

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 21st January 2013.

Members

*Mr K Budden, *Mrs A Cains, Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, * Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas *Mrs G Waller & *Ms A Wright.
* Present

Clerk: R Bowery.

In attendance: Three members of the public & one member of the press. District Councillor Mrs J Onslow.

Apologies: Cllrs Chads. District Councillor Mrs J Gray.

01/13 Declarations of interests

There were no declarations.

02/13 Chairman's announcements

- The Chairman wished all a happy New Year.
- Nominations for the annual Good Villager award were requested before 8th February in order that Councillors could select a recipient at the February Council meeting.
- The Chairman suggested that a letter be sent to HCC Highways thanking them for their excellent efforts during the recent snowy weather & Members agreed.
- The Chairman informed Members that Cllr Mayo had resigned as LPC representative to the Rake Village Hall management committee & a replacement was needed.

03/13 Period of public participation

The Chairman proposed an adjournment to receive comments from members of the public & members agreed unanimously.

Following receipt of comments from the public the meeting was reconvened.

04/13 Report of County Councillor

Members agreed to defer the County Councillor's report until his arrival.

05/13 Report of District Councillors

District Cllr Mrs Onslow said there was no EHDC business to report. Waste collections had worked well during the snow but some small roads were still inaccessible.

Cllr Logan had nothing to report.

Cllr Halstead, referring to minute 180/12, asked if District Councillor Mrs Gray would remain as EHDC's representative to the SDNP following her resignation from Cabinet. Cllr Onslow replied that she would.

Cllr Wright asked what progress there was on EHDC car parking charges in Liss & Cllr Logan replied that there would be a full consultation process before any changes.

Cllr Budden said that when EHDC had negotiated the waste collection contract with Biffa Cllr Onslow had assured tax payers that there would be no cost for the collection of extra bins. Now an officer report had stated that there was an additional £66k of costs relating to this & that Biffa would only pay £46k. He asked Cllr Onslow who would pay the additional £20k.

Cllr Onslow said she would investigate.

Cllr Budden added that the targets were never met; although collections were getting better it appeared the targets were unachievable & he asked who set these targets.

Cllr Onslow said that Biffa set the targets; they realised they were unachievable but it was a very small percentage.

06/13 Minutes of the meetings of 17th December 2012

The minutes of the meeting held at 19.15hrs on 17th December 2012, proposed by Cllr Linsley and seconded by Cllr Logan, were approved unanimously.

The minutes of the meeting held at 19.30hrs on 17th December 2012, proposed by Cllr Mann and seconded by Cllr Budden, were approved unanimously.

07/13 – Matters Arising

i) Precept 2013/14

The Chairman reminded Members that a special meeting of the Finance Committee had been called on 14th January to discuss the precept in the light of the impact of changes to the Liss tax base of band D dwellings caused by housing benefits changes.

The Chairman of the Finance Committee, seconded by Cllr Budden, proposed the following motion:

“That Liss Parish Council set a precept for the 2013/14 year of £184664.80 including £36409.80 for the West Liss pavilion development project,”

The Motion was carried unanimously.

08/13 Correspondence

A schedule of the main correspondence received and the following agreed:

- i) EHDC were to hold a special budget advisory meeting in Alton on 29th January. It was to be an informal meeting for parishes to discuss with EHDC implications of the ongoing financial constraints facing authorities & to explore ways of working to secure quality public services for residents.
- ii) The Clerk reported that HCC had requested permission for the siting of Shipwrights’ Way sculptures on LPC owned land on the Riverside Railway Walk. Cllr Payne, seconded by Cllr Mayo, proposed that such permission be granted, members agreed unanimously.
- iii) Cllr Halstead informed the meeting that the SDNP were to hold a joint meeting with EHDC/Winchester parishes on 26th February in Meonstoke to provide councillors with the opportunity of influencing the National Park Management Plan. Anyone wishing to attend needed to let the Clerk know by 15th February.

09/13 Appointments to Committees

The following appointments, proposed by Cllr Logan & seconded by Cllr Budden, were agreed unanimously:

Cllr D Dodds – Grounds Committee & finance Committee.

Cllr G Waller – Highways Committee & Planning Committee.

10/13 Appointment of representatives to outside bodies

The vacancy for a representative on the Rake Village Hall management committee was discussed.

Cllr Mayo explained that any appointee must agree to be a trustee of that body & advised that the responsibilities of trusteeship needed to be understood.

It was agreed that Members give consideration to the matter & that appointment be carried over to February Council.

11/13 Report of the Planning Committee meeting of 7th January 2013

The report of the Planning Committee of 7th January, proposed by Cllr Payne & seconded by Cllr Mayo, was unanimously approved.

12/13 Report of the West Liss Pavilion Project Development Advisory Group meeting of 10th January 2013

The report of the West Liss Pavilion Project Development Advisory Group meeting of 10th January, proposed by Cllr Budden & seconded by Cllr Logan, was unanimously approved.

Cllr Budden informed the meeting that a decision was required to appoint a structural engineer for the project & Members of the Committee had considered applicants & according to their agreement he proposed the following Motion that was seconded by Cllr Thomas:

“That Liss Parish Council appoints the Andrews Newby Partnership as structural engineers for the West Liss pavilion development project.”

Cllr Wright asked what exactly their remit was. Cllr Thomas replied that they would be responsible for writing the technical specification for the structural components of the project.

Cllr Mayo felt that the appointment of a Construction, Design & Management co-ordinator was imperative. Cllr Thomas explained that measures were in place to make an appointment; however, the architect had been sick & this had delayed the process.

Cllr Budden’s Motion was approved unanimously.

Cllr Payne said he wished to propose a Motion arising from the contents of the minutes.

“That Liss Parish Council looks at other avenues of achieving the desired provision of a wheeled sports facility for the youth of the village.”

Cllr Payne explained that he wanted to look at options outside of the limits of what had been looked at for a skatebowl so far. Hopefully it could be achieved using LPC reserves leaving the £40k approved developers’ contributions, or most it, available for transfer to the West Liss pavilion development.

Some of the initial ideas he had included the purchase of a mobile half-pipe, the possibility of an indoor facility & a skate plaza. He saw this proposal as a possible solution to the ongoing problem for LPC.

The Chairman explained the problems of accepting a Motion; there needed to be a link to the business of the meeting to suggest that the Motion could come forward. In addition it was not correct to discuss the developers’ contributions fund money as LPC had already made its decision. He said that if Cllr Payne was willing to alter his motion to “investigate facilities for youth” as well as including that the Assistant Clerk write a report on it for the June Grounds Committee it might be acceptable if Members were in agreement.

Cllr Payne said that he was trying to find a solution that would be accepted by all Members; he added that his proposed Motion arose from the minutes of the WLP Advisory Group minutes report on EHDC’s Community Forum meeting.

Cllr Budden said that he had discussed the issue with Cllr Payne prior to the meeting & felt happy to support the Motion in principle. He welcomed the fact that Cllr Payne was making suggestions that made the most of all available funds.

Cllr Thomas said that the decision by LPC on developers’ contributions funds could not be changed but other LPC funds were available.

The Chairman proposed an amendment to the Motion which Cllr Payne accepted:

“That Liss Parish Council looks at other avenues of achieving the desired provision of sports facilities for the youth of the village. The Assistant Clerk & other Councillors to prepare a feasibility & financial report for presentation to the June meeting of the Grounds Committee.”

Cllr Cains asked if the report would be restricted to the three ideas that Cllr Payne had referred to & the Chairman replied that it would not.

Cllr Mayo felt it was too restrictive to look at LPC reserves only. The Chairman replied that it was not about money.

Cllr Mann said it was important that the youth of the village were asked their opinions.

The Motion was passed unanimously.

County Councillor Mr V Clarke had joined the meeting during this debate.

13/13 Report of County Councillor

District Councillor Mr V Clarke reported on the results of the 2011 census for Hampshire. Total population was 1.76m, there had been a 21% increase in those over 65 & an increase of 35% in those over 85.

For a second consecutive year HCC has beaten its target to reduce carbon emissions from its buildings, schools, street lights & other operations. This had also reduced the energy bill by £1.5m. A major boiler control programme with 1500 installations was planned for 2013/14 that would cut carbon emissions by 3200 tonnes. Further work to install energy efficient streetlights would continue. There was also a project to create a district Energy Network in Winchester to include the hospital, prison, HCC & the City Council.

Cllr Payne asked if, under the streetlight project, LPC’s Victorian style installations would be protected.

The Clerk replied that he had spoken to HCC & they had agreed to add another three Victorian style streetlights as well as replacing the old lights with the same design.

14/13 Report of the Planning Committee meeting of 14th January 2013

The report of the Finance Committee of 14th January, proposed by Cllr Mayo & seconded by Cllr Payne, was unanimously approved.

15/13 Report of the Highways Committee meeting of 14th January 2013

The report of the Highways Committee of 14th January, proposed by Cllr Mann & seconded by Cllr Thomas, was unanimously approved.

16/13 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Budden & seconded by Cllr Mayo was unanimously approved:

Chq. No.		£
1954	Tesco - Xmas gifts	102.00
1955	Petty Cash	100.00
1956	Liss Garden Machinery - sit-on mower	4800.00
1957	U-Do DIY - Xmas & grounds costs	31.15
1958	Safety Shop - safety tape	37.38
1959	CPRE - 2013 membership	29.00
1960	Apogee - copier costs	42.00

1961	Beaver Tool Hire - diesel for tractor	44.10
1962	Veolia ES (UK) Ltd - bins NCPF Nov & Dec	65.51
1963	Hants Pension Fund- January	704.27
1964	Post Office Ltd - tax & NI month 10	1340.41
Trf	Salaries - month 10	4029.12
DD	Southern Electric - garage supply	102.96
DD	Talk Talk - December	10.31
		11438.21

17/13 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Logan, was approved:

Chq No.		£
927	Keyteck - lock repairs V hall	174.00
928	Keyteck - lock repairs V hall	116.40
929	Veolia ES (UK)Ltd - bins Nov & Dec	121.16
930	Southern Water - V Hall waste water	173.35
931	S E Water - V Hall & allotment supply	134.15
932	U-Do DIY - West Liss & Hall costs	21.56
933	Hants Pension Fund- January	222.61
934	Post Office Ltd - tax & NI month 10	51.86
935	Amazon - drawer locks for Village Hall	34.97
DD	Southern Electric - Village Hall supply	238.50
DD	Southern Electric - West Liss pavilion supply	115.64
Trf.	Salaries - month 10	757.87
		2162.07

18/13 Reports from outside bodies

Cllr Payne had attended a meeting of the NCPF Trust.

Cllr Halstead had attended a meeting on the EHDC/SDNP Joint Core Strategy. The Planning Inspectorate was not satisfied & as a result much reworking was required.

Cllr Halstead had also attended the EHDC Community Forum meeting.

Cllr Halstead reminded Members that the Community Centre annual quiz night was on 9th February.

Cllr Budden updated Members on the closure of Willow Ward at Petersfield Hospital; the PCT was intending future use as 50% for minor injuries & 50% for young people with mental difficulties. On the usage of a minibus to take relatives etc. to visit patients at Gosport at a cost of £30k for three years, only one person was using the facility.

Cllr Mann said he had attended a meeting of the LFRA committee on 15th January.

19/13 Exempt item

In view of the confidential nature of the business about to be discussed it was resolved that the press & public be asked to leave the meeting.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 18th February 2013.

Members

*Mr K Budden, Mrs A Cains, Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, Mr H Linsley (Chairman), *Mrs G Logan, *Mr L Mann, Mr B Mayo, Mr P Payne, *Mr E Thomas *Mrs G Waller & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: Three members of the public & one member of the press. District Councillors Mrs J Gray & Mrs J Onslow.

Apologies: Cllrs Chads, Cains, Linsley, Mayo & Payne. County Councillor Mr V Clarke.

In the absence of Cllr Linsley the Chair was taken by Cllr Logan, the Council's Vice Chairman.

20/13 Declarations of interests

There were no declarations.

21/13 Chairman's announcements

- The Chairman reminded Members that the Annual Parish Meeting was on 20th March at 8pm.
- There would be a ceremony to unveil the memorial plaque to Tony Grant at the Riverside Railway Walk on 6th March at 11am.
- There was to be a new pavilion fund raising event in the village hall on 2nd March. The act was improvised comedy by Instant Wit & tickets were on sale in Jade News as well as the parish office.
- HCC would have an opening ceremony for the Shipwrights Way to be held on the picnic area on 24th March at 10am.

22/13 Report of County Councillor

County Councillor Mr Vaughan Clarke had submitted a written report & this was read out by the Clerk.

As you are all aware the recent very wet weather has caused a rise in ground water levels and this coupled with a number of frosts has caused a lot of damage to a number of roads, which will have to be repaired, either by patching or complete resurfacing. Despite the various cuts that the County Council has been making, the Highways Maintenance budget has remained constant, and next year will see an increase of £1.5 million to almost £33 million. This sum does not include any staff costs, which are under a separate budget heading. The number of people claiming unemployment benefit remains at a low level in East Hampshire, with the number of claimants in each District Ward being:-

Froxfield & Steep	14	0.8%
Liss	31	1.8%
Petersfield Bell Hill	23	1.5%
Petersfield Causeway	42	2.9%
Petersfield Heath	27	2.1%
Petersfield Rother	10	0.7%
Petersfield St Marys	14	1.0%
Petersfield St Peters	32	2.3%
The Hangers & Forest	16	1.1%

The average for all East Hampshire is 1.5%

The County Council is assessing how to increase the Olympic legacy in the County. As well as looking at how the County will support Hampshire's talented athletes with grants there is a move afoot to improve the sports facilities in the County, work with the military and schools and colleges to increase access to their sports facilities, and to increase support for sports clubs. The County will be identifying and promoting the major mass participation events in Hampshire such as running and cycling. For the wider population there will be action to get people more active and address obesity issues. As part of this there will be a move to encourage more informal recreation and there will be increased funding on footpaths as a result of this.

23/13 Report of District Councillors

District Cllr Mrs Onslow had nothing to report.

District Cllr Mrs Gray reported that the EHDC budget would be going to Council on 28th February.

She informed the meeting that following complaints from Mr Tracey about the positioning of signs on the Kebab shop she had raised the matter with HCC Highways & their advice was that the public should not take action themselves; it should be reported to them & they would take appropriate action.

Members agreed a period of adjournment to receive comments from Mr Tracey on the matter.

The meeting was then reconvened.

24/13 Minutes of the meeting of 21st January 2013

The minutes of the meeting of 21st January 2013, proposed by Cllr Mann and seconded by Cllr Wright, were approved unanimously subject to a minor amendment to min 08/13 item i.

25/13 – Matters Arising

- i) Appointment of a representative to Rake Village Hall management Committee.

No Member put them self forward for this appointment. It was agreed to seek a representative from the general public.

26/13 Correspondence

A schedule of the main correspondence received was reviewed. There were no items requiring response or appointment of representatives.

27/13 Report of the Finance Committee meeting of 28th January 2013

The report of the Planning Committee of 28th January, proposed by Cllr Budden & seconded by Cllr Mayo, was unanimously approved.

Referring to minute 05/FIN/13, Cllr Wright proposed a motion as recommended by the Finance Committee: "That Liss Parish Council agrees to remit the Terms of Reference for Remuneration Committee to the Review Group for Standing Orders, Procedures & Agreements with third parties."

(Refer to minute 139/12, October 2012)

The motion seconded by Cllr Budden was approved unanimously.

28/13 Report of the Planning Committee meeting of 4th February 2013

The report of the Planning Committee of 4th February, proposed by Cllr Thomas & seconded by Cllr Budden, was unanimously approved with an amendment to record Cllr Waller's attendance.

Cllr Halstead said that she had prepared response to the Planning Inspectorate for the Inwood Road appeal; she would circulate it to Members of the Planning Committee in order that it could be agreed at the next committee meeting.

Cllr Halstead had attended a meeting with the Leader of EHDC who had stressed again that the JCS timetable is very tight and that EHDC would be assessing the SHLAA at DPP meetings in March and April. When further information on possible sites becomes available to parishes it may be necessary for LPC to convene a special meeting to ensure local comment can be fed in at the appropriate moment

The updated VDS was likely to be going to the SDNP planning committee for approval in May following the period of public participation.

29/13 Report of the West Liss Pavilion Project Development Advisory Group meeting of 11th February 2013

The report of the West Liss Pavilion Project Development Advisory Group meeting of 11th February, proposed by Cllr Budden & seconded by Cllr Thomas, was unanimously approved.

Cllr Budden updated Members on the structural & planning issues.

30/13 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Halstead & seconded by Cllr Wright was unanimously approved:

Chq. No.		£
1965	Axa Insurance - sit on mower premium	207.87
1966	D Bain - tree surgery NCPF	1200.00
1967	Misco - computer equipment	779.04
1968	Viking - stationery	139.18
1969	Winchester Garden Machinery - LCR costs	19.50
1970	Liss Garden Machinery - spares & repairs	195.10
1971	Anglia Casting Co - memorial plaque	75.61
1972	Canon Fire Services - annual service	86.17
1973	U-Do DIY - office & grounds costs	46.44
1974	Hants Pension Fund- February	704.27
1975	Post Office Ltd - tax & NI month 11	1342.81
1976	Wykes - tools purchased	109.99
1977	Veolia ES (UK) Ltd - bins NCPF Jan	55.34
Trf	Salaries - month 11	4026.13
DD	Talk Talk - February	10.31
		8997.76

31/13 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mann & seconded by Cllr Budden, was approved:

Chq No.		£
936	U-Do DIY - Village Hall costs	11.11
937	Ampella - boiler repair	89.22
938	Canon Fire Services - annual service	201.05
939	A S Electrics - electrical repairs Village Hall	271.56
940	Hants Pension Fund- February	222.61
941	Post Office Ltd - tax & NI month 11	52.06
942	Veolia ES (UK) Ltd - bins West Liss Jan	75.72
Trf.	Salaries - month 11	757.67
		1681.00

32/13 – Schedule of payments – West Liss Pavilion development Account

The following schedule of payments drawn on the West Liss pavilion development account, proposed by Cllr Mann & seconded by Cllr Budden, was approved:

Chq No.		£
022	EHDC - ten for event 2nd March	21.00
023	Farnham castle Newspapers - notice published	224.64
		245.64

33/13 Reports from outside bodies

Cllr Mann reported that the Crossover lease expired in three years & it was likely that new premises would be required at that time.

Cllr Wright with Cllr Mayo had attended a public meeting run by LFRA to investigate the possibilities for the future of the Post Office & shop in Liss forest. The meeting had been well attended & two possibilities were being investigated, one with the pub & one the development of a community shop. Cllr Wright would continue to support them in any way she could.

Cllr Halstead reporting on the Liss Triangle Community Centre said that the refurbishment programme was being brought forward to make the premises more lettable. This was considered prudent in anticipation of possible future cuts to grant income.

The Triangle were holding their film festival from 21st to 24th February.

Cllr Budden, with Cllrs Thomas & Halstead, had attended the Petersfield Neighbourhood Plan exhibition. He said that there was proof that LPC with its updated VDS were well prepared for a Neighbourhood Plan.

Cllr Thomas, with Cllr Budden, had attended the special budget event held by EHDC; he was disappointed that there had been little chance to ask appropriate questions. Cllr Budden said he had been encouraged that there was a genuine willingness by EHDC to work with parishes.

In view of the confidential nature of the remaining business to be discussed it was resolved that the press & public be asked to leave the meeting.

LISS PARISH COUNCIL

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Members

*Mr K Budden, Mrs A Cains, *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley (Chairman), *Mr L Mann, Mr B Mayo, *Mr P Payne, *Mr E Thomas *Mrs G Waller & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: Three members of the public & one member of the press. County Councillor Mr V Clarke joined the meeting at 20.12hrs.

Apologies: Cllrs Cains & Mayo. District Councillors Mrs J Gray & Mrs J Onslow.

36/13 Declarations of interests

There were no declarations.

37/13 Chairman's announcements

- The Chairman informed the meeting that Mrs Logan had resigned as a parish & a district councillor on 8th March. Mrs Logan had been a parish councillor since November 2001 & since then had worked very hard for Liss on planning issues, the Village Design Group, Village Voice & as Chairman of the Grounds Committee. Members agreed that a letter of thanks be sent to Mrs Logan.
- HCC were having an opening ceremony for the Shipwrights Way to be held on the picnic area on 24th March at 10am.
- The Chairman reminded Members that the Annual Parish Meeting was on 20th at 8pm.

38/13 Election of a Vice Chairman

Cllr Budden, proposed by Cllr Thomas & seconded by Cllr Chads, was unanimously elected as Vice Chairman.

39/13 Public participation

Members agreed a period of adjournment to receive comments from members of the public.

The meeting was then reconvened.

40/13 Report of District Councillors

The Clerk had received a note from District Councillor Mrs J Onslow reporting on a meeting between HCC, EHDC & the Highways Agency on proposed modifications to the A3 Ham Barn roundabout.

The original proposal to create a slip lane for traffic turning left of the A3 had been changed & the slip lane would have to give way on the roundabout. The Highways Agency had agreed to meet with local parishes represented by one Councillor & the Clerk to discuss the proposals.

Members agreed that Cllr Mann, as Chairman of Highways, should represent LPC with Cllr Payne as reserve.

41/13 Minutes of the meeting of 18th February 2013

The minutes of the meeting of 18th February 2013, proposed by Cllr Mann and seconded by Cllr Halstead, were approved unanimously.

42/13 – Matters Arising

i) Appointment of a representative to Rake Village Hall management Committee.

No Member put them self forward for this appointment. The Chairman would speak to their chairman about the difficulties in finding a representative & it was agreed to publicise the position at the Annual Parish Meeting.

ii) Proposal to purchase play equipment

Cllr Budden proposed an amendment to the motion approved under minute 34/13 in February & a paper explaining the reasons had been circulated prior to the meeting. The amendments arose from loss of supplier's special discount on one item & an updating of available developers' contributions funds from EHDC.

Cllr Wright asked if it was still felt that the project represented good value & the Clerk replied that the equipment still carried some discount & that LPC funding would not change.

Cllr Halstead said that the items proposed were as identified in a survey of youth.

Cllr Payne asked what the total cost was & the Clerk replied that it was £24403 as per the email circulated on 14th March.

Cllr Payne felt that it was important to differentiate between youth & young children's requirements & look at the impact of this on other proposals.

Cllr Mann reminded Members that the motion to transfer £40k of developers' contributions to the pavilion project was put forward on the basis that existing developers' contributions could be lost & that this did not seem to be the case.

Cllr Payne asked if the NCPF Trust were contributing to the cost & the Chairman replied that it was a little too late to make such a request.

Cllr Waller asked if the price was guaranteed & Cllr Budden replied that it was.

The amended motion, seconded by Cllr Halstead was put to the meeting:

“That Liss Parish Council follows the following course of action with the aim of providing additional play equipment on Newman Collard Playing Field:

1. LPC & Newman Collard Playing Fields Trust meets to agree the siting of the equipment.
2. Request the release of the following available funds for discussion at the EHDC Community Forum 02.04.13:
 - a) EHDC Developers Contributions for Open Space in the value of £9047
 - b) SDNP Open Space Developers Contributions in the value of £5072
3. That Members agree to the release of £1,955, currently held in LPC reserves for the replacement of play equipment, to meet full funding.
4. That when all funding is secured, Clerk/Assistant Clerk to place order.”

The motion was passed on a vote of 6 in favour with 4 abstentions.

iii) Stagecoach fare concession

Cllr Budden reported that Stagecoach were to extend the concession scheme for the unemployed but it would be restricted to a 50% fare subsidy & passengers would need a discount card obtained from Jobcentre.

43/13 Report of County Councillor

County Councillor Mr Vaughan Clarke reported that HCC's Highways budget was between £75m & £80m with about £36m being delivered through Amey & that Hampshire had about 5500 miles of roads.

From mid February the method of dealing with reports & instructions to road gangs has become computerised. All road defects will be computer mapped & the time to repair an emergency defect will be between 2 & 24 hours; for normal defects the repair will be completed between 10 days & 2 months.

Highways deals with about 75000 works instructions per year including about 12000 emergencies. In January the number of calls increased from 5000 to 9000. An extra £1.5m had been allocated to Highways from mid February to the end of March to employ extra teams to deal with potholes.

In the light of current problems of finding horsemeat in beef products it should be pointed out that all meat supplied to HCC to supply school dinners or care homes is supplied by Lavestock Farm, an organic farm supplier. HCC allows no additives into its meals, the only County to do so. Schools, however, are allowed to purchase from any supplier, though the County Council does supply over 90% of meals eaten.

Cllr Clarke, referring to the Lengthsmen scheme, said that there was nothing in Liss & suggested it needed to group with surrounding villages.

Cllr Halstead said that EHAPTC were awaiting a report from HCC & would then hoped to arrange a presentation for parishes.

Cllr Clarke said that the Highways Agency were now only proposing a north bound filter lane on the A3 at Ham Barn roundabout,

44/13 Correspondence

A schedule of the main correspondence received was reviewed. It was agreed that Cllrs Halstead & Budden would respond to the SDNP consultation on the draft South Downs Management Plan. Cllr Thomas would attend the HALC SE Rural broadband conference.

45/13 Report of the Buildings Committee meeting of 25th February 2013

The report of the Buildings Committee of 25th February, proposed by Cllr Budden & seconded by Cllr Thomas, was unanimously approved.

46/13 Report of the Grounds Committee meeting of 25th February 2013

The report of the Grounds Committee of 25th February, proposed by Cllr Budden & seconded by Cllr Chads, was unanimously approved subject to an amendment to reflect Cllr Dodds attendance.

Cllr Wright asked if, as a result of the tree risk management survey, more work was needed; the Clerk said he would refer the question to the Assistant Clerk for an answer.

Cllr Budden said there were some inconsistencies in the survey report that needed clarification.

Referring to minute 06/G13 j, Cllr Budden proposed that D HJ Hall builders be appointed to repair the lych gate at NCPF. The Motion, seconded by Cllr Payne, was approved unanimously.

Cllr Chads raised concerns over the charge-out rate for the football pitch on West Liss recreation ground & felt it was too high forcing local teams to seek pitches elsewhere. Cllr Dodds suggested that the report from the Assistant Clerk should be awaited before any action was taken & this was agreed.

47/13 Report of the Planning Committee meeting of 4th March 2013

The report of the Planning Committee of 4th March, proposed by Cllr Halstead & seconded by Cllr Budden, was unanimously approved.

Cllr Halstead reviewed the minutes & pointed out that the Inspector's hearing on the Inwood Road reserve site was set for 29th May.

48/13 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Wright & seconded by Cllr Budden was unanimously approved:

It was agreed to hold cheque 1981 until the discrepancies mentioned in minute 46/13 were resolved.

Chq. No.		£
1978	Ebay - display holders	33.55
1979	Petty Cash	75.00
1980	CLA Ltd - broadband conference fee	10.00
1981	ACD landscapes - tree risk management assessment	594.00
1982	HCC - printing Exploring Liss leaflets	890.00
1983	Hillier Garden Centre - tools	85.97
1984	Veolia ES (UK) Ltd - bins NCPF Feb	31.84
1985	Viking - stationery & postages	381.30
1986	Beaver Tool Hire - diesel for tractor	44.94
1987	Longmeadows - repairs to RBFL bridge & NCPF bollards	762.00
1988	Travis Perkins - footpath repair materials/tools	548.58
1989	Hants Pension Fund- March	704.27
1990	Post Office Ltd - tax & NI month 12	1340.01
Trf	Salaries - month 12	4029.52
DD	Talk Talk - February	10.31
		9541.29

49/13 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mann & seconded by Cllr Halstead, was approved:

Chq No.		£
943	Petty cash	75.00
944	B Cleary - window cleaning	52.00
945	P Goodyear - refund of allotment deposit	50.00
946	Longmeadows - repairs to R R Walk allotment gate	175.50
947	Veolia ES (UK) Ltd - bins West Liss Feb	60.58
948	AS Electrics - repairs West Liss	54.00
949	PRS Ltd - bal of 1012 licence	110.46
950	Hants Pension Fund- March	222.61
951	Post Office Ltd - tax & NI month 12	51.86
Trf.	Salaries - month 12	757.87
		1609.88

50/13 – Schedule of payments – West Liss Pavilion development Account

The following schedule of payments drawn on the West Liss pavilion development account, proposed by Cllr Thomas & seconded by Cllr Budden, was approved:

Chq No.		£	
024	Cancelled cheque (Instant Wit)	0.00	
025	Grounds & Water Ltd - geotech report	1826.16	
		<table border="1"><tr><td>1826.16</td></tr></table>	1826.16
1826.16			

51/13 Reports from outside bodies

Cllr Thomas had attended the RDPE grant funding meeting.

Cllr Halstead reported on the EHAPTC meeting of 6th March; there had been an item on new clinical commissioning groups. Ropley were experiencing licensing problems relating to their annual pram race that required a street closure; other councils had reported difficulties with increasing bureaucracy for local events requiring short road closures.

Cllr Chads reported on the NCPF committee meeting. The tennis club were examining a system for charging the public for court use under floodlights. There were issues relating to meters that had to be locked inside the pavilion.

Cllr Halstead declared a prejudicial interest arising from her playing membership of the tennis club & took no part in the discussion.

Cllr Payne suggested that any arrangement to charge for public use was a matter for discussion between LPC, the Trust & the tennis club.

Cllr Chads reported that the NCPF were requesting the installation of a wall in front of the football club's container to reduce noise from balls.

Cllr Budden had attended the EHAPTC meeting as we311 as an EHDC anti-terrorist briefing.

Cllr Budden reported on the recent meeting of the Liss, Greatham & Hawkley Friendship Fund who were now operating a food bank system. At the meeting a motion had been passed to remove Greatham from the name of the Fund; Cllr Budden had abstained from the vote.

Cllr Mann said that the Crossover AGM was to be on 22nd March.

Cllr Mann was working on the transport section of the Village Plan for the VDG.

Cllr Mann suggested that the Liss Directory was overdue for updating.

Cllr Halstead asked if LPC were having a stall at the Shipwrights way opening & the Clerk rep[lied that HCC had agreed to this.

In view of the confidential nature of the remaining business to be discussed it was resolved that the press & public be asked to leave the meeting.

Exempt items – Motions proposed by Cllr Budden

Documents explaining the motions had been circulated to Members prior to the meeting.

52/13 Groundsman's Store

“That Liss Parish Council agrees to appoint BC Construction Services to carry out necessary health & safety & building alteration works to the groundsman's store in the sum of £4945 (ex vat), subject to a satisfactory site visit before appointment.”

The Chairman asked for clarification on the proposed site visit. Cllr Budden explained that it would be between the proposed contractor & his sub-contractor.

Cllr Budden then accepted the following amendment to the Motion.

“That Liss Parish Council agrees to appoint BC Construction Services to carry out necessary health & safety & building alteration works to the groundsman’s store in the sum of £4945 (ex vat), subject to a satisfactory site visit between BC Construction & their sub-contractor, before appointment.”

The amended Motion, seconded by Cllr Payne, was approved unanimously.

53/13 Village Hall chair replacement

Cllr Budden explained that he was withdrawing the motion as RDPE Leader had now informed LPC that the funding application did not match their requirements. He expressed frustration at the amount of time & effort wasted by LPC & surprise that the application had passed two stages of the funding application before RDPE picked up the reason for ineligibility.

After discussion it was agreed that LPC would write a letter to Defra expressing frustration with the administration of the scheme by RDPE Leader.

The Chairman closed the meeting at 21.26hrs.

Next meeting: Monday 15th April 2013, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 15th April 2013.

Members

*Mr K Budden, *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley (Chairman), *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas *Mrs G Waller & Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: One member of the press. County Councillor Mr V Clarke joined the meeting at 20.30hrs.

Apologies: Cllr Wright. District Councillors Mrs J Gray & Mrs J Onslow.

54/13 Declarations of interests

There were no declarations.

55/13 Chairman's announcements

- The Chairman informed the meeting that Mrs Cains had resigned as a Parish Councillor on 8th April due to work & family commitments. The Clerk had published the necessary public notice. The Chairman paid tribute to the important contribution that Mrs Cains had made to aspects of the pavilion development project.
- The Chairman reminded Members that there were elections for County Council as well as for a Liss District Councillor on 2nd May.

56/13 Public participation

Members agreed a period of adjournment to receive comments from members of the public.

The meeting was then reconvened.

57/13 Report of County Councillor

The Clerk had received an email from County Councillor Mr V Clarke. He would be late because he was attending another Parish Council meeting. It was agreed that his report would be taken when he arrived. He had informed LPC that the programme for street light replacement had been good & that Liss would now be done between November 2013 & April 2014. There would be 282 new columns & 137 lamps.

In discussion it was agreed to invite HCC for a briefing session prior to all works & this would include the suggestion of additional lighting in Farnham Road between its junctions with Station & Hawkley roads.

58/13 Report of District Councillors

There were no reports.

59/13 Minutes of the meeting of 18th March 2013

The minutes of the meeting of 18th March 2013, proposed by Cllr Mann and seconded by Cllr Halstead, were approved unanimously.

60/13 – Matters Arising

- i) Appointment of a representative to Rake Village Hall management Committee.

The Chairman reported that he had yet to contact the chairman of RVHMC.

61/13 Correspondence

A schedule of the main correspondence received was reviewed & the following points agreed.

- i) Cllr Mann was nominated for the position of East Hants Parishes representative to the HCC Road Safety Committee.
- ii) Members would consider suitable events for commemoration of the 100th anniversary of the commencement of the First World War & the 70th anniversary of the D Day landings for 2014.
- iii) Mr Bridcut's email concerning the need for repairs to the Millennium Mosaic was discussed. Cllr Mann agreed to liaise with Mrs Crawley & Mr Bridcut to see how this could be done.
- iv) The Chairman would liaise with Cllr Mann to agree who would attend the Eco Town standing conference on 5th June.

62/13 Report of the Planning Committee meeting of 3rd April 2013

The report of the Planning Committee of 3rd April, proposed by Cllr Mayo & seconded by Cllr Budden, was unanimously approved.

63/13 Report of the Review Group for Standing Orders, Procedures & agreements with third parties of 4th April 2013

The report of the Review Group for Standing Orders, Procedures & agreements with third parties of 4th April, proposed by Cllr Mayo & seconded by Cllr Budden, was unanimously approved.

The Chairman explained the process & aims of the Review Group.

There was discussion concerning the proposed terms of reference for committees of the Council. Cllr Payne felt unhappy with staff matters being delegated to the Staff Employment Matters Committee rather than being for the whole Council to consider.

Cllr Thomas agreed with Cllr Payne as he felt there was a risk of all councillors being responsible financially if wrong decisions were made.

Cllr Dodds felt it was a corporate responsibility to ensure that the right procedures were in place & he felt that was what was being achieved by the recommendations from the Review Group.

Cllr Payne expressed concern that there was now a party political element to the Council.

Cllr Mann said that the Review Group would now be a formal ongoing committee of the Council.

Cllr Waller felt that the issue on the Staff matters Committee was a matter of trusting the members.

The Chairman explained that the membership of that committee had been expanded to include one other Councillor to address such concerns.

The Recommendations for terms of reference for Council Committees, proposed by Cllr Mayo & seconded by Cllr Budden, were approved unanimously.

64/13 Report of the Grounds Committee meeting of 4th April 2013

The report of the Grounds Committee of 4th April, proposed by Cllr Halstead & seconded by Cllr Mayo, was unanimously approved.

District Councillor Mr V Clarke joined the meeting at 8.30pm

65/13 Report of a meeting of 4th April 2013

There had been a meeting of the Chairman of the Council, the Vice Chairman of the Council & the Chairman of the Finance Committee to consider urgent matters relating to the West Liss Pavilion development project. These were:

- To appoint FEBO Designs to complete architectural work for building regulations (stage 3) in the sum of £3750 ex vat.
- To appoint P Stubbington Land Surveys to carry out a 1:200 topographic survey of land relating to the proposed pavilion in the value of £375 ex vat.

Cllr Budden explained that the amount payable to Febo agreed at the meeting was incorrect as it had been based on the assumption that some of the works would be carried out by others. He proposed an amendment to the sum payable to Febo Designs to £5250 ex vat.

The decisions taken at the meeting, with the amount payable to Febo Designs amended to £5250 ex vat, proposed by Cllr Thomas & seconded by Cllr Mann, were ratified unanimously.

66/13 Report County Councillor

District Councillor Mr V Clarke reiterated his emailed comments relating to street lighting as reported in minute 57/13. He also reported on the claims being made against HCC for damages caused to vehicles by potholes in the roads. There were about 1000 claims per year & settlement time averaged 7 years. In the past three & a half years HCC had paid out £3.8m in settlements.

67/13 Report of the Highways Committee meeting of 8th April 2013

The report of the Highways Committee of 4th April, proposed by Cllr Budden & seconded by Cllr Mann, was unanimously approved.

68/13 – Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Mayo & seconded by Cllr Halstead was unanimously approved:

Chq. No.		£
1991	J Neilan - for HCC & LCR costs	383.95
1992	Scotplant - LCR costs	57.99
1993	E Thomas - mileages to 5 events	139.49
1994	Coloured Courts - courts 1 & 2 resurface	11694.00
1995	CPRE - planning seminar (AW)	12.00
1996	Liss Area Historical Soc - subs	19.00
1997	Winchester Garden Machinery - LCR costs	53.25
1998	Cancelled	0.00
1999	U-Di DIY - grounds costs	13.58
2000	Altis Industries - grounds & LCR costs	68.44
2001	NALC - LCR subs	16.00
2002	Vision ICT - website costs	477.60
2003	HALC - subs 13-14	858.00
2004	Travis Perkins - grounds & LCR costs	97.14
2005	Viking - stationery	28.76
2006	Community First - course fee	40.00
2007	Broxap Ltd - white lining	99.30
2008	Veolia ES (UK) Ltd - bins March	24.00
2009	Cancelled	0.00
2010	Hants Pension Fund- April	704.26
2011	Post Office Ltd - tax & NI month 1	1278.12
Trf	Salaries - month 1	4082.31
	<u>Annual grants:</u>	
2012	Community Centre	2700.00

2013	East Hants Area CAB	3600.00
2014	WRVS Luncheon Club	1500.00
2015	Liss Historic Soc. for archive storage	300.00
2016	Liss Village Club	100.00
2017	Liss Band	110.00
2018	St Mary's Church	150.00
2019	1st Liss Scouts	200.00
2020	Woodcraft Folk	110.00
2021	Rake Village Hall	160.00
2022	Liss Village Design Group	60.00
2023	LUPIN	200.00
2024	Liss Athletic Football Club	200.00
2025	Crossover Youth Centre	1200.00
2026	HIOW victim support	100.00
2027	L, G & H Friendship Fund	500.00
2028	Home Start Butser	250.00
DD	BT - phone bill	195.55
DD	Talk Talk - February	10.31
		31793.05

69/13 – Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Budden, was approved:

Chq No.		£
952	PRS - license 2013/14	447.30
953	EHDC - green waste license	55.00
954	B Cleary - window cleaning	26.00
955	EHDC - village hall rates 13/14	58.85
956	Veolia ES (UK) Ltd - bins West Liss Mar	60.58
957	Hants Pension Fund- April	222.62
958	Post Office Ltd - tax & NI month 1	18.60
Trf.	Salaries - month 1	785.85
		1674.80

70/13 – Schedule of payments – West Liss Pavilion development Account

The following schedule of payments drawn on the West Liss pavilion development account, proposed by Cllr Mayo & seconded by Cllr Thomas, was approved:

Chq No.		£
026	EHDC - raffle registration fee	40.00
027	Febo Designs - Redsign stage 1	960.00
		1000.00

71/13 Reports from outside bodies

Cllr Budden reported that the Liss Greatham & Hawkley Friendship Fund's application to remove Greatham from its name had been refused by the Charity Commission.

Cllr Mann said that the Crossover Youth Centre had been closed over Easter due to building works to the rear of the centre being done by residents of the flat.

Cllr Halstead had attended a leaving party for Mr & Mrs Seymour who were relocating to Yorkshire. It was agreed that the Chairman would write & thank them for all their good works in the village.

Cllr Payne had attended the Crossover AGM that had been well attended.

Cllr Thomas reported on a CLA broadband event; he had also attended a Hog the Limelight presentation.

The Chairman closed the meeting at 20.48hrs.

Next meeting: Monday 20th May 2013, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 20th May 2013.

Members

*Mr K Budden (Chairman), Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley, *Mr L Mann, Mr B Mayo, *Mr *P Payne, *Mr E Thomas *Mrs G Waller & Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: District Councillor Mr R Harris, ten members of the public, two members of the press. County Councillor Mr V Clarke joined the meeting at 20.15hrs.

Apologies: Cllrs Chads, Mayo & Wright. District Councillors Mrs J Gray & Mrs J Onslow.

72/13 Declarations of interests

There were no declarations.

73/13 Election of Chairman

Cllr Linsley made the following statement:

“Democracy is very precious. We are elected by the village to make decisions on their behalf and we remain responsible to villagers for those decisions. We then have council staff whose role is to carry out the decisions we make.

A key and important role of the chairman is to be a contact point for those villagers who wish to speak to elected representatives.

When I became chairman 3 years ago the Council seemed to be at war with the village and had been at war internally for several years. I spent a lot of time defending not only the council as a body but also the actions of individuals. This, within the bounds of credibility, I did to the best of my ability – even when I might personally disagreed with a Council decision or the actions of an individual. We must always remember that the village is bigger than the Council and the Council is bigger than the individual.

During my 3 years as Chairman I have successfully worked hard to bring the Council closer to the community. In addition the West Liss Pavilion project which had been on the backburner for more than 10 years is now full swing thanks largely to the hard work of Cllrs. Budden and Thomas and of our Assistant Clerk Andrea Mann. About 11 days ago I was contacted to be informed of a shadowy campaign to replace me as chairman. Of course this is quite legitimate within the democratic process. Sadly, not one member of this campaign has had the decency to tell me they wished me to step down and why.

Taking this into account and in the best interests of the council I have decided not to continue as chairman. I understand that my Vice Chairman, Keith Budden might replace me and I am happy to nominate him as my successor. He has been a loyal deputy.

I will take this opportunity to thank those who have given me support over the last 3 years and to remind everyone that we are elected by residents of the village to make decisions in an open and transparent way. It is important that we do not fall into the traps that have adversely affected some other councils in Hampshire.”

There were no other nominations for the position of Chairman.

Cllr Linsley’s Motion, seconded by Cllr Thomas, was moved unanimously & Cllr Budden was duly elected as Chairman for the ensuing year.

74/13 Election of Vice Chairman

Cllr Mann nominated Cllr Payne as Vice Chairman. He said that Cllr Payne had given 18 years of service & had been heavily involved in the setting up of the VDG as well as with police liaison committees & the organisation of various events including the Queen’s Jubilee celebrations. He added that a good working relationship had

developed between Cllrs Budden & Payne & that felt that the Council would benefit from helpful differing of opinion.

Cllr Mann's Motion, seconded by Cllr Dodds, was passed & Cllr Payne was duly elected as Vice Chairman for the ensuing year.

75/13 Chairman's announcements

- The Chairman thanked Members for electing him to office & also thanked Cllr Linsley for his efforts on behalf of the Council & residents during his term of office.
- The Chairman reminded Members that the Newman Collard Playing Fields & Pavilion Trust would be holding their AGM on 21st May.
- The NCPF Trust would be holding their Village day on Saturday 8th June & LPC would have a stall for the pavilion raffle.
- New play equipment would be installed at the Newman Collard field on 3rd June. This would include a zip wire & a high net pyramid.
- Repairs to the main & lych gates at Newman Collard field had now been completed.

76/13 Public participation

Members agreed a period of adjournment to receive comments from members of the public. The meeting was then reconvened.

77/13 To consider the adoption of the Village Plan as submitted by the Village Design Group.

The final draft version of the Village Plan had been received from the VDG & circulated to Members electronically for comment.

The Chairman thanked Mrs Effenberg & the members of the VDG as well as ex-councillor Mrs Logan for their hard work in producing the Plan.

Mrs Effenberg said it was now for LPC to comment on before it was presented to EHDC & SDNP for adoption; there was a need to finalise this before any work could commence on a neighbourhood plan.

Cllr Halstead stressed the importance of the document; she had suggested some minor amendments to the document; these were:

- On page 6 the reference to disabled should be changed to people with disability.
- On page 13 there were revisions needed to reflect the recent Home Choice housing survey statistics.
- The importance of protecting the A3 corridor from development.
- To emphasise that any highways proposals do not lead to an unnecessary increase in signage clutter.

Cllr Payne asked how & when the VDG needed any further comments & it was agreed that comments be channelled via the Clerk for submission to the VDG in time for their meeting on 28th May.

Cllr Linsley pointed out that the agenda item was to consider the adoption of the Plan & he proposed that the meeting take this action to avoid any unnecessary delay. The proposal was seconded by Cllr Mann & passed unanimously.

78/13 Report of County Councillors

As County Councillor Mr V Clarke had not arrived it was agreed to take this item later in the meeting.

79/13 Report of District Councillor

The Chairman congratulated Mr Harris on his recent election victory.

District Councillor Mr Harris said that he was new to office & had nothing to report.

Cllr Halstead expressed concern that for the first time in many years LPC had no representation on EHDC's planning committee & said that LPC would copy Cllr Harris with all planning comments submitted to EHDC to keep him informed.

80/13 Appointments to Committees

A schedule of current composition of Committees had been circulated & the Chairman proposed that these appointments be agreed en-bloc.

The Clerk said that he had received a communication from Cllr Wright expressing a wish to serve on the Staff matters Committee. Cllr Linsley, seconded by Cllr Halstead, proposed that Cllr Wright be so appointed & Members agreed unanimously.

Cllr Mann, seconded by Cllr Payne, proposed that the schedule of composition of Committees amended to include Cllr Wright on the Staff matters Committee be approved & Members agreed unanimously.

The Committee memberships for the ensuing year would be:

Planning Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllr Halstead, Cllr Linsley, Cllr Mayo, Cllr Thomas, Cllr Waller & Cllr Wright.

Grounds Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllr Chads, Cllr Dodds, Cllr Halstead, Cllr Linsley, Cllr Mayo. The Chairman of Buildings would also sit on the Grounds Committee.

Buildings Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllr Linsley, Cllr Mayo, & Cllr Thomas. The Chairman of Grounds would also sit on the Buildings Committee.

Finance Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllr Linsley, Cllr Mayo, & Cllr Wright. The Chairmen of Grounds, Buildings & Highways would also sit on the Finance Committee.

Highways Committee: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllr Chads, Cllr Linsley, Cllr Mann, Cllr Thomas, Cllr Waller & Cllr Wright.

Review Group for Standing Orders, Procedures & Agreements with third parties: Cllr Budden (ex-officio), Cllr Payne (ex-officio), Cllr Linsley, Cllr Mann, Cllr Mayo, & Cllr Wright

Staff Employment Matters Committee: The Chairman of the Council, the Vice Chairman of the Council, the Chairman of Finance & Cllr Wright.

81/13 Appointment or representatives to outside bodies

The following appointments were agreed unanimously:

The Newman Collard Playing Field & Pavilion Trust: Cllr Chads, Cllr Payne & Mr R Mullenger. Proposed by Cllr Linsley & seconded by Cllr Thomas.

Liss Community Association: Cllr Halstead. Proposed by Cllr Payne & seconded by Cllr Linsley.

East Hampshire Association of Parish & Town Councils: All Members are invited to attend meetings of the Association.

Coryton Almshouses: Cllrs Budden, Linsley & Mann. Proposed by Cllr Payne & seconded by Cllr Dodds.

Rake Village Hall Management Committee: Cllr Linsley. Proposed by Cllr Mann & seconded by Cllr Halstead.

Liss, Greatham & Hawkley Friendship Fund: Cllr Budden & Mrs Cartwright. Proposed by Cllr Linsley & seconded by Cllr Mann.

The Simon Wood Liss Youth Fund: Cllr Payne. Proposed by Cllr Mann & seconded by Cllr Thomas.

The Dorothea & Mary Cole Foundation: Cllr Payne. Proposed by Cllr Halstead & seconded by Cllr Dodds.

Liss Youth Fund Ltd: Cllr Mann. Proposed by Cllr Payne & seconded by Cllr Thomas.

Liss Village Design Group: Cllrs Linsley, Thomas & Wright. Proposed by Cllr Halstead & seconded by Cllr Dodds.

The George Street Trust: Vacant.

East Hants District Council, Community Forum – Cllrs Linsley & Tomas. Proposed by Cllr Halstead & seconded by Cllr Dodds.

82/13 Approval of the audited Financial Annual return for the year to 31st March 2013.

The audited financial return for the 2012/13 year, proposed by Cllr Linsley & seconded by Cllr Payne, was unanimously approved.

83/13 Minutes of the meeting of 15th April 2013

The minutes of the meeting of 15th April 2013, proposed by Cllr Payne and seconded by Cllr Mann, were approved unanimously.

84/13 – Matters Arising

Cllr Mann asked if the land survey on West Liss playing field had been done & the Chairman replied it had & the report had been received from the contractor.

85/13 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Halstead & seconded by Cllr Mann was unanimously approved:

Chq. No.		£
2029	Liss Garden Machinery - mower blade	22.79
2030	Apogee Corp - printer costs	45.64
2031	U-Do DIY - grounds & LCR costs	114.24
2032	Altis Industries - strimmer	176.72
2033	Viking - stationery	248.30
2034	Hants Pension Fund- May	704.26
2035	Post Office Ltd - tax & NI month 2	1278.12
2036	S Halstead - mileage to CIL workshop	30.65
2037	D Hall - repairs to NCPF gates	3282.00
Trf	Salaries - month 2	4119.66
DD	Talk Talk - April	10.31
		10032.69

86/13 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Linsley & seconded by Cllr Halstead was unanimously approved:

Chq No.		£
959	Steam Cleaning - allot. water tanks	108.00
960	U -Do DIY - allotment lock	13.68
961	Hants Pension Fund- May	222.62
962	Post Office Ltd - tax & NI month 2	18.80
963	Blendworth Property. Redecorate toilets	1150.00
Trf.	Salaries - month 2	785.65
		2298.75

County Councillor Mr V Clarke joined the meeting at this point.

87/13 Schedule of payments – West Liss Pavilion development Account

The following schedule of payments drawn on the West Liss pavilion development account, proposed by Cllr Thomas & seconded by Cllr Halstead, was approved:

Chq No.		£
028	Cancelled	0.00
029	Whitehill Publishing - raffle tickets	56.34
030	P Stubbington Ltd - topographical survey	450.00
031	Metro Rod - cctv drain survey	300.00
		806.34

88/13 Report of County Councillor

District Councillor Mr V Clarke reported that following the recent election the make-up of the Council was 45 conservatives, 17 liberal democrats, 10 UKIP, 4 labour, 1 independent & 1 community campaign. Female members had dropped from 20 to 14. The new leader was Roy Perry following Ken Thornber's retirement. Residents were had until 3rd June to sign up for the Switch Hampshire energy saving initiative.

89/13 Correspondence

The following correspondence was reviewed & agreed:

Cllr Linsley would attend the Princess Royal Trust For Carers event at Milkwood on 13th June.

SDNP/EHDC Joint Core Strategy consultation – It would be necessary to hold a special meeting in August to meet the deadline for consultation comments of 6th September.

SDNP CIL workshop feedback – The Chairman & Cllr Halstead would meet with VDG to agreed feedback comments.

NALC briefing on localisation of council tax benefits - Cllr Linsley would write a letter of thanks to D Hinds MP for attending the meeting.

Milkwood National Care Open Day – The Chairman & Cllr Halstead would attend the open day on 21st June.

90/13 To consider a motion proposed by Cllr Payne

Cllr Payne proposed the following motion:

“That Liss parish Council concludes that there is no suitable site for a skatebowl anywhere on West Liss recreation ground because of drainage problems & additional costs arising from poor soil conditions.”

Cllr Payne explained the reasons for his motion adding that the additional cost of installing a footpath would also be prohibitive. It was therefore necessary to move this proposal from the equation.

Cllr Linsley seconded the motion.

Cllr Halstead said that it would be beneficial to clarify that this related to a sunken concrete bowl & also that at this point no other site had been identified as suitable.

Cllr Payne agreed the statement relating to the sunken concrete bowl but contested that LPC had not established that there were any other unsuitable sites as that issue had not been voted on.

Cllr Halstead agreed to amend her statement to “at this point no other site has been agreed”.

Cllr Linsley added that the intention to build a skatebowl on West Liss could restrict the pavilion fund raising capacity.

Cllr Payne's motion was agreed unanimously.

91/13 To consider a motion proposed by Cllr Halstead

Cllr Halstead proposed the following motion:

“That Liss Parish Council appoint the Chairman of the LPC Planning Committee, the Vice Chairman of the Council, or should they not be available any Member of the LPC Planning Committee, to represent LPC at the Planning Inquiry hearing for land south of Inwood Road on 29th May.”

Cllr Halstead explained the need for such a motion & proposed an amendment altering the words “Vice Chairman” to Chairman”.

The Amended motion, seconded by Cllr Linsley, was agreed unanimously.

92/13 Report of the Finance Committee meeting of 22nd April 2013

The report of the Finance Committee of 22nd April, proposed by Cllr Payne & seconded by Cllr Linsley, was unanimously approved.

Cllr Halstead commenting on minute 14/FIN/13 felt that there was a certain value in Members distributing the Village Voice. Cllr Mann said there were fewer willing volunteers.

93/13 Report of the West Liss Pavilion Project Development Advisory Group meeting of 24th April 2013

The report of the West Liss Pavilion Project Development Advisory Group meeting of 24th April, proposed by Cllr Payne & seconded by Cllr Thomas, was unanimously approved.

94/13 Report of the Planning Committee meeting of 29th April 2013

The report of the Planning Committee of 29th April, proposed by Cllr Linsley & seconded by Cllr Payne, was unanimously approved subject to an amendment to minute P22/13 to change the word parish to neighbourhood.

95/13 Report of the Grounds Committee meeting of 10th May 2013

The report of the Grounds Committee of 10th May, proposed by Cllr Payne & seconded by Cllr Halstead, was unanimously approved.

96/13 Reports from outside bodies

Cllr Linsley had attended the EHDC Community Forum meeting for small grants. He had also attended the reception held by EHDC’s retiring Chairman.

Cllr Linsley explained that a scheduled meeting of the Coryton Almshouses trust had been postponed at the request of Greatham Parish Council; he added that the meetings covered confidential matters & that was why there could be no detailed report to LPC from its appointed representatives.

Cllr Halstead said that the Community Triangle centre meeting was on 21st May & the next meeting of the EHAPTC was on 12th June at Ropley when the lengthsmen project would be discussed as well as a presentation from Home Choice.

The Chairman had attended a meeting of the Liss, Greatham & Hawkley Friendship Fund.

The Chairman closed the meeting at 20.46hrs.

Next meeting: Monday 17th June 2013, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 17th June 2013.

Members

*Mr K Budden (Chairman), Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mr E Thomas *Mrs G Waller & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: District Councillors Mrs J Onslow, Mrs J Gray & Mr R Harris, two members of the public, two members of the press. County Councillor Mr V Clarke joined the meeting at 20.07hrs.

Apologies: Cllr Chads.

97/13 Declarations of interests

There were no declarations.

98/13 Chairman's announcements

- The Chairman congratulated the NCPF Trust on the success of the Village day on 8th June. He thanked all Councillors & staff who helped man the LPC raffle stall that raised funds for the pavilion project on the day.
- The Chairman had attended the St Mary's Church fete on 15th June. It was a very enjoyable event & he was pleased to announce that the Church would be donating 10% of their profit towards the pavilion project.
- The Chairman informed the meeting that SE Water would be introducing mandatory water meters from the autumn.
- The new items of play equipment had been installed at the Newman Collard field & there was to be an official opening on 19th June that would involve children from the Liss Junior School Council. The project had been funded by Awards for All, EHDC & SDNP developers' contributions & Hampshire Playing Fields.
- The Chairman said that adders had been spotted on the Newman Collard field recently & warning notices had been put up.
- The re-examination of the Joint Core Strategy was to be put to consultation during July/August & therefore it had been necessary to call two extraordinary meetings; one for the Planning Committee on 12th August & one for full Council on 19th August. The proposed management Plan for the SDNP was also due for consultation.
- The Chairman said that LPC still had vacancies for two Councillors & asked Members & the public to see if they could find volunteers.

99/13 Public participation

Members agreed a period of adjournment to receive comments from members of the public.

The meeting was then reconvened.

100/13 Report of County Councillor

As County Councillor Mr V Clarke had not arrived it was agreed to take this item later in the meeting.

101/13 Report of District Councillor

District Councillor Mrs J Gray informed the meeting that EHDC had deferred its full Council meeting until 1st August. The next DPP meeting was on 20th June. THE SDNP/EHDC consultancy for the Joint Core Strategy would be run in July & August.

Mrs Gray said that the SDNP were particularly grateful to LPC for the quality of the input at the appeal hearing for the Inwood Road site.

Mrs Gray announced that County Councillor Mr Vaughan Clarke was the new HCCF representative to the SDNP.

102/13 Minutes of the meeting of 20th May 2013

The minutes of the meeting of 20th May 2013, proposed by Cllr Mann and seconded by Cllr Thomas, were approved unanimously.

103/13 – Matters Arising

The Clerk informed the meeting that Mrs M Keel had been suggested as the civil representative for Liss on the George Street Trust & that the Trust had indicated their satisfaction with this nomination.

Cllr Linsley, seconded by Cllr Payne, proposed that Liss Parish Council appoint Mrs M Keel as its representative to the George Street Trust & Members agreed unanimously.

104/13 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Linsley & seconded by Cllr Mayo was unanimously approved:

Chq. No.		£
2038	Coloured Courts - bal. of resurfacing courts 1 & 2	2880.00
2039	K Abraham - 2012/13 audit fee	425.00
2040	Arboricultural Assoc. - publication	19.00
2041	Veolia ES (UK) Ltd - bins April	31.84
2042	Travis Perkins - grounds materials	52.60
2043	Beaver Tool Hire - diesel for mower	22.47
2044	R Bowery - mileage to Chidham Nursery	30.81
2045	K Castle - Chidham Lodge, hanging baskets	325.00
2046	A Wright - mileage to CPRE event	29.90
2047	T Pay - for fuel collection Sept 12 - Mar 13	47.50
2048	Petty cash	100.00
2049	B C Construction - alts. to groundsman's store	6330.00
2050	U-Do DIY - grounds costs	11.15
2051	Beaver Tool Hire - diesel for mower	77.61
2052	Veolia ES (UK) Ltd - bins May	37.84
2053	Viking - inks for laset printer	155.95
2054	Winchester Garden Machinery - mower for LCR	491.26
2055	Seton - H & S signage	93.01
2056	Maxwells (Emsworth) - tractor service	768.30
2057	Hants Pension Fund- June	704.26
2058	Post Office Ltd - tax & NI month 3	1278.12
Trf	Salaries - month 3	4082.31
DD	Talk Talk - May	10.31
		18004.24

105/13 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Dodds was unanimously approved:

Chq No.		£
964	B Cleary - window cleaning	26.00
965	Clear Round Pest Control - remove deer carcass	54.00
966	Veolia (ES (UK) Ltd - bins West Liss April	60.58
967	Petty Cash	50.00
968	U-Do DIY - allotment costs	22.23
969	Veolia (ES (UK) Ltd - bins West Liss April	75.72
970	HCC - cleaning materials	97.55
971	DRB Contractors - allotment fence repair	348.00
972	Hants Pension Fund- June	222.62
973	Post Office Ltd - tax & NI month 3	18.60
Trf.	Salaries - month 3	785.85
DD	Modacs Cardsave - 17/5 - 16/8	210.00
DD	British Gas - village hall 4/2 - 16/5	1069.47
		3040.62

89/13 Correspondence

The following correspondence was reviewed & agreed:

Yorkwood Residents' Assoc – A letter had been received stating that clearance work had been carried out on the land offered to LPC at the entrance to the Riverside Railway Walk. Cllr Payne suggested a site meeting to assess the situation & Members agreed. The Clerk said he had asked HCC if they were interested in taking ownership & awaited a response. Cllr Waller expressed concerns about possible land slippage at the site & the legal liability it could involve.

HCC East Hants Passenger Forum – Cllr Linsley had attended & said there was nothing to report.

Whitehill & Bordon Eco Town stakeholders meeting – Nobody had attended. Cllr Linsley said he had read the agenda papers & concluded there was nothing of interest to LPC.

Skatebowl correspondence – An email sent to Cllr Linsley & copied to all Councillors asking questions about the status of the skatebowl project & funding for the new play equipment was discussed. Cllr Linsley said this was an email addressed to him and copied to other Councillors. It had not been copied to the Council. He regarded all such communications with constituents as confidential between Councillors unless agreed otherwise with the constituent and that as it was not a communication with the Council it should not be on the agenda as such or discussed publically. He said that he had so far responded supplying information provided by the Assistant Clerk who he thanked.

Cllr Mayo could not understand why it was confidential if all Councillors had been copied by the correspondent. The Chairman said that the correspondent had done this purely to keep other Councillors informed.

Cllr Mayo then asked if any response sent by Cllr Linsley be copied to all Councillors to likewise keep them informed. Cllr Linsley said he would follow the correct procedure. Cllr Mayo responded that this was not an answer to his question.

Cllr Linsley said that he had already responded by email & would circulate that document to Members. He said that it was inappropriate to deal with this by email alone and expected any further response to be verbal. Cllr Mayo said this was unsatisfactory.

Cllr Thomas asked if it was or was not Council business.

The Chairman said that ordinarily this communication would not have been communicated to all Members. Cllr Mann said this was irrelevant; it was regarding Council business & any reply should be common to all.

Cllr Linsley said that his response would be his own which he believed was what the constituent had asked for. Cllr Dodds felt that there should be a protocol for correspondence copied to all Members.

Cllr Payne said that he did not accept Cllr Linsley's interpretation & felt that all Members had an equal right to respond; he added that it was imperative that any response should be given to Members to see.

Cllr Mann felt that LPC should have a written procedure to address such situations & that such correspondence should be referred to the Clerk in the first instance.

Cllr Thomas felt that the correspondence was asking for facts on financial issues not opinions.

County Councillor Mr V Clarke joined the meeting at 20.07 hrs.

107/13 Report of County Councillor

County Councillor Mr Clarke updated the meeting on census figures that revealed an increase of 5.8% in the East Hampshire population with the mean age increasing from 39 to 42. There was a drop of 5000 in the 20-24 age group with an increase of 5000 in both the 45-64 & over 65 age groups.

The second language in East Hampshire is now Polish followed by Nepalese.

The number of full time workers stayed the same at 406000, part-time workers had increased by 23000 & self employed by 18000. 35% now own their own houses outright & 36% have mortgages. There was a big increase in private rented accommodation from 8% to 13% Car ownership had increased by 9.7%.

Councillor Halstead joined the meeting at 20.08 hrs.

108/13 To consider a motion proposed by Cllr Payne

Cllr Dodds, as Chairman of the Grounds Committee, the following motion on behalf of Cllr Payne:

“That, following the recommendation of the LPC Grounds Committee (minute 34/G13.d refers) Lpiss parish Council progress the redevelopment of the BMX dirt tracks with jumps on the bank east of the main football pitch on Newman Collard playing fields as agreed by the NCPF Trust. The cost of this project will not exceed £2000.00”

Cllr Thomas asked for an explanation of the redevelopment & Cllr Payne responded that it was a reinstatement of the original jumps built some years ago.

Cllr Wright asked what the ongoing maintenance issues would be & Cllr Dodds replied that they would be minimal as it was a formalisation of what already existed.

Cllr Mann asked if it was similar to jumps at Sheet Common & Cllr Payne said that it would not be as extreme.

The motion, seconded by Cllr Linsley, was agreed unanimously.

109/13 Report of the Planning Committee meeting of 29th May 2013

The report of the Planning Committee of 29th May, proposed by Cllr Linsley & seconded by Cllr Wright, was unanimously approved.

Cllr Halstead reviewed the minutes & explained the need to gather all projects for CIL prioritisation; CIL would not come into effect till 2016 but evidence was needed now. Until 2016 EHDC would manage CIL.

Cllr Halstead said there was general concern over changes to permitted development rights that the Government had approved allowing changes from business to residential; it was not clear if this also applied to changes from agricultural to residential.

Cllr Halstead expressed disappointment that the SDNP had not yet adopted the Village Design Statement & added that the appeal hearing for the Inwood Road site demonstrated its importance in the planning process.

110/13 Report of the Buildings Committee meeting of 3rd June 2013

The report of the Buildings Committee of 3rd June, proposed by Cllr Linsley & seconded by Cllr Payne, was unanimously approved.

The Chairman reported that a specialist company had visited to evaluate damp problems in the lobby of the village hall.

111/13 Report of the Grounds Committee meeting of 3rd June 2013

The report of the Grounds Committee of 3rd June, proposed by Cllr Payne & seconded by Cllr Linsley, was unanimously approved.

Cllr Dodds reported that there was to be a meeting of the allotment users group on 20th June.

It was intended to have a small working group to look at & evaluate the grounds maintenance equipment & establish a 5 year maintenance & replacement plan.

Referring to the proposal to regenerate the dirt jumps at NCPF, Cllr Dodds said it was hoped to utilise the services of the digger driver to install scaplings at a boggy area of footpath.

112/13 Report of the Review Group for Standing Orders, Procedures & Agreements with third parties of 5th June 2013

The report of the Review Group of 5th June, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved subject to an amendment to alter minute 08/13, membership of the West Liss Pavilion Development Advisory Committee, as follows:

“Membership

The Chairman and Vice Chairman of the Council, the Chairman of Finance, the Chairman of Buildings & Cllr Linsley. The Chairman of the Council would Chair the Committee. Any co-opted member will have no voting rights. Membership will be reviewed if there is any change in the above offices.

The quorum of the advisory committee will be three & must include either the Chairman of the Council or the Vice Chairman of the Council and at least one of the Chairman of the Buildings Committee & the Chairman of the Finance Committee.”

Cllr Wright reviewed the minutes & explained the issues relating to levels of expenditure in the Financial Regulations & the need to be consistent with Standing Orders.

Cllr Wright felt there was now a need to appoint an additional Member to the West Liss Pavilion Development Advisory Group.

Cllr Linsley, seconded by Cllr Payne, proposed that Cllr Waller be appointed to the West Liss Pavilion Development Advisory Group, & Members agreed unanimously.

113/13 Reports from outside bodies

Cllr Payne had attended a meeting of the NCPF Trust; they were progressing the pavilion development & LAFC were also hoping to redevelop the changing rooms. The Trust had agreed that tennis court 3 could be used for football training on Tuesday evenings by LAFC youth section.

Cllr Linsley had attended the EHAPTC meeting that had presentations on social housing & on the parish lengthsmen scheme.

Cllr Linsley had attended the HALC meeting on 15th June that had included an item on broadband coverage.

Cllr Halstead had attended the EHAPTC & HALC meetings.

The Chairman had attended the AGM of the NCPF Trust as well as the EHAPTC meeting. He had also attended the AGM of 1st Liss Scouts. He had attended an event organised by the Princess Royal Trust for Carers on 20th June which he thought to be a very good cause.

The Chairman closed the meeting at 20.42hrs.

Next meeting: Monday 15th July 2013, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 15th July 2013.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley, *Mr L Mann, Mr B Mayo, *Mr P Payne, *Mr E Thomas Mrs G Waller & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs J Onslow, Mrs J Gray & Mr R Harris, two members of the public & one member of the press.

Apologies: Cllrs Mayo & Waller.

114/13 Declarations of interests

There were no declarations.

115/13 Chairman's announcements

- The Chairman made health & safety announcements for emergency evacuation etc.
- The Chairman had written to the SDNP to request that Liss Railway Station has a National Park gateway sign installed the same as at Petersfield.
- The Chairman announced that Liss Parochial Church Council had made a donation of £160 towards the pavilion development from funds raised at their garden party.
- The Chairman had attended the St Peter's Church garden party where Liss Band had been performing. He added that the band would be celebrating its 40th anniversary in 2014 & felt that LPC should mark the occasion in some way; he asked Members to think of suitable suggestions.
- Referring to the EHDC Joint Core Strategy the Chairman said that the proposed public meeting for 16th July had been cancelled as the SDNP & EHDC felt there was no need for it & that some matters could be resolved by email. He expressed frustration at this & felt that there would now be less opportunity for the public to raise concerns. There would be a public forum held by EHDC on 31st July at 6.30pm. He said he would circulate the SHMA & SHLAA weblinks for Members to read prior to the special Council meeting on 19th August. It was agreed that the Chairman & Cllr Halstead would compile the pertinent points for that meeting.
- Together with Cllr Linsley & Thomas the Chairman had attended a meeting at Fernhurst on the dangers of the fracking process. The Chairman of FPC had asked him to join a group of parish chairmen that would meet on this topic & he had agreed in order to be kept informed of developments in the area.
- The Chairman said that the SDNP draft management Plan was also out for consultation over the summer & a response would need to be agreed at the special Council meeting on 19th August. It was agreed that the Chairman prepare the draft response & circulate it to Members.
- The Chairman had received details of a scheme to promote electric car usage. It required groups of 10 residents to sign up to receive a shared car that offered savings on running costs. It was agreed to circulate details to Members.
- The Chairman announced that 1st Liss scouts were looking for secure storage for their trailer & asked the meeting to think of possibilities.

116/13 Public participation

Members agreed a period of adjournment to receive comments from members of the public.

The meeting was then reconvened.

117/13 Report of County Councillor

County Councillor Mr V Clarke said that the Save Energy scheme, where householders could join an energy purchasing scheme now had 25000 households signed up & HCC were now taking names for the second tranche.

The service 67 bus route from Petersfield to Winchester, now operated with new buses by Velvet, had attracted increased passenger numbers. As a result there would be two extra return journeys on Saturdays. These additional services would be run commercially by Velvet with no HCC subsidy.

Unemployment figures for the District had been published & for Liss these revealed a level of 3.7% for the 18-24 age group & 1% for the over 25s. For the Hangars & Liss Forest the rates were 3.6% & 0.4%.

Cllr Linsley asked if bus passes would be valid on the two additional bus services & Cllr Clarke confirmed they would.

118/13 Report of District Councillor

District Councillor Mrs J Onslow reported that there was little from EHDC as new panels & committees were still being appointed following the change of Leader.

She had been to a useful meeting with the police & added that they were following up the theft of plants & pots reported in the local press.

District Councillor Mrs J Gray reported that the planning application for 11 St Mary's Road had now gone to appeal. She was pleased to announce that a grant of £15k had been agreed for Butserfest.

Cllr Gray said there was a difference of opinion between EHDC & the SDNP on the housing numbers in the JCS; EHDC wanted 950 & the park wanted a range of numbers & would not agree the 950.

The Chairman said that the SHMA statistics revealed a chronic shortage of affordable housing & he felt that the targets were unachievable & this would create further slippage that will not be caught up.

119/13 Minutes of the meeting of 17th June 2013

The minutes of the meeting of 17th June 2013, proposed by Cllr Mann and seconded by Cllr Thomas, were approved unanimously subject to an amendment to minute 112/13 to change the chairmanship of the West Liss Pavilion Development Advisory Committee to be the Chairman of the Council.

120/13 – Matters Arising

Yorkwood, 18-24, Residents' Association offer of land

The Chairman said that this issue had been on the table for a considerable time now & that LPC should come to its decision. There had been a site visit by some Councillors & he now proposed three options; these were:

1 – To retain the status quo.

2 – To accept the offer of transfer of ownership on the proviso that Yorkwood Residents' Association pay all costs.

3 – To enter into a service agreement with the Yorkwood Residents' Association with LPC maintaining the land on behalf of the owners.

Cllr Halstead asked if advice had been taken from the Environment Agency as agreed at the site visit. The Chairman replied that the EA had said there were no problems with the stability of the riverbank "at the moment" but that ownership transfer would make LPC responsible for the bank & halfway across the river. Cllr Linsley said that option one was the only one that LPC could sensibly adopt. There were problems of legal liability, the bank could collapse & lead to subsidence on the housing. He commented that if LPC did work on this privately owned land then why not all residents' land. He proposed that LPC adopt option one. Cllr Payne said that the report prepared by Mr Deacon eliminated the LPC ownership option but there was a real opportunity to improve this entrance to the village & it could reflect the LPC land on the opposite river bank. LCR had volunteered to clear the land & after that it would only need cutting once or twice a year.

Cllr Wright raised concerns about the maintenance difficulties created by railings & ropes & felt it would be difficult to keep it like the opposite bank. She supported option one.

Cllr Payne said that this was not merely a marginal improvement & it would cost LPC nothing.

Cllr Thomas asked if it could be put to the vote. He felt that options one or two were the only choices.

Cllr Dodds said that, as Chairman of the Grounds committee, he needed to understand the implications for future maintenance. He saw some value in improving the area & he felt it was necessary to consider all the options available; he felt it was worth further investigation.

Cllr Halstead said that investigations should include the removal of clutter signage.

Cllr Mann said he felt it was difficult to accept LPC taking on the responsibility of private land; he felt it was not an entrance to the village & was not an eyesore compared to the opposite side of the road.

Cllr Linsley reiterated his concerns on option three & the potential legal liability. There would have to be a formal agreement. He said there was the beginning of an oxbow developing & that as soon as LPC touched the land it would create a legal liability.

Cllr Mann pointed out that large bushes had large roots & these were maintaining the riverbank.

Cllr Halstead, seconding the motion, proposed an amendment, accepted by Cllr Linsley, that LPC offer advice to Yorkwood Residents' Association for the clearance of clutter.

Cllr Dodds said he was conscious of the appearance of the land but LPC didn't need to own the land; volunteers should be sought.

Cllr Payne asked if the meeting could vote on option three & the Chairman explained the procedure to be followed.

Cllr Dodds proposed a further amendment to the motion that the word advice be changed to support. Cllr Linsley did not accept the amendment.

The following motion was then put to the vote:

“That LPC adopt option one to maintain the status quo & that LPC offer advice to Yorkwood Residents' Association for the clearance of clutter.”

The motion was defeated on a vote of three in favour with four against & two abstentions.

Cllr Linsley asked that it be recorded that he had voted in favour of the motion & wished it to be recorded that he washed his hands of any future legal liability that might arise.

Cllr Payne said the main concern must be to tidy up the site & that option three allowed the opportunity to investigate what could be done.

Cllr Payne then proposed that LPC investigate methods of achieving the tidying up of the area.

Cllr Halstead said that LPC would need to take legal advice & this would incur costs.

Cllr Payne proposed that LPC enter into discussions with Yorkwood Residents' Association to see how the clearance & improvement of the land could be achieved & that LPC would encourage liaison between YRA & volunteers.

After further discussion the Chairman, seconded by Cllr Halstead, proposed the following Motion:

“That LPC resolve to not take any initiative concerning the offer of transfer of land offer from Yorkwood Residents' Association but do take initiative to investigate the removal of clutter from the land.”

The Motion was passed on a vote of six in favour with two against & one abstention.

121/13 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Payne & seconded by Cllr Halstead was unanimously approved:

Chq. No.		£
2059	Zurich Municipal - annual insurance premium	7421.85
2060	A Mann - mileages & office supplies	37.63
2061	Gaemetric ltd - tractor tyres	140.40
2062	HAGS SMP - play equipment	29283.60
2063	Thos. Fattorini - chairman's ribbon bar	52.05
2064	Liss Garden machinery - mower repair	164.76
2065	Seton - signage for new play equipment	139.08
2066	Fenland Leisure - spares for play equipment	193.20
2067	Cancelled	0.00
2068	U-Do DIY - baskets & grounds costs	11.67
2069	Dale Valley Training - tree survey course	186.00
2070	Brady Corporation - locker for groundsman	180.23
2071	David Bain - tree removal NCPF	225.00
2072	SLCC - membership 13/14	181.00
2073	Bishops Sports - basketball nets	14.34
2074	Apogee Corp = copier costs	38.36
2075	Beaver Tool Hire - mower hire & diesel	268.02
2076	S Halstead - mileage & parking	22.55
2078	Hants Pension Fund- July	704.26
2079	Post Office Ltd - tax & NI month 4	1278.12
Trf	Salaries - month 4	4303.92
DD	Southern Electric - groundsman's store	168.14
DD	Talk Talk - June	10.31
		45024.49

122/13 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Payne was unanimously approved:

Chq No.		£
974	South East Water - village hall & allotments	80.27
975	U-Do DIY - village hall costs	15.75
976	Southern water - waste water Nov - June	137.42
977	Direct365online - hygiene contract	343.98
978	Hants Pension Fund- July	222.62
979	Post Office Ltd - tax & NI month 4	18.80
980	Bromsgrove Trophies - allotment prizes	41.42
Trf.	Salaries - month 4	785.65
DD	Southern Electric - West Liss pavilion	32.92
DD	Southern Electric - village hall	1338.03
		3016.86

123/13 Schedule of payments – Charity Pavilion Fund

The following schedule of payments drawn on the charity pavilion fund account, proposed by Cllr Thomas & seconded by Cllr Mann was unanimously approved:

Chq No.		£
032	Cancelled	0.00
033	Febo Designs - Drawings for building regs.	1800.00
034	Andrews Newby - soil & main fees	2214.00
		4014.00

124/13 Correspondence

The following correspondence was reviewed & agreed:

SDNP draft Management Plan Consultation – It was agreed that the Chairman would prepare a response & circulate it to Members with a view to adoption at Council on 19th August.

Whitehill/Bordon Community Covenant Inter-Agency day 18th July – Cllr Mann would attend.

125/13 Report of the Planning Committee meeting of 24th June 2013

The report of the Planning Committee of 24th June, proposed by Cllr Halstead & seconded by Cllr Payne, was unanimously approved.

Cllr Halstead reviewed the minutes & said there was slippage in the timetable for the JCS. She was having a meeting with the Chairman, Clerk & Assistant Clerk in order to compile a list of LPC projects for submission to SDNP for Community Infrastructure Levy.

126/13 Report of the Highways Committee meeting of 8th July 2013

The report of the Highways Committee of 8th July, proposed by Cllr Mann & seconded by Cllr Wright, was unanimously approved.

Cllr Mann reviewed the minutes & reported that HCC Highways were still working on the road scheme for Forest Road. He said that following a resident's complaint the unlicensed positioning of tables & chairs outside 41 Station Road had been reported to the relevant authorities.

127/13 Report of the Police Liaison Committee meeting of 26th June 2013

The report of the Police Liaison Committee of 24th June, proposed by Cllr Thomas & seconded by Cllr Dodds, was unanimously approved.

Cllr Payne said that it had been a productive meeting that covered possible improvements to the CCTV system, traffic speed control & drugs related issues. He added that a replacement beat officer for Liss was expected by the end of July.

128/13 Approval of the Intermediate Audit Questionnaire 2012/13

The Clerk had circulated a copy of the questionnaire response prior to the meeting. He explained that the precept premium collected for the pavilion development project pushed LPC into the intermediate audit level that required some additional information to be supplied to the external auditor.

The Intermediate Audit Questionnaire, proposed by Cllr Wright & seconded by Cllr Payne, was unanimously approved.

129/13 Reports from outside bodies

Cllr Mann reported that the manager of the Crossover Youth Centre had resigned & a replacement was being sought. Members agreed that LPC write & express thanks for all the good work that Mrs Wellstead had contributed.

Cllr Linsley had attended a meeting of the Rake Village Hall Management Committee where there was concern about falling hall bookings. He added that the community orchard was worth a visit.

Cllr Linsley had attended the EHDC Community Forum that had received very good presentations from the local NHS Head of Service Operations & from HCC Street Lighting.

Cllr Thomas had also attended the EHDC Community Forum as well as the Fernhurst meeting on fracking.

The Chairman had attended the EHDC Community Forum & the Fernhurst fracking meeting.

The Chairman reported that Mr Oakley had resigned from the Liss, Hawkley & Greatham Friendship Fund who were now looking for a replacement trustee.

The Chairman closed the meeting at 20.58hrs.

Next meeting: Monday 19th August 2013, 19.30hrs

LISS PARISH COUNCIL

A Special Meeting of Liss Parish Council took place on 19th August 2013.

Members

*Mr K Budden (Chairman), Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley, Mr L Mann, *Mr B Mayo, Mr P Payne, *Mr E Thomas Mrs G Waller & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: District Councillors Mrs J Onslow & Mrs J Gray, five members of the public & one member of the press.

Apologies: Cllrs Chads, Mann, Payne & Waller.

130/13 Declarations of interests

There were no declarations.

131/13 Chairman's announcements

- The Chairman made health & safety announcements for emergency evacuation etc.
- The Chairman informed attendees that the LPC Planning Committee meeting for August would follow immediately after this Council meeting.
- The Chairman informed the meeting that a letter from the Chairman of the SDNP had been received notifying that Liss railway station would be included in the next funding round for gateway signage for the National Park.
- Confirmation of parking enforcement visits to Liss had been received. There had been 348 visits since EHDC/Havant had taken responsibility, 1000 logs of breaches had been made & 51 tickets issued.
- The Crossover Youth Centre was holding a tea party between 3 & 5 pm on 31st August.
- The Chairman said there was bad news for bus users as Stagecoach were introducing major cuts to services from 1st September. All services that currently turned in Liss Forest were being cut, all services would go on to Alton & this created a two hour gap in services. There had been no consultation from Stagecoach with EHDC, HCC or LPC. The Chairman was trying to arrange a meeting of these parties. Cllr Mayo said that these proposed cuts appeared to be in operation already as all service 38 buses had Alton as destination on them. Cllr Linsley asked the Chairman to include the MP in the proposed dealings.
- The Chairman announced that this was a Special Council Meeting & only items on the agenda could be discussed.

132/13 Public participation

No adjournment was required.

133/13 Consideration of the LPC response to the EHDC/SDNP Joint Core Strategy consultation proposed modifications consultation

The minutes of the Planning Committee Special Meeting of 12th August where a response to the consultation had been agreed, proposed by Cllr Mayo & seconded by Cllr Wright, were unanimously agreed as an accurate record.

Cllr Linsley requested a few moments to read the notes of the informal meeting of 13th March covering the Liss Strategic Land Availability Housing Assessment Sites held with District Councillors, LPC Councillors & VDG representatives.

After this period was taken Cllr Halstead explained that the notes were a record of where LPC & VDG was at that time & was not used in the consultation review at the Planning Committee meeting of 12th August. The Planning Committee had looked at the proposed modifications & agreed appropriate responses to the

EHDC/SDNP consultation. She added that the Planning Inspector would recommence his examination of the JCS in October.

The proposed responses to JCS policy amendments agreed by the Planning Committee were as follows:

Policies CP2 & CP3 – New/Existing Employment Provision/Land

To promote sustainable, balanced communities Liss Parish Council supports the policy to safeguard and encourage improvement of existing employment sites. Recent local losses of retail and business uses to residential (eg NFU, Smith's Garage, Liss Forest Post Office) are regretted. Any future conversion of farm business units to residential should be resisted. Liss Parish Council feels that there is a real need for the provision of step-up business space for small companies with work forces of 10-20 employees.

Policy CP8 – Spatial strategy for housing

Liss Parish Council considers that the proposed housing allocation of 150 may be deliverable; however, it would favour 120 as an allocation, with 30 as a reserve. This would enable the close monitoring of windfall sites as well as achieving an acceptable pace of development.

It is felt that development of small sites are likely to be most appropriate to enable the community to evolve and retain its highly valued village identity, but it is recognised that the delivery of affordable housing and open space is more likely to be achieved on site through larger developments.

It should be noted that LPC is not convinced that larger scale development along Andlers Ash Road can be achieved without any imposition on the landscape & this must be reflected in a development brief for the site. The Liss Landscape Character Assessment stresses the need to ensure that any development in this location is low rise and is confined below the 65m contour. Accordingly, the previous Local Plan Inspector dismissed proposals for both 75 dwellings and 45 dwellings on the grounds of eroding the pleasant rural setting of this part of the village and resulting in a prominent and damaging intrusion into the countryside.

It is felt that the text permitting development outside of Settlement Policy Boundaries needs much greater clarification and strengthening. Liss Parish Council requests that it is made very clear that such development will only be allowed in very exceptional circumstances and that these developments “**must**” be identified through a Neighbourhood Plan or other **statutory** process which demonstrates clear community support.

CP10, 10A, CP11 & CP12 – Housing tenure, type & mix

Liss Parish Council strongly supports the proposals for affordable housing and wants to see this delivered in a way that will ensure it remains affordable for local people in perpetuity. Developers should be discouraged from making contributions in lieu. The emphasis on accommodation for the elderly needs to be carefully monitored throughout the plan period to avoid ultimately leading to an imbalance of housing stock.

CP15 & CP 16 – Protection & Provision of open space, sport & recreation & built facilities

Strongly supported. It should be noted that there is an identified critical 50% shortfall of Open Space facilities in Liss; however there is no shortage of allotment space. Contributions in lieu will not deliver the necessary land for recreation; which must be provided as part of any development.

C21 Gaps between settlements

Liss Parish Council strongly supports the proposals.

CP24 Water Resources

Havant Thickett Reservoir Site – Liss Parish Council supports safeguarding this site.

There then followed a general discussion & explanations of the reasons for the responses.

The consultation responses, proposed by Cllr Mayo & seconded by Cllr Thomas, were then agreed unanimously subject to the following amendments:

Policies CP2 & 3 – Delete the words “with work forces of 10-20 employees”

Policy CP8 – After “It is felt” add the words “that it is necessary, in order to avoid exploitation as well as possible conflict with Policy CP17,” at the beginning of the fourth paragraph

134/13 Consideration of the LPC response to the South Downs National Park Management Plan consultation

Following the proposal at July Council, minute 124/13, The Chairman had considered the consultation & had circulated his proposed response prior to the meeting. He explained that he felt the revised Management Plan to be far more achievable than the initial Plan. He looked forward to working with the SDNP to help deliver the Plan.

Cllr Linsley questioned the reference to colour coding & the Chairman explained that this was to assist with cross referencing where indexed items had reference to more than one area of the Plan.

The response to the SDNP Management Plan consultancy, proposed by Cllr Linsley & seconded by Cllr Dodds, was unanimously agreed.

The Chairman closed the meeting at 20.10 hrs

Next meeting: Monday 16th September 2013, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 16th September 2013.

Members

*Mr K Budden (Chairman), Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: District Councillors Mrs J Onslow & Mrs J Gray, four members of the public & one member of the press.

Apologies: Cllr Chads, County Councillor Mr V Clarke & District Councillor Mr R Harris.

137/13 Declarations of interests

There were no declarations.

138/13 Chairman's announcements

- The Chairman made health & safety announcements for emergency evacuation etc.
- The Chairman drew attention to the change of date of the EHDC Community Forum meeting that would now be on Wednesday 9th October.
- Updating the meeting on the changes of bus services by Stagecoach that had been implemented without consultation, the Chairman reported that Stagecoach had not responded to a request for a meeting to him or to Damian Hinds MP.
- The Chairman reported that Mrs Gill Waller had resigned as a Councillor due to increased work commitments; he added his thanks to Mrs Waller for her contributions to LPC.
- The Chairman was pleased to welcome Mrs Juliet Szpitalak as a newly co-opted Member of the Council.

Cllr Payne joined the meeting at this point.

- The Chairman said that the HALC AGM would be on 19th October at Sparsholt. Members agreed that the Chairman & Cllr Linsley would represent & vote for LPC if necessary.
- A copy of a letter from the Department of Communities & Local Government informing that the Council Tax subsidy for 2014/15 would be the same as 2013/14 but it would be up to EHDC to decide how it was allocated.
- The Chairman said that in 2014 there would be the commemoration of the commencement of World War One & that there was some HCC funding available for suitable commemoration events. Cllr Halstead suggested that LAHS be asked if they were planning anything.
- The Chairman announced that Liss Band would be entering the normal annual competition at Addlestone on 27th October & said he would find out if they intended to run a coach to it.
- The Chairman said that HCC had offered to transfer ownership of the land surrounding the war memorial to LPC & asked what Members thought. Cllr Mann, seconded by Cllr Halstead, proposed that the matter be referred to the Grounds Committee & Members agreed unanimously.
- The Chairman announced that Hants Constabulary had, at last, appointed a new Beat Officer for Liss who would take up his responsibilities later in the month.

The Chairman said that in his opinion the questions that had been circulated to Members, the press & public immediately prior to the meeting were not appropriate to the meeting as they involved matters of confidentiality relating to the Trustees of Coryton Alms House. He felt that any complaints needed to be taken up with the Charity Commission. He proposed that LPC should make no comments in any adjournment for public participation.

139/13 Public participation

Members agreed a period of adjournment to receive comments from members of the public. The meeting was then reconvened.

140/13 Report of County Councillor

The Clerk read the report of County Councillor Mr V Clarke:

“With the recent demonstrations in Balcome concerning the possibility of fracking in their village, I thought it might be useful to explain the position of the County Council. HCC cannot have a stated view on the topic as it would prejudice any discussion & voting if fracking was requested on HCC land, which represents some 3% of the County; however, the County has produced a very detailed 17 page document setting out the case for & against the issue. It is wise to consult the document to see whether the bite-sized comments made by both sides are indeed accurate.

(visit <http://documents.hants.gov.uk/FAQ-oilandgas.pdf>)

The South Downs National Park have, also, not got a position on fracking, but the issue will shortly come before their planning committee for permission in Fernhurst, which is in the National Park.

Two large offshore wind farms, one off Poole & the other off Shoreham, are being looked at. Whereas the turbines themselves are a large distance offshore & would hardly be visible, the difficulty comes when the power comes ashore. The connection points to the grid, in both cases, are many miles inshore, which would involve an underground cable running through a National Park. The problem with the Shoreham connection is that the trench would have to pass through chalk grassland, which is essentially solid chalk with a thin layer of soil on top. Digging a trench & then filling it in would result in a change of colour of the grassland over the trench in dry weather & this would have to be resolved somehow.

The County Council are shortly to reply to the SDNP management plan & hope to come up with a solution to footpaths where, at present, each of the three County Councils involved records their condition in an entirely different way.”

Cllr Halstead commented that there were different degrees of management & enforcement of footpaths that complicated the issue; additionally East Hants had more BOATS than other areas.

141/13 Report of District Councillor

District Councillor Mrs J Gray said that each District Councillor now had a development grant allocation of £3000.

With regard to fracking the SDNP had no applications as yet but the Balcome trial was to be extended for 6 months.

The Hants Waste & Minerals Plan had been found to be sound & was now adopted.

Cllr Linsley asked if EHDC also had a neutral stance on fracking & Cllr Gray confirmed this.

District Councillor Mrs J Onslow said that there had long been fields of solar panels & that she thought there was a need to look to the future & keep open minds on energy production.

142/13 Minutes of the meeting of 15th July 2013

The minutes of the meeting of 15th July 2013, proposed by Cllr Mann and seconded by Cllr Linsley, were approved unanimously.

143/13 Minutes of the Special meeting of 195th August 2013

The minutes of the meeting of 19th August 2013, proposed by Cllr Mayo and seconded by Cllr Thomas, were approved unanimously.

144/13 – Matters Arising

Yorkwood, 18-24, Residents' Association offer of land

Cllr Halstead, referring to minute 120/13 asked if there had been any progress on the proposal to assist the Yorkwood Residents Association with the removal of clutter on the land.

The Clerk replied that there had been no action as yet.

145/13 Motion to change order of agenda

The Chairman, seconded by Cllr Mayo, proposed that agenda item 19 be taken immediately after agenda item 11 & Members agreed unanimously.

146/13 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Linsley & seconded by Cllr Mayo was unanimously approved:

Chq. No.		£
2080	U-Do DIY - grounds costs	0.95
2081	AXA Insurance - tractor & mower insurance	394.59
2082	Maxwells (Emsworth) Ltd - hydraulic oil	30.36
2083	Veolia ES (UK) Ltd - NCPF bins June	19.84
2084	Drain & Able - drain clearance NCPF	96.00
2085	Viking - postages & stationery	225.53
2086	Liss Garage Services - tyre change on tractor	37.80
2087	Winchester Garden Machinery - new push mower	1300.00
2088	Beaver Tool Hire - diesel	56.18
2089	EHDC - dog fouling signs	80.02
2090	Liss Garden Machinery - mower repair	234.01
2091	Petty Cash	150.00
2092	Sage (UK) Ltd - accounting software	1173.90
2093	ACD (Landscape) Ltd - tree survey	594.00
2094	Beaver Tool Hire - diesel	22.47
2095	Winchester Garden Machinery - LCR costs	51.67
2096	Liss Garden Machinery - mower repair	864.91
2097	Hants Pension Fund- August	704.26
2098	Post Office Ltd - tax & NI August	1278.12
Trf	Salaries - August	4313.88
2099	Hants Pension Fund- September	791.35
2100	Post Office Ltd - tax & NI September	1925.12
Trf	Salaries - August	5146.56
DD	Talk Talk - July	10.31
DD	Talk Talk - August	10.31
		19512.14

147/13 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Linsley was unanimously approved:

Chq No.		£
981	Canon Fire Protection - risk assessment	300.00
982	U-Do DIY - village hall costs	18.90
983	Veolia ES (UK) Ltd - bins West Liss June	45.43
984	Seton - step ladder	154.80
985	Hillier Garden Centre - gift voucher Allotments	25.00
986	Veolia ES (UK) Ltd - bins West Liss July	74.63
987	Hants Pension Fund- August	222.62
988	Post Office Ltd - tax & NI August	18.85
Trf.	Salaries - August	785.60
989	Post Office Ltd - tax & NI September	44.11
990	Hants Pension Fund- September	232.19
Trf.	Salaries - September	815.97
DD	Streamline - card service	25.00
		2763.10

148/13 Schedule of payments – Charity Pavilion Fund

The following schedule of payments drawn on the charity pavilion fund account, proposed by Cllr Thomas & seconded by Cllr Mann was unanimously approved:

Chq No.		£
035	Farnham Castle Newspapers - advert for tenders	374.40
		374.40

149/13 To approve the audited Charities accounts for 2012/13

The audited Charities accounts for 2012/13, proposed by Cllr Linsley & seconded by Cllr Mayo were approved unanimously.

150/13 Correspondence

The following correspondence was reviewed & agreed:

Rural Fair Share petition to Government. It was agreed that the petition request be circulated to Members who could make their own decision to support or not.

A request under the FOI had been received from Cllr Mrs Cheesman of Greatham PC. The Clerk had supplied the requested information.

The final 2012/13 audit clearance had been received from BDO LLP; the Clerk would now post the public notice.

Coryton Alms House Trust – A copy of the protocol for selecting new tenants had been received.

151/13 Report of the Review Group for Standing Orders, Procedures & Agreements with third parties Committee meeting of 10th July 2013

The report of the Review Group Committee of 10th July, proposed by Cllr Linsley & seconded by Cllr Wright, was unanimously approved.

Cllr Wright reviewed the minutes & said that work on the Standing Orders was continuing.

The Chairman commented that the current LPC agenda process had no provision for the discussion of ad hoc matters, some other council did have an item for this & he asked what LPC Members thought.

After discussion Cllr Mayo, seconded by Cllr Payne proposed the following motion:

“That Liss Parish Council carry out a three month trial, commencing with the October Council meeting, to include an item “Matters of concern from Councillors” on the Council agenda.”

Members agreed unanimously.

152/13 Reports of the Planning Committee meetings of 22nd July, 19th August & 9th September 2013

The report of the Planning Committees of 22nd July, 19th August & 9th September, proposed by Cllr Wright & seconded by Cllr Thomas, were unanimously approved.

Cllr Halstead reviewed the minutes commenting that LPC had responded to the JCS consultation & requested a seat at the table for the Planning Inspector’s examination.

Cllr Halstead said that it was now clear that LPC needed to work to bring forward a Neighbourhood Plan & that they must have more Parish Councillor involvement than had been the case with the Village Plan & Design Statement.

There were concerns over the St Saviour’s site development where what was built was not as per approval; it appeared that little could be done & she felt residents had been let down by the planning process.

Cllr Thomas asked if the expertise of non councillors could be used in the Neighbourhood Plan process & Cllr Halstead said yes but it must be led by LPC.

Cllr Wright felt that the CIL money was less of a consideration than the fact that a Neighbourhood Plan can direct exactly where development went.

Cllr Payne asked what period the JCS proposal for SHLAA development of 150 houses covered & the Chairman replied that it was 15 years.

It was agreed that the Clerk would request an additional space on the EHDC planning training session on 2nd October for Cllr Szpitalak.

153/13 Report of the Finance Committee meeting of 29th July 2013

The report of the Finance Committee of 29th July, proposed by Cllr Mann & seconded by Cllr Mayo, was unanimously approved.

Cllr Linsley referring to minute 17/FIN/13 proposed the following motion:

“When the Review Group had finalised its deliberations HALC be asked carry out a review of LPC’s Financial Regulations, procedures & Standing Orders to confirm that they are satisfactory.”

There was no seconder for the motion.

Cllr Wright suggested that the Review Group investigate the matter further at its meeting on 18th September.

154/13 Report of the Buildings Committee meeting of 2nd September 2013

The report of the Buildings Committee of 2nd September, proposed by Cllr Payne & seconded by Cllr Linsley, was unanimously approved.

Cllr Thomas reviewed the minutes highlighting the items for re-plastering the village hall lobby, the need for new chairs in the village hall, the flooring, lighting & shower problems at West Liss pavilion.

155/13 Report of the Grounds Committee meeting of 2nd September 2013

The report of the Grounds Committee of 2nd September, proposed by Cllr Mayo & seconded by Cllr Halstead, was unanimously approved.

Cllr Dodds reviewed the minutes & said that a new proposal was to hold an open meeting for all allotment holders. There was a proposed site visit to assess necessary tree work at NCPF.

Cllr Halstead asked what progress there was on the BMX track & the Chairman replied that the contractor's availability was awaited.

Cllr Mayo asked if the LF rec. picnic tables could be taken into store for the winter.

156/13 Report of the West Liss Pavilion Development Advisory Group meeting of 2nd September

The report of the West Liss Pavilion Development Advisory Group of 2nd September, proposed by Cllr Thomas & seconded by Cllr Linsley, was unanimously approved.

The Chairman explained the appointment of the Andrews Newby partnership that had been carried out under delegated powers.

157/13 Reports from outside bodies

Cllr Thomas had attended the EHAPTC quarterly meeting where there had been excellent speakers on broadband provision & ambulance crews that also covered the installation of defibrillation equipment.

Cllr Halstead said that there were set up costs of £2k for the equipment & suggested an approach to the Heart Trust who might have experience of this.

Cllr Halstead had attended the EHAPTC meeting.

Cllr Halstead informed the meeting that the Community Centre art exhibition would be on 30th October to 3rd November & their quiz night was on 1st March.

The Xmas Fair was to be held on 11th December.

Cllr Linsley had attended the EHAPTC meeting & suggested that LPC should encourage people to register for broadband as this was proven to get results.

Cllr Wright added that this was also a recommendation of the VDG Parish Plan.

Cllr Mann had attended a symposium on the Eco Town where environmental & transport issues had been covered; he commented that EHDC & HCC attendees were not aware of the Highways Agency proposals for Ham Barn roundabout.

Cllr Mann said he was missing the Crossover Trustees meeting that coincided with this Council.

The Chairman had attended a meeting of the Liss, Hawkley & Greatham Friendship Fund.

In view of the confidential nature of the business about to be discussed it was

Resolved that the public & press be asked to leave the meeting.

The Chairman closed the meeting at 21.50hrs.

Next meeting: Monday 21st October 2013, 19.30hrs

Notes on adjournment for public participation 16th September 2013

Cllrs Trodden & Mr & Mrs Gerrard of Greatham Parish Council had circulated copies of three questions that they wished to put to LPC to LPC Councillors & members of the press & public.

Cllr Trodden asked who would be the appropriate body to address their concerns to & the Chairman replied that the Charities Commission should deal with the matter.

Cllr Mr Jerrard said no; the three parish councils were appointed to oversee the Trust & it was entirely appropriate for them to address the concerns. He accused the Chairman of fraud & said that there were many in Greatham who needed the benefit of these alms houses & it was the responsibility of all the parishes to sort it out. He read extracts of the minutes of the Coryton Trust relating to the ejection of Cllr Trodden from their meeting & said that the Chairman had allowed the managing agent to chair that meeting when he was guilty of fraud; the Chairman had allowed Mr Healey & Mrs Cartwright, people under investigation, to participate in the meeting.

District Councillor, Mrs Gray said that she had known Mrs Cartwright for over 40 years as an honest person of integrity & that she should have a chance to defend herself against these allegations.

Cllr Mr Jerrard said that copies of all appropriate documents had been sent to Mrs Cartwright as well as all the Trustees. He accused Mr Healey of receiving fees for over 20 years with no contract of employment.

Cllr Halstead commented that she had been an LPC Councillor for over twenty years & many years ago had acted as a Trustee on Coryton Alms Houses & said that Greatham PC representatives did not attend Trust meetings on many occasions.

Cllr Mr Jerrard said that what Greatham PC was doing was presenting a report of all the evidence to the police & that he was quite happy to share all evidence with all LPC Councillors as well as Mrs Cartwright.

Cllr Mr Jerrard asked if the written questions submitted could be included in the LPC minutes & the Chairman replied that they would be appended to the notes of public participation in the normal manner.

Mr Deacon reported that the small footbridge on the RR Walk opposite the allotments was slippery & dangerous.

The Chairman replied that it would be looked at.

Mr Deacon asked what progress had been made on the drainage ditch to the rear of St Mary's Road adjoining West Liss rec.

The Chairman replied that the pavilion development group were no further forward at this point.

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 21st October 2013.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley, *Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mrs J Szpitalak, *Mr E Thomas & Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, District Councillors Mrs J Onslow, Mr R Harris & Mrs J Gray, one member of the public & one member of the press.

Apologies: Cllr Wright.

160/13 Declarations of interests

There were no declarations.

161/13 Chairman's announcements

- The Chairman made health & safety announcements for emergency evacuation etc.
- The Chairman announced that the Remembrance Day parade would be on Sunday 10th November & Cllrs should muster at the Legion at 10.15am.
- The Chairman informed Members that the Assistant Clerk was leaving LPC after six years service. He thanked Mrs Mann for all she had contributed & wished her good luck in her new employment.
- Members were reminded that the Village Xmas Event would be on Wednesday 11th December.
- There was to be an allotment users meeting on Monday 11th November to which all Members were invited.
- The Chairman said that Liss Band was taking part in the Challenging Brass competition at Addlestone on 27th October & he was sure they would welcome support from LPC Members.
- The Liss Model Railway Club was to hold an open night on 3rd November & funds raised would go towards the pavilion development.
- The Chairman was pleased to inform the meeting that Stagecoach had reviewed the effects of the recent service cuts & had decided to revise the changes in January to increase the level of service.
- The Chairman said that one volunteer had been found to coordinate a Speedwatch programme in Liss & now another four or five volunteers were required.

162/13 Public participation

There was no requirement for an adjournment.

163/13 Report of County Councillor

County Councillor Mr Vaughan Clarke informed the meeting that the last census had cost £500m & employed 35000 people. The Office of National Statistics now wished to change the method with two alternatives being considered; an internet based system or a rolling annual survey of 4% of the population.

The new life expectancy figures in Hampshire were 89 & 90 respectively for men & women aged 65 & 90.7 & 91.9 for those aged 45.

The HCC had been checking equipment ready for bad weather conditions & salt barns were full. They now had over 40 spreaders. The priority routes had been revised with the 26% of routes that carried 85% of traffic as priority 1 & the 74% carrying 15% of traffic as priority 2.

The revised date for streetlight replacement in Liss was October 2014.

Cllr Halstead asked if there would be a consultation on the change to census & Cllr Clarke replied that there would not.

164/13 Report of District Councillors

District Councillor Mrs J Onslow announced that District Councillors now had a Community Grant budget of £3000 each & asked LPC to advise community groups who could apply.

District Councillor Mrs J Gray said that EHDC Cabinet had agreed to support the Government Green Deal where grants were available for retrofitting double glazing. There was to be a talk on fracking at the next Community Forum & the SDNP would be endorsing the Community Plan.

District Councillor Mr R Harris asked if the possibility of a bus shelter on the Tesco side of Hill Brow Road could be investigated. The Clerk replied that it was not possible to put a shelter on the HCC Highways pavement as this would obstruct pedestrian access.

165/13 Minutes of the meetings of 16th September 2013

The minutes of the two meetings of 16th September 2013, proposed by Cllr Halstead and seconded by Cllr Mayo, were approved unanimously.

166/13 – Matters Arising

World War I anniversary – Cllr Halstead asked if anything had been decided for Liss. The Clerk replied that LAHS were intending to hold an exhibition & that he had given them contact details so that they could apply for the HCC grant that was available.

Yorkwood, 18-24, Residents' Association offer of land

Cllr Halstead asked if there had been any progress on the proposal to assist the Yorkwood Residents Association with the removal of clutter on the land.

The Clerk replied that there had been no action as yet.

SDNP/EHDC Joint Core Strategy – Cllrs Halstead & Budden, proposed by Cllr Mayo & seconded by Cllr Mann, were appointed to represent LPC at the Inspector's hearing to commence on 28th October.

Appointments to Committees – Cllr Szpitalak said that she was still considering which Committees she wished to sit on.

Financial procedures & regulations – Referring to minute 153/13, Cllr Linsley said that the matter of an independent review had not been discussed at Finance Committee; he then proposed the following motion: "That an independent review of LPC's financial regulations & procedures be carried out as soon as the current review of procedures was agreed."

He said that LPC had a duty to ensure that it did not fall into the same situation as a neighbouring parish. The Chairman seconded the motion.

Cllr Thomas asked if such a review would transfer liability from Councillors.

The Clerk said that responsibility would remain with Councillors who had to ensure that procedures were adhered to. He added that existing regulations were in place.

Cllr Payne felt that the motion was premature as the Review Group had not yet finished its work.

Cllr Linsley asked for a commitment in principle that there would be a review at the appropriate time.

Cllr Payne felt that the cost of the review & the guarantees it supplied would have a bearing on such a decision.

Cllr Linsley said that he was happy to put a cost limit of £400 if Cllr Payne wished to propose that.

Cllr Payne was happy to propose that amendment & Cllr Linsley accepted it.

The amended motion was carried on a vote of seven in favour with two abstentions.

167/13 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Mayo & seconded by Cllr Linsley was unanimously approved:

Chq. No.		£
2101	U-Do DIY - admin & grounds costs	10.68
2102	Fenland Leisure - cableway seat	117.60
2103	Beaver Tool Hire – diesel	22.47
2104	Broxap - white lining	109.34
2105	Hilliers - spring bulbs, LIB/LPC	100.89
2106	A & P Garage Doors - new motor	548.40
2107	Travis Perkins – workwear	74.09
2108	Liss Garden Machinery - mower parts	167.46
2109	BDO LLP - external audit fee 12/13	720.00
2110	U-Do DIY - grounds costs	20.13
2111	Sparsholt - diploma course for groundsman	700.00
2112	Beaver Tool Hire – diesel	22.47
2113	Royal British Legion - Remembrance Day wreath	40.00
2114	Liss Garden Machinery - mower parts	48.95
2115	Playsafety Ltd - risk inspection	261.60
2116	Veolia ES (UK) Ltd - bins NCPF	55.34
2117	Apogee Corp. Copier costs	196.24
2118	Drain & Able - drain clearance NCPF	96.00
2119	Hants Pension Fund- October	856.25
2120	Post Office Ltd - tax & NI October	1325.95
Trf	Salaries – October	4199.20
DD	BT telephone account	213.01
DD	Southern Electric - groundsman's store	20.63
DD	Talk Talk – September	10.31
		9937.01

168/13 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Halstead & seconded by Cllr Payne was unanimously approved:

Chq No.		£
991	U-Do DIY - village hall & allotment costs	93.76
992	Liss Technical Services - reps to West Liss pavilion	80.00
993	Veolia ES (UK) Ltd - bins West Liss Aug	60.58
994	Cancelled	0.00
995	B Cleary - window cleaning	26.00
996	AS Electrics - new hand dryer village hall	168.00
997	HCC - hand towels	19.64
998	Veolia ES (UK) Ltd - bins West Liss Sept	60.58
999	S West - audit fee 2012/13	60.00

1000	Hants Pension Fund- October	224.22
1001	Post Office Ltd - tax & NI October	28.80
Trf.	Salaries – October	787.77
DD	British Gas - village hall	130.44
DD	Sothern Electric - West Liss	32.57
DD	Southern Electric - village hall	208.72
DD	Streamline - card service	25.00
		2006.08

169/13 Schedule of payments – Charity Pavilion Fund

The following schedule of payments drawn on the charity pavilion fund account, proposed by Cllr Thomas & seconded by Cllr Mayo was unanimously approved:

Chq No.		£
037	Holloway Squire - prepare tender documents	3515.38
038	Febo Designs - prepare drawings for building regs.	4200.00
		7715.38

170/13 Correspondence

The following correspondence was reviewed & agreed:

The Chairman would attend the Army’s briefing event on 23rd October.

Cllr Payne & the Clerk would investigate the possibility of obtaining a grant from the Police Commissioner’s Grant Fund to improve the CCTV coverage in the village.

Cllr Linsley had attended the HCC passenger transport forum on 16th October.

The Clerk had responded supplying details under a FOI request from Mrs Cheesman of Greatham.

171/13 Motion proposed by Cllr Linsley

“This Council supports the introduction of the Living Wage for all its employees. It will work towards accreditation as a Living Wage Employer & will encourage its contractors & suppliers of goods & services to do likewise.

The Living Wage is a level of pay, above the National Minimum Wage, which is based on the principle that work should pay enough to provide the essentials of life.

The Council will ask its Clerk to consider the financial implications of the Living Wage in readiness for its early implementation.”

Cllr Linsley read a statement outlining the reasons for the motion.

“The National Minimum Wage became a legally binding minimum rate of pay fourteen years ago and gave employees to receive, a guaranteed rate of pay. The concept of a Living Wage soon began to take root and now it’s evolved into a campaign of national momentum that’s attracted support across the political spectrum. It provides a rate of pay, higher than the National Minimum Wage, which ensures that lower-paid employees are paid enough to provide for the essentials of life and to enable them to stave off the effects of poverty. The Living Wage outside London is £7.45 an hour. Local authorities across the political spectrum and many other organisations like KPMG and the GLC have enshrined the Living Wage into their procedures. They’ve done this because they’ve recognised that the Living Wage gives their lower-paid employees a minimum level of income that will help provide them with some of the things in life that we take for granted – a life that has less dependency on benefits and involvement with money lending companies. Research has shown that Living Wage Employers benefit from increased staff morale, and improved staff recruitment, retention and absenteeism.

I call upon this Council to ask its Clerk to consider the financial and other implications of introducing the Living Wage into its procedures and processes. Introducing the Living Wage makes sense. It's good for business, it's good for the individual and it's good for society. This council is at the heart of the community and has a position that allows it to lead by example. Consider, as individuals, this Motion on its merits, for the good that it will bring. I trust that this Motion will find favour across this Council because we all have the same desire in the end, to help our community, to make life better for everyone. I believe that it is not a case of If but When."

The Chairman seconded the Motion.

Cllr Halstead asked how frequently the National Minimum Wage was reviewed & also felt that more information was required on the Loughborough University unit that was behind the Living Wage. She asked why Government was not implementing the LW.

Cllr Linsley said that maybe it was time for Government to review the matter. He said that the Loughborough unit was unofficial but many organisations had adopted the LW.

Cllr Mayo asked how contractors could be forced to follow the policy & Cllr Linsley replied that LPC could request them to do so.

Cllr Payne felt that this was a very political motion & felt the matter should go to the Staff Matters Committee or the Finance Committee for consideration. He did not feel it was appropriate for Council & would not vote for it.

Cllr Thomas said he had researched the LW & he felt it was a very political movement.

The Chairman said that all three major political parties had given verbal support to the scheme.

Cllr Mann said that he fully supported the concept but felt that it should be through an increase in the NMW. If the effect was one LPC employee receiving a raise then other implications on salary differentials would occur. He added that only 300 or so companies in the country had adopted the LW.

Cllr Mayo said that he would be prepared to support the motion if the clause requiring the encouragement of contractors was removed.

Cllr Dodds supported Cllr Payne's suggestion that it be referred to the Staff matters Committee.

Cllr Halstead also supported Cllr Payne's suggestion & felt that there was not enough information available at the moment.

The Chairman proposed an amendment to the motion to reduce it to:

"The Council will ask its Finance Committee to consider the financial implications of the Living Wage."

Cllr Linsley accepted the amendment.

The Motion was passed with one abstention.

Cllr Payne emphasised that he had not said the original motion was "party" political.

172/13 Motion proposed by the Chairman

"that Liss Parish Council agrees to adopt the telephone kiosk at West Liss Recreation Ground from BT Openreach for the sum of £1.00 to enable the removal of the kiosk as part of the West Liss Pavilion Development project."

The motion, seconded by Cllr Mayo, was passed unanimously.

173/13 Report of the Review Group for Standing Orders, Procedures & Agreements with third parties Committee meeting of 18th September 2013

The report of the Review Group Committee of 18th September, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved.

Cllr Linsley, referring to minute 23/R13, proposed that the terms of reference for the Police Liaison Forum be formally adopted. The motion, seconded by Cllr Mann, was passed unanimously.

Cllr Dodds asked who was undertaking risk assessments for the grounds maintenance operations & the Chairman replied that it was sensible to have all risk assessments under one group but they would refer to the Chairman of Grounds as necessary.

174/13 Report of the West Liss Pavilion Development Advisory Group meeting of 25th September 2013

The report of the West Liss Pavilion Development Advisory Group of 25nd September, proposed by Cllr Mayo & seconded by Cllr Thomas, was unanimously approved.

175/13 Report of the Planning Committee meeting of 7th October 2013

The report of the Planning Committee of 7th October, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved.

The Chairman emphasised the importance of residents making LPC aware of their concerns over planning applications in a timely manner in order that they could be taken into consideration by LPC.

176/13 Report of the Highways Committee meeting of 14th October 2013

The report of the Highways Committee of 14th October, proposed by Cllr Linsley & seconded by Cllr Mann, was unanimously approved.

177/13 Matters of Concern to Councillors

Cllr Payne raised concerns over the slipperiness of the new oak bridges in wet weather; it was a health & safety hazard. He felt it needed a non-slip surface or treatment of some kind. He added that LCR were investigating the matter.

178/13 Reports from outside bodies

Cllr Mayo with Cllr Szpitalak had attended EHDC's training course & found it very worthwhile.

Cllr Halstead had attended the AGM of HALC.

Cllr Linsley had attended a board meeting of HALC. He had also attended EHDC Community Forum where the closure of Bulmer House had been on the agenda.

Cllr Linsley had attended the HCC transport forum on 16th October & the HALC AGM on 19th October.

Cllr Mann had attended an ECM of the Coryton Alms House Trust.

The Chairman had attended the EHDC Community Forum, the planning training session, & the Coryton ECM.

He said that the AGM of the Liss, Greatham & Hawkley Friendship Fund would be in December.

He had also attended the opening of a new wing at Whitegates.

In view of the confidential nature of the business about to be discussed it was

Resolved that the public & press be asked to leave the meeting.

The Chairman closed the meeting at 21.30hrs.

Next meeting: Monday 18th November 2013, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 18th November 2013.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley, Mr L Mann, *Mr B Mayo, Mr P Payne, Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: County Councillor Mr V Clarke, two members of the public & one member of the press.

Apologies: Cllrs Mann, Payne & Szpitalak; District Councillors Mrs J Gray, Mr R Harris & Mrs J Onslow.

181/13 Declarations of interests

There were no declarations.

182/13 Chairman's announcements

- The Chairman made health & safety announcements for emergency evacuation etc.
- The Chairman reminded the meeting that the village Xmas event was on 11th December
- No further volunteers for the Speedwatch scheme proposal had come forward since the last meeting & Members were asked to see if some could be found.
- The Chairman had received communication from the local MP that the Regional Director of Stagecoach had requested a meeting to discuss the service 37 & 38 operating provision.
- Thanks were extended to Mr Pay & Liss Model Railway Club for holding an open evening to help raise funds for the West Liss pavilion development.
- An inaugural meeting for allotment holders had been held on 11th November.
- With Cllr Thomas, the Chairman had attended the Challenging Brass competition at Addlestone where Liss Band achieved second place.
- The Chairman proposed that a letter of congratulations be sent to Mr Collins following his award from Hampshire Constabulary for his work on the Neighbourhood Watch scheme.
- The Chairman said that EHDC had cancelled their Community Forum meeting scheduled for 21st November in Liss to discuss the request by LPC to transfer Developers Contributions' Funds to the West Liss pavilion development project. The Chairman was appalled that the meeting had been cancelled without any consultation with LPC; the first information came when an EHDC officer phoned LPC to cancel the hall booking. The Chairman had sent an email to EHDC's deputy leader, Cllr David Parkinson, who had cancelled the meeting, expressing complaint over this action; no response has been received so far. The Chairman said that he was agitated by what had happened & found it shameful that Cllr Parkinson had not yet responded. He had no complaints about EHDC it was purely about Cllr Parkinson's behaviour. The Chairman said that LPC would still hold a meeting in the village hall on 21st November to inform residents of the current position on the pavilion; an invitation had been extended to Cllr Parkinson. Cllr Halstead asked if the Liss District Councillors had commented on this matter. The Chairman replied that Cllr Gray had phoned the Clerk saying that EHDC required some missing information but he did not accept this.
- Cllr Linsley asked if EHDC had received the alleged missing information & the Chairman replied that there had been a meeting with Cllr Butler, chairman of the Community Forum, at Penns Place a couple of months ago where all information had been provided. He was baffled by the excuse.
- Referring to the recruitment of an administration assistant, the Chairman said that applications had closed & the first couple of interviews had been held already. The Staff Matters committee had decided that the interviews would be held by the Chairman, Cllr Wright & the Clerk; if there was any disagreement on final choice then two or three of the applicants would be called back to a second interview & then a further Member would be invited to attend. Cllr Linsley proposed that Cllr Halstead should be the third Member as

she had more experience in such matters than other Councillors. Cllr Mayo seconded this suggestion & Members agreed.

- Cllr Halstead commenting on the village Xmas event said that the Xmas trees were to go up on the morning of 29th November & that volunteers were needed to help.

183/13 Public participation

Members agreed a period of adjournment but here was no questions from the public. The meeting was then reconvened.

184/13 Report of County Councillor

District Councillor Mr Vaughan Clarke reported that Government had reduced its grant to HCC once again, & in order to ensure no rise in Council Tax for 14/15 a further £19m of savings have to be made by HCC. The increased demand for adult social care means that any savings have to be made in other parts of the budget. Adult Social care costs £1m per day in Hampshire plus a further £45m capital cost in 13/14.

The number of people using buses in Hampshire is at a 20 year high. There are 310 bus routes & HCC support 200 of these, often for part of the day only. Of the 5m passenger trips per year one in six is subsidised by HCC. The cost of subsidising transport in Hampshire is £43.9m per year.

The latest unemployment claimant figures for Liss are 2.7% for 16-24 year olds & 0.8% for over 25s.

185/13 Report of District Councillors

The Clerk reported that he had a verbal report from District Councillor Mrs Gray that EHDC Cabinet had approved a one year renewal of the SDNP delegated planning operation.

186/13 Minutes of the meetings of 21st October 2013

The minutes of the two meetings of 21st October 2013, proposed by Cllr Mayo and seconded by Cllr Linsley, were approved unanimously.

187/13 – Matters Arising

Appointments to Committees – Cllr Szpitalak, proposed by Cllr Linsley & seconded by Cllr Thomas was appointed to the Planning & Buildings Committees.

Adoption of BT Kiosk – referring to minute 172/13 Cllr Mayo asked for an update on the adoption of the BT kiosk at West Liss recreation ground. The Chairman replied that BT had removed the kiosk the day after the last Council meeting before LPC had a chance to contact them.

Appointment of Councillors to interview panel – The Chairman explained that it was necessary to appoint a panel to interview prospective contractors for the West Liss pavilion development. Professional advice was that it should have no more than three LPC Councillors; he requested that any Member who felt they had an appropriate interest should put themselves forward.

The Chairman felt that he should be appointed as he had been involved with the project since its inception.

Cllr Linsley proposed that Cllr Thomas should be appointed due to his technical experience & Cllr Thomas was content to accept the nomination.

Cllr Dodds said that his experience in procurement would be an appropriate skill.

Decision: Cllrs Budden, Thomas & Dodds, proposed by Cllr Linsley & seconded by Cllr Mayo, were unanimously appointed to the interview panel.

188/13 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Linsley & seconded by Cllr Halstead was unanimously approved:

Chq. No.		£
2121	Petty Cash	100.00
2122	Mrs A Mann - mileages & office costs	32.70

2123	Cancelled	0.00
2124	12Pay - payroll software	179.64
2125	Johnston Publishing - vacancy advert	333.48
2126	Farnham Castle Newspapers - vacancy advert	352.80
2127	CPRE - membership	20.00
2128	Beaver Tool Hire - diesel	44.94
2129	Alpha Graphics - sign for play equipment	39.60
2130	Hillier Nurseries - bulbs for WLRA	19.99
2131	Apogee Corporation - toner for copier	9.00
2132	U-Do DIY - office supplies	14.54
2133	Maxwells (Emsworth) Ltd - tractor repairs & parts	1204.20
2134	Liss Garden Machinery - mower repairs & parts	126.38
2135	Winchester Garden Machinery - LCR costs	22.50
2136	Viking - postages & stationery	306.83
2137	Bishop Sports & Leisure - goals/nets LF Rec.	778.68
2138	HALC - course fees	36.00
2139	R C D Hoare - hedge cutting	367.20
2141	Post Office Ltd - tax & NI November	1228.56
2142	Hants Pension Fund- November	673.36
Trf &		
2140	Salaries - November	3401.67
DD	Talk Talk - November	10.31
		9302.38

Cllr Halstead raised concerns at the cost of tractor repairs. Cllr Dodds replied that grounds maintenance was under review & that the 14/15 budget would include a provision allowing the exploration of various options.

189/13 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Wright & seconded by Cllr Dodds was unanimously approved:

Chq No.		£
1002	P Deacon - West Liss pavilion survey	50.00
1003	Petty Cash	75.00
1004	B Cleary - window clean 13th Nov	60.00
1005	Ampella - gas boiler service	168.00
1006	U-Do DIY - village hall costs	4.46
1007	Alert Locksmiths - village hall new lock	132.00
1008	Veolia ES (UK) Ltd - bins West Liss/v Hall Oct	81.72
1009	Hants Pension Fund- November	233.65
1010	Post Office Ltd - tax & NI November	28.60
Trf.	Salaries - November	787.97
DD	Streamline - card service	25.00
		1646.40

190/13 Schedule of payments – Charity Pavilion Fund

The following schedule of payments drawn on the charity pavilion fund account, proposed by Cllr Thomas & seconded by Cllr Linsley was unanimously approved:

Chq No.		£
039	Andrews Newby partnership - civil & structural fees	7182.00

7182.00

191/13 Correspondence

The following correspondence was reviewed & agreed:

SDNP – Five Councillors would be attending the Develop a Shared Identity sessions in Petersfield on 29th November.

Shipwrights Way – The Chairman & Cllr Halstead had attended the inaugural meeting of the SW Community Rail partnership on 6th November.

Cllr Halstead would look at the West Sussex CC consultation on proposed modifications to the West Sussex Waste Local Plan & prepare a response if she felt one was needed.

The Chairman would look at the HCC consultation on their Groundwater Management Plan & prepare a response if he felt one was needed.

192/13 Report of the West Liss Pavilion Development Advisory Group meeting of 21st October 2013

The report of the West Liss Pavilion Development Advisory Group of 21st October, proposed by Cllr Thomas & seconded by Cllr Mayo, was unanimously approved.

Cllr Thomas asked if Cllr Mayo's list of local businesses would be available soon & Cllr Mayo said he would circulate it again.

193/13 Report of the Finance Committee of 28th October 2013

The report of the Finance Committee of 28th October, proposed by Cllr Linsley & seconded by Cllr Dodds, was unanimously approved.

Referring to minute 25/Fin/13 Cllr Mayo proposed that a precept of £157000 be agreed for 2014/15.

The Chairman proposed that the Motion be deferred till December Council in order that it could be given full consideration by Members or adjusted for any late items that may occur & this would appear as a separate agenda item. Members agreed the proposal.

Referring to minute 23/FIN/13, Cllr Halstead said it was incorrect that the findings of the financial procedure investigation at Whitehill & Bordon Town Council was to be presented at any EHAPTC meeting. The Chairman said he had obviously misunderstood & would investigate.

Cllr Chads asked what would be necessary to get further premium on the precept for the pavilion development & the Chairman replied that it would be necessary to go to public consultation.

Cllr Halstead suggested that there as a possibility of loans being available from The Hampshire Playing Fields Association to help with pavilion developments.

194/13 Report of the Planning Committee meeting of 4th November 2013

The report of the Planning Committee of 4th November, proposed by Cllr Mayo & seconded by Cllr Linsley, was unanimously approved.

Cllr Halstead informed the meeting that the Inspector's letter on the JCS had been delayed but hopefully would be received in the next few days.

Responding to a question from Cllr Mayo, Cllr Halstead said that site visits for upcoming planning applications at Farnham Road & land north of Allington Cottage were to be arranged & that the developers of land south of Forest Brow Residential Home would be coming to meet LPC on 25th November to explain their proposal & display an architectural model.

The Chairman emphasised the importance of residents making LPC aware of their concerns over planning applications in a timely manner in order that they could be taken into consideration by LPC.

195/13 Notes of an Allotment Tenants meeting of 11th November 2013

Notes of the meeting were tabled & Cllr Dodds reviewed the outcomes.

He said that the meeting had been successful with some 25 tenants attending. The biggest grievance was that unoccupied plots became overgrown. He had suggested that a degree of self-help would be useful.

There had been a strong view in favour of a deposit scheme with the money being held for plot repairs if necessary.

Some tenants had complained that they did not receive receipts for payments.

The Clerk said that receipts were written for all payments received but only issued to those who came to the office as the cost & time involved in mailing out receipts was high.

196/13 Matters of Concern to Councillors

Cllr Linsley said that he had received concerns from a resident about the lack of secure cycle racks outside Tesco & he wanted Tesco to provide this facility & he had asked LPC to support this request.

The Clerk pointed out that there was some existing cycle parking provision on the brick flower containers.

Cllr Thomas asked when the decision on the Village plan was to be & Cllr Halstead replied that a response from the SDNP was awaited.

197/13 Reports from outside bodies

Cllr Thomas, with the Chairman, had attended the brass band competition where Liss Band had come second. He had also attended a meeting with SDNP prior to the JCS hearing.

Cllr Halstead had attended a meeting with SDNP about the SDNP Local Plan. There were no decisions but there was a welcome understanding of each others views.

Cllr Wright had attended the AGM of the East Hants CAB which had been addressed by D Hinds MP. They had faced a tough year with cuts in grants & were now sharing a chief executive with Havant CAB. There had been an increase of 17% in clients.

Cllr Wright had attended the AGM of Liss Forest Residents' Association; there was still no permanent chairman. The Temple now had new tenants who had taken on a three year lease.

Cllr Linsley had attended meetings of the Coryton Alms Houses Trust & the Rake Village Hall Management Committee.

Cllr Chads had attended the NCPF Trust meeting.

The Chairman had attended a reception held by the Army. They were still planning to move out of Bordon.

The Chairman had attended the launch of the SW Rail Partnership that was aiming to improve rail station facilities in the National Park. They had funding of £18k over three years to improve Liphook, Liss, Petersfield & Rowlands Castle stations.

The Chairman closed the meeting at 21.05hrs.

Next meeting: Monday 16th December 2013, 19.30hrs

LISS PARISH COUNCIL

A meeting of Liss Parish Council took place on 16th December 2013.

Members

*Mr K Budden (Chairman), *Mrs R Chads, *Mr D Dodds, *Mrs S Halstead, *Mr H Linsley, Mr L Mann, *Mr B Mayo, *Mr P Payne, *Mrs J Szpitalak, *Mr E Thomas & *Ms A Wright.

* Present

Clerk: R Bowery.

In attendance: District Councillors Mrs J Gray, Mr R Harris & Mrs J Onslow, three members of the public & one member of the press.

Apologies: Cllr Mann; County Councillor Mr V Clarke

198/13 Declarations of interests

There were no declarations.

199/13 Chairman's announcements

The Chairman made health & safety announcements for emergency evacuation etc.

Thanks were given to Councillor Halstead for organising volunteers to decorate & erect the village Xmas trees that had been kindly donated by Mr Hall.

The Chairman thanked the village traders for organising a very successful village Xmas event & those Councillors who helped on the evening.

The Chairman had attended a carol concert at St Mary's Church on 14th December with Liss Band.

There would also be carols at NCPF on 19th at 7pm.

The Chairman said that Liss Band would be celebrating their 40th anniversary in 2014 & had been selected to open the Petersfield Music Festival for which tickets would be on sale from 14th February.

Liss Band would be presenting a gala performance in October & also issuing CDs & a DVD.

In recognition of the 100th anniversary of the start of World War One the British Legion had offered LPC 50000 poppy seeds & the Chairman asked Members to consider suitable sites for planting.

The Chairman informed the meeting that EHDC was holding its Community Forum on 7th January at Petersfield School & the main topic would be their budget for 2014/15; the Liss VDG would also be making a presentation on the Liss Parish Plan.

200/13 Public participation

Members agreed a period of adjournment to receive comments from the public.

Mr Deacon commented that there was a lack of enforcement of existing speed limits in the village & he thought that the introduction of 20mph restrictions was futile.

Mr Deacon volunteered to assist in any village Speedwatch scheme & the Clerk would pass his name to Cllr Mann the coordinator.

The meeting was then reconvened.

201/13 Report of County Councillor

District Councillor Mr Vaughan Clarke had submitted a written report:

“As the cold weather approaches I shall update you on the current position in regard to ice and flooding. The 6 salt barns in the County are currently full with 13,000 tonnes of salt, plus there is a reserve holding of another 8,000 tonnes in another two areas. This will be enough salt for 15 days continuous round the clock running by the County's gritting lorries. The 3,500 salt bins around the County have also been filled. Usually over a winter

there are 75 salt runs, though last winter that number rose to 115 runs. On top of this the County Council has contracts with 150 farmers for snow clearance.

In case of flooding the County Council has a supply of 20,000 sand bags, and there are other strategic supplies around the County.

There have been some rumours, that with all the local building likely to take place in the near future and with the rise in the birth rate, there will not be enough places in our schools, and that there will have to be a major school building programme. This is simply not the case.

The birth rate in East Hampshire has increased by 4% since its low point in 2002, and now stands at 1180 births a year. Coupled with extra housing over the next 5 years there is likely to be a requirement of another two Reception Classes in the District and these are likely to be found by building new schools where there is major development in the District, in order to ensure that children are educated close to home and that village schools are not oversubscribed.

At secondary school level there is no requirement for extra places, as at present there are 15% surplus places available, and this is hardly likely to change in the next 10 years.

The South Downs National Park has been reviewing the National Park requirement for permanent traveller accommodation throughout the National Park until 2027. The requirement for East Hampshire and Winchester combined is for 7 permanent places

May I wish you all a very festive and relaxing Christmas.”

202/13 Report of District Councillors

District Councillor Mrs Gray informed the meeting that on 13th December the Planning Inspector had declared the Joint Core Strategy as sound; details would be on the EHDC website in the next few days.

Cllr Halstead asked when the consultation on further modifications to the JCS would be & Cllr Gray responded that it would commence on 13th January.

All three District Councillors commented that there had been no applications for their devolved grant funding from Liss as yet & that the funds had to be used by 31st March.

Cllr Onslow reported that the Xmas period waste clearance timetable had been published in Partners magazine & was also available on the EHDC website.

The Chairman extended thanks to EHDC for organising an additional clean up for Liss on the day after the village Xmas event.

Cllr Gray said that there had been no consultation with Liss District Councillors over the cancellation of the planned Community Forum meeting in Liss; they had subsequently been informed that certain facts were still missing.

The Chairman suggested that the three District Councillors could organise a rota to ensure that one of them stayed for the duration of Liss Council meetings.

203/13 Minutes of the meetings of 18th November 2013

The minutes of the two meetings of 18th November 2013, proposed by Cllr Thomas and seconded by Cllr Linsley, were approved unanimously subject to an amendment to reflect Cllr Linsley's request that his Living Wage proposal be referred to the Finance Committee for its next meeting on 27th January 2014 (minute 193/13 refers)

204/13 – Matters Arising

Precept 2014/15 – Cllr Mayo proposed a Motion that the precept for 2014/15 be set at £157000.

There was a discussion regarding the possibility of adding a further £1000 to cover the cost of maps for the Neighbourhood Plan & the Village Plan but it was agreed that this was unnecessary at the moment as there was a provision of £2000 in the budget to cover such costs.

Cllr Mayo's Motion, seconded by Cllr Linsley was unanimously agreed.

HCC land at the War Memorial site – HCC had responded to LPC’s refusal to take any transfer of ownership by assuring LPC that they would retain responsibility for street light & highways items.

After discussion it was agreed that LPC would maintain its position & did not wish to have the land transferred to LPC ownership.

Special Community Forum – The Chairman reported that he had been involved in lengthy discussions with EHDC & there had been some genuine confusion. It was now agreed to convene a meeting with District Councillors & EHDC officers to clarify the position. There would be a separate CF meeting for this, probably in February.

Cycle Rack, Lower Mead – Cllr Linsley reported that the resident who had raised the issue was now in contact with Tesco & he felt the matter would be resolved.

205/13 Schedule of payments – Main Account

The following schedule of payments drawn on the main account, proposed by Cllr Halstead & seconded by Cllr Linsley was unanimously approved:

Chq. No.		£
2143	M Probyn - memorial bench G Woodcraft	624.00
2144	Coloured Courts - Liss Forest b/ball court	2730.00
2145	U-Do DIY - office supplies/Xmas event	70.07
2146	Drain & Able - clearance NCPF	150.00
2147	Winchester Garden Machinery - LCR costs	36.50
2148	Beaver Tool Hire - diesel	67.41
2149	Travis Perkins - grounds materials	98.57
2150	Hants Pension Fund- December	559.83
2151	Post Office Ltd - tax & NI December	1071.45
Trf	Salaries - December	3035.16
DD	British Telecomm	237.91
DD	Talk Talk - December	10.31
		8691.21

206/13 Schedule of payments – Charities Account

The following schedule of payments drawn on the charities account, proposed by Cllr Mayo & seconded by Cllr Linsley was unanimously approved:

Chq No.		£
1011	D Bain - tree surgery on allotments	525.00
1012	Cancelled	0.00
1013	U-Do DIY - village hall costs	48.63
1014	J Fifield - repairs West Liss pavilion	210.00
1015	S E Water - allotment supply	535.85
1016	Veolia ES (UK) Ltd - bins W. Liss/V Hall Oct	163.86
1017	Hants Pension Fund- December	291.13
1018	Post Office Ltd - tax & NI December	135.80
Trf.	Salaries - December	969.96
DD	Streamline - card service	25.00
		2905.23

207/13 Schedule of payments – Charity Pavilion Fund

The following schedule of payments drawn on the charity pavilion fund account, proposed by Cllr Mayo & seconded by Cllr Thomas was unanimously approved:

Chq No.		£
040	Febo Designs - architectural fee stage 3	2400.00
040	Ray Dudman Associates - CDM fees	600.00
040	Alpha Graphics - sign	514.80
040	L Mann - sign installation	125.00

3639.80

208/13 Correspondence

The following correspondence was reviewed & agreed:

The Chairman, Cllr Halstead & Cllr Linsley would attend the HCC parish engagement event at Winchester on 16th January.

The Community First invitation to submit nominations for the Volunteer Awards would be drawn to the attention of village societies.

EHDC would be holding their Community Forum meeting on 7th January where they would present on their Budget & also receive a presentation from the Liss VDG on the Village Plan.

209/13 Report of the Buildings Committee of 25th November 2013

The report of the Buildings Committee of 25th November, proposed by Cllr Mayo & seconded by Cllr Linsley, amended to reflect the attendance of Cllr Dodds, was unanimously approved.

Cllr Wright asked if alterations to the groundsman's store were completed & Cllr Thomas replied that they were.

210/13 Report of the Grounds Committee of 25th November 2013

The report of the Grounds Committee of 25th November, proposed by Cllr Linsley & seconded by Cllr Halstead, was unanimously approved.

211/13 Report of the Planning Committee meeting of 2nd December 2013

The report of the Planning Committee of 2nd December, proposed by Cllr Wright, & seconded by Cllr Linsley, was unanimously approved.

Cllr Halstead briefed the meeting on the Planning Inspector's response to the Joint Core Strategy. The housing numbers for the Liss allocation had not changed but were now described as a minimum number.

At the Planning Committee meeting it had been decided to ask that two applications be called in by the SDNP as it was thought they involved difficult policy decisions.

212/13 Matters of Concern to Councillors

The Chairman, seconded by Cllr Linsley, proposed that this item be kept on the Council agenda for the future & Members agreed.

Cllr Linsley proposed a vote of thanks to the Council caretaker for the festive decorations in the hall.

213/13 Reports from outside bodies

Cllr Thomas reported that, with the Chairman, he had attended the opening of tenders submitted for the West Liss pavilion development.

Cllr Wright asked when the tender results would come to LPC & Cllr Thomas replied it would be when the tender report was completed & it was hoped to be in early new-year.

Cllr Halstead had attended a meeting of trustees of the Community Centre. They had concerns over grant cuts; there was also a need to renovate the toilets. With regard to the installation of a defibrillation device there was some concern for volunteer users & insurance liability. Their quiz night was on 1st March.

Cllr Linsley had attended the quarterly meeting of the EHAPTC which had received a presentation from the Safer Neighbourhoods Team Leader & the District Leader. There had been a reduction in crime from 2012 to 2013.

Cllr Linsley had attended the SDNP Shared Identity which was aimed at getting an identity to help market the Park.

The Chairman had attended both the EHAPTC & SDNP events.

The Chairman reported of a meeting of the Liss, Greatham & Hawkley Friendship Fund; there was an increasing number of people being supported in the local community with referrals going up but he felt there was a need to widen the field of applicants.

The Chairman then thanked members of the public & press for attending & wished them a happy Xmas.

Members of the public were excluded from the meeting due to the confidential nature of the next items of business.

The Chairman closed the meeting at 21.05hrs.

Next meeting: Monday 20th January 2014, 19.30hrs