Councillor.

The Chairman updated the meeting on the progress of works to enhance the Riverside Railway walk. The concrete buffer was to be demolished soon & it would be replaced by a more suitable buffer donated by the Army. He thanked Mr Grant for his good offices in arranging this. Thanks were also extended to the community payback team that had assisted in the hard works there. Fencing to the allotments & play equipment for the picnic area would be supplied within the next few months.

The Chairman announced that it had been necessary to postpone the Finance Committee meeting scheduled for 31st January due the that committee's chairman being on holiday. It was now likely to be on 28th February.

Members agreed a period of adjournment for public participation.

03/11 Report of County Councillor

County Councillor Mr V Clarke reported that grit bins had been issued by HCC but some had been stolen & others had their contents stolen. HCC were now considering locks. Snow shovels had been issued to local councils to make available for community use.

The Localism Bill would allow councillors to publish & discuss items & they would be allowed to vote on items without declarations of interests; however, they would not be able to promote their own interests.

Over 1200 lighting columns had been replaced in the last year leading to an energy cost saving of £47k.

04/11 Report of District Councillors

Cllr Onslow said she hoped that LPC agreed that refuse collection had been well carried out during the inclement weather.

Cllr Halstead agreed & suggested that LPC write to the contractors as well as to EHDC & thank them; Members agreed.

Cllr Cartwright said that the District Council grant had been cut by an additional £1.1m in relation to planning services now being a SDNPA responsibility. As a result EHDC were struggling to balance the budget.

Cllr Cartwright said that there were changes to PPS13 & PPS3 on parking standards for new development; it was now left to authorities to determine what was suitable.

The Chairman asked if the 32% included transport cuts & Cllr Cartwright replied that it did.

Cllr Logan reported that the recent EHDC Community Forum had approved a release of developers' contributions for Liss allotment fencing. There had also been a presentation on the forthcoming census.

05/11 Minutes of the meeting of 20th December 2010

The minutes of the meeting held of 20th December 2010, proposed by Cllr Baker and seconded by Cllr Logan, were approved unanimously.

06/11 – Matters Arising

06/11i – Govt. Consultation on proposed changes to planning fees in England

Cllr Halstead had completed the consultation as agreed at December Council & the return had been emailed to Communities & Local Govt.

06/11ii - Proposed Rivers Arun & Rother Trust

The Clerk reported that no further communication had been received on this matter. They had indicated a meeting in early 2011 & the Clerk would keep Members informed when there were developments.

06/11iii – Skatebowl Advisory Committee

The Chairman reported that due to a combination of weather conditions & the Xmas holidays no meeting had been convened; he moved that the term of the committee's remit be extended to report to the February Council meeting. The motion, seconded by Cllr Baker, was approved unanimously.

06/11iv – Riverside Railway Walk

Cllr Mullenger reported that he had accompanied LAHS members to investigate their proposed use of concrete waste from the buffer to surface a footpath further along the walk. He felt that the use of such material there was inappropriate & Members agreed.

07/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Halstead & seconded by Cllr Mann, was approved:

Chq. No.		£
1569	Sainsbury's – Staff Xmas gratuities	121.57
1570	U-Do DIY - Xmas event & grounds costs	20.66
1571	Altis industries Ltd - Xmas event costs	31.47
1572	Winchester Garden Machinery - belts/blades	389.25
1573	CPRE - subs 2011	29.00
1574	Veolia ES (UK) Ltd - refuse bins NCPF Dec	49.02
1575	Acer Skips - Riverside Walk & NCPF pond	295.00
1576	Longmeadows - tree felling Riverside Walk	3312.00
1577	HCC - pension costs January	918.08
1578	Post Office Ltd - tax & NI month 10	1868.46
Trf.	Salaries - month 10	4554.26
DD	AOL -December	14.99
		11603.76

08/1 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Baker & seconded by Cllr M Payne, was approved:

Chq No.		£
740	Acer Skips - skip hire allotments	175.00
741	Veolia ES (UK) Ltd - refuse bins West Liss, Dec	63.04
742	HCC - pension costs January	198.41
743	Post Office Ltd - tax & NI month 10	89.96
744	A Spiers - painting village hall kitchen	1000.00
Trf.	Salaries - month 10	683.63
		2210.04

09/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. It was proposed by Cllr Baker that the Chairman & Cllr Halstead would attend the HALC conference on 23rd March at a cost of £40 per head. The motion, seconded by Cllr Budden was agreed unanimously.
- ii. Cllr Budden would attend the East Hants Transport Forum on 23rd March.
- iii. Cllr P Payne would attend the Environment Agency's flood protection exhibition on 25th January.
- iv. The Chairman & Cllr Man were appointed to represent LPC on the Eco Town Standing Committee according to availability to attend meetings.
- v. An email from Mrs C White on safety concerns over illegal parking outside of the village schools was discussed. It was agreed that the situation was unacceptable & it was agreed that an article be placed in the Village Voice & that a letter of concern be sent to the Chief Constable of Hants.
- vi. Emails from Mr P Grove relating to concerns over the illegal signs erected on the Ham barn roundabout advertising the kebab van in Farnham Road were discussed. It was agreed that no further action be taken but that EHDC be requested to replace the damaged litter bin in the lay bye.
- vii. A notice of closure of the St Mary's churchyard with effect from 21st December had been received.

viii. It was noted that the EHDC community forum meeting on 4th January would include a presentation on the forthcoming polls in May.

ix. The notice of highways works received from HATS included resurfacing of some areas of Mill Road pavements.

10/11 Motion proposed by Cllr Logan

Cllr Logan proposed the following motion:

“Liss Parish Council resolve that future issues of the Village Voice newsletter be published twice yearly in June & December with effect from the 2011/12 financial year.”

Cllr Logan explained that this motion was being put as a result of the agreed budget cut to two issues per year. She explained that it was intended to make more use of the website to publish information & suggested that Council decisions could also be published via the website.

Cllr Logan then proposed the following amended motion:

“Liss Parish Council resolve that future issues of the Village Voice newsletter be published twice yearly in Spring & Autumn with effect from the 2011/12 financial year; Liss Parish Council will also make greater use of the website where possible & will include the publishing of Council decisions as soon as practical after Council meetings.”

The Motion, seconded by Cllr Baker, was agreed unanimously.

11/11 Report of the Planning Committee of 10th January

The minutes of the meeting of 10th January, proposed by the Chairman and seconded by Cllr Duckham, were unanimously approved unanimously

Cllr Halstead explained the amended decision on application 51825/004.

Cllr Halstead informed Members of two imminent meetings. At 6.30pm on 24th January radian Housing were coming to present amended plans on the development of the Inwood Road reserve site & on 8th February at 2pm there was a meeting with the SDNP Authority to discuss ways of developing Liss as a gateway/hub to the National Park.

12/11 Reports from outside bodies

Cllr Halstead reported that there had been a wash-up meeting following the Xmas event & that a date of 7th December had been set for the event in 2011.

Cllr Halstead reported that the Community Association quiz night was on 19th March & invited Members to participate.

The Chairman closed the meeting at 20.47hrs

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Clerk: R Bowery.

In attendance: Five members of the public & two members of the press.

Apologies: Councillors Budden, Halstead, McInnes, Mullenger & M Payne. County Councillor Mr V Clarke, District Councillors Mrs E Cartwright & Mrs J Onslow.

26/11 Declarations of interests

There were no declarations of interests.

27/11 Chairman's announcements

The Chairman informed the meeting that there would be an official opening of the refurbished bridges on the Riverside Railway walk on Friday 1st April at 10am at Nightingale Bridge; all were welcome to attend this EHDC event.

Members agreed a period of adjournment for public participation.

28/11 Report of County Councillor

County Councillor Mr V Clarke had submitted a written report that the Clerk read out.

Key points were that HCC had unbudgeted income from additional houses & this would reduce the cut in the Aiming High budget by £1m & provide more money for the concessionary fares budget so that they would be valid from 9am rather than 9.30am.

Measures were being put in place to ensure that utility companies effected proper repairs to road workings.

29/11 Report of District Councillors

Cllr Logan reported both Cabinet and Full Council met on 24th February. Council agreed the setting of the Council Tax for 2011/12 and this has remained at a zero increase in respect of EHDC's portion, and all the other precepting authorities have held their increases to zero for the coming year.

Council also agreed that the Service Level Agreement (Section 101 agreement) with the SDNPA be signed off, to provide a development management service on behalf of the Park (planning).

I also attended a seminar last Friday hosted by the SDNPA giving an update on the operation arrangements, the importance of the Management Plan required within 3 years, and outlining planning arrangements within the National Park from 1st April 2012 when they become the statutory planning authority. Local authorities will determine applications on behalf of the SDNPA, except for majors over 10 dwellings or equivalent to in commercial/retail developments. Slight variances will apply if an application is "significant" ie small development on the very edge of a village or hamlet in the SDNP would have a greater impact upon the landscape; so the SDNPA may determine these.

30/11 Minutes of the meeting of 21st February 2011

The minutes of the meeting held of 21st February 2011, proposed by Cllr Duckham and seconded by Cllr Logan, were approved unanimously.

31/11 Unfinished business from the meeting of 21st February 2011

The minutes of the meeting of the Highways Committee of 24th January, proposed by Cllr Wright & seconded by Cllr Mann, were approved unanimously.

Cllr Logan pointed out that there would be no impact on Bus Service 73 by any changes in the concessionary fares scheme.

32/11 – Matters Arising

32/11i – EHDC Larger Councils Forum

The Chairman & Clerk had attended the forum on 23^{rs} February. Agenda topics had included the forthcoming elections, funding the gap created by EHDC's grant cuts to bodies such as the CAB & the Localism Bill. A group had been formed to construct terms of reference for the forum.

32/11ii - SDNP Planning seminar

Cllr P Payne had not been able to attend the meeting on 14th March but other Members were attending the next meeting on 23rd March & would report back next month.

32/11iii - Meeting with Highways Agency & EHCA on A3 Ham Barn Roundabout

Cllr P Payne had attended the meeting on 21st March at Penns Place & gave a resume of the matters covered. The Highways Agency

said that no works would take place till 2015 but made it clear that their main responsibility was the north/south flow of traffic on the main arterial road. They also said that the views of local residents would be canvassed & taken into account. They said that their preferred option was closure of the roundabout but it might be possible to build slip roads off the A3; there was no possibility of a flyover. Prime objectives for the HA was to reduce congestion at Guildford.
 Cllr P Payne said that the meeting had minuted LPC's policy for non-closure & request for traffic statistics before & after the opening of the Hindhead Tunnel.

The Chairman asked if they would look at local impact & Cllr Payne replied that the HA had made it clear their mandate was the trunk road only.

Cllr Logan added that the HA would have to look at mitigating measures on any works.

Cllr P Payne said that there might be a one month temporary closure of the roundabout to test the situation.

32/11iv - Whitehill/Bordon Eco-Town Employment Strategy seminar 23rd February

The Chairman had attended the seminar & reported that the key issue was that there were many committees looking at the various aspects of the employment strategy & that councilors & members of the public could volunteer to join & have an input.

32/11v - EHDC Draft Green Infrastructure consultation

The Clerk reported that Cllr Halstead, with input from Cllrs P Payne & Wright, had completed the consultation document & that it had been submitted within the deadline.

33/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Mayo, was approved:

Chq. No.		£
1590	Cancelled	0.00
1591	Chidham Lodge - plants for LIB	18.00
1592	Longmeadows -Play equipment R R Walk	2604.00
1593	Petty cash reimbursement	100.00
1594	T Pay - mileage to collect R R Walk shrubs	25.35
1595	Esso Ramshill - tractor diesel	15.91
1596	Sainsbury's - mower fuel	18.86
1597	U-Do DIY - grounds supplies	8.55
1598	Greenhouse Graphics - village voice no. 30	452.01
1599	Mill Farm Trees - R R Walk project	215.70
1600	LAHS - annual subs	17.00
1601	Veolia ES (UK) Ltd - refuse bins NCPF Feb	46.27
1602	HCC - pension costs March	918.08
1603	Post Office Ltd - tax & NI month 12	1884.63
Trf.	Salaries - month 12	4521.69
DD	BT - telephone account	160.46
DD	AOL -February	14.99
		11021.50

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The following schedule of payments drawn on the charities account, proposed by Cllr Duckham & seconded by Cllr Logan, was approved:

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757	S Mansell - allotment deposit refunded	50.00
758	Petty cash reimbursement	75.00
759	B Cleary - window cleaning 9th March	26.00
760	HCC - cleaning materials	93.62
761	EHDC - green waste licences	37.50
762	Veolia ES (UK) Ltd - refuse bins West Liss, Feb	51.50
763	HCC - pension costs March	198.41
764	Post Office Ltd - tax & NI month 12	90.16

Trf.	Salaries - month 12	683.43
DD	British gas - village hall supply	1295.42
		2601.04

It was noted that the British Gas bill was based on an estimated reading & was calculated to be some £300 plus vat overcharged.

35/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. The Chairman would attend the launch event of the Liss, Greatham & Hawkey Friendship Fund on 30th March.
- ii. Cllr Budden would compile a response to the HCC review of bus services consultation.
- iii. Cllr Mann would attend the HCC East Hants HAT meeting on 29th March if possible.
- iv. The Chairman informed the meeting that a rededication of the memorial to Pilot Officer Hughes on Longmoor would take place at 10.30am on 15th April.
- v. It was noted that all were invited to the SDNPA opening ceremony event at Petersfield on 1st April at 11.30am.

36/11 Report of the Finance Committee of 28th February

The minutes of the meeting of 28th February, proposed by Cllr Baker & seconded by Cllr P Payne, were approved unanimously. Cllr P Payne asked what progress had been made with the purchase of temporary speed reminders. Cllr Mann replied that siting positions for the signs had to be agreed by HCC before the purchase is proceeded with.

37/11 Report of the Planning Committee of 7th March

The minutes of the meeting of 7th March, proposed by Cllr Wright & seconded by Cllr Logan, were approved unanimously. Cllr Duckham reviewed the minutes highlighting the applications that LPC had lodged comments of objection to.

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The minutes of the meeting of 14th March, proposed by Cllr Baker & seconded by Cllr Mayo, were approved unanimously. Cllr Baker said that a meeting had been held with the WRVS luncheon club to discuss problems with the cooker in the village hall & subsequently a letter had been sent to the contractor requesting an immediate resolution to the problem. There would be a further meeting of the West Liss Pavilion advisory group on 28th March & a questionnaire had been sent to potential users.

Cllr Duckham felt that all potential village user groups should be considered.

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The minutes of the meeting of 14th March, proposed by Cllr Mayo & seconded by Cllr Baker, were approved unanimously. Cllr Duckham asked what progress was being made on the dumped chippings in Andlers Ash Road. The Clerk replied that none so far but a resident had volunteered to keep an eye on it.

Cllr Wright asked what details the proposed Riverside Walk leaflet would contain. The Clerk replied that a funding application had been made to HCC but no decision on content had been made.

Cllr P Payne asked if EHDC could be requested to scrape the Riverside Walk footpath surface at a point where heavy machinery had caused mud build up. The Clerk would action this.

40/11 Reports from outside bodies

The Clerk reported that Mr Crofton had submitted a report on the Rake Village Hall management Committee. It was operating well but Mr Crofton had requested that LPC appoint a Councillor to represent them as he felt this would match Rogate PC's position.

In addition, the RVHMC warned that they would be applying for funding towards internal & external maintenance.

Cllr Duckham had attended a meeting of HALC on 19th March.

Cllr Mann reported that he had not been able to attend trust meetings for the Crossover due to holidays.

The Chairman said that, with other Members, he had attended a meeting with the police & HCC to examine possibilities to resolve parking issues outside of Tesco's. One possibility was moving the bus stop to a different location. Cllr Duckham felt that this would penalise those, sometimes disabled, pedestrian users for the benefit of lazy & illegal car parkers.

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Apologies: Councillor R Mullenger & District Councillor Mr V Clarke.

41/11 Declarations of interests

Cllr Wright declared a prejudicial interest in matters arising from the Village Design Group arising from her position as an LPC appointed representative on that body.

42/11 Chairman's announcements

The Chairman informed the meeting that plans to put up hanging baskets in the village were in hand & this would happen in late May. The South Downs National Park was officially opened on 1st April & there had been events to mark the occasion including the opening of the refurbished bridges on the Riverside Railway Walk as well as an event in The Square at Petersfield that the Chairman had attended.

The Chairman commented that this would be the last meeting of this Council as local elections would be on 5th May. There had only been 12 candidates for the thirteen Liss seats with the vacancy being for the Liss Forest ward. The Chairman reminded Members that election expenses forms had to be completed & that the Clerk held copies of the forms.

There had been a re-dedication ceremony for the memorial to Pilot Officer Hughes on 15th April & this had been very well attended.

The Chairman thanked retiring Members of Council that included Cllrs I McInnes, M Payne & G Baker. He paid tribute to Cllr Mullenger who had served for 12 years & had been Chairman as well as chairing the Grounds Committee & acting as LPC representative on the NCPF Trust. A message from Cllr Mullenger thanking colleagues & staff for their support was read out.

The Chairman made special mention of Cllr Duckham who was standing down after 25 years as a Councillor that included 4 years as chairman; his vast experience would be greatly missed.

Members agreed a period of adjournment for public participation.

43/11 VDG update on the Village Plan

The VDG report had been circulated to Members prior to the meeting.

Mrs Effenberg said that additional help was required from LPC in order that the Plan could be completed. The Plan must be published in order that LPC qualify for grant funding where needed as well as for planning control reasons. Mrs Effenberg urged Members as well as the public to attend the planned exhibition to be held on 3rd & 4th June.

Mrs Effenberg expressed frustration over EHDC's failure to respond to a letter sent in January. EHDC had also informed that a complete public consultation had to be held with a 40% response required; this was thought by VDG members to be unachievable. More consultation with local business & young people (12-16 years old) was required.

The plan was now to hold the exhibition in June & in early autumn to circulate a questionnaire to all houses in Liss.

Cllr P Payne felt that part of the problem was that LPC had less direct involvement with the process that in the past & needed to address that position.

Cllr Budden felt the 40% requirement was unachievable & hoped that District Councillors could put some pressure on EHDC officers to investigate this. He paid tribute to the VDG members for their work so far & felt that Council should do whatever it could to support them.

Cllr Wright said that there was a need to establish support for the West Liss pavilion replacement & skatebowl projects & felt that they could have a part in the exhibition.

Cllr Halstead emphasised the need to have a time scale set; much had been achieved & it was an ongoing project but it was now imperative that there was a target.

The Chairman thanked Mrs Effenberg for her presentation.

44/11 Report of County Councillor

There was no report.

45/11 Report of District Councillors

Mrs Cartwright reported that proposals for the LDF Core Strategy had been put to the Development Policy Panel.

She expressed disappointment for the apparent lack of support from EHDC officers on the Village Plan.

The Chairman thanked Mrs Cartwright for her contribution to Liss over the 24 years she had been a District Councillor & particularly for her work on housing issues.

46/11 Minutes of the meeting of 21st March 2011

The minutes of the meeting held of 21st March 2011, proposed by Cllr Mann and seconded by Cllr Duckham, were approved unanimously.

47/11 – Matters Arising

There were no matters arising.

48/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Budden, was approved:

Chq. No.		£
1604	Petty cash - mower & tractor fuel etc.	75.00
1605	S E Water - Riverside Walk allotments connection	102.00
1606	Viking Direct - stationery	273.14
1607	Winchester garden Machinery - blades	23.77
1608	Hillier garden Centre - tools	102.98
1609	Springfield Nurseries - grass seed	34.00
	<u>Annual grants:</u>	
1610	Liss Community Centre	2750.00
1611	East Hants CAB	3540.00
1612	WRVS Luncheon Club	1400.00
1613	Liss Area Historical Society	300.00
1614	Liss Village Club	130.00
1615	Liss Band	110.00
1616	Liss Parochial Church Council	130.00
1617	1st Liss Scouts	50.00
1618	East Hants Woodcraft Folk	110.00
1619	Rake Village Hall management Committee	160.00
1620	Liss Village Design Group	60.00
1621	LUPIN	200.00
1622	Liss Youth Centre	1000.00
1623	Vision IT - licence & upgrade	324.30
1624	Viking Direct - postages & stationery	166.26
1625	Bishop Sport & Leisure - basketball nets	19.08
1626	Playdale Playgrounds - safety surface repair kit	342.00
1627	U-Do DIY - grounds costs	11.00
1628	Longmeadows - water tank & pump	1116.00
1629	HALC - subs & course costs	886.00
1630	Veolia ES (UK) Ltd - refuse bins NCPF March	57.84
1631	HCC - pension costs April	1283.16
1632	Post Office Ltd - tax & NI month 1	1750.52
1633	S Halstead - mileages etc.	50.30
Trf.	Salaries - month 1	4661.55
DD	Sothern electric - power groundsman's store	19.36
DD	AOL -March	14.99
		21253.25

49/11 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Baker & seconded by Cllr Mann, was approved:

Chq No.		£
765	U-Do DIY - cleaning materials	4.66
766	Veolia ES (UK) Ltd - refuse bins West Liss, March	64.38
767	B Cleary - window cleaning 20th April	26.00
768	HCC - cleaning materials	17.06
769	HCC - pension costs April	183.61
770	Post Office Ltd - tax & NI month 1	49.46
Trf.	Salaries - month 1	712.16
		1057.33

50/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. The Chairman would attend the HCC Civic Service on 19th June if possible.
- ii. The Chairman would prepare the LPC comments on the NHS mental health services consultation.
- iii. Cllr Mayo would attend the CPRE AGM on 12th May.
- iv. Cllr Mayo agreed to be the contact for EHDC's Cycle rep. Project.
- v. Commenting on the PANWA reports Cllr Budden explained that access to the police station was causing problems for the PANWA volunteers.

51/11 Report of West Liss Pavilion Advisory Group meeting of 28th March

Cllr Baker reported that the meeting had been attended by representatives of the various user groups as well as some prospective new users.

The group were investigating ways to progress the project & obtain funding. There was now a need to produce working drawings for planning approval purposes..

After discussion Cllr Baker, seconded by Cllr Mann, proposed that LPC obtain quotes for obtaining working drawings & place an order with the most suitable contractor for this work. Members agreed unanimously.

The report of the Advisory Group, proposed by Cllr Baker, & seconded by Cllr P Payne, was accepted unanimously.

52/11 Report of the Planning Committee of 4th April

The minutes of the meeting of 4th April, proposed by Cllr Halstead & seconded by Cllr Duckham, were approved unanimously.

Cllr Halstead reviewed the minutes & highlighted the applications at Camrose, The Mead & at the Smith's Garage site in Hill Brow Road, both of which LPC had objected to.

Cllr Halstead paid personal tribute to Cllr Duckham thanking him for his contribution to planning matters over the years.

53/11 Report of the Skatebowl Sub-Committee of 7th April

The minutes of the meeting of 7th April, proposed by Cllr Budden & seconded by Cllr P Payne, were approved unanimously.

Cllr Mann asked if a date for soil tests had been fixed & Cllr P Payne replied that they were taking place on 19th April.

54/11 Report of the Highways Committee of 11th April

The minutes of the meeting of 11th April, proposed by Cllr Mann & seconded by Cllr Logan, were approved unanimously.

Cllr Mann reported that sites for the installation of temporary speed reminder signs had been identified & would be submitted to HCC Highways for approval.

A request to have the 30mph limit extended to include all of Rake Road, warren Road & Wyld Green Lane had been put to HCC Highways.

Cllr Mann proposed a motion that LPC support in principle the HCC initiative for the construction of a built out bus pier in the lay bye in Hill Brow Road subject to obtaining acceptable design proposals. The Motion, seconded by Cllr Baker, was unanimously agreed.

55/11 Reports from outside bodies

Cllr Budden had attended the launch event for the Liss, Hawkey & Greatham Friendship Fund.

Cllr Budden had attended the East Hants Transport Forum where it had been stated that the Eco Town rail link would almost certainly be to Bentley.

Cllr Budden reported that the HCC review of bus services stated that where there was an existing service then some sort of service would be retained; there was concern on the service to Alton as this was funded by Alton College.

Cllr Wright reported that HCC here keen to carry forward the Landscape Character Assessment; however, this would require an action plan & currently the VDG had no time to address this. It was intended to tell HCC that it could not be looked at for 6 months. Cllr Halstead suggested that HCC be told that their support would be welcome when the work could be done.

Cllr M Payne said that the next George Street Trust meeting was on 25th June & that LPC would need to appoint a representative at the annual meeting in May.

Cllr Halstead had attended the SDNP planning event at West Meon. She reported that HAT meetings had now ceased but it was intended to have a highways meeting every 6 months.

Cllr Halstead said that the Coryton Alms Houses were proposing to grant funds to the Friendship Fund.

EHAPTC representatives had been to Arundel to sign a memorandum of understanding with the SDNPA.

The HALC AGM would cover localism, young people & neighbourhood planning.

The Chairman had attended the HALC AGM where one topic covered had been principles of ownership on parish land. He reported that he was working on terms of reference for the Larger Councils Forum.

The Chairman closed the meeting at 21.26hrs

Next meeting: Monday 16th May 2011 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 16th May 2011.

Members

* Mrs S Brown, *Mr K Budden, *Mrs R Chads, *Mrs S Halstead, *Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, Mr B Mayo, *Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: District Councillor Mrs J Onslow, three members of the public & one member of the press.

Apologies: Councillor Mayo, County Councillor Mr V Clarke, District Councillor Mrs J Gray, Mrs M Effenberg.

56/11 Declarations of interests

Cllr Wright declared a prejudicial interest in any matters relating to the Village Design Group arising from her position as a Parish Council appointed representative on that body.

57/11 Election of Chairman

Cllr Linsley was proposed by Cllr Halstead & seconded by Cllr Chads. There being no other nominations Cllr Linsley was duly elected Chairman for the ensuing year.

58/11 Election of Vice Chairman

Cllr Logan was proposed by Cllr Budden & seconded by Cllr Halstead. There being no other nominations Cllr Logan was duly elected Vice Chairman for the ensuing year.

59/11 Chairman's announcements

The Chairman welcomed newly elected Members to the Council & reminded all Members that forms for declarations of interests & returns of election expenses should be completed.

Members were reminded that it was planned to have a working party at 9.30am on Saturday 21st May to plant & hang floral baskets for the village.

There was to be an exhibition of the progress on the Village Plan in the village hall on Friday 3rd & Saturday 4th June.

The next meeting of the West Liss pavilion replacement project working party was to be held on 23rd May at 6.30pm in the Council room; all Members were invited to attend.

Members agreed a period of adjournment for public participation.

60/11 Report of County Councillor

Cllr Clarke had submitted a written report as follows:

Work is in hand to deal with the question of flooding. The County Council will now be the lead authority on flooding, and will coordinate with the Environment Agency, District Council and Highways Authority on this. They will produce a Local Flood Risk Management Strategy and set up a register of any structure and features that could affect the flood risk, and there will be strict regulations on any change to that structure or feature, including the power to enter a property if the work being undertaken would increase the flood risk.

Under the new Localism Bill, which is likely to be law by the end of this year, Councillors cannot give the impression of a fixed mind before a decision is reached – they must be open minded in any decision, and listen to all the arguments. In other words, before a meeting you cannot say “I am totally against this and will vote against a proposal”, however you can say “I have an open mind, but I am inclined to vote against this proposal”.

Regarding standards – each authority will have their own voluntary code and any decision against a councillor will be a censure or extra training – there will be no power of suspension. That said, the register of interests now comes under the magistrates who can levy a maximum fine of £5,000 and disqualify a councillor for up to 5 years.

The County Council are looking for another £50m of cuts for next year, caused by a cut of £25m in government grants, and £25m of extra pressure (effect of inflation). This is likely to be found by a reduction of £22m in Adult Services, £13m in Children’s Services and £14m from other sources. There is likely to be no increase in the Council Tax

61/11 Report of District Councillors

Cllr Onslow said that, due to elections, there was nothing to report; the next EHDC Council meeting was on 18th May. Mrs Onslow was to be the environment portfolio Member.

62/11 Appointments to Committees

The following appointments to committees, proposed by Cllr Mann & seconded by Cllr Budden, were unanimously agreed.

Planning Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Budden, Cllr Halstead, Cllr Mayo, Cllr Payne, Cllr Thomas & Cllr Wright.

Grounds Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Brown, Cllr Budden, Cllr Chads, Cllr Halstead, Cllr Payne & Cllr Thompson. The Chairman of Buildings would also sit on the Grounds Committee.

Buildings Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Brown, Cllr Budden, Cllr Chads, Cllr Mayo, Cllr Payne, Cllr Thomas & Cllr Thompson. The Chairman of Grounds would also sit on the Buildings Committee.

Finance Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Mayo, Cllr Payne & Cllr Wright. The Chairmen Grounds, Buildings & Highways would also sit on the Finance Committee.

Highways Committee: Cllr Linsley (ex-officio), Cllr Logan (ex-officio), Cllr Budden, Cllr Chads, Cllr Mann, Cllr P Payne, Cllr Thomas, Cllr Thompson & Cllr Wright.

63/11 Appointments of representatives to outside bodies

The following appointments, proposed by Cllr Mann & seconded by Cllr Logan, were unanimously agreed.

The Newman Collard Playing Field & Pavilion Trust: Mr R Whatley & Mr R Mullenger.

Liss Community Association: Cllr Halstead.

East Hampshire Association of Parish & Town Councils: Cllr Halstead & others as required.

Coryton Almshouses: Cllrs Budden, Linsley & Mann.

Rake Village Hall Management Committee: Cllr Mayo. It was also agreed that Cllr Mayo be appointed to the Grounds Committee.

Liss, Greatham & Hawkley Friendship Fund: Cllr Budden.

The Simon Wood Liss Youth Fund: Cllr Payne.

The Dorothea & Mary Cole Foundation: Cllr Payne.

Liss Youth Fund Ltd: Cllr Mann.

East Hants Rail Users Forum: Cllr Logan.

Liss Village Design Group: Cllrs Wright, Thomas, Chads, Thompson, Payne, & Brown.

The George Street Trust: Cllr Logan.

64/11 Minutes of the meeting of 18th April 2011

The minutes of the meeting held of 18th April 2011, proposed by Cllr Logan and seconded by Cllr Halstead, were approved unanimously subject to the addition of the following words to minute 43/11:

Minute 43/11, line 14 – insert “a need to establish” prior to the word “support”.

65/11 – Matters Arising

Cllr Payne asked if there was any news of developments between the NCPFT & Liss Athletic Football Club.

The Chairman replied that there was nothing communicated but it was believed that the parties were working on a resolution.

66/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Logan, was approved:

Chq. No.		£
1634	CPRE - agm fee Cllr Mayo	10.00
1635	K Castle - plants for hanging baskets	200.00
1636	Bibby Factors - lightweight hi-viz jackets	71.90
1637	Veolia ES (UK) Ltd - refuse bins NCPF April	46.27
1638	PG Plant Hire - soil tests West Liss	384.00
1639	Travis Perkins - play equip repairs/lining	117.24
1640	A Healey - copier costs	30.13
1641	HCC - pension costs May	1270.68
1642	Post Office Ltd - tax & NI month 2	1690.12
1643	Petty cash - for fuel, groundsman's exps etc.	150.00
1644	Longmeadows - bollards for NCPF car park	2968.80
1645	K Abraham - internal audit fee 10/11	355.00
Trf.	Salaries - month 2	4674.63
DD	AOL -April	14.99
		11983.76

67/11 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Wright & seconded by Cllr Budden, was approved:

Chq No.		£
771	Veolia ES (UK) Ltd - refuse bins West Liss, April	51.50
772	HCC - pension costs May	183.61
773	Post Office Ltd - tax & NI month 2	49.46
Trf.	Salaries - month 2	712.16
DD	Southern Electric - Village Hall supply	175.25
DD	Southern Electric - West Liss pavilion supply	123.50
		1295.48

68/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. The Clerk reported that NHS Hants would be having consultation events on the future of the Chase Hospital including one outside Tesco's on 26th May at 1pm.
- ii. Pre-decision amendment to planning application 50697/002, 5 Willow Road. The application required a response before 18th May & details had been circulated to Members for consideration. After discussion Members agreed the following response: Objection; LPC maintains its objection to this application. It is felt that the revised proposal would adversely impact on the street scene & that the introduction of the drop kerb would reduce the on-road parking available to other residents.
- iii. SDNPA & EHDC had held a spatial strategy stakeholders meeting on 11th May which Cllr Halstead had attended.
- iv. Cllrs Brown, Chads, Thomas & Thompson would attend the Cores Skills training event to be held by HALC on 27th July. The cost would be £25 per delegate.
- v. Cllr Linsley would attend the Chairmanship skills training event to be held by HALC on 16th June. The cost would be £25.

69/11 Report of the Planning Committee of 3rd May

The minutes of the meeting of 3rd May, proposed by Cllr Budden & seconded by Cllr Logan, were approved unanimously. It was noted that EHDC would be running training courses on planning for new councillors.

70/11 Approval of the Annual Return for 2010/11

The Annual Return for the 2010/11 financial year, proposed by Cllr Mann & seconded by Cllr Payne, was approved unanimously. The Clerk highlighted the Internal Auditor's concerns over the low level of general reserves.

71/11 Reports from outside bodies

The Clerk read a report from the outgoing LPC representatives appointed to the Simon Wood Liss Youth Fund & the Dorothea & Mary Cole Foundation.

Cllr Budden reported on the Liss, Greatham & Hawkley Friendship Fund. Two applications for grants had been received.

Cllr Wright reported that there was a meeting scheduled between EHDC & the VDG to discuss the revised VDS on 26th May.

Cllr Halstead had attended the WRVS Luncheon Club anniversary lunch. The Triangle had a meeting on 16th May as well as a celebration event on 18th May for their recent award.

The Chairman closed the meeting at 21.22hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 20th June 2011.

Members

* Mrs S Brown, *Mr K Budden, *Mrs R Chads, *Mrs S Halstead, *Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, Mr B Mayo, *Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County councillor Mr V Clarke, District Councillor Mrs J Gray, Pc A Smith, eleven members of the public & two members of the press.

Apologies: District Councillor Mrs J Onslow.

72/11 Declarations of interests

There were no declarations.

73/11 Presentation by Liss Junior School Council

CA presentation was made by pupils of Liss Junior School expressing concerns over road safety issues caused by parking problems & speeding outside the school. (Copies of the statements are attached).

The School Council asked LPC if it could help to resolve these problems.

Members posed questions to the School representatives covering parking provision for teachers, had they approached HCC & the police & could pupils & staff park in the EHDC car park & walk to school.

PC Smith informed the meeting that he had met with the Head of the Junior School. He said that the on-site parking was not a police matter & that there were no on-road parking restrictions outside the school but he did recognise that it did cause a road safety hazard. The Clerk suggested that the issue be raised with the HCC traffic management officer who was due to attend a meeting with LPC in the near future & Members agreed this proposal.

The Chairman thanked the School Council for their presentation & said that LPC would support any campaign that the school addressed to highlight the problems to parents. LPC would keep the school informed of the outcome of the meeting with HCC.

74/11 Update on Village Plan

Mrs Effenberg reported that the Village Plan & VDS update exhibition held on 3rd & 4th June had been attended by 243 people. The VDG were now in the process of analysing comments submitted & would report these back to Council at the July meeting.

The VDS update was now available on the LPC website & was open to consultation until 29th July.

The VDG AGM was to be held at the Triangle on 7th July at 7.30pm.

Mrs Effenberg thanked Cllrs Wright, Thomas & Logan for their help in preparing the exhibition.

Cllr Payne asked that members be notified of VDG meeting dates in order to make the promised LPC support easier.

75/11 Chairman's announcements

The Chairman thanked the VDG for their work on the Village plan exhibition & those Members who had assisted with preparation & the manning of the exhibition.

The Chairman had attended a national flag raising day event at Whitehill on 20th June in support of Armed Forces Day.

The Chairman drew attention to the forthcoming EHDC training sessions on Code of Conduct; he felt that all Members should attend these events.

The Chairman reminded Members of the rules of debate for the Council.

Members agreed a period of adjournment for public participation.

76/11 Report of County Councillor

Cllr Clarke announced that the skatebowl facility in Petersfield was very successful & that vandalism problems were caused by a small group of non-users.

Cllr Clarke said that the recently announced financial problems of the HCC care provider, Southern Cross, should not affect the 200 old people living in the 12 homes in Hampshire; HCC would support them carrying on living where they were.

Explaining the recent consultation on mobile library services, Cllr Clarke said that HCC did not own the vehicles & that the lease was renegotiated every 5 years. Services in Liss would continue as they were. Cllr Clarke thanked LPC for ensuring that Liss Forest kept its service.

Cllr Budden asked if Southern Cross residents would be re-housed in the area. Cllr Clarke replied that he had no information but hoped it would be in the same area if it was necessary.

77/11 Report of District Councillors

Cllr Gray reported that EHDC was just getting into a normal work routine following the election & there was an emphasis on training at the moment.

Cabinet had discussed a small change to civil parking that would come into effect at the end of the year.

78/11 Minutes of the meeting of 16th May 2011

The minutes of the meeting held of 16th May 2011, proposed by Cllr Halstead and seconded by Cllr Mann, were approved unanimously.

79/11 – Matters Arising

Appointment of representatives to outside bodies

The Clerk explained that The George Street Trust had now reversed its decision not to have an LPC representative & that Cllr Logan's appointment would stand.

Cllr Payne said that he was willing to propose himself to be an LPC representative to the Newman Collard Trust; cllr Budden seconded the proposal & members agreed unanimously.

Queens Jubilee 2012

It was agreed that LPC needed to act soon so as not to conflict with other organizations.

After discussion, The Chairman proposed that working party of Cllrs Payne, Budden & Mann be appointed to progress the matter & Members agreed.

80/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Budden & seconded by Cllr Logan, was approved:

Chq. No.		£
1646	Woolmer Services - LCR fuel	40.57
1647	J Meader - LIB plants & compost	42.98
1648	T Pay - mileage for fuel runs	20.00
1649	U-Do DIY - baskets, grounds & office supplies	86.69
1650	Vision ICT - email addresses	42.00
1651	Playscene - replacement surface at NCPF	5589.00
1652	Zurich PLC - annual insurance	8071.45
1653	Viking Direct - stationery	49.28
1654	Veolia ES (UK) Ltd - refuse bins NCPF May	46.27
1655	Winchester Garden Machinery - grounds/LCR	30.84
1656	NALC - annual subs NALC review	15.00
1657	Hilliers garden centre - baskets	12.00
1658	SLCC - annual subs	190.00
1659	HCC - pension costs June	1282.18
1660	Post Office Ltd - tax & NI month 3	1755.58
1661	Petty cash - mower fuel, grds exps	100.00
1662	EHDC - election costs	239.40
Trf.	Salaries - month 3	4734.17
DD	BT - telephone account	204.52
DD	AOL -May	14.99
		22566.92

Cllr Thompson asked if the soil tests at West Liss recreation ground had been received yet. Cllr Payne said that LPC did not own the results but the work was necessary as it had been on previous sites.

The Chairman said that a written report should be requested & asked the Clerk to follow this up.

81/11 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Mann, was approved:

Chq No.		£
774	Gopak Ltd - chair feet V Hall	43.80
775	B Cleary - window cleaning	52.00
776	R & D Products - floor sealant	104.96
777	Cancelled	0.00
778	Gopak Ltd - chair buffers	19.80
779	U-Do DIY - cleaning supplies	89.30
780	S E Water - allotments	340.23
781	Veolia ES (UK) Ltd - bins West Liss	51.50
782	Alert Locksmith - R R Walk allotment	77.40
783	HCC - pension costs June	183.61
784	Post Office Ltd - tax & NI month 3	49.66
Trf.	Salaries - month 3	711.96
DD	Britsih Gas - village hall	235.64
		1959.86

82/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. Cllr Budden would attend the SERT annual conference on 1st July.
- ii. Cllr Payne would act as organiser for the EHDC Olympic-style cycle ride.
- iii. The Clerk would circulate the details of the Woodland Trust jubilee woods project to interested Members.
- iv. Cllrs Thomas, Budden & Wright would attend EHDC's planning training event on 23rd July.
- v. The Clerk would pass back comments from Cllr Mayo relating to District Councillor Ayer's statement about there being parishes in Havant.
- vi. The Clerk would register the interest of LPC in HALC's proposed training session on local democracy.

83/11 Appointment of LPC representatives to the EHDC Community Forum

Cllr Halstead, seconded by Cllr Mann, proposed that Cllr Linsley be appointed as LPC representative to the EHDC Community Forum with Cllr Thomas to act as deputy. Members agreed this motion.

Cllr Payne asked if this could create a conflict where a Liss matter was discussed at the Forum. The Chairman explained the new structure of the Forum & that local matters would have a panel reviewing the proposal.

84/11 Report of the Finance Committee of 23rd May 2011

The report of the Finance Committee of 23rd May, proposed by Cllr Payne & seconded by Cllr Wright, was unanimously approved.

85/11 Report of the Planning Committee of 31st May 2011

The report of the Planning Committee of 31st May, proposed by Cllr Mayo & seconded by Cllr Budden, was unanimously approved. Cllr Logan informed Members that she had completed & sent the letter relating to CLD regulations to the local MP.

Members agreed a period of extension to the meeting of no more than thirty minutes.

86/11 Report of the Buildings Committee of 13th June 2011

The report of the Buildings Committee of 13th June, proposed by Cllr Logan & seconded by Cllr Mayo, was unanimously approved. Cllr Budden, seconded by Cllr Payne, proposed that the following persons be agreed as members of the west Liss pavilion advisory group & Members agreed unanimously:

All Liss Councillors, Mr G Baker, Mr J Starling, Mr I Neasom (1st Liss Scouts), Mrs J Woodhouse (3rd Liss Brownies), Mr N Barnes, Mrs S Barnes & Mrs B Goode (all LAFC), Mr M Norris (West Liss Football Club).

87/11 Report of the Grounds Committee of 13th June 2011

The report of the Grounds Committee of 13th June, proposed by Cllr Mayo & seconded by Cllr Halstead, was unanimously approved. Cllr Mayo raised safety concerns over the white bridge on the Railway walk; Cllr Logan said that she had been in correspondence with EHDC's responsible officer.

Cllr Mann asked what developments there had been on the illegal felling of the oak at Kelsey allotment. The Clerk responded that the police had indicated that they were loathe to take any action but that LPC would write to the perpetrator requesting compensation.

88/11 Reports from outside bodies

Cllr Mayo had attended the AGM of the Hants branch of CPRE; they were remarketing the organisation with new logos & a change of name.

Cllr Halstead reported that the EHAPTC quarterly meeting had been well attended & encouraged Members to attend the next meeting on 14th September.

Cllr Halstead informed the meeting that the Community Centre AGM had been deferred till 28th June.

The Chairman had attended the EHAPTC meeting as well as the Armed Forces day event on 20th June.

89/11 Report of the West Liss Pavilion Advisory Group

The notes of the meeting of the West Liss Pavilion Advisory Group meeting, proposed by Cllr Payne & seconded by Cllr Mayo, was accepted unanimously.

Cllr Mayo requested that the comments of Mr Barnes be struck from the report as they were inaccurate & Members agreed.

The Clerk suggested that it would be advisable for a small committee comprised of the Council Chairman, Vice Chairman & Chairman of Finance, to review the quotations submitted for the design & management of the project.

Cllr Payne felt he should be involved as he had been on the project all along. Cllr Chads felt that all Members should be involved.

The Chairman, seconded by the Vice Chairman proposed that any Member who wished to be involved could be, but that the voting on appointment would be restricted to chairman, vice chairman & Chairman of Finance. Members agreed this motion.

The Chairman closed the meeting at 21.55hrs

Next meeting: Monday 18th July 2011, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 18th July 2011.

Members

* Mrs S Brown, *Mr K Budden, * Mrs A Cains, *Mrs R Chads, *Mrs S Halstead, *Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County councillor Mr V Clarke, District Councillors Mrs J Onslow & Mrs J Gray, eight members of the public & two members of the press.

Apologies: Cllr Payne, Mrs M Effenberg, VDG.

92/11 Declarations of interests

Cllr S Halstead declared a personal interest in any matters relating to the NCPF Trust arising from her membership of the Newman Collard Tennis Club.

93/11 Update on Village Plan Exhibition

In the absence of Mrs Effenberg, Cllr Wright presented a summary (attached) of the issues & comments lodged by residents who had attended the Village Plan & VDS exhibition held on 3rd & 4th June. The report had been circulated to Members prior to the meeting.

The VDG felt that it had been a successful exercise but that many of the issues raised were the same as at the last exhibition.

Cllr Wright said that there was now preparatory work to be done prior to the planned questionnaire that was to be distributed with the next issue of the Village Voice. If Members felt that there were outstanding issues then they should let the VDG know.

It was noted that there was an on-line consultation on the VDS on the LPC website that was open till 29th July.

Cllr Logan explained that comments received on the Ham Barn roundabout mirrored those received in the January survey.

Cllr Logan summarised the comments received on the skatebowl & West Liss pavilion projects.

The Chairman informed the meeting that the report was available for the public to buy from the Parish office.

Cllr Thompson felt that two of the questions on the skatebowl were effectively the same & that this was distorting the statistics. The

Chairman said that he had independently analysed the responses & had arrived at the same ratios as the VDG.

Cllr Thompson felt that it was important for the results needed to be reported accurately.

Cllr Mayo raised concerns over comments submitted on the dangers of the courtesy crossings & asked if LPC should be approaching HCC on this matter. Cllr Wright explained that residents concerns were over the failure of drivers to stop or acknowledge the crossings.

The Chairman said that he was aware of the problem & hoped that the autumn survey would provide statistics to enable action.

Cllr Thomas asked if the statistics for opposition to the skatebowl could be taken as valid as the population sample was higher than that used in national surveys.

Cllr Thompson asked if funding for the skatebowl could be transferred to the West Liss pavilion project. The Chairman replied that it would be looked at.

Cllr Mayo said that to quote that funds could be transferred was misleading as EHDC had approved funds on specific projects.

Cllr Halstead added that some funds might be transferrable but some funding might have to be returned.

Cllr Budden said that the exhibition had revealed continuing interest from residents in a bowling green & he would like LPC to look at that.

The Chairman said that when the survey results were in LPC could then weigh up all the information.

Cllr Wright said that this all emphasised the need for LPC to draft questions by 31st August.

Cllr Budden said it was correct that a questionnaire was needed but that LPC did not have a Council meeting in August.

The Chairman said that a special meeting could be called if necessary.

Cllr Halstead expressed thanks to Mrs Effenberg & members of the VDG for their work so far.

Cllr Budden added thanks to Cllr Logan for her input to the exhibition.

94/11 Chairman's announcements

The Chairman welcomed Mrs Anne Cains as a new Member of the parish council.

Members agreed a period of adjournment for public participation.

95/11 Report of County Councillor

Cllr Clarke Reported that East Hampshire's health profile was higher than the national average with a life expectancy for men of 80.1 years; however 18 % of people smoked & 20% were obese. Road traffic injuries & deaths were higher than the national average.

There was a new library scheme in operation for care homes & sheltered accommodation.

HCC were now investing £3.5m into solar cells between now & up to April 2012.

Cllr Thompson asked if the road safety statistics were high because Hampshire was so large. Cllr Clarke replied that it was a percentage of population.

96/11 Report of District Councillors

Cllr Gray reported that there had been a CTG meeting at EHDC. Radian Housing had carried out a survey on Woodbourne Close & the main areas of concern had been complaints over neighbours, trees, dogs & a caravan permanently parked. Radian were taking action over the caravan. Drug issues were reported as under control. There had been a Community Forum meeting on 5th July & it had included some constructive workshops. Cabinet had agreed a comprehensive equality policy. Cllr Gray added that EHDC had specifically agreed LPC funding for the skatebowl & that would be cancelled if the project did not proceed; it was not transferrable to another project.

Cllr Onslow reported on a meeting for the joint waste disposal contract with Winchester DC & on “project insulate” which was choosing 4 areas to encourage owners to take action. It had been made clear by the police that local speeding issues were largely due to the actions of local people themselves.

Cllr Logan reported that she had been appointed as EHDC’s representative to Liss Community association.

Cllr Halstead asked Cllr Onslow if there were any proposed changes to the waste collection days. Cllr Onslow replied that they were investigating standardisation & also more recycling.

Cllr Wright asked Cllr Gray if the Woodbourne Close meeting had been in response to particular complaints & Cllr Gray replied that it had.

At this point Cllr Cains left the meeting.

97/11 Minutes of the meetings of 20th June & 11th July

The minutes of the meeting held of 20th June, proposed by Cllr Mann and seconded by Cllr Logan, were approved unanimously.

The minutes of the meeting held of 11th July, proposed by Cllr Budden and seconded by Cllr Halstead, were approved unanimously.

98/11 – Matters Arising

Appointment of architect for the West Liss pavilion development

Cllr Halstead, seconded by Cllr Thomas, proposed that the appointment of an architect for the West Liss pavilion development be referred to the Finance Committee meeting of 8th August & Members agreed unanimously.

Junior School presentation to June Council

Cllr Halstead raised concerns that parking problems on Hill Brow Road outside the schools persisted & that there was no evidence of police action.

99/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Mayo, was approved:

Chq. No.		£
1652	Zurich PLC - annual insurance - cancelled	-8071.45
1663	Country gardens - LIB plants	20.00
1664	Beaver Tool Hire - diesel for LCR	21.21
1665	LFRA - donation towards memorial repair	30.00
1666	PACO Systems - paint R R Walk	258.94
1667	Zurich PLC - annual insurance	8071.45
1668	Beaver Tool Hire - diesel for tractor	56.70
1669	K Budden - fares to SERT AGM	22.50
1670	Cash - fuel/post/grounds	150.00
1671	Cancelled	
1672	Veolia ES (UK) Ltd - refuse bins NCPF June	38.56
1673	Winchester Garden Machinery - grounds	44.29
1674	Vision ICT - questionnaire facility	210.00
1675	Travis Perkins - play equip maintenance	49.31

1676	Hilliers - gift voucher	50.00
1677	Acer Skips - grounds maintenance	135.00
1678	B & S Chains - play equip maintenance	112.99
1679	Hants Playing Fields - subs 2011/12	40.00
1680	HCC - pension costs July	1278.67
1681	Post Office Ltd - tax & NI month 4	1830.70
1682	David Bain - chainsaw course	450.00
Trf.	Salaries - month 4	5050.86
DD	Southern Electric - groundsman's store	105.87
DD	AOL -May	14.99
		9970.59

100/11 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Halstead, was approved:

Chq No.		£
785	Alert Locksmith - R R Walk allotment (keys)	32.40
786	Cancelled	0.00
787	Cancelled	0.00
788	Beaver Tool Hire - hire of tower	56.76
789	B Cleary - window cleaning 13/7	26.00
790	S E Water - village hall	48.96
791	Direct Hygiene - contract 13/7/11-12/7/12	270.00
792	Ampella ltd - boiler service	182.82
793	Longmeadows - allotment water tank	864.00
794	Veolia ES (UK) Ltd - bins west liss	64.38
795	U-Do DIY - hall & allotment costs	39.09
796	HCC - pension costs July	183.61
797	Post Office Ltd - tax & NI month 4	49.46
Trf.	Salaries - month 4	712.16
DD	Southern Electric - West Liss pavilion	30.07
DD	Southern Electric - Village Hall	960.45
		3520.16

101/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. A letter had been received from the Open Space Society. It had been circulated together with a response from LPC.
- ii. Cllr Mann would attend the Community Engagement training event at HALC in September.
- iii. The details of the EHDC sports clubs conference on 11th August would be circulated to village sports clubs.
- iv. Cllr Halstead said she would be attending the Petersfield Plan workshop on 23rd July.
- v. Cllr Cains would attend the HALC core skills training event on 26th September.

102/11 Report of the Planning Committee of 27th June 2011

The report of the Planning Committee of 27th June, proposed by Cllr Mayo & seconded by Cllr Budden, was unanimously approved. Cllr Budden reviewed the applications considered.

Cllr Halstead thanked Cllr Logan for the letter sent to the local Member of Parliament expressing concerns on the ease of approval for certificates of lawful use. Cllr Halstead also reported on a meeting she had attended where a Government Junior minister had spoken on the consultation on travellers.

103/11 Report of the Highways Committee of 11th July 2011

The report of the Highways Committee of 11th July, proposed by Cllr Chads & seconded by Cllr Logan, was unanimously approved. Cllr Mann reported that Cllr Chads had asked if LPC could investigate the provision of a bench at the railway crossing gates to allow elderly residents to rest during the long delays when the barriers were down. The Clerk would be investigating.

Cllr Mann informed Members that HCC were working on plans for the creation of a bus pier in the Tesco bus bay; it would involve the creation of a disabled bay & allow a couple of short-term parking bays.

The traffic order for the parking restriction linings on Station & Mill roads had been received.

Some new sites for locating the proposed Temporary Speed Reminder sign needed investigation.

Members were reminded that any suggested highways related questions for the VDG questionnaire should be put forward.

104/11 Report of the West Liss Pavilion Advisory Group meeting of 4th July

The notes of the meeting of the West Liss Pavilion Advisory Group meeting, proposed by Cllr Mann & seconded by Cllr Mayo, were accepted unanimously.

105/11 Reports from outside bodies

Cllr Budden had attended the AGM of the SERT where two main issues were raised:

- Local Enterprise Partnerships; there were 3 that covered the East Hants area with a fourth to be created.
- Changes to planning policy covering the replacement of developers' contributions with a building levy. This involved the need for councils to provide long-term project planning from 2014 as if there were no projects planned then there would be no levy. There was also a change in the policy for development of redundant agricultural buildings.

Cllr Halstead had attended the Community Centre AGM; there was a new manager in place & they were to be congratulated on the achievement of the local charity award.

Cllr Halstead suggested that Cllr Payne needed to liaise with the Community Centre as well as the NCPFT on any planned event for the Queen's Jubilee celebration.

Cllr Halstead informed the meeting that there were plans for the Olympic torch to come through Hants between 11th & 17th July 2012 & felt that there was a chance to promote a local torch bearer.

The Chairman had attended the EHDC Community Forum meeting.

The Chairman closed the meeting at 21.16hrs & wished everyone an enjoyable summer.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 15th August 2011.

Members

Mrs S Brown, *Mr K Budden, Mrs A Cains, *Mrs R Chads, Mrs S Halstead, *Mr H Linsley (Chairman), *Mrs G Logan, Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: Seven members of the public.

Apologies: Cllrs Brown, Cains, Halstead & Mann.

The Chairman explained the rules of debate to Members & requested that Members be allowed to make their comments without interruption. He also reminded members of the public that they should remain quiet at all times.

106/11 Declarations of interests

Cllr Payne put questions relating to declarations of prejudicial interests.

He said that anyone on the Council who was a member of groups that objected & campaigned against the skatebowl & who had pledged money to take legal action against the Council had a duty to declare a prejudicial interest. He was aware that there had been campaign of knocking on doors to warn people that the value of houses would fall if a skatebowl was built.

The Chairman said that it was up to members to make declarations & not for others to tell them to do so.

Cllr Payne said that LPC had been informed at Council meetings that a group had raised money to fight a legal action & this indicated a clear pre-determined mindset; he added that in the past the Chairman had himself declared a prejudicial interest.. Cllr Payne said that he would have no hesitation in making a report to the Standards Board.

The Clerk read an exchange of email with the Standards Board's local monitoring officer that advised that as Members had no more interest than any other parish member then they had no prejudicial interests.

The Chairman then refused Cllr Payne's request to ask questions.

Cllr Payne said that he would be reporting the Chairman to the Standards Board.

107/11 To agree questions for the VDG September questionnaire

The Chairman proposed that this item be taken after agenda item 6. The Motion, seconded by Cllr Budden, was moved unanimously.

108/11 Discussion of a motion proposed by Cllr Payne

Cllr Payne propped a motion as follows:

“That LPC withdraw the skatebowl question from the VDG questionnaire.”

Cllr Payne said that the question amounted to a referendum & that Council had rejected demands from the public for such action in the past. The project had been identified as a need during the preparation of the Village Design Statement of 2000 & no further justification was needed.

Cllr Budden seconded the motion in order that it could be discussed.

Cllr Budden agreed that the original VDS questionnaire indicated the demand; however, it was now 10 years old & the world changes. There would be an opportunity in the questionnaire for kids to respond; also, 10 years ago the pavilion development was not on the agenda.

Cllr Thompson said he was surprised that after 10 years the issue was still being debated & felt it was a chance to establish what villagers wanted. He felt that the pavilion was more important.

Cllr Logan said it had been a long process but believed that LPC should go back to villagers as it was now a requirement in the localism process.

Cllr Chads said that she was not sure of the evidence for the skatebowl. She had not seen it proved that it was really wanted.

Cllr Wright said that it would be hard to ask villagers what they wanted for the village without asking this question. She hoped the questionnaire provided a focus for young people to respond & felt that LPC would be open to criticism if it did not ask. In the past there was a cost attached to any possible referendum; the VDG questionnaire provided a ready-made platform at no cost.

Cllr Payne asked Cllr Chads if she meant that there was no point in asking the question & Cllr Chads replied that it should be asked.

Cllr Payne asked how it would be ensured that all had a say. He felt that minorities must be catered for. He felt that the proposal reduced everything to a tick-box operation & undermined LPC's ability to make decisions.

Cllr Thompson said he had children who would want a skatebowl. The issue as a tax-payer is what would they like & to make sure it was meaningful. It would be difficult to maintain & manage when LPC was on a small budget.

Cllr Chads said that LPC should be here to listen to children parishioners.

Cllr Budden said that central government direction now put more emphasis on evidence based projects & that there was a need to update LPC's evidence.

Cllr Thomas asked if it was intended to ask children.

Cllr Wright said that the VDG was planning an on-line version for youth that would be user friendly.

Cllr Payne asked if it would be given the same weight as the questionnaire.

Cllr Wright replied that it was not for the VDG to place weight, that was for LPC.

The Chairman said that it was important for the on-line submissions to be identifiable as residents.

Cllr Mayo said that parents would be the gatekeepers of the paper questionnaires & that there was no certainty that it would be passed to children; were the VDG taking action to publicise the on-line version.

Cllr Wright replied that it would be publicised via schools, crossover & other youth groups.

Cllr Mayo asked how the results would be audited & how the information would be weighed.

The Chairman said that it would be up to Councillors to weigh the information as they felt appropriate. It was not up to the VDG, they were just gathering the information.

Cllr Wright said she would report the concerns of LPC back to the VDG.

Cllr Payne said that he suspected it would boil down to who mobilised their campaign better.

Cllr Budden, on a point of order requested Cllr Payne to withdraw his comment. Cllr Payne refused.

A vote was then taken on the motion which was defeated by a majority of one in favour with seven against.

109/11 Discussion of a motion proposed by Cllr Payne

Cllr Payne proposed a motion as follows:

“That LPC withdraw the question about funding the pavilion project until such time as the Council has fully discussed the matter.”

Cllr Payne said that he had concerns that the question on precept funding had not been discussed at Council & felt it was the wrong way to go about it. He felt it was too early to go to the public.

Cllr Chads seconded the motion.

Cllr Chads said that if it was the only way the project could be done the public should know.

The Chairman then adjourned the meeting for a short period due to interruptions from Cllr Payne. He requested Cllr Payne to obey the rules of debate.

Cllr Chads Completed her statement by adding that if people said yes to the question then there would be no problems.

Cllr Thompson said that LPC could not pre-empt the amount; there was already one controversial scheme & it would be wrong to raise expectations & then have to alter the amount. There might be a more significant shortfall.

The Chairman said that Cllr Logan had suggested a question that would be debated later. This was a discussion on the principle of asking the question.

Cllr Budden said that the cat was already out of the bag as the question had already been posed at the VDG exhibition

Cllr Mayo requested Cllr Budden to rephrase his comment & withdraw the phrase “the cat was already out of the bag”.

Cllr Budden was happy to withdraw that phraseology.

Cllr Wright said that it was correct to ask the question as LPC would then be able to prove that residents were prepared to pay & this would strengthen grant applications.

Cllr Payne said he understood this but felt that the public would not. Also, the figure would alter if the skatebowl project failed.

A vote was then taken on the motion which was defeated by a majority of three in favour with five against.

110/11 Discussion of a motion proposed by Cllr Logan

Cllr Logan had circulated suggested questions together with proposed preamble.

Cllr Mayo asked if it was intended to publish the preamble in the Village Voice & Cllr Logan replied that it was.

Cllr Mayo then seconded the motion.

Skatebowl facility

Cllr Thompson had proposed several amendments to the words of the preamble & the questions & these were debated.

After debate Cllr Logan’s motion suggesting the following preamble & questions was agreed:

“For more than ten years LPC has been trying to provide a facility for young people as identified in the Village Design Group workings on the 2000 Village Design statement. This would be in the form of a concrete bowl buried in the ground and be around 19m by 12m & 1.2m deep in size. The latest costings for the project suggests an investment of at least £73000 of which £56000 is agreed funding, provided that a suitable site can be found. It should be visible so it can be monitored, and far enough away from homes not to cause a noise nuisance.

To go ahead with the project LPC will still need to identify a suitable parcel of land that meets all the requirements, produce a plan, invite tenders for design and construction from suitably experienced companies, and select a supplier; ensure funding for the life of the project including its on-going maintenance and management. Any implementation will need to adhere to and follow all the necessary legal, planning and development procedures.

We realise that over the past eleven years this issue has caused division amongst the residents but as your parish Council it is one of our duties to provide facilities for all.

In the light of the recent exhibition and the fact that this project has been in existence for so long we need to reassess the demand

within the village for such a facility, and therefore ask you to answer the questions posed:

Are you in favour of LPC providing a skatebowl facility? Yes/No

Would you use a skatebowl facility if we could provide one? Yes/No “

West Liss Pavilion

Cllr Thompson had proposed several amendments to the words of the preamble & the questions & these were debated.

After debate Cllr Logan’s motion suggesting the following preamble & questions was agreed:

During debate Members agreed a period of extension of the meeting by a maximum of 30 minutes.

“The proposal is to have a new building owned and managed by LPC to replace the existing west Liss pavilion and 1st Liss Scout Hut, both of which are in a very poor state. The new purpose built facility, using the same location/site foot print, would accommodate all existing users and hopefully encourage new users as well.

The new building is urgently required and the intention is to provide it within three years. We believe such a building will cost in the region of £250000, so funding such a major project is the biggest issue.

Progress is being made by way of appointment of an architect to draw up full plans in order to obtain planning permission, as without achieving this initial stage it is not possible to start applying for funding. LPC have set aside funds to meet this first stage of the project.

LPC and the user groups will seek funds from all sources including local authority, commercial sponsors, sports associations, lottery, as well as donations and public fund raising. It is probable that there will be a short fall particularly on such a big project that is designed to encompass requirements for the widest of village user population and create interest from outside groups to support its future viability.

At the recent June 2011 exhibition a suggestion was put forward to meet such a monetary shortfall by increasing the LPC precept (Council Tax) for a limited number of years. For example an increase of £15 per annum which is equivalent to 29p per week for a band D house for 2 years would raise £78,000. The money raised would be ring fenced for this project.

This proposal has not yet been discussed by LPC but will be discussed when LPC sets the budgets for 2012/13 & 2013/14.

We are therefore asking the residents of Liss for their answers to the questions posed:

Are you in agreement with the proposal to replace the existing West Liss pavilion and 1st Liss Scout Hut with a new multi-purpose facility (pavilion)? Yes/No

Would you support the Parish in raising funds for this urgent and long overdue project by increasing the Council Tax for a limited number of years? For example an increase of £15 per annum which is equivalent to 29p per week for a band D house for 2 years would raise £78,000. The money raised would be ring fenced for this project. Yes / No

Cllr Logan proposed an amendment to the motion that an additional question to be added to this section:

“Do you have any suggestions how funds could be raised to meet any shortfall?”

Cllr Payne felt that this would leave the project open to hijacking in the way the village exhibition was.

Cllr Budden said that Cllr Payne’s statement was unfounded.

At this point a member of the public interjected & was censured by the Chairman.

Cllr Mayo asked the chairman if he would apply the same rules to the public as he did to Council Members. The Chairman replied that he had already done so,

There then followed a heated exchange between Cllr Mayo & members of the public.

Cllr Mayo then left the meeting.

Cllr Payne asked if his motion to cut the question could be debated & the Chairman replied that it could not as Cllr Logan’s motion was being debated.

Cllr Logan’s motion, seconded by Cllr Thomas, was then moved on a majority.

Cllr Payne wished it to be recorded that he objected to this proposal.

111/11 Discussion on presentation of preamble & questions agreed

Cllr Logan explained that the preamble would be part of a four page insert in the Village Voice that would carry the VDG questionnaire & members were content with this proposal, but also agreed that the LPC section in the questionnaire would refer people back to the relevant articles within the Village Voice.

Cllr Payne asked if names & addresses were required & Cllr Logan explained how questionnaires would be numbered & contain a postcode reference.

Cllr Thomas asked if the same system would be used for the on-line submissions & Cllr Logan replied that they would.

The Chairman added that measures should be taken to safeguard residents' privacy & that on any on-line survey it should be able to demonstrate that all respondents were verifiable as village residents. This was agreed by Members.

The Chairman closed the meeting at 22.00hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 19th September 2011.

Members

* Mrs S Brown, *Mr K Budden, * Mrs A Cains, *Mrs R Chads, *Mrs S Halstead, *Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, Mr B Mayo, *Mr P Payne, Mr E Thomas, *Mr P Thompson & Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County councillor Mr V Clarke, nine members of the public & one member of the press.

Apologies: Cllrs Mayo, Thomas & Wright. District Councillors Mrs J Onslow & Mrs J Gray.

112/11 Declarations of interests

Cllr Mann declared a prejudicial interest arising from his position as a director of a company that had carried out remunerated tasks for the Council.

113/11 Update on Village Plan Exhibition

Mrs Effenberg reported that the Village Plan questionnaire had been printed as part of the Village Voice & was ready for distribution. Collection points for completed forms were at various locations around the village including pubs, shops & the Liss Forest post office. The questionnaire would also be available on the parish website from 23rd September. All returns were identifiable to ensure no duplications. There was a survey for young persons to do on-line. The VDG were also circulating a commerce questionnaire to local businesses.

The Chairman thanked Mrs Effenberg & members of the VDG for the tremendous effort they had put in to the operation.

Cllr Halstead emphasised the importance of securing a substantial response as it was necessary to prove evidence for the Core Strategy.

Cllr Logan said that the Village Voice would be distributed by the end of September & that the website questionnaire would be available from 23rd September.

114/11 Chairman's announcements

The Chairman reported that two LPC staff, Mr G Glasspool & Mr J Neat, had recently retired from service & he wished them well in their retirement; he added that Mr Jarman had been employed to act as a litter warden on the parish playing fields.

The Chairman expressed thanks to Mr Grant for overseeing repair works to play equipment at Liss Forest recreation ground.

Members agreed a period of adjournment for public participation.

115/11 Report of County Councillor

Cllr Clarke reported that HCC were embarking on a programme to install photovoltaic cells on the majority of its buildings. The project would cost an estimated £15m but would generate a revenue profit of £24m. Twenty five percent of the work would be carried out in 2011/12 at a cost of £3.5m.

116/11 Report of District Councillors

District Councillor Onslow had submitted a written report that the Clerk read out:

“Matters have been agreed and the joint waste collection with Winchester City Council will commence in a few weeks time to be carried out by Biffa. There have been considerable savings made, the quality of the service provided will be maintained. There will be some changes to collection days in order to achieve efficiencies. Very soon, all residents will have received a postcard warning of the changes followed by a calendar of collection days for all. It is likely that the new changes will commence on Monday 17th October, some residents will receive a collection earlier and some a few days later to accommodate the changes. If there any queries the telephone number to call is 0300 300 0013 or website www.working-together.org.uk”

District Councillor Logan reported that EHDC had held a special Cabinet meeting on 18th August that had agreed new structures for committees; in future there would be one planning committee only that Cllr Logan would be sitting on. EHDC were increasing parking charges from 1st October & there was to be a review of car parking in the near future. The next Community Forum meeting was to be on 4th October.

117/11 Minutes of the meetings of 18th July & 15th August

The minutes of the meeting held of 18th July, proposed by Cllr Mann and seconded by Cllr Chads, were approved unanimously.

The minutes of the meeting held of 15th August, proposed by Cllr Budden and seconded by Cllr Payne, were approved unanimously subject to an amendment to minute 108/11 to change the word “proved” to “indicated”.

118/11 – Matters Arising

EHAPTC quarterly meeting

Cllr Halstead informed Members that the meeting had been rescheduled to 28th September.

Queen’s Jubilee

Cllr Halstead asked what progress had been made with arranging a Council event. Cllr Payne said that he was thinking of arranging a music concert similar to the one held for the Millennium.

119/11 – Approval of audited Charities Accounts

The audited Charities Accounts for the year to 31st March, proposed by Cllr Mann & seconded by Cllr Halstead, were unanimously approved.

120/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Logan & seconded by Cllr Budden, was approved:

Chq. No.		£
1683	L Mannerings - mileage to course	68.25
1684	Hilliers Garden Centres - hanging basket costs	27.98
1685	Playdale Playgrounds - Spares for play equipment	751.92
1686	Winchester Garden Machinery - mower repair & grounds	1023.42
1687	Veolia ES (UK) Ltd - refuse bins NCPF July	46.27
1688	Cash - fuel/post/grds	100.00
1689	Victim support - grant	100.00
1690	LGH Friendship Fund - grant	200.00
1691	Maxwells Ltd - tractor fuel	26.25
1692	HALC - councillor training	60.00
1693	Cancelled	0.00
1694	Travis Perkins - play equip maint.	114.66
1695	Cancelled	
1696	Apogee Corp. Ltd - copier costs	30.32
1697	HCC - pension costs August	1271.65
1698	Post Office Ltd - tax & NI month 5	1766.14
1699	AXA Insurance PLC - tractor insurance	125.08
1700	U-Do DIY - grounds costs	28.59
1701	B & S Chains - play equip. repair	11.52
Trf.	Salaries - month 5	4606.53
1702	WRVS - donation - now cancelled	0.00
1703	Petty cash	100.00
1704	Eurooffice - filing cabinet	84.48
1705	Signs Direct - notice board	36.00
1706	Travis Perkins - grounds maintenance	11.58
1707	Veolia ES (UK) Ltd - refuse bins NCPF Aug	57.84
1708	Hilliers Garden Centres - retirement gift	50.00
1709	HCC - pension costs September	1292.70
1710	Post Office Ltd - tax & NI month 6	1685.22
Trf.	Salaries - month 6	4496.75
DD	BT - telephone account	165.50
DD	AOL -July	14.99
DD	AOL -August	14.99
		18368.63

121/11 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Logan, was approved:

Chq No.		£
798	LTS Ltd - locks fitted to cupboards	45.00
799	BRT Group - allotment prizes	70.82
800	LTS Ltd - new cistern West Liss pavilion	144.88
801	AS Electrics - new light fittings Village Hall	228.07
802	Southern water - waste water Village Hall	93.73
803	Longmeadows - allotment fence repair	254.40
804	Veolia ES (UK) Ltd - bins West Liss rec.	51.50
805	B Cleary - window cleaning 24/8	26.00
806	Clear Round - wasp nests allotments	60.00
807	LTS Ltd - new cistern Village Hall	124.04
808	S West - audit fee 10/11	55.00
809	HCC - pension costs August	183.61
810	Post Office Ltd - tax & NI month 5	49.46
811	U-Do DIY - hall & pavilion costs	40.23
Trf.	Salaries - month 5	712.16
812	Veolia ES (UK) Ltd - bins west liss	23.84
813	HCC - pension costs September	183.61
814	Post Office Ltd - tax & NI month 6	49.66
Trf.	Salaries - month 6	711.96
DD	British Gas - Village Hall supply	110.71
		3218.68

122/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. Cllrs Linsley & Halstead were appointed to attend & vote on behalf of LPC at the HALC AGM on 29th October.
- ii. An application for a grant had been received from Liss Athletic FC; it was agreed to refer this to the Finance Committee.
- iii. An invitation to submit agenda items to the EHDC Larger Councils' Forum had been received & Members were asked to submit ideas to the Clerk.
- iv. HCC had issued an invitation to suggest representatives to the Countryside Access Forum; it was agreed to put Cllr Payne's name forward.
- v. It was agreed that the Clerk attend the HCC pension fund agm on 31st October if he was available.
- vi. EHAPTC's quarterly meeting was to be on 28th September; all Members were welcome to attend.
- vii. The Clerk would attend the EHDC planning training session on 29th September.
- viii. Cllr Mann would respond to the Amey survey on highways maintenance issues.
- ix. A letter had been received from Mr Gussman notifying that a schedule of performances of musical & arts events was being organised by St Mary's Church.

123/11 Reports of the Planning Committee meetings of 25th July, 22nd August & 12th September 2011

The report of the Planning Committee of 25th July, proposed by Cllr Budden & seconded by Cllr Logan, was unanimously approved. The report of the Planning Committee of 22nd August, proposed by Cllr Budden & seconded by Cllr Logan, was unanimously approved.

The report of the Planning Committee of 12th September, proposed by Cllr Halstead & seconded by Cllr Budden, was unanimously approved.

Cllr Halstead drew Members attention to the Government consultation on the draft national planning policy framework that required a response by 17th October. Cllr Budden added that responses were to be weighted & that it was therefore important that all respond.

124/11 Report of the Finance Committee of 8th August 2011

The report of the Finance Committee of 8th August amended to reflect the attendance of Cllr Budden, , proposed by Cllr Budden & seconded by Cllr Mann

125/11 Report of the Buildings Committee of 5th September 2011

The report of the Buildings Committee of 5th September, proposed by Cllr Logan & seconded by Cllr Budden, was unanimously approved.

Cllr Budden informed Members that the installation of solar units to the village hall roof was being investigated.

126/11 Report of the Grounds Committee of 5th September 2011

The report of the Grounds Committee of 5th September, proposed by Cllr Halstead & seconded by Cllr Budden, was unanimously approved.

The Chairman, referring to minute 29/G11, said that he had asked to be included in any meeting with the NCPF Trust & Tennis Club. Cllr Logan said that the meeting was likely to happen later in the week.

127/11 Report of the West Liss Pavilion Advisory Group meeting of 14th September

The notes of the meeting of the West Liss Pavilion Advisory Group meeting, proposed by Cllr Thomas & seconded by Cllr Budden, were accepted unanimously.

Cllr Budden said that following the meeting a design brief had been produced in conjunction with Mr Baker. This had been circulated to Members & Cllr Budden proposed that it had formal Council approval. The proposal, seconded by Cllr Mann, was unanimously approved.

Cllr Chads asked if LPC could approach the playgroup at St Mary's Hall to see if they were interested in using the new facility.

128/11 Consideration of motions proposed by Cllr Budden

Cllr Budden had proposed the following motions:

- a) "Liss Parish Council resolves that following the opening of a bank account for the purpose (as previously agreed by the Finance Committee), it will accept monetary donations towards the renewal of the West Liss pavilion, & hold these donations in an account set up for that purpose. Each donation will be identified, so that should the project not proceed, any unused portion of a donation can be returned to the donor."

The motion, proposed by Cllr Budden & seconded by Cllr Payne, was agreed unanimously.

- b) "Liss Parish Council resolves to instruct the architect to identify a break point in the construction process where the building could be completed up to a point where the building is suitable for occupation by user groups (but accepting that further internal fitting out may be required as further funds become available), & identify the costs of the project up to that point. Once this cost is identified, Liss Parish Council resolves to commence construction as soon as funds to meet that cost have been confirmed."

Cllr Payne said he had concerns over what would be an arbitrary point. Cllr Mann said it would be a legal, clear point.

The motion, proposed by Cllr Budden & seconded by Cllr Halstead, was agreed unanimously.

- c) "Liss Parish Council resolves to accept donations of materials which can be used in the construction of the pavilion & resolves to incorporate the use of these materials within any contract with the building contractor & resolves to instruct the architect to ensure that such donations can be accommodated as variations within the construction contract, as & when they occur."

Cllr Mann suggested that no materials be accepted till the construction process had began.

Cllr Cains asked how donors requiring advertising would be accommodated. & Cllr Budden explained the likely methods.

Cllr Cains asked if any donated materials might be used elsewhere & Cllr Budden replied that they would not.

The motion, proposed by Cllr Budden & seconded by Cllr Payne, was agreed unanimously.

- d) "Liss Parish Council resolves to instruct the Clerk to discuss with legal advisers the necessary clauses within user group leases licenses of occupation with respect to the user group expectations, relative to their donations."

Cllr Payne said that he had concerns over legal costs. It was agreed that the Clerk would obtain estimates.

Cllr Cains asked if the scouts would have a dedicated room & Cllr Budden replied that they would not.

Cllr Cains said that she would help word agreements as it was her area of expertise.

Cllr Cains, seconded by Cllr Payne, proposed an amendment to the motion to replace the word "leases" with "licenses of occupation" & this was agreed unanimously.

The motion, proposed by Cllr Budden & seconded by Cllr Payne, was agreed unanimously.

129/11 Consideration of a motion proposed by Cllr Logan

Cllr Logan proposed the following motion:

“That LPC progress a proposal that the narrow concrete footbridge adjoining the River Rother Walk to land owned by Hilliers on HCC Rights of Way footpath no. 5 be ~~replaced~~ refurbished with a wider timber bridge. The cost of the bridge will be no more than £5000 with agreed funding of 50% from HCC Rural Access grant & £500 County Councillors’ Devolved Budget grant already agreed in principle. Other funding sources will be investigated in order to reduce the cost to LPC. The project will depend on landowners’ permissions.”

Cllr Logan introduced the motion & proposed an amendment to the wording of the circulated motion to change the word “replace” with “refurbished” in order to more accurately reflect the works to be done.

Following discussion the amended motion, proposed by Cllr Logan & seconded by Cllr Budden, was passed unanimously.

130/11 Reports from outside bodies

Cllr Payne had attended a committee meeting of the NCPFT & informed Members that the football club’s user license had been reinstated. The Trust & the football club were carrying out redecoration works.

Cllr Halstead had attended the Community First AGM where the local MP had given a talk on Localism & there had been useful workshops on Health Service changes, the National Park & Young People.

Cllr Halstead informed the meeting that there was to be a Xmas Fair meeting on 21st September with the event being on 7th December.

Cllr Mann had attended trustee meetings at The Crossover but there was nothing to report.

Cllr Budden passed thanks from the Friendship Fund for LPC’s donation. He had also attended a seminar on the Draft National Planning Policy consultation.

Cllr Halstead had attended a trustees meeting at the Community Centre where things were going well despite the HCC grant cuts.

The Chairman had attended a National Park seminar where it was felt that it was important to continue housing development in certain areas for sustainability reasons.

The Chairman closed the meeting at 21.20hrs.

Next meeting: Monday 17th October 2011, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 17th October 2011.

Members

* Mrs S Brown, *Mr K Budden, * Mrs A Cains, Mrs R Chads, *Mrs S Halstead, *Mr H Linsley (Chairman), Mrs G Logan, *Mr L Mann, *Mr B Mayo, Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillor Mrs J Onslow & six members of the public.

Apologies: Cllrs Chads, Logan, & Payne. District Councillor Mrs J Gray.

131/11 Declarations of interests

There were no declarations of interests.

132/11 Chairman's announcements

The Chairman welcomed Cllr Mayo's return following his recent accident.

The Chairman encouraged all villagers to respond to the VDG questionnaire by the deadline date of 21st October as the issues were of vital importance to the future of the village.

Members agreed a period of adjournment for public participation.

133/11 Report of County Councillor

County Councillor Vaughan Clarke reported that HCC were allowing schools to be academies now & that 16 of 70 secondary schools & 3 of 453 primary schools had taken that path. This put them in total control of their budgets.

HCC had achieved 10.7% savings on energy bills under the 2010 10/10 initiative that involved changing boiler controls.

For the 2012/12 year HCC were anticipating a zero, or very low, increase on council tax.

HCC had approved a new minerals plan that was effective for the next 19 years; the only local extraction was the supply of soft sand from the Bordon site.

134/11 Report of District Councillors

District Councillor Mrs Onslow updated the meeting on the Kebab shop situation. A change of use planning application was required as it was now a takeaway not a restaurant; EHDC officers were taking necessary action.

The change of waste contractors to Biffa was underway & residents were urged to be patient as there would inevitably be glitches in the transition.

EHDC were reducing staff numbers as part of the budget tightening process.

The Clerk asked Cllr Onslow to pass thanks to Mr Hutton-Squire who had recently left EHDC. He had performed his duties as contracts supervisor exceedingly well & Liss was appreciative of his efforts.

135/11 Minutes of the meeting of 19th September

The minutes of the meeting held of 19th September, proposed by Cllr Mann and seconded by Cllr Budden, were approved unanimously.

136/11 – Matters Arising

Matters for Larger Councils' Forum agenda

Members were reminded that they could propose agenda items for discussion at the Larger Councils' Forum on 2nd November.

HALC AGM 29th October

Cllr Halstead said that she would not be available & that LPC should appoint a representative in her place. Members agreed that Cllr Budden would replace Cllr Halstead as LPC representative.

AMEY Highways Services consultation

Cllr Mann apologised that he had not yet been able to complete the consultation.

Queen's Jubilee

Cllr Halstead drew attention to the Jubilee Beacon scheme & after discussion it was agreed that LPC should register an interest.

137/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Halstead & seconded by Cllr Mann, was approved:

Chq. No.		£
1711	Petty Cash - fuel/post etc.	100.00
1712	U-Do DIY - office costs	76.00
1713	Beaver Tool Hire - diesel for tractor	41.16
1714	R Bowery - bulbs for LFRA/WLRA & LIB	103.74
1715	Greenhouse Graphics - Village Voice printing	803.10
1716	HALC - councillor training	90.00
1717	Liss Garage Services - grounds costs	36.00
1718	V Signs - Xmas banner alterations	10.00
1719	The Helping Hand Co - dog poo scoopers	33.67
1720	Veolia ES (UK) Ltd - refuse bins NCPF Sept.	46.27
1721	Viking Direct - stationery & postages	219.97
1722	HCC - pension costs October	1303.96
1723	Post Office Ltd - tax & NI month 7	1724.12
1724	J Neat - final payment	55.41
Trf	Salaries - month 7	4541.37
DD	Sothern Electric - garage supply	18.57
DD	AOL -Sept.	14.99
		9218.33

138/11 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Wright & seconded by Cllr Budden, was approved:

Chq No.		£
815	Cash - postages etc.	50.00
816	U-Do DIY - hall costs	62.41
817	Veolia ES (UK) Ltd - bins west Liss	115.88
818	HCC - hall costs	42.74
819	HCC - pension costs October	183.61
820	Post Office Ltd - tax & NI month 7	49.66
Trf.	Salaries - month 7	711.96
DD	Southern Electric - Village Hall supply	168.65
		1384.91

139/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. The Boundary Commission were to hold a consultation event in Portsmouth on 31st October. The Chairman said it was open to anyone to attend.
- ii. Cllrs Budden, Halstead, Linsley & Thomas were attending the SDNPA Autumn workshop event.
- iii. Cllrs Brown & Thompson would attend the EHDC Leisure Built Facilities strategy consultation event on 14th November.

140/11 Reports of the Planning Committee meeting of 10th October 2011

The report of the Planning Committee of 10th October, proposed by Cllr Budden & seconded by Cllr Wright, was unanimously approved subject to an amendment to minute 56/11 to replace Cllr Logan with Cllr Budden.

Cllr Budden expressed thanks to Cllr Halstead for her work on the LPC consultation response on the National Planning Policy Framework.

141/11 Motion proposed by Cllr Halstead

Cllr Halstead proposed the following motion:

“LPC is asked to support a bid to the SDNP Sustainable Communities Fund for the production of folders containing a set of 10 walks leaflets and to agree matched funding of up to £500.”

Cllr Halstead explained the detail of the project & said that the SDNP were keen that local parishes should produce their own leaflets to stress character. It was intended that the leaflets would be sold & money generated could go towards reprinting costs.

The Motion, seconded by Cllr Mann, was approved unanimously.

142/11 Adoption of revised Equal Opportunities Policy.

It was agreed to defer this item pending more detailed working was carried out.

143/11 Adoption of Dignity at Work, Bullying & Harassment Policy.

It was agreed to defer this item pending more detailed working was carried out.

Cllrs Mann & Wright would liaise with the Clerk on these matters.

144/11 Nomination of East Hampshire Parish Council representative to SDNPA.

The Chairman explained the structure of the SDNPA board & where elected representatives came from.

It was agreed that no action was required by LPC until the SDNPA had received nominations & LPC were asked to vote.

145/11 Reports from outside bodies

The Clerk raised concerns over the apparent withdrawal of the road closure application for Remembrance Day by the RBL. It was agreed that LPC take steps to ensure that the parade took place.

Cllr Thomas reported on the VDG meeting that had discussed who by & how the analysis of the village questionnaire would be produced & also how the responses to the two LPC questions would be produced in a timely manner.

Cllr Wright commented that the questionnaire impacted on three ongoing projects, the parish Plan, the VDS revision & the LCA revision.

Cllr Halstead reported on the quarterly meeting of the EHAPTC; the presentation on training was not as good as it could have been.

The association was now one director short. The next meeting was on 30th November & all members were invited.

Cllr Halstead informed the meeting that Xmas trees were to be erected on 2nd December & the late night event was on 7th December.

Cllr Halstead informed the meeting that Liss Band had come second in a major competition. Members agreed that congratulations should be sent.

Cllr Budden reported that a meeting had been held with the architect for the West Pavilion project to review the project so far. There would be a stall advertising the project at the Xmas event & it was intended to launch a buy-a-brick fundraising scheme.

Cllr Budden said that during the course of the contract there may be urgent matters to decide at times it would not be practical to wait for the next Council meeting; he proposed the following motion to address that problem:

“LPC appoints The Chairman of Council, The Vice Chairman of Council & the Chairman of the Finance Committee to be responsible for making urgent contract decisions for the West Liss Pavilion project for financial & other matters.”

Cllr Halstead proposed that the motion be amended to include Cllr Budden & this was agreed.

After further discussion the following amended motion proposed by Cllr Budden & seconded by Cllr Mayo, was agreed unanimously:

“LPC appoints The Chairman of Council, The Vice Chairman of Council, the Chairman of the Finance Committee & Cllr Budden to be responsible for making urgent contract decisions for the West Liss Pavilion project for financial & other matters. The quorum is set at three & a financial limit of £15000 in accordance with Standing Order 75 will apply.”

The Chairman had attended EHDC’s Community Forum where cuts to policing had been revealed. The Hants Constabulary had a 20% cut to its budget that involved closing stations. A 24 hour response would be maintained & CPSOs were guaranteed till 2013.

The Chairman closed the meeting at 20.55hrs.

Next meeting: Monday 2st November 2011, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 21st November 2011.

Members

Mrs S Brown, *Mr K Budden,* Mrs A Cains, *Mrs R Chads, *Mrs S Halstead, *Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, Mr P Payne, *Mr E Thomas, *Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs J Gray & Mrs J Onslow. Ten members of the public & two members of the press.

Apologies: Cllrs Brown & Payne.

146/11 Declarations of interests

There were no declarations of interests.

147/11 Chairman's announcements

The Chairman explained the restructuring of EHDC's Community Forum & informed Members that the next one was on 3rd January; it was important that Members attend to support any possible project that LPC may be bidding for funding on.

The Chairman thanked Members & public who had attended the Remembrance events in the village.

On behalf of the Council & all villagers the Chairman expressed appreciation for the continued contributions of Mr Grant towards the enhancements to the Riverside Railway walk.

The meeting was informed that the village Xmas events would start with the tree lighting & carols at 6.30pm on Friday 2nd December & be followed by the late night Xmas event at 6pm on Wednesday 7th December.

Members agreed a period of adjournment for public participation.

148/11 Report of VDG

Mrs Effenberg reported that there had been a good response to the questionnaire with 381 returns that included online responses. There had been 85 responses to the separate youth questionnaire.

Unfortunately there were some technical problems with the computer analysis programme & consequently the analysis was incomplete at the moment. There was also a large number of written comments that required analysis & this had imposed a larger workload than expected.

With the Xmas season coming up it was anticipated that the analysis report would not be available for another eight weeks & Mrs Effenberg asked for patience from the Council.

With regard to the pavilion project questions included at the request of LPC, Mrs Effenberg said that they had revealed 91% of respondents in favour of the scheme with 61% in favour of the precept increase. This was largely in line with the response at the Village Exhibition in June. It was hoped to give a full report to Council at the January meeting.

Mrs Effenberg then asked Mr Grant, Liss Good Villager award holder, to draw the number of the lucky prize winner for respondents; this would be announced when the winner was informed & hopefully presented at December Council.

Cllr Mann expressed thanks to Mrs Effenberg & members of the VDG for their hard work on this project.

The Chairman asked if the numbers of abstentions & people against the precept rise was available & Mrs Effenberg replied that she did not have the numbers available but would supply them tomorrow.

The Chairman then echoed Cllr Mann's vote of thanks.

149/11 Report of County Councillor

County Councillor Vaughan Clarke reported that HCC held a transport meeting at which the completion of the footpath from Forest Corner to the Longmoor car park had been put into the 12/13 budget.

Cllr Clarke gave details of the planned route of the Olympic torch which would be passing through Petersfield on the morning of 16th June. Unfortunately it had not been possible to arrange a large screen for public viewing of the games in Petersfield although there would be other sites in the County.

Other events would include the Hampshire games on 16th July as well as an art exhibition.

As a result of the Games over 100 companies in Hampshire had benefited from related contracts with Hilliers being awarded a £1.5m contract for supplying trees.

HCC were embarking on a project to consolidate buildings & would be reducing from 53 properties to 15 producing savings of £2m, revenue & £14m capital. Flexible working hours would be used to achieve this & it would produce a saving of 30% on accommodation costs.

Cllr Budden said that he was disappointed over the decision not to have large screens in Petersfield & asked Cllr Clarke & the District Councillors to explain how this had occurred & who was responsible.

Cllr Gray said that EHDC had tried to overcome the objections but it had not been possible.

Cllr Clarke said that he had gone to the last meeting in an attempt to mediate. He explained that the application had been made in March but no action taken till July; it had proved difficult to get everyone together.. He was devastated by the outcome.

150/11 Report of District Councillors

District Councillor Mrs Onslow reported that Biffa were now overcoming the initial waste clearance problems but some remote rural areas remained a problem.

Cllr Gray had attended the EHDC CTGCG meeting where it had been reported that logs & oil had been stolen in the Liss area.

Cabinet had approved the Health & Safety policy.

Cllr Budden asked what cost EHDC had incurred on the additional staff & shifts required by Biffa to clear the backlog. Cllr Onslow replied that it was all done at Biffa's cost.

151/11 Minutes of the meeting of 17th October

The minutes of the meeting held of 17th October, proposed by Cllr Wright and seconded by Cllr Mayo, were approved unanimously.

152/11 – Matters Arising

HALC AGM 29th October

Cllr Budden had attended the HALC AGM with Cllr Linsley; he reported that the only motion tabled was in relation to their annual subscription increase & this had been passed.. There had been presentations on the SDNP & young peoples' play requirement.

SDNPA Autumn workshops

There had been various workshops & Cllrs Halstead, Thomas & Linsley had attended. Cllr Halstead said that now all consultation had been completed the SDNPA would produce a Management Plan & a Local Development Framework.

EHDC Leisure Built Facilities workshop

Cllr Thompson had attended this event at Petersfield rugby club; 12 organisations had been present including swimming clubs, the rugby club, Horndean PC & Petersfield TC. The aim was to produce a long term plan for the District; it was recognized that facilities would be of smaller sizes in the area with the large ones being in more urban locations such as Aldershot or Portsmouth. Cllr Thompson had informed the workshop of the Liss pavilion project & there had been a general agreement that a central website of available facilities would be useful.

Election of a parish council representative to the SDNPA

The Clerk had received papers from HALC for the election of a parish representative for East Hampshire to the SDNPA. The Clerk explained that ballot papers had to be submitted before the LPC December meeting. Election statements from the three candidates had been placed before Members & the Chairman allowed time for these to be read.

The Chairman reported that one of the candidates had phoned him today to apologise that he could not attend the meeting.

Cllr Halstead said that the EHAPTC meeting on 30th November was to hold a hustings for the candidates but that was too late for LPC. She explained that there was only one representative for East Hampshire on the SDNPA & urged that LPC should vote.

Cllr Cains asked if LPC had any dealings with the candidates. The Chairman replied that there were no dealings but he had met two of the candidates.

Cllr Budden said that he liked Mr Jones as a candidate & was aware that he had been the architect of the Buriton village plan that was held up as a model for other parishes.

Cllr Halstead said that she had nominated Mr Jones.

After further discussion the Chairman called for a vote on the first choice candidate.

Mr D Jones received 9 votes, Mr J MacDonald 1 vote & Mr D Jerrard 0 votes.

The Chairman, seconded by Cllr Budden, then proposed that LPC nominate a second choice vote that would be taken into consideration in the event of a tie result & Members agreed.

Mr J MacDonald received 10 votes & Mr D Jerrard received 0 votes.

The Clerk would complete the ballot

153/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Mayo, was approved:

Chq No.		£
1725	HMRC - tax adj.	100.00
1726	Petty cash	100.00
1727	LAFC - donation	150.00
1728	Paco systems - paint	135.76
1729	RBL - Remembrance day wreath	40.00
1730	Viking - stationery & 1st aid kit	107.71
1731	R Hoare - hedge cutting	334.80
1732	Multisport Surfaces - tennis court repairs	420.00
1733	L Mannerings - mileage	58.44
1734	Audit Commission - fees 10/11	690.00
1735	WGM - service of equipment	186.27
1736	Apogee - copier costs	42.46
1737	Travis Perkins - timber	43.30
1738	Veolia - bins NCPF	51.50
1739	HCC - pension costs November	1286.76
1740	Post Office Ltd - tax & NI month 8	1620.30
Trf	Salaries - month 8	4532.31
DD	AOL -Oct	14.99
		9914.60

154/11 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Wright & seconded by Cllr Budden, was approved:

Chq No.		£
821	HCC - hand towels, village hall	69.27
822	Petty cash - postages etc.	50.00
823	B Cleary - windows cleaning	26.00
824	Veolia ES (UK) Ltd - bins West Liss Oct	35.14
825	U-Do DIY - hall maintenance supplies	23.67
826	R & D Products - floor varnish	172.44
827	HCC - pension costs November	183.61
828	Post Office Ltd - tax & NI month 7	49.26
829	Westcotec - TSR signs for main account	3150.00
Trf.	Salaries - month 8	712.36
DD	Southern Electric - West Liss pavilion supply	31.08
		4502.83

155/11 – Schedule of payments – Charities Pavilion Fund Account

The following schedule of payments drawn on the charities pavilion fund account, proposed by Cllr Budden & seconded by Cllr Mayo, was approved:

Chq No.		£
001	Sequin Stone - collection boxes	94.50
002	Febo Design - Stage 1, Interim payment	1800.00
		1894.50

156/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. Cllrs Budden & Linsley would attend the HCC East Hants passenger transport forum on 23rd November.
- ii. Cllrs Budden, Cains & Thomas had attended the meeting at Liss Junior School to announce the Olympic scarecrow event planned for 21st-24th June. Cllr Cains explained that there was to be a route around the village where various entrants would place their Olympic themed scarecrows.
- iii. A letter from the Liss Parochial Church Council notifying that they intended to close St Saviour's Hall & sell the plot for commercial development. Cllr Wright had attended the AGM of LFRA where the matter had been discussed & local residents were clearly upset at the to close the church & community hall for commercial development. Cllr Wright, seconded by Cllr Mayo, proposed that LPC would write to LPCC to request a meeting to have the decision explained & discuss options & that any decision be delayed until such meeting had taken place. Members agreed unanimously.
- iv. An email had been received from the NCPFT relaying information that the Tennis Club had requested resurfacing of courts 1 & 2. The Clerk explained that the routine maintenance budget provided for this to be done in 2012/13. The Chairman added that the arrangement was that LPC would bear one third of the cost in return for courts being available for public usage for a commensurate period of time.

157/11 Reports of the Highways Committee meeting of 24th October 2011

The report of the Highways Committee of 24th October, proposed by Cllr Wright & seconded by Cllr Thomas, was unanimously approved.

Cllr Mann reviewed the minutes & said that a decision had been made that LPC should be more proactive with HCC on prioritisation of highways issues & this would happen when the village survey was finalised. He added that Cllr Budden had been requested to register an interest with the HCC community transport scheme whereby a minibus would be supplied with the local agency taking on responsibility of manning & training staff as well as all running costs.

Cllr Mann reported that the order for Temporary Speed Reminder signs had now been placed.

The Clerk, referring to minute 32/T11, said that a solution to the trip hazard at NCPFT awaited action from Councillors & NCPFT members.

158/11 Reports of the Finance Committee meeting of 31st October 2011

The report of the Finance Committee of 31st October, proposed by Cllr Budden & seconded by Cllr Logan, was unanimously approved.

Cllr Mayo reviewed the minutes & said that the main business had been to consider the budget & precept for 2012/13; the conclusion was that a precept of £182549 be recommended.

It was agreed that this would be put to the December Council meeting & it was recognised that there could be changes to the figure before the December meeting.

159/11 Reports of the Planning Committee meeting of 7th November 2011

The report of the Planning Committee of 7th November, proposed by Cllr Mayo & seconded by Cllr Wright, was unanimously approved.

Cllr Budden reviewed the minutes.

160/11 Motion proposed by Cllr Budden relating to the West Liss Pavilion development

Cllr Budden proposed the following motions:

- 1) "That LPC accept the new plans for the rebuilding of the West Liss pavilion as drawn up by Febo Designs & submits these plans for the purpose of obtaining planning permission."

The Motion was seconded by Cllr Thomas.

Cllr Budden explained that the plans received had been reviewed & there were some proposed amendments to discuss with the architect; accordingly he proposed the following amended motion:

"That LPC consider the new plans for the rebuilding of the West Liss pavilion as drawn up by Febo Designs & prepares these plans for the purpose of obtaining planning permission. LPC will also form an advisory committee to monitor progress and report accordingly; the membership shall be the chairmen of Buildings, Cllr Thomas (fundraising), the Chairman of Finance, the Chairman and Vice Chairman of the Council, and Cllr. Payne. Mr G Baker to be co-opted as a non-voting member."

Cllr Thomas accepted the amendment.

Cllr Budden paid tribute to the original input to this project supplied by Cllr Payne that had provided the basis of the project; he also expressed sincere thanks to Mrs Mann, the Assistant Clerk, for her input & help.

Cllr Budden said that the project cost had increased to £287k so far & he thought it would be prudent to budget at £300k.

Cllr Budden said that the plans received were still for consultation & comment but LPC was rapidly approaching a point where plans needed to be finalised.

He then gave an on-screen review of the plans & answered questions & concerns raised by Members. Areas of concern included the orientation of the building, the provision of toilet/shower facilities, emergency egress & lack of direct access & views to the playing field.

At this point Members agreed an extension of the meeting by no more than thirty minutes.

The Chairman suggested that Members with particular concerns should feed their comments back via the Clerk. The amended Motion was carried with one abstention.

- 2) "That LPC agree to fund part of the cost of this project via an increase to the Parish precept (in the sum of £15 per annum for a band D dwelling) for the years 2012/13 and 2013/14. LPC agree that this proportion of the precept shall be deposited into a bank account established for holding funds for the West Liss pavilion project. Should the project not proceed for any reason, LPC agree to use any balance of precept so accrued to reduce the future precept requirement for LPC."

The Motion was seconded by Cllr Thomas.

Cllr Thompson asked for clarification on exactly when the precept would be refunded if the project failed.

The Chairman said that the Motion provided a statement of intent by the Council.

Cllr Thompson then proposed the following amendment to the Motion:

"That LPC agree to fund part of the cost of this project via an increase to the Parish precept (in the sum of £15 per annum for a band D dwelling) for the years 2012/13 and 2013/14. LPC agree that this proportion of the precept shall be deposited into a bank account established for holding funds for the West Liss pavilion project. Should the project not proceed for any reason, LPC agree to use any balance of precept so accrued, or any surplus of funds on the project, to reduce the future precept requirement by LPC in the immediate following financial year."

The Motion was then passed on a majority vote of ten in favour with one abstention.

- 3) "LPC agree to apply to EHDC for the assignment of £62000 from Developers' Contributions Funds (open spaces) towards the cost of the West Liss Pavilion redevelopment."

The Motion was seconded by Cllr Mann.

Cllr Thompson asked for clarification on the situation regarding Developers' contributions & this was provided by the Chairman & the Clerk.

The Motion was passed on a unanimous vote.

161/11 Reports from outside bodies

Cllr Mayo had attended the management meeting of the Rake Village Hall committee. Booking were running at a high level but there were some issues relating to operational matters.

Cllr Mann had attended the Trustees meeting for the Coryton Almshouses.

The Chairman had attended the EHDC larger Councils Forum where items covered included budget submission timings & the terms of reference & the role of the forum; he reported that a briefing on localism was to be held in the future.

The Chairman closed the meeting at 21.52hrs.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 19th December 2011.

Members

Mrs S Brown, *Mr K Budden, Mrs A Cains, Mrs R Chads, *Mrs S Halstead, *Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, * Mr P Payne, *Mr E Thomas, Mr P Thompson & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillor Mrs J Gray, PC A Smith, Mr M Healey (EHDC), fourteen members of the public & one member of the press.

Apologies: Cllrs Brown, Cains, Chads & Thompson. District Councillor Mrs J Onslow.

162/11 Declarations of interests

Cllr Halstead declared a prejudicial interest in the subscription payment to the Hants Playing Fields Association, as detailed in the schedule of cheques, arising from her position on the board of that organisation.

163/11 Chairman's announcements

The Chairman congratulated all those who had worked so hard to make the Liss Xmas Fair such a success.

He informed the meeting that LPC had produced a calendar for 2012 & some were still available to purchase.

Members agreed a period of adjournment for public participation.

164/11 Parking & road safety issues on Hill Brow Road

PC Andy Smith said that following the presentation by Liss Junior School Council to LPC in June he had been monitoring the road safety & parking issues around the schools. He had some concerns over the road layouts that he felt had inadequate warning markings. He reported that there had been 3 injury accidents & 6 non-injury accidents on Hill Brow Road but these had been unrelated to school parking or movements. He was aware of some accidents within the school car park but these would not necessarily be reported. He had met with the school Council & tasked them to reduce the number of parents parking by either walking to school or using the NCPF car park.

PC Smith said that his concerns were mainly on road safety issues & he produced pictures of measures taken outside the school in Greatham; he said that at Liss there were no advance warning signs or verge signs to alert drivers. It was his, & the school's, opinion that it was necessary to warn drivers of the school hazard and his initial recommendation was for the introduction of signage.

Cllr Thomas said he saw continued evidence of parking on pavements outside the school. PC Smith replied that he had not witnessed any but it could be dealt with when it occurred.

Cllr Mann said that he was sure LPC would support PC Smith in his recommendations & suggested that it was discussed at the Highways Committee meeting on 23rd January & Members agreed.

District Councillor Clarke added that he had visited the schools in mid-morning but found no parking spaces; he concluded that school workers coming by car were contributing to problems.

165/11 Report from EHDC's Countryside & Biodiversity officer on the management of The Riverside Railway Walk.

Mr Healey gave a PowerPoint presentation on proposals for the future management of the Riverside Railway Walk. He explained the history of management that had been done by EHDC in conjunction with LCR & LPC. The walk had achieved two conservation awards & renovation of the three main bridges had been completed.

There were now new challenges arising from climatic changes, biodiversity, health & safety matters as well as tree disease & all of these needed to be addressed. The exact needs varied between the differing compartments. The needs were to tackle management issues, prepare for future generation & improve the long-term experience of the area for residents.

Issues that created difficulties were rainfall & its destabilising effect on the river bank that caused tree falls with a resultant loss of wildlife habitat & a reduction of oxygenation.

The future plan included a felling of 10-15% of trees in years 1, 2 & 3; this included spindle specimens & dangerous trees. In year 5 there would be a review with a thinning operation & a replant of some species. It was intended to reduce the number of birch & plant more oaks & hazel coppice areas. This would open more areas to allow sunlight on to trees to improve the canopy & girth of trees.

Also it was intended to manage ivy that restricted tree growth.

Cllr Wright asked if greater detail of the proposals would be given before action & if Hampshire Wildlife Trust had been consulted.

Mr Healey replied that the management plan would be updated in consultation with LPC & LCR & that EHDC were consulting & further information would be provided.

Cllr Payne said that he was concerned that up to 50% of trees would be felled & wished to see a more balanced perspective.

At this point Members agreed that the public could make statements.

Mr Meader expressed concerns over the apparent urbanisation & he was fearful of future usage particularly by cycling groups. Mr Harris said he wanted further details & had concerns over the degrading of the nature reserve. Mr Deacon said it was countryside & should remain so; steps should also be taken to preserve the old railway.

The Chairman thanked Mr Healey for the presentation & requested that he keep LPC informed. Cllr Halstead suggested that it would be beneficial to walk the site with Mr Healey to help understand the proposals more fully. The Clerk suggested that Village Plan questionnaire results would help to understand the villagers' wishes on the site.

It was then agreed that Mr Healey would find an available date in January to walk the site with councillors & that Mr Meander & Mr Harris be invited to attend.

166/11 Report of County Councillor

County Councillor Vaughan Clarke reported that HCC was well prepared for any cold weather emergencies with 15 days' supply of salt in store. It was intended that a second store would be built during 2012. Spreader vehicles were all equipped with GPS making tracking & deployment easier. A delivery of additional grit bins was in process.

The HCC road improvement scheme would recommence in spring.

HCC had budgeted for cut backs of 8% (£45m) for 2012/13 & were now selling IT services to other Councils & the Police & this would generate £100m.

Cllr Budden said he had read that HCC had now abandoned solar power projects & asked if this sent the right message to residents. Cllr Clarke replied that HCC had not abandoned the project but were looking at new ways to achieve reductions of energy consumption.

167/11 Report of District Councillors

District Councillor Mrs Gray reported that the bin collection services had now largely overcome the teething problems.

EHDC had agreed the Joint Core Strategy & this would now go to the Secretary of State before the end of 2012.

The SDNPA housing report was aiming at a target of 50% affordable housing. The park had seven special qualities that were landscape, wildlife, tranquillity, unspoilt, new enterprises, heritage & communities.

Cllr Gray informed the meeting that Mrs Paren, Chairman of the SDNPA, had been listed in the 100 personalities of the year in the Independent.

District Councillor Mrs Logan reported that the CTCG meeting had received an update on local crime which reflected that Liss continued to be a low crime area.

168/11 Minutes of the meeting of 21st November

The minutes of the meeting held of 21st November, proposed by Cllr Mayo and seconded by Cllr Mann, with two amendments were approved unanimously.

The amendments were:

Minute 149/11, line six – replace the word June with July.

Minute 149/11, line nine – amend £2 to £2m.

169/11 – Matters Arising

Precept 2012/13

Cllr Mayo reminded Members that details of the proposed precept had been circulated along with detailed budgets for 2012/13.

The Chairman said that the proposal was a precept in line with the 2011/12 figure but with an added £15 per band D dwelling towards the redevelopment of the West Liss pavilion.

Cllr Mayo, seconded by Cllr Mann proposed that Liss Parish council set a precept of £182510.00 for the 2012/13 year Members agreed unanimously.

Plans for St Saviour's Church Hall

The Chairman reported that there had been a meeting with LPCC as decided at November council. It had proved useful & aided understanding of why the LPCC saw things the way they did & why they now had a different vision of how they delivered service to the community. LPC had now requested a meeting with LFRA to investigate any options available.

Cllr Payne reminded Members that LPC had been persuaded to support the planning application on the understanding that a community hall was included & asked if they would now be submitting a new application.

Terms of reference for the West Liss Pavilion Development Advisory Group

The proposed terms of reference had been circulated prior to the meeting.

The Clerk explained that he had received advice from HALC over chairmanship issues.

Cllr Mann said that the current chairman of the group had been doing a good job & he was content that he continues & Members agreed.

Cllr Payne asked for clarification on the numbers of committees for the project.

The Chairman explained that Full Council held responsibility for the final decisions, there had been a user group to assess requirements, and the Development Advisory Group would progress the project. The Buildings Committee had a watching brief & Council had delegated power to a group consisting of Council Chairman, Vice Chairman, Chairman of Finance & Cllr Budden to take financial & other decisions for the project in cases where urgent decisions were required.

Cllr Payne asked why the quorum for the advisory group was less than the four Members for making emergency decisions.

The Chairman said he felt that Cllrs Budden & Thomas were critical in meetings as well as Cllr Payne because of his long involvement in the project.

Cllr Wright asked in what circumstances the emergency decisions would arise. The Clerk said it was to cover incidents that needed an urgent decision where no time for Council or other meetings was possible. He said that the decisions would be subject to Standing Orders.

Cllr Wright asked if progress would be reported to Council.

Cllr Budden replied that reports would be made monthly to Council. He emphasized that this was a whole Council project & expressed disappointment that none of the new Members were in attendance. He urged all Members to come up with innovative fund raising schemes such as the one proposed by Cllr Mayo to recycle CDs & DVDs.

Cllr Payne asked what would happen if the four delegated Members made an incorrect decision. The Chairman replied that there were mechanisms in place & limits set by Council.

Cllr Budden added that if there were issues they would be referred to Council.

The Chairman said that a decision had been made today to appoint a contractor to prepare a demolition specification.

Cllr Payne said that was just such a contentious decision. The Chairman replied that there had only been one person opposing that & that was a non-Member. The Clerk added that nobody on Council had the technical expertise to draw up such a specification.

Cllr Payne felt that it was not a proper decision & the Chairman invited him to put any motion he felt was necessary.

Cllr Budden, seconded by Cllr Halstead then proposed that the following terms of reference be adopted for the West Liss Pavilion Development Advisory Committee:

The Committee was formed at Full Council meeting on 21st November 2011 – ref. Minute no. 160/11

Membership

The Chairman and Vice Chairman of the Council, the Chairman of Finance, The chairman of Buildings (who will chair the committee), Cllr Thomas (fundraising), and Cllr. Payne. Co-opted member with no voting rights - Mr. G D Baker. Membership will be reviewed if there is any change in the above offices.

The quorum of the advisory committee will be four. The four will include Cllr Budden (Chairman of Buildings), Cllr Thomas (Fundraising), and at least one of Cllrs Linsley (Chairman of the Council), Cllr Logan (Vice Chairman of the Council), and Cllr. Mayo (chairman of Finance).

Terms of Reference

The prime objective of the committee is to progress the project

The advisory committee will consider the plans & drawings submitted by Febo Designs with a view to finalising them for presentation to Council for approval before submission for planning approval by EHDC/SDNPA.

In addition the advisory committee will be responsible for the overall administration & coordination of project once planning approval has been obtained subject to Council approval where required.

Responsibilities will include:

1. Fundraising. All aspects including:
 - Representation on behalf of LPC to funding bodies where required.
 - Full accounting of all grants & donations received in liaison with LPC's RFO.
 - Receiving donations of construction materials.
2. Publicity.
3. Liaison with user groups.
4. The tendering process for appointment of contractors at any stage where required (e.g. demolition, project manager, construction company), & the recommendation to Council for approval of appointments.
5. Coordination with contractors & architects.

In all matters members of the advisory committee will ensure that the Clerk & the Assistant Clerk are fully informed & will request that third parties deal only through the office. All meetings to be minuted by the Clerk or the Assistant Clerk.

The motion was passed on a vote of 8 in favour with 1 abstention.

170/11 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mann & seconded by Cllr Mayo, was approved:

Chq. No.		£
1741	Charities - reimbursing cost of TSR equipment	3150.00
1742	T Pay - fuel collection	52.50
1743	Viking - stationery	252.65
1744	D Bain - tree surgery	875.00
1745	Beaver Tool Hire - diesel	20.79
1746	Community First - first aid course	110.00
1747	M Effenberg - Xmas decorations	31.73
1748	R Bowery - reimbursement staff Xmas gratuities	125.00
1749	Hants Playing Fields - subs 11/12	40.00
1750	U-Do DIY - grounds & Xmas costs	32.63
1751	Veolia - bins NCPF	52.27
1752	Viking - stationery/postages	70.03
1753	WGM - service of equipment for LCR	279.86
1754	Travis Perkins - grounds & RRW project	549.96
1755	Beaver Tool Hire - diesel	21.84
1756	Hants Pension Fund - Dec. Costs	1288.11
1757	Post Office Ltd - tax & NI month 9	1622.52
Trf	Salaries - month 9	4536.92
DD	BT - telephone account	173.65
DD	AOL -Oct	14.99
		13300.45

171/11 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Logan, was approved:

Chq No.		£
830	Gopak - table for West Liss pavilion	121.01
831	South East Water - Allotments & village hall	402.43
832	Veolia ES (UK) Ltd - bins West Liss Nov	64.38
833	Ampella - call out , village hall	48.00
834	U-Do DIY - hall maintenance supplies	17.23
835	Hants Pension Fund- Dec costs	226.54
836	Post Office Ltd - tax & NI month 9	135.92
Trf.	Salaries - month 9	861.10
DD	British Gas - village hall	235.21
		2111.82

172/11 – Schedule of payments – Pavilion Development Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Mann, was approved:

Chq No.		£
003	Sequin Stone - collection boxes(balance)	10.08
004	Social Shopping - calendars	287.00
005	Cancelled	0.00
		297.08

173/11 Correspondence

A schedule of the main correspondence received and the following agreed:

- i. SDNPA grant towards the production of a walks leaflet. Members agreed to accept the terms of grant offer where the SDNPA would make a grant of £750 or 75% of production costs.
- ii. Cllr Logan would attend the Hants Play Conference on 30th January if the content was relevant to LPC requirements.
- iii. Cllr Mann reported that he had attended a LAFC meeting where LPC's donation had been discussed & he confirmed that LAFC were aware of LPC's existing indirect contributions.

174/11 Reports of the Buildings Committee meeting of 28th November 2011

The report of the Buildings Committee of 28th November, proposed by Cllr Payne & seconded by Cllr Logan, was unanimously approved.

Cllr Budden reviewed the minutes & said that costs for a structural survey of the cracks at the front of the hall were being sought. Revised costings on solar panel installation were awaited following the change in feedback tariffs.

At this point Members agreed an extension of the meeting by no more than 30 minutes.

175/11 Reports of the Grounds Committee meeting of 28th November 2011

The report of the Grounds Committee of 28th November, proposed by Cllr Budden & seconded by Cllr Logan, was unanimously approved.

At this point Cllr Payne left the meeting.

176/11 Reports of the Planning Committee meeting of 5th December 2011

The report of the Planning Committee of 5th December, proposed by Cllr Thomas & seconded by Cllr Wright, was unanimously approved.

Cllr Halstead reviewed the minutes. Cllr Logan reported that work at the Water Treatment Works were part of the approved application.

Cllr Mann reported that there were bricks being stored in a field on Rake Road near Duckmead Lane.

177/11 Reports from outside bodies

Cllr Mayo reported that the Rake Village Hall committee had not yet found a caretaker.

Cllr Budden reported that the Liss Friendship Fund had requests coming in & also held stocks from harvest Festival collections.

Cllr Halstead reported on the EHAPTC meeting of 30th November; there had been a presentation by Chief Inspector Fulton who had given assurance that budget cuts would not affect frontline services.

Cllr Logan reported that she had now been appointed as a trustee of the George Street Trust.

The Chairman reminded Members that LPC had two applications being put to the EHDC Community Forum on 3rd January & urged them to attend in support.

The Chairman wished all Members & public a merry Xmas and closed the meeting at 21.51hrs.

Next meeting: Monday 16th January 2012, 19.30hrs